

STUDENTS' COUNCIL

Tuesday February 11th, 2014
TELUS 134

ORDER PAPER (SC 2013-21)

2013-21/1

SPEAKER'S BUSINESS

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

2013-21/1a

Announcements – The next meeting of Students' Council will take place on Tuesday, March 4th, 2014

2013-21/2

PRESENTATIONS

2013-21/2a

Updates on the Co-Curricular Record (CCR) by Tim Ira, sponsored by William Lau

The CCR has been an exciting project for both students and the institution - let's see what's been done, where it is now, and how we can all help to grow CCR to better recognize learning opportunities outside the classroom.

2013-21/3

EXECUTIVE COMMITTEE REPORT

2013-21/4

BOARD AND COMMITTEE REPORTS

2013-21/4a

Ruling 2013-02 of the DIE Board 2013-02 hearing

Please see document SC 13-21.01

2013-21/5

QUESTION PERIOD

2013-21/5a

To President Kusmu from Councillor Mohamed

What advancements have been made on block weeks? Asides from research.

2013-21/5b

To Councillor Bincynck from Councillor Mohamed

Which SCET recommendations do you feel can be implemented right away?

2013-21/5c

To Councillor Mohamed from Councillor Mohamed

Why is it important for councillors to utilize written questions?

2013-21/5d

To Councillor Borden, chair of CAC from councillor Mohamed

How can the councillor mentorship program be improved?

2013-21/5e

To CAC Chair, Councillor Borden from William Lau, VP Student Life

Previous CAC chairs have talked about the idea of hosting a "Committee of Chairs" to convene committee chairs to address administrative issues of Council committees. Is this something that CAC has considered to accomplish this year?

2013-21/6

BOARD AND COMMITTEE BUSINESS

2013-21/7

GENERAL ORDERS

2013-21/7a

HAMID/CHELEN MOVE THAT Students' Council nominate one (1) member of Students' Council to sit on the Nominating Committee.

2013-21/8

INFORMATION ITEMS

2013-21/8a

CAC Summary Report

Please see document SC 13-21.02

2013-21/8b

Students' Council Standing Orders

Please see document SC 13-21.03

2013-21/8c

Adam Woods, VP External- Report

Please see document SC 13-21.04

2013-21/8d

Dustin Chelen, VP Academic- Report

Please see document SC 13-21.05

2013-21/8e

Josh Le, VP Operations and Finance- Report

Please see document SC 13-21.06

2013-21/8f

William Lau, VP Student Life- Report

Please see document SC 13-21.07

DIE Board Ruling 2013-2

Hearing Details:

Style of Cause: Interpretation of Bylaw 2300

Hearing Date: February 3rd, 2014

Hearing Number: Ruling # 02 2013/14

DIE Board Panel Members: Sean Wallace, Chief Tribune

Eve Coppinger, Tribune

Zafir Kanji, Tribune

Issues:

[1] Does Bylaw 2300 s 6(3)(c) allow a proposed election nominee to include their slate name as part of their given name (e.g., John Doe, *Slate Name*)?

[2] If not, then is “John Doe, *Slate Name*” a joke candidate by default, pursuant to Bylaw 2300 s 2(j)?

Relevant Legislation:

[3] From Bylaw 2300

2. Definitions

In this bylaw

...

j. “joke candidate” shall be any candidate who chooses not to use his/her given name or a reasonable

derivative of his/her given name when appearing on the ballot;

6. Candidate Nomination Packages

(3) Valid nomination packages shall contain

...

(c) a statement, signed by the proposed nominee, identifying the name under which he/she wishes to appear on the ballot, and papers soliciting the names, faculties, years, signatures, and student identification numbers of at least ten (10) members registered in the same faculty as the nominee as nominators;

Decision:

The Panel was unanimous in their decision

[4] The Panel notes that outside general rules on candidate endorsements, Bylaw 2300 is silent with respect to slates.

[5] The wording of Bylaw 2300 s 6(3)(c) may be interpreted to suggest that proposed nominees may identify themselves by **any** name he/she wishes. The Panel disagrees with this interpretation; there are reasonable limitations that were intended by this Bylaw.

[6] This finding is supported by the very existence of joke candidates, who by definition are candidates who choose not to use his/her given name or a reasonable derivative of his/her given name when appearing on the ballot. Similarly, the Panel finds that the term “name” in s 6(3)(c) was intended to be construed as one’s given name or reasonable derivative of one’s given name.

[7] The Panel agrees that a reasonable derivative of one's given name does not include a proposed nominee's slate. The term "reasonable derivative" was intended to accommodate preferred names. This would include, for example, the shortening of one's first name (e.g., Alex instead of Alexander), a reasonable modification of one's given name (e.g., Bill instead of William) or the preferred use of one's middle name. A slate, while demonstrating one's affiliation, bears no relation to a candidate's given name.

[8] Accordingly, if a proposed nominee chose to include their slate name on the ballot, the Panel agrees that the individual would be a joke candidate pursuant to Bylaw 2300 s 2(j). Though this would not be the proposed nominee's intention, it is the only alternative available to candidates who include more than their given name or a reasonable derivative of their given name on their nomination form.



