

- c. Kory Zwack, Vice-President External – Written or oral report may be provided at the meeting.
- d. Jamie Speer, Vice-President Operations & Finance – Written or oral report may be provided at the meeting.
- e. Jennifer Wanke, Vice-President Student Life – Written or oral report may be provided at the meeting.
- f. Chris Burrows, Undergraduate Board of Governors Representative - Written or oral report may be provided at the meeting.
- g. Residence Halls Association Report
- h. Medicine/Dentistry Report
- i. Executive Committee, Minutes.
Please see Document SC 01-24.01.
- j. Students' Union Boards & Committees Reports
The Minutes of the various SU Boards and Committees are available on the SU WebPage: www.su.ualberta.ca.

2001-24/9

QUESTION PERIOD

2001-24/10

LEGISLATION

2001-24/10a

SPEER/WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed changes to Article VIII of the Constitution, Power Regarding Finance (THIRD Reading).

Please see document SC 01-24.02.

2001-24/10b

KOTOVYCH/KAWANAMI MOVED THAT Students' Council approve the proposed changes Bylaw 100 Respecting Students' Council, to take effect April 30, 2002 (SECOND Reading).

Please see document SC 01-24.03.

2001-24/10c GORTON/HARRIMAN MOVED THAT Students' Council approve the proposed Bylaw 6550 Respecting the Alberta Public Interest Research Group (SECOND Reading).

Please see document SC 01-24.04.

2001-24/10d SAMUEL/SPEER MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the proposed Bylaw 3000 Respecting the Strategic Planning and the Business Planning of the Students' Union (FIRST Reading).

Please see document SC 01-24.05.

2001-24/10e SPEER/SAMUEL MOVED THAT Students' Council approve the proposed Bylaw 6000 Respecting the Establishment, Governance and Use of Dedicated Fees Mandated by Student Referenda (FIRST Reading).

Please see document SC 01-24.06

2001-24/10f WEPPLER/JONES MOVED THAT Students' Council approve the proposed Bylaw 8451 Respecting the Students' Union Engineering Membership Fees (FIRST Reading).

Please see document SC 01-24.07.

2001-24/10g SALYZYN/ADHIHETTY MOVED THAT Students' Council replace the Political Policy 'Universal Course Evaluations, Publication of' with the new policy 'Teaching Evaluations'.

Please see document SC 01-24.08.

2001-24/10h SALYZYN/ZWACK MOVED THAT Students' Council renew the Political Policy 'University Scholarships and Bursaries, Distribution of' as amended.

Please see document SC 01-24.09.

2001-24/10i ZWACK/SPEER MOVED THAT Students' Council renew the Political Policy 'Government Elections, Role of Students' Union'.

Please see document SC 01-24.10.

- 2001-24/10j** SALYZYN/ZWACK MOVED THAT Students' Council allow the Political Policy 'University Departments, Cuts to' to expire.
- Please see document SC 01-24.11.
- 2001-24/10k** SALYZYN/ZWACK MOVED THAT Students' Council allow the Political Policy 'Mergers of Faculties and Departments' to expire.
- Please see document SC 01-24.12.
- 2001-24/10l** SALYZYN/ZWACK MOVED THAT Students' Council allow the Political Policy 'Universal Course Evaluations, Implementation of Program' to expire.
- Please see document SC 01-24.13.
- 2001-24/10m** SALYZYN/ZWACK MOVED THAT Students' Council allow the Political Policy 'Universal Student Ratings of Instruction, FOIPP' to expire.
- Please see document SC 01-24.14.
- 2001-24/10n** SALYZYN/ZWACK MOVED THAT Students' Council allow the Political Policy 'ONE CARD, University's Failure to Implement' to expire.
- Please see document SC 01-24.15.
- 2001-24/11** **OLD BUSINESS**
- 2001-24/11a** MCGRAW/JONES MOVED THAT Students' Council approve the proposed changes to the Standing Orders of the University of Alberta Students' Council.
- Please see document SC 01-24.16.
- 2001-24/11b** SALYZYN/SPEER MOVED THAT Students' Council appoint one (1) councilor to sit on the President's Boards Nominating Committee.

2001-24/11c

LOEWEN MOVED THAT Whereas, the manner in which health care benefits are being distributed in Alberta is currently subject to change dramatically,
Whereas, the student body is concerned that changes may have significant impact on their ability to access quality health or to afford quality health care,
Council directs the External Affairs Board to monitor the changes in Alberta Health Care. EAB will report to Students' Council quarterly. EAB will make any necessary recommendations for action to Council as soon as practical but no later than April 2003.

2001-24/11d

ZWACK/SPEER MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the CASA Constitution and Bylaws as amended.

Please see document SC 01-24.17.

