

Facilities Development Committee Transition Manual

Last updated: May 2018

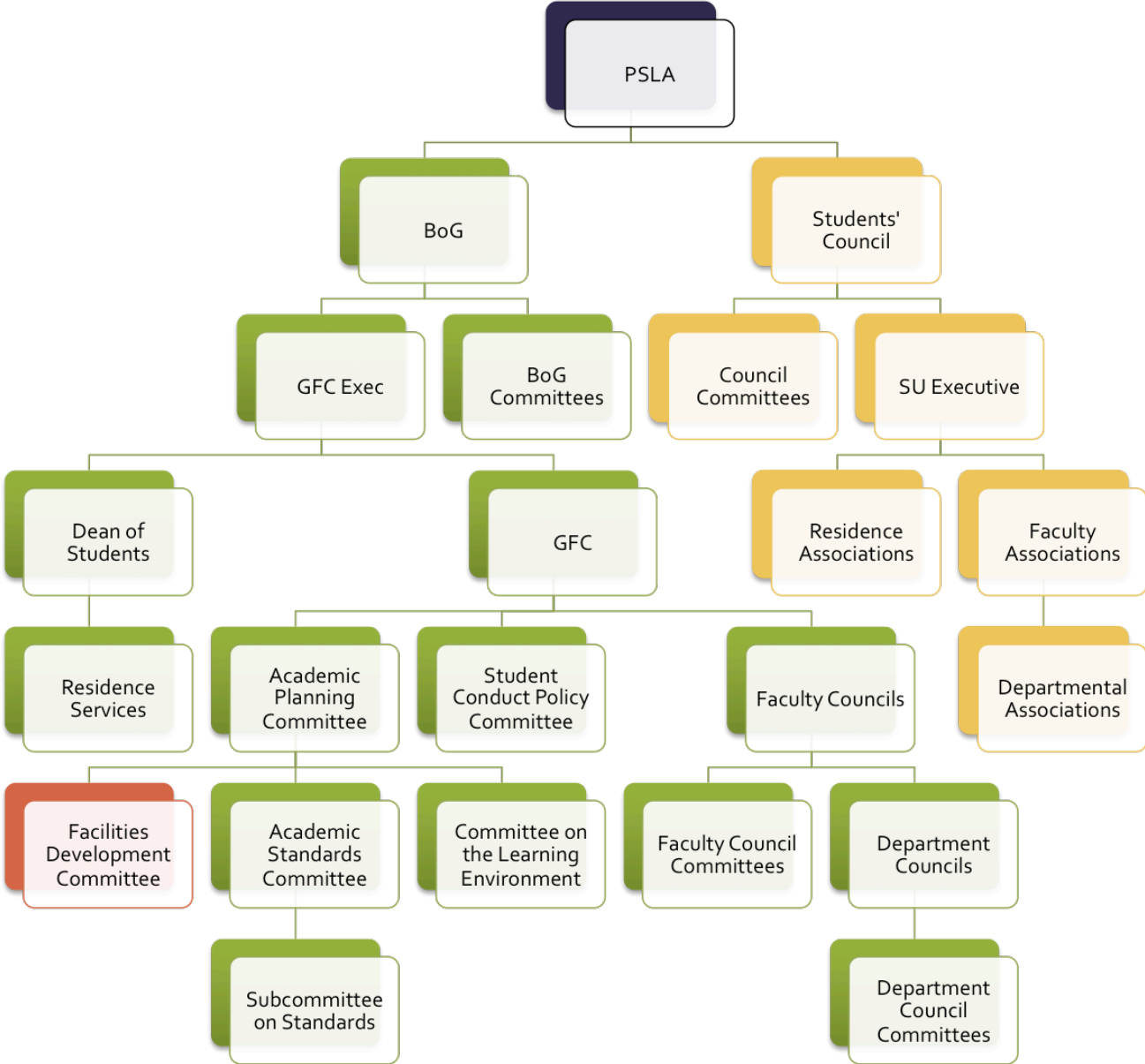
Where this transition manual deviates from University legislation, the University legislation will be taken as correct. You should always read them in addition to this manual in case information in the manual has become out-of-date.

What is the Facilities Development Committee?

The Facilities Development Committee (FDC) is responsible for issues relating to general space, functional programs, the design and use of facilities, and policies regarding facilities and planning.

Role in Governance Structures

FDC is a standing committee of GFC that can make recommendations to GFC and the Board of Governors. The President, Provost and Vice-President (Academic), and the Vice-President (Facilities and Operations) can bring any facility-related matters to the FDC for their consideration.



Who Sits on this Committee?

Note: some of the representatives listed below may be delegates of the position listed, and therefore don't necessarily formally occupy the position they are listed under, but do currently fill that seat on this committee.

Voting Members

- **Chair:** Provost and Vice-President (Academic)
 - Wendy Rodgers - wendy.rodgers@ualberta.ca
- Vice-President (Facilities and Operations)
 - Andrew Sharman - andrew.sharman@ualberta.ca
- Students' Union Vice-President (Academic)
 - Akanksha Bhatnagar - vp.academic@su.ualberta.ca
- Graduate Students' Association Vice-President (Academic)
 - Masoud Aliramezani - gsa.vpacademic@ualberta.ca
- Five academic staff
 - Sandeep Agrawal - sagrawal@ualberta.ca
 - Debbie Feisst - debbie.feisst@ualberta.ca
 - Joanna Harrington - joanna.harrington@ualberta.ca
 - Cheryl Harwardt - cheryl.harwardt@ualberta.ca
 - Andrew MacIsaac - andrew.macisaac@ualberta.ca
- One non-academic staff
 - Stephanie Russell - stephanie.russell@ualberta.ca
- One undergraduate student member of GFC

Non-Voting Members

- Vice-Provost and University Registrar
 - Anna Vocioni - anna.vocioni@ualberta.ca
- Associate Vice-President (Facilities and Operations)
 - Pat Jansen - pat.jansen@ualberta.ca
- University Architect
 - Ben Louie - ben.louie@ualberta.ca

Duties and Responsibilities of the FDC

Policy with respect to planning and facilities

General space for academic units

Design and use of new facilities

Repurposing of existing facilities

How to Add Agenda Items

Members wishing to add items to the agenda should contact either the Chair of the committee (Wendy Rodgers - wendy.rodgers@ualberta.ca) or the GFC Secretary (Meg Brolley - meg.brolley@ualberta.ca) at least two weeks in advance.

FDC Timeline

The agenda items will largely vary each month based on changes that are brought forward.

Who to Ask Questions

The Students' Union representative on this committee (Akanksha Bhatnagar - vp.academic@su.ualberta.ca)

The Discover Governance office (governance@su.ualberta.ca)