COUNCIL ADMINISTRATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: February 04th 2014

Time: 5.02 pm

2013 – 2014

Motions

1.	<i>HANWELL/BANISTER</i> moved to <i>approve the agenda for February 04, 2014 as tabled.</i>	CARRIED
2.	<i>BANISTER/HANWELL</i> moved to <i>approve the minutes for January 21, 2014 as tabled.</i>	CARRIED
3.	<p><i>MORRIS/KELLY</i> moved to <i>amend the Standing Orders of Students' Council as given below.</i></p> <p><u>Section 2(5)</u> <i>The title of Section 2(5) of the Standing Orders of Students' Council will be changed from:</i> <i>"Oath of Office"</i> <i>To:</i> <i>"Oath of Office and Treaty Territory Acknowledgement"</i></p> <p><i>In addition, the contents of Section 2(5) will be changed from:</i> <i>"2(5) The Oath of Office shall be taken by all members of Students' Council at the first meeting of every trimester."</i> <i>To:</i> <i>"2(5) At the first meeting of every trimester:</i> (a) <i>The Oath of Office shall be taken by all members of Students' Council; and</i> (b) <i>The Full Treaty Territory Acknowledgement will be read out by the Speaker. "</i></p> <p><u>Creation of Section 6(4)</u> <i>In "PART 3: ORDERS OF THE DAY" a Section 6(4) will be created which reads as follows:</i> <i>"6(4) The Full Treaty Territory Acknowledgement will be included in writing at the beginning of every agenda package in a manner consistent with sustainable usage of paper,"</i></p> <p><u>Section 7(1)</u> <i>Will be changed from:</i> <i>"7(1) At the start of Speaker's Business, the Speaker will make the following oral announcement:</i> <i>Before we begin, may I remind you all of the Oath you have taken."</i> <i>To:</i> <i>"7(1) At the start of Speaker's Business, the Speaker will make the following oral announcements:</i> <i>Before we begin, may I remind you all of the Oath you have taken. The Students' Union would like to honour and respect Indigenous nations by acknowledging that this meeting is taking place on Treaty 6 territory."</i></p> <p><u>Creation of Appendix 6</u> <i>Appendix 6 will be added to the end of the Standing Orders of Students' Council, and will read as follows:</i></p> <p>"APPENDIX 6: FULL TREATY TERRITORY ACKNOWLEDGEMENT"</p> <p><i>"We would like to acknowledge that our University and our Students' Union are located on Indigenous territory shared by the Cree, Saulteaux, Metis, Blackfoot,</i></p>	CARRIED 8/0/0

3.	<p>MORRIS/KELLY moved to <i>amend the Standing Orders of Students' Council as given below.</i></p> <p><u>Section 2(5)</u> <i>The title of Section 2(5) of the Standing Orders of Students' Council will be changed from:</i> <i>"Oath of Office"</i> <i>To:</i> <i>"Oath of Office and Trust, Tenure Acknowledgment"</i></p>	<p><i>CARRIED</i> <i>8/0/0</i></p>
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Standing Orders of Students' Council

PART 1: RULES OF ORDER

Roberts' Rules of Order

1(1) *Robert's Rules of Order* will be observed at all meetings of Students' Council except where they are inconsistent with the Bylaws or Standing Orders of Students' Council.

Speaker to Decide where Rules are Silent

1(2) Where the Bylaws, Standing Orders and *Robert's Rules of Order* fail to provide direction with respect to procedure, the Speaker will decide.

PART 2: STRUCTURE OF SESSIONS

Order of Business

2(1) The Order of Business for Students' Council will be:

- (a) Speaker's Business,
- (b) Presentations,
- (c) Executive Committee Report,
- (d) Board and Committee Report,
- (e) Question Period,
- (f) Board and Committee Business, and
- (g) General Orders.

Start-Up Meeting Order of Business

2(2) The Order of Business for the start-up meeting of the incoming Students' Council will be:

- (a) Election of a Speaker,
- (b) Approval of Annual Meeting Schedule, and
- (c) Nomination to Standing Committees.

First Meeting after Start-Up Meeting Additional Orders of Business

2(3) The Order of Business for the first meeting of the year after the start up meeting will have the following orders of the day added to Speaker's Business:

- (a) Installation Ceremony,
- (b) Inaugural Addresses of Executive Officers and the Undergraduate Board of Governors Representative, and
- (c) Approval of Standing Orders.

Last Meeting Additional Orders of Business

2(4) The Order of Business for the last meeting of the year will have the following orders of the day added to Speaker's Business:

- (a) President's Farewell Address.

Oath of Office and Treaty Territory Acknowledgment

2(5) At the first meeting of each trimester:

- (a) The Oath of Office shall be taken by all members of Students' Council, and
- (b) The Full Treaty Territory Acknowledgment will be read by the Speaker.

Additional Meetings

3(1) Additional meetings of Students' Council may be called by the:

- (a) Speaker,
- (b) Council Administration Committee,
- (c) Executive Committee, and
- (d) Students' Council.

3(2) Members of Students' Council must be notified of additional meetings of council no later than 97 hours prior to the meeting time.

Craig Turner 2/6/14 4:25 PM

Deleted: The Oath of Office shall be taken by all members of Students' Council at the first meeting of each trimester.

Craig Turner 2/6/14 4:33 PM

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Standing Orders of Students' Council

Cancelled Meetings

3(3) Meetings of Students' Council may be cancelled, no later than 97 hours in advance of the meeting intended to be cancelled, by the:

- (a) Speaker,
- (b) Council Administration Committee, and
- (c) Students' Council.

PART 3: ORDERS OF THE DAY

Right of Submission by Students' Council Members

4(1) Any voting member or Board/Committee of Students' Council may submit Orders of the Day to be considered by Students' Council

Right of Submission by Students' Union Members

4(2) Any Students' Union Member may submit an information item for inclusion in the agenda package provided that it is related to the proceedings.

Order of Orders of the Day

4(3) Orders of the Day shall appear on the Order Paper in the order they were submitted.

Deadline for Submission

4(4) Orders of the Day must be submitted to the Speaker and the Administrative Assistant to Students' Council by 8:00 a.m. on the 2nd business day prior to a Students' Council meeting.

Late Additions

4(5) Late additions to the Order Paper may, at the discretion of Students' Council, be added at the meeting if the items of business cannot be postponed to a future meeting of Students' Council for resolution without risking detrimental consequences to or negative procedural difficulties for the Students' Union.

Deadline for Publishing

5(1) The agenda package will be published in the following manner:

- (a) paper copies will be created and made available in the Students' Union Executive/Administrative Offices, and
- (b) an electronic version will be placed on the Students' Union web page.

Deadline for Publishing

5(2) The agenda package will be published no later than 5:00 p.m. on the 2nd business day prior to a Students' Council meeting.

Deadline Exemption

5(3) For meetings called under the authority of Standing Order 3(1), there will be no submission or publishing deadline.

Special Orders

6(1) Motions making specific Orders of the Day Special Orders are privileged motions.

Speaker made Special Orders

6(2) The Order of Business notwithstanding, the Speaker may designate any Order of the Day a Special Order.

Council made Special Orders

6(3) The Order of Business notwithstanding, Students' Council may designate any Order of the Day a Special Order if it cannot be postponed to a future meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

Treaty Territory Acknowledgment to be Included

6(4) The Full Treaty Territory Acknowledgment will be included in writing at the beginning of every agenda package in a manner consistent with sustainable usage of paper.

Standing Orders of Students' Council

PART 4: SPEAKER'S BUSINESS

Speaker's Business

7(1) At the start of Speaker's Business, the Speaker will make the following oral announcement:

Before we begin, may I remind you all of the Oath you have taken. [The Students' Union would also like to honour the nation-to-nation treaty relationship by acknowledging that this meeting is taking place on Treaty 6 territory.](#)

7(2) During Speaker's Business, the Speaker will address all day-to-day regulatory concerns of Students' Council, including but not limited to:

- (a) resignations,
- (b) any process by which a member is permanently removed from Students' Council,
- (c) reports of the Chief Returning Officer,
- (d) announcements, and
- (e) motions making Orders of the Day Special Orders.

PART 5: PRESENTATIONS

Presentation Abstracts

8(1) All presentations must be accompanied in the agenda package by a 100-word abstract. Presentations that substantially deviate from the abstract are out of order.

Length of Presentations

8(2) Presentations will not exceed thirty (30) minutes in duration, including questions and discussion.

Presentations Exclude Enacting Motions on Same Topic

8(3) Motions related to the subject matter of a presentation at the same meeting are out of order.

Initiation of Presentations

8(4) In order for Students' Council to receive a presentation, a motion to accept the presentation must first be considered by Students' Council.

Tools for Presentations

8(5) A computer and projector shall be available whenever a presentation appears on the main agenda of Students' Council.

PART 6: NOMINATIONS

Motions to Nominate Considered Special Orders

9(1) A motion to nominate will be a Special Order upon completion of Presentations.

Motions to Nominate Considered Approved

9(2) A motion to nominate will be considered approved, and the floor open to nominations, unless a member requests a vote on the motion.

PART 7: REPORTS

Style of Executive Officer Reports

10(1) Executive Officer reports will be presented in written form and listed in the main agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.

Executive Officer Reports on Conferences

10(2) Executive Officers will submit reports to Students' Council no later than two meetings of Students' Council after any conferences attended.

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Standing Orders of Students' Council

Style of the Undergraduate Board of Governors Representative's Report

10(3) The Undergraduate Board of Governors Representative's reports will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.

Frequency of Undergraduate Board of Governors Representative's Reports

10(4) The Undergraduate Board of Governors Representative will report to Students' Council, at minimum, following each Board meeting.

Executive Committee Reports

11(1) The President (or designate) will compile a report on the actions of the Executive Committee listing, at minimum, formal motions approved by the Committee.

Style of Board and Committee Reports

12(1) Board and Committee reports will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed (2) minutes.

PART 8: QUESTION PERIOD

Length of Question Period

13(1) Question period will be fifteen (15) minutes in duration.

Extension of Question Period

13(2) Question period will be extended once for fifteen (15) minutes upon the request of five voting members of Students' Council. Further extensions require a two-thirds (2/3) majority vote.

Written Questions

14(1) Written questions may be submitted for inclusion with the Orders of the Day.

Priority of Written Questions

14(2) Written questions may be responded to in writing or orally, and will have priority over questions posed orally.

PART 9: LEGISLATIVE PROCESS FOR BY-LAWS

First Reading of Bylaws

15(1) When a bylaw is being read a first time:

- (a) the motion is placed on the Order Paper;
- (b) the motion is presented in the following format:
 - (i) the principle and/or objectives are listed, and
 - (ii) specific wording of legislation is not permitted;
- (c) debate is limited to general principles and objectives; and
- (d) if approved, the motion is referred to the Bylaw Committee.

Committee Stage (for Bylaws)

15(2) When a bylaw is in the Committee stage:

- (a) the Committee identifies the relevant legislation that requires amendment and/or drafts new legislation on the basis of the principles passed in first reading;
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading; and
- (c) as part of its report, the Committee may recommend that Students' Council reconsider the motion that "The bill be read a first time" if there are principles relevant to the bill that were not considered on first reading that:
 - (i) if omitted, would defeat or impair the purpose of the bill, and/or
 - (ii) will detrimentally impact the Students' Union.

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Standing Orders of Students' Council

Second Reading of Bylaws

15(3) When a bylaw is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire bylaw(s) will be presented (may be waived by the Speaker),
 - (ii) deletions to the existing bylaw(s) will be shown by using a strike-through font,
 - (iii) additions to the existing bylaw(s) will be shown by using an underline font, and
 - (iv) a recommendation (if made) by the Committee to reconsider the motion that "The bill be read a first time" with the principles considered to make the reconsideration necessary; and
- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading, except when debating a recommendation to reconsider the motion that "The bill be read a first time," where debate will be limited to the suggested principles put forward by the Committee to support a return to first reading and the propriety of adopting such a motion.

Coming Into Force

15(4) Unless otherwise specified, the motion will take effect upon adjournment of the meeting at which it was approved.

PART 10: LEGISLATIVE PROCESS FOR BUDGET

Vice President (Operations & Finance) Recommends Principles

16(1) The Vice President (Operations & Finance) shall submit or cause to be submitted a proposed set of Budget Principles to the Budget and Finance Committee no later than January 15.

Budget and Finance Committee Amends and Recommends Principles

16(2) The Budget and Finance Committee shall recommend a set of Budget Principles to Students' Council no later than February 15.

First Reading of Budget in Council

16(3) Students' Council shall approve a set of Budget Principles no later than March 15.

Executive Committee to Recommend Final Budget

16(4) The Executive Committee shall submit a final Operating and Capital Budget, reflecting the set of Budget Principles approved by Students' Council, to the Budget and Finance Committee no later than March 31.

Budget and Finance Committee to Amend and Recommend Final Budget

16(5) The Budget and Finance Committee shall recommend a final Operating and Capital Budget to Students' Council.

Second Reading of Budget in Council

16(6) When the Budget is being read a second time:

- (a) Students' Council shall approve a final Operating and Capital Budget;
- (b) the Budget will be presented in a three-part document consisting of:
 - (i) the Budget Principles passed on first reading,
 - (ii) the estimates (numerical breakdown of the budget), and
 - (iii) additional written instruction providing further instruction on how money within budget categories is to be spent; and
- (c) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

PART 11: LEGISLATIVE PROCESS FOR POLITICAL POLICIES

First Reading of Political Policy

17(1) The procedural requirements for passage of political policy on first reading are the same as those for the passage of bylaw on first reading except that the political policy will then be referred to the Policy Committee.

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Standing Orders of Students' Council

Committee Stage (Political Policy)

17(2) When a political policy is in the Committee stage:

- (a) the Committee selects and assigns an Executive Officer to draft a new policy on the basis of the principles passed in first reading, with the assistance of the Department of Research and Political Affairs; and
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading.

Second Reading of Political Policy

17(3) When a political policy is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire political policy will be shown,
 - (ii) deletions to existing political policy will be shown by using a strike-through font, and
 - (iii) additions to existing policy will be shown by using an underline font; and
- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

Expiration of Political Policy

17(4) Political Policies adopted within a particular session of Students' Council shall expire within three (3) years after the end of that session.

17(5) Upon expiration, a Political Policy shall be reviewed by the Policy Committee and can be forwarded to Students' Council as a recommendation to renew.

PART 12: MODIFIED RULES OF DEBATE

Length of Speeches

18(1) Members having obtained the floor to speak to a motion can speak no longer than six minutes.

Speaker may Limit Debate

19(1) The Speaker may limit debate at any time on any Order of the Day.

Moving the Previous Question

20(1) A member of Students' Council may not move the previous question at the same time as he/she speaks to the motion.

Speaker may Disallow Moving the Previous Question

20(2) The Speaker may disallow moving the previous question if, in the opinion of the Speaker, the motion has not been sufficiently debated.

Subsidiary Motions Limited

21(1) Subsidiary motions are not permitted to be applied to the main motion until the motion has been spoken to at least two times, one in favour and one opposed.

Points of Order

22(1) Where a member rises on a Point of Order citing the violation of a federal, provincial or municipal law, the member must provide a copy of that law to the Speaker at the time the Point of Order is raised.

Guests of Students' Council

23(1) Any person may become a Guest of Students' Council by writing his/her name on the Guest List provided by the Speaker at each meeting of Students' Council.

Guest of Students' Council Debate Privileges

23(2) The Speaker will only recognize guests if no member entitled to obtain the floor wishes to do so, except where a guest has information particularly pertinent to the debate, or where a Councillor having obtained the floor extends his/her speaking privileges to a guest.

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Standing Orders of Students' Council

PART 13: VOTING

Division

24(1) A roll call vote will be taken if requested by a voting member of Students' Council and shall take precedence over any other method of voting.

Speaker may Refuse a Division

24(2) The Speaker may refuse a dilatory request for a division except on items of business disposing of main motions.

PART 14: RECESS/REASSEMBLY

Recess

25(1) Students' Council will recess for fifteen (15) minutes immediately after the first Order of the Day disposed of, at least ninety (90) minutes after the Call to Order.

Recess and Reassembly

25(2) Students' Council will recess for fifteen (15) minutes at 10:00 p.m. and reconvene at a location designated by the Speaker.

PART 15: ATTENDANCE REQUIREMENTS

Attendance

26(1) The Speaker will take attendance orally twice each meeting, once after Speaker's Business and once immediately prior to adjournment or at 10:00 p.m., whichever is earlier.

26(2) Any member of the Executive Committee (with the exception of the General Manager) that is absent from a meeting of Students' Council shall submit a written explanation to Students' Council outlining the reason for their absence.

26(3) Should a Councillor be absent for 3 meetings in a semester, Students' Council will notify that Councillor's Faculty Association. Missed meetings not subject to this section are those attended by proxies or attended through alternate means as approved by the Speaker.

PART 16: DISCIPLINE

Speaker may Discipline

27(1) The Speaker may discipline a member of Students' Council for breaches of Standing Orders.

Call for Decorum

27(2) Any member of Students' Council may call for decorum, which when called for will remain in effect for the duration of the motion under consideration and result in the Speaker removing first the speaking privileges for the duration of the motion, and secondly the right to attend the meeting from anyone in the chamber caught speaking without having properly obtained the floor.

Censure

27(3) Students' Council may rebuke the action or conduct of an individual through a motion to censure. A censure is an on-the-record rebuke that entails no additional actions or consequences.

PART 17: PROXIES

Assignment of Students' Council Proxies

28(1) To appoint a proxy, a Councillor must provide a notice to that effect to the Speaker:

- (a) stating the name and e-mail address of the proxy member,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councillor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

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Standing Orders of Students' Council

Assignment of Committee Proxies

28(2) To appoint a proxy for a Committee, a Councillor must provide a notice to that effect to the Chair of the Committee:

- (a) stating the name and e-mail address of the proxy member,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councillor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

PART 18: RECORDS OF STUDENTS' COUNCIL

Audio Record of Students' Council

29(1) When feasible, an audio record of Students' Council proceedings will be recorded.

Approval of Audio Record

29(2) The audio record is considered approved as recorded.

Video Record of Students' Council

30(1) Anyone wishing to record or stream video at a meeting of Students' Council must provide written notice to the Speaker by noon on the business day prior to the meeting date.

30(2) The Speaker shall, in advance of the Students' Council meeting in question, notify all members of Students' Council and all scheduled presenters of any notices to record or stream video at the meeting.

Minutes of Students' Council

31(1) When an audio record is not possible, minutes of Students' Council proceedings will be recorded.

Approval of Minutes

31(2) The minutes are considered approved as transcribed.

Members may Clarify Comments in Minutes

31(3) Whenever minutes are transcribed, a member's comments may be amended in accordance with the member's wishes prior to a time limit set by the Speaker.

Record of Votes and Proceedings

32(1) A record styled "Votes and Proceedings" will be compiled from the audio record or minutes of Students' Council and will consist of:

- (a) all motions moved except joke motions,
- (b) any event having legal consequences extending beyond the adjournment of that meeting,
- (c) a record of all regulations and decisions approved by Students' Council Boards and Committees that are required by Bylaw to report such regulations and decisions to Students' Council, and
- (d) a record of attendance.

Publication of Votes and Proceedings

32(2) Votes and Proceedings shall be published electronically the third business day after a Students' Council meeting and in the next agenda package.

Approval of Votes and Proceedings

32(3) The record of Votes and Proceedings is considered approved as transcribed.

Confidentiality of Awards Business

33(1) Applications submitted for awards administered by the Grant Allocation Committee, and deliberations surrounding the selection of recipients of awards administered by the Grant Allocation Committee shall be designated as strictly confidential and shall only be available to:

- (a) members of the Awards Adjudication Committee;
- (b) members of the Executive Committee; and
- (c) SFAIC staff.

Craig Turner 2/6/14 4:33 PM

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Standing Orders of Students' Council

PART 19: MISCELLANEOUS

Speaker to Vacate Chair

34(1) A motion that the Speaker vacate the chair:

- (a) is always in order,
- (b) takes precedence over any other motion, and
- (c) is not debatable.

Public Meetings

35(1) Meetings of Students' Council are open to the public, unless Students' Council moves *in camera*.

Only Official Documents Allowed

36(1) Only official Students' Council documents may be distributed to members within the chamber.

Council Retreats

37(1) A summer retreat for Students' Council members will be held before July 31st of each year.

37(2) A fall retreat for Students' Council members will be held before October 31 of each year.

37(3) The Council Administration Committee shall be responsible for the planning and organization of all retreats, and may cancel a retreat due to low attendance.

Accessibility to Council

38(1) If a guest of Council or member of Council requests a translator or reasonable accessible aid, they are required to give the Council Administration Committee at least one week's notice. The Council Administration Committee will attempt to make the necessary accommodations with limited expense to the Students' Union.

Joke Motions

39(1) At the last meeting of the year, the mover of the motion or the Speaker may declare any motion to be a "joke motion," such a motion having no effect if carried.

Craig Turner 2/6/14 4:33 PM

Deleted: March 29, 2012

Standing Orders of Students' Council

APPENDIX 1: PROCEDURE FOR ELECTING A NEW SPEAKER

Council to be provided with cover letter and resume

1 Each member of Students' Council will be provided with a cover letter and resume of each candidate for Speaker.

Senior member to preside when outgoing speaker running for re-election

2 The longest-serving member of Students' Council not running for Speaker will preside over the election when the outgoing Speaker is running for re-election.

In Case of Tie, Elder Member to Preside

3 In the case of a tie between longest-serving members, the eldest of the tied members will preside.

Speeches

4 The presiding member will ask each candidate to give a brief speech not to exceed two minutes.

Questions

5 The presiding member will allow questions to be put to the candidates from the members of Students' Council.

Secret Ballot

6 The vote will be by secret ballot and will be in the style of the Executive Elections.

Recess

7 Students' Council will recess while the presiding officer counts the vote.

Announcement

8 The presiding officer will announce the results of the election to Students' Council.

APPENDIX 2: OATH OF OFFICE

I am not here for me.

I am here for the people that lent me their power in exchange for a promise.

I will keep that promise to make decisions with their interest in mind.

I will vote after knowing the facts, not before.

I will use Robert's Rules for their purpose, not my own.

I will oppose ideas, not people.

I will think before I speak, not speak just to think.

I will take the job seriously or not take the job at all.

I will represent my fellow students' interests, not my own.

I am not here for me.

APPENDIX 3: COUNCIL SCHOLARSHIP

Overview

1 Two Council Scholarships, to be administered by Students' Council, shall be offered each trimester. The value of each scholarship shall be \$500.00.

Criteria

2 The criteria for each scholarship is:

- (a) representative of his/her constituents' opinions and concerns in Students' Council matters;
- (b) serves as an ambassador of Students' Council in the campus community and attempts to further empower students;
- (c) excellent attendance; and
- (d) activity on committees.

Craig Turner 2/6/14 4:33 PM

Deleted: March 29, 2012

Standing Orders of Students' Council

Nomination

3 Members of Students' Council must be nominated by a fellow voting member of Students' Council, with the nomination containing at least two additional supporting signatures from other voting members of Students' Council. Nominators must submit a brief justification, no more than one page in length, as to why the member of Students' Council deserves to be nominated.

4 Nominations must be presented to the Speaker by the end of the second last Students' Council meeting of each trimester.

Eligibility

5 All current voting members of Students' Council shall be eligible to submit nominations. There shall be no limit to the number of nominations a member may submit throughout the year.

6 All current voting members of Students' Council shall be eligible to receive a scholarship, except for members of the Executive Committee. There shall be no limit to the number of times a member of Students' Council may be nominated and/or receive a scholarship throughout the year.

Selection

7 The Speaker shall provide to each member of Students' Council the names of each nominee and a copy of all nomination forms.

8 Selection of scholarship winners for the preceding trimester shall take place at the final meeting of Students' Council each trimester. There shall be no debate. At the meeting a secret ballot vote shall be held, open to all voting members of Students' Council. The vote shall take place by preferential ballot and shall follow the balloting procedures used in the selection of a committee chair.

APPENDIX 4: COUNCILLOR MENTORSHIP PROGRAM

Participation

1 Any voting member of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, may sign up to participate in this program, such a volunteer henceforth referred to as mentor.

2 Any Students' Union member may participate in this program, such a student henceforth referred to as mentee.

3 Requests to participate in a given meeting of Students' Council must be received by the Thursday prior to the meeting.

Administration

4 The Council Administration Committee shall be responsible for the implementation of this program.

5 This program shall be advertised in the Fall and Winter term.

Processing Requests

6 First attempts shall be to pair mentees with mentors from the same faculty, but if this is not possible, then mentees shall be paired randomly with available mentors for the requested meeting of Students' Council.

7 A mentor may have only one mentee for any given Students' Council meeting.

Mentor Responsibilities

8 After being paired with a mentee, the mentor shall be responsible for:

- (i) establishing contact with the mentee prior to the scheduled Students' Council meeting,
- (ii) enlisting another eligible mentor as a replacement if unable to carry out the responsibilities to the mentee,
- (iii) attending the scheduled meeting of Students' Council with the mentee,
- (iv) familiarizing the mentee with the role and proceedings of Students' Council, and
- (v) debrief the mentee at a future time to discuss their experience.

Craig Turner 2/6/14 4:33 PM

Deleted: March 29, 2012

Standing Orders of Students' Council

APPENDIX 5: PETITION FOR IMPEACHMENT DOCUMENT

Overview

1 As stated in Bylaw 100, s. 6, Students' Council has the authority to remove the President, a Vice President, or the Undergraduate Board of Governors Representative through a motion to impeach.

2 A petition is required for impeachment proceedings to occur, and requires signatures of at least one third of the voting members of Students' Council. This appendix shall dictate the petition documentation requirements.

Preamble

3 The petition shall contain the following filled out as applicable to the circumstances:

This motion to petition indicates that we, the elected representatives of the student body serving on Students' Council, do not feel the current *[insert position name]* of the *[insert year]* Students' Union Executive is fit to remain occupying the position due to one or more of the following reasons:

- 1) The individual has committed a significant breach or multiple breaches of Students' Union Bylaw, or Political Policy.
- 2) There are charges levied against the individual for violation of the University of Alberta Code of Student Behavior, provincial law, or federal law.
- 3) The individual is performing without the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.

Additional Documentation

4 The submitted petition shall include a document agreed to by all signatories indicating why they as representatives feel that the Executive or Board of Governors Representative in question is in violation of one or more of the principles of Bylaw 100, s.6.

Addition to the Agenda

5 The once submitted and deemed to be valid according to Bylaw 100 s. 6, the following motion will be added to the agenda of the next meeting of Students' Council and filled out accordingly:

[MOVER/SECONDER] move that the current *[insert position name]* of the *[insert year]* Students' Union Executive be impeached from the position of *[insert position name]* and post as an officer in first reading.

Parallel Legislation

6 This appendix is only deemed applicable when kept in congruence with the intent of impeachment proceedings as dictated by Students' Union Bylaw, as Bylaw 100, s. 6 dictates its current form.

APPENDIX 6: FULL TREATY TERRITORY ACKNOWLEDGMENT

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

Craig Turner 2/6/14 4:33 PM

Deleted: March 29, 2012

February 6, 2014

To: Students' Council

Re: Report to Council (for February 11th meeting)

Introduction

Hello Council,

I have very little to report at this point due to the short turnaround between this and last weeks Council meetings.

Quarterly Meeting:

As I stated in my oral report at our last Council meeting, the next quarterly round table meeting with the Ministry will take place this upcoming Saturday. Representatives from the Council of Alberta University Students' and those from the Alberta Student Executive Council will be arriving Friday night, at which point we will meet to discuss strategy for the upcoming day. I will provide Council with a report on how the meeting went and what topics came up in my oral report.

Job Shadow Day:

By Council my job shadow day will have happened, but I want to let you folks know that as of now I have a full list of names for the day. It's unfortunate that more cannot attend, but it would be a logistical nightmare. If any of you folks have any question about my portfolio or are considering running for the position I implore you to talk to me as soon as possible.

Ignite News Launch:

This past Wednesday we held the Ignite Press Release to make the findings from the report public. There were a few government officials present, and it was altogether an excellent opportunity to discuss policy with some local MLA's. I encourage members of Council to pick up a copy of the report and look over the findings. They are very interesting, and I would argue they show truth to many of the claims that we in the Students' Union have historically made.

That's all I have to report at this time.

Thank you for your time,





Office of the VICE PRESIDENT (EXTERNAL)

Adam Woods

Vice President External 2013-2014 | [University of Alberta Students' Union](#)

Phone: (780) 492-4236 | **F:** (780) 492-4643 | **E:** vp.external@su.ualberta.ca

Twitter: @uasvpexternal or @AWoo_ds



February 6, 2014

To: Students' Council 2013-2014

Re: Report of the Vice President Academic

Hello Council,

Below you'll find a summary of my progress over the past week.

I. General Faculties Council

There was a rich discussion at GFC about a number of issues important to students. A new student group policy was ultimately approved, although a number of concerns around a bureaucratic event approval process reminded the Dean of Students to commit to reviewing the policy regularly. There was positive support for the SU's Fall Reading Week proposal. A number of academic staff members and students raised concerns about the Leadership College, with one faculty member raising a passionate plea for more thoughtful and equitable leadership programming.

More importantly, a number of members of GFC raised questions on why GFC didn't have any role in approving a Fall Reading Week or Leadership College. GFC has recently turned into a listless body for political debates that is unable to vote on major initiatives or include members of the University. The SU has developed a report on the struggles with GFC, which can be found here: <http://www.su.ualberta.ca/governance/advocacy/gfc/>

II. Miscellaneous

I attended meetings with the Dean of Students and University Registrar. I attended a meeting of the Academic Standards Committee Subcommittee on Standards and participated in an inclusivity-training workshop.

If you have any questions or concerns, please don't hesitate to call me at 780-492-4236, or email me at vp.academic@su.ualberta.ca.

Sincerely,



Dustin Chelen

February 6, 2014

To: Students' Council

Re: Report to Students' Council

Hello Council,

This will be a short report since we meet two days ago.

Business Advisory Group

The Business Advisory Group will have its first informal meeting where the GM and I will introduce them to the Students' Union and give a welcome package outlining the SU business portfolio. We are looking to have weekly meetings and I look forward to the end result.

SUB Renovation

Part of the SUB Renovation team went to visit various office furnishing suppliers to explore various layout options for furniture and office supplies in SUB. We haven't come to a consensus on a supplier yet, but it's been an interesting process and detail to consider.

eHUB

Most of the Exec, the GM, and I visited the eHUB space to meet Qasim Rasi, Director of eHUB, and to learn more about the program. There's a lot of excitement and opportunity within the entrepreneurship realm at the University of Alberta, and we're exploring ways to partner up and help the cause. If you're interested, let me know!

Here's a blurb about eHUB: eHUB will act as an important nexus for all the different faculties, student entrepreneurs to meet and evolve ideas into successful ventures. eHUB is a physical space in the HUB Mall of University of Alberta and is strategically located to connect students from all the different faculties. eHUB is a fertile ground for students to visit, share their ideas, build teams, meet investors and work on their start-up projects.

Cheerio,

Josh Le

(electronically submitted)

February 4th, 2014

To: University of Alberta Students' Council 2013/2014

Re: Council Report of the Student Life Portfolio

Dear Council,

Residence Advisory Committee Updates

- **Residence Security Deposits:** Currently, security deposits in residence are inconsistent. In traditional residences, it is \$150 and collected at the same time as the application fee (doesn't make sense), and in non-traditional residences, it is one month's rent, reaching nearly \$1000. Changes will be made to clearly separate the application fee from the security deposit, with a flat rate of \$25 and \$500 respectively, across the board.
- **Non-tenants in Residence:** Non-tenants (graduated students not in classes, friends of tenants, etc) in Residence can be an issue. It can put a residence over its maximum occupancy levels which is a hazard for fire safety, etc. How should we deal with this?
- **HUB Mall Door Project:** the plans this Spring/Summer is to install an autolock mechanism on all units in HUB, as well as the installation of 7 video cameras across the mall and the hiring of more Residence Assistant's. There will be a followup conversation around lockout fees.
- **Late Payment Fees:** there are roughly a hundred residences that are consistently paying their rent late. This is an administrative burden on Residence Services, and they are considering increasing the late payment fine. The committee clearly communicated to Residence Services/Operations that the priority should be to strengthen communications around the deadline, as well as investigate why these students are consistently paying their rent late.
- **Tamarack/Pinecrest Rent increases mid-lease:** Due to the high costs associated with Tamarack and Pinecrest Houses, all units have term leases ending on July 31st. This means that there isn't the flexibility associated with monthly, 4-month, or 8-month leases that fit the academic calendar, but all leases would be 11-months, allowing one month of the year for clean-up. Unfortunately, the Board approves rent increases across campus for May 1st, resulting in a rent increase in the middle of their lease. We will propose to add 8-month leases to Tamarack and Pinecrest houses, even if it means a monthly rent that is 25% higher.
- **Flexible Leases:** the GSA has been quite successful in having a conversation for graduating grad students to request flexible end dates to their lease. Although the conversation will be a tad bit more difficult for undergraduates due to a rather rigid system, the SU will join the table and see if we can start a similar system for us as well.

Student Group Procedure Updates

- The largest point of contention is still requiring approval for all student group events. Some don't mind it, some hate it. What keeps me hopeful is that 1) Lana has productively ironed out the kinks with the Medical Students' Association, one of the most complicated student groups on campus, and 2) there are plans to include room bookings and an event calendar to the system that would really help streamline the process.
- The same questions are coming up over and over again; a FAQ section will be created.

- In a nutshell, communicate. The Office of the Dean of Students is well-intentioned, help them to help you.
- I highly suggest going through the event approval form on Bearsden, as well as attending an event planning workshop held by Student Group Services!

Safewalk Policies

As of February 25th, Safewalk will be allowed to accompany intoxicated clients. One step closer to a safer campus!

Golden Bears and Pandas Legacy Fund Updates

There have been discussions around how the 20% reserve fund should be used. The solution that is currently being proposed is to cap the reserve at \$200,000 (roughly the amount to sustain a team for a year), to allow the GBPLF to effectively save a team if necessary. Once the reserve reaches its cap, dollars would flow into supporting and promoting athletics (just like the other 80%).

Entrepreneurship HUB

Also known as eHUB, it is an exciting initiative supported by the School of Business, for all U of A students. It is a network powered by the entrepreneurial community of Alberta – a physical space where people are connected through ideas, goals and visions.

“eHUB will act as an important nexus for all the different faculties, student entrepreneurs to meet and evolve ideas into successful ventures. eHUB is a physical space in the HUB mall of University of Alberta and is strategically located to connect students from all the different faculties. eHUB is a fertile ground for students to visit, share their ideas, build teams, meet investors and work on their start-up projects.”

Source: <http://entrepreneurship.ualberta.ca/ehub>

Campus Prayer Space Updates

The SU, GSA, and Dean of Students Office are exploring the construction of a prayer space in CAB.

Peer Support Centre

They will be providing onsite support at the Registrar's Office soon. Upcoming changes to staff and training structures as well.

All the best,

William Lau

[Electronically submitted]

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday February 4th, 2014

TELUS 134

VOTES AND PROCEEDINGS (SC 2013-20)

2013-20/1

SPEAKER'S BUSINESS

2013-20/1a

Announcements – The next meeting of Students' Council will take place on Tuesday, February 11th, 2014

2013-20/2

PRESENTATIONS

BINCZYK/NGUYEN MOVED TO suspend the relevant standing orders to allow for everyone in the room to have speaking terms.

Motion: FAILED

2013-20/2a

Presidential Priorities and the Leadership College, Presented by Dr. Indira Samarasekera, Sponsored by Dustin Chelen/Benczyk.

University President Dr. Samarasekera will present an update to Students' Council on the Peter Lougheed Leadership College, in follow up to the earlier presentation from the Fergusons. In addition, she may cover other priorities coming from her Presidential Change Agenda.

Recess at 7:00pm

Meeting called back to order at 7:08 pm

2013-20/2b

SU Perspectives on the Leadership College, Presented by Dustin Chelen, Sponsored by Dustin Chelen/Le

This presentation will provide a broad overview of the process that has gone into developing the leadership college, and will touch on SU concerns and recommendations. In particular, we will cover some of the research around student leadership development, perceived gaps in University support for student leadership, and our principles surrounding how the U of A should develop student leaders. This presentation will also offer the opportunity for Councillors and others to continue to discuss the topic and provide advice to the SU Executive after the presentation from the President.

GRUHLKE/MALIK MOVED TO increase the presentation time by 10 minutes

Motion: CARRIED

2013-20/2c SU Acknowledgment of Indigenous Territory Presentation, Presented by Quetzala Carson, Governor Kelly, and Councilor Morris, sponsored by Governor Kelly and Councilor Morris

The purpose of this presentation is to explain the hows and whys of the Acknowledgment of Indigenous Territory we've been working on. This presentation will describe the work that has gone into creating a quality statement, briefly go over the colonial history of Edmonton and Canada, explain why including a statement at the beginning of every Council session is both necessary and beneficial, and what the inclusion of such a statement will mean for the future of Students' Council and the Students' Union. Following the presentation there will be an opportunity for question and answer.

2013-20/2d Student Group Management Updates by Lana Cuthbertson, Sponsored by William Lau.

This will be a brief presentation and question period on how the student group procedure changes affect student groups in terms of registration, training and events. This will also be an opportunity for councillors to give feedback on the procedure changes.

2013-20/7 **GENERAL ORDERS**

2013-20/7a **LE/BANISTER MOVES TO** appoint one (1) member of Students' Council to the World University Services Canada (WUSC) Board of Directors.

Nominations: Banister, Kelly

Nominations Closed

Appointed: Kelly

2013-20/7b **LE/BORDEN MOVES TO** appoint one (1) member of Students' Council to the Student Legal Services Board of Directors

Nominations: Hanwell, Mohamed

Nominations Closed

Appointed: Hanwell

2013-20/7c **NGUYEN/CHELEN MOVES TO** appoint one (1) member of Students' Council to the Policy Committee

Nominations: Horvat

Nominations Closed

Appointed: Horvat

2013-20/7e **BORDEN/NGUYEN MOVES TO** appoint one (1) member of Students' Council to the Council Administration Committee

BORDEN MOVES TO amend the motion to read:

BORDEN/NGUYEN MOVES TO appoint one (1) permanent member of

Students' Council to the Council Administration Committee

Motion (friendly): CARRIED

Nominations: Speakman, Mohamed, Schiavone

Nominations Closed

Appointed: Mohamed

2013-20/3

EXECUTIVE COMMITTEE REPORT

Adam Woods, VP External- Report

Petros Kusmu, President- Report

William Lau, VP Student Life- Report

Brent Kelly BoG Rep- Report

2013-20/4

BOARD AND COMMITTEE REPORTS

Chloe Speakmen, ERC Chair- Report

Stephen Schiavone, ARFAC Rep- Report

2013-20/5

QUESTION PERIOD

Question period extended 15 minutes

SPEAKMAN/LAU MOVED TO extend question period by an additional 15 minutes

Motion: CARRIED

WOODS/GRUHLKE MOVES TO suspend standing orders to limit speaking turns to 2 minutes

Motion: CARRIED

2013-20/7d

MOHAMED/KELLY MOVED TO approve Bill #6 in first reading based on the following principles.

- 1) Candidates can run for a position in the faculty that they are applying to be in;
- 2) Elected candidates shall forfeit said position if they are not accepted in their faculty.

Speaker List: Mohamed, Morris, Banister, Kelly,

CHAMPAGNE/GRUHLKE called to question

Motion: CARRIED

Main Motion: FAILED

2013-20/7f **MORRIS/BORDEN MOVE THAT**, upon the recommendation of the nominating committee, Students' Council nominate Dylan Hanwell, Samer Sleiman and Helen Cashman to sit on GFC and Joel Baillargeon to sit on the GBPLF committee for a term ending May 1, 2014.

Speakers List: Morris, Speakman, Champagne, Schiavone, Borden, Kelly, Gruhlke, Le

CHAMPAGNE/GRUHLKE MOVED TO split the motion.

Motion: CARRIED

2013-20/7f1 **MORRIS/BORDEN MOVE THAT**, upon the recommendation of the nominating committee, Students' Council nominate Dylan Hanwell, Samer Sleiman and Helen Cashman to sit on GFC

GRUHLKE/KELLY MOVED TO refer item 2013-20/7f1 back to the Nominating Committee.

Motion: CARRIED

2013-20/7f2 **MORRIS/BORDEN MOVE THAT**, upon the recommendation of the nominating committee, Students' Council nominate Joel Baillargeon to sit on the GBPLF committee for a term ending May 1, 2014.

SPEAKMAN/BANISTER MOVED TO amend the motion to read: **MORRIS/BORDEN MOVE THAT**, Students' Council nominate Joel Baillargeon to sit on the GBPLF committee for a term ending May 1, 2014.

SPEAKMAN called to question

Motion: CARRIED

Amendment: CARRIED

GRUHLKE/SCHIAVONE MOVED TO refer item 2013-20/7f2 back to the Nomination Committee

GRUHLKE/SCHAVONI called to question

Motion: CARRIED

Motion to refer back to Nominating Committee: CARRIED

KELLY/LE MOVED TO adjourn

Motion: CARRIED

Meeting adjourned at 11:30pm