2001-24/11e

ZWACK/SPEER MOVED THAT Students' Council, upon the recommendation of the Executive Committee, ratify the appointment of Liam Arbuckle as CASA National Director.

2001-24/11f

SHARMA/BRECHTEL MOVED THAT Students' Council appoint one councilor to sit on the Board of Directors for the Gateway Journalism Society until the end of this council term.

2001-24/11g

MOORE MOVED THAT Students' Council approve:

1. The purchase of earplugs to be provided to all 134 residents of Pembina Hall.
2. The purchase of \$200.00 gift certificates from the U of A Bookstore for the 36 residents of Pembina Hall whose rooms face south and south-west and directly face the construction site (odd numbered rooms from 101-123, 201-223, 301-323, 401-423) for putting up with the noise and disruption.
3. That the Students' Union show its' appreciation to Pembina Hall (whose community has endured much recently) and "treat" the Pembina Hall Community to one evening of free food at a Students' Union owned licensed establishment.

2001-24/11h SAMUEL/SPEER MOVED THAT Students' Council select the most sportsmanlike Gripe Volunteer from the list of nominees.

Please see document SC 01-24.18.

2001-24/12 **NEW BUSINESS**

2001-24/12a SAMUEL/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Tyler Botten as Director of Information Registries for the period of May 1, 2002 - April 30, 2003.

2001-24/12b SAMUEL/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Meip Raedschelders as Director of Student Distress Centre for the period of May 1, 2002 - April 30, 2003.

2001-24/12c SAMUEL/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Jason Ding as Ombudservice Director for the period of May 1, 2002 - April 30, 2003.

2001-24/12d SAMUEL/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Nathan Koelmans as Director of Safewalk for the period of May 1, 2002 - April 30, 2003.

2001-24/12e SAMUEL/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Kelly Herrogodts as Academic Affairs Coordinator for the period of May 1, 2002 - April 30, 2003.

2001-24/12f SAMUEL/SPEER MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Kyle Williams as Financial Affairs Coordinator for the period of May 1, 2002 - April 30, 2003.

2001-24/12g SAMUEL/WANKE MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Mariel Dagot as Student Activities Coordinator for the period of May 1, 2002 - April 30, 2003.

- 2001-24/12h** SAMUEL/WANKE MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the hiring of Matthew Sadler as Athletic Campus Events Coordinator for the 2002/2003 year contingent upon funding being secured by April 30, 2002.
- 2001-24/12i** SAMUEL/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Nominating Committee, ratify the appointment of Gregory Harlow as Speaker of Council for the period of May 1, 2002 - April 30, 2003.
- 2001-24/12j** SAMUEL/ZWACK MOVED THAT Students' Council, upon the recommendatin of the Nominating Committee, ratify the appointment of Fred Jack as the Community Relations Coordinator for the period of May 1, 2002 - April 30, 2003.
- 2001-24/12k** SPEER/SAMUEL MOVED THAT Students' Council approve the preliminary budget for 2002/2003.
- Please see document SC 01-24.19.
- 2001-24/12l** SPEER/ZWACK MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the FACRA Operating Agreement, to be signed by FACRA by April 30, 2002.
- Please see document SC 01-24.20.
- 2001-24/12m** SAMUEL/ZWACK MOVED THAT Students' Council approve the Political Policy "Alberta's and the University of Alberta's Tuition Policy".
- Please see document SC 01-24.21.
- 2001-24/12n** SAMUEL/SPEER MOVED THAT Students' Council approve an increase in the Athletic and Recreation Fee of \$5.11.
- Please see document SC 01-24.22.
- 2001-24/12o** SAMUEL/SPEER MOVED THAT Students' Council approve an increase in the Sexual Assault Centre Fee of \$1.00.
- Please see document SC 01-24.23.

- 2001-24/12p** JESS MOVED THAT Students' Council rescind motion 12e of SC 2001-21 approving a budgeted expenditure not to exceed \$4490.00 to send the President and Vice-President External Elect to Ottawa for the CASA Lobby Conference from March 17th to March 23rd, 2002.
- 2001-24/13** **INFORMATION ITEMS**
- 2001-24/14** **ANNOUNCEMENTS**
- 2001-24/14a** **Next Council Meeting**
- UPCOMING**
- April 30, 2002 - 4:00 PM (Changeover Meeting)
 - April 30, 2002 - 6:00 PM (First Meeting of New Council)
- COUNCIL**
- MEETINGS**
- Future Council Meeting**
- May 14, 2002 - 6:00 PM
 - May 28, 2002 - 6:00 PM
- 2001-24/14b** **Next Council Meeting**
- Nursing Report
 - Pharmacy Report
- UPCOMING**
- FACULTY**
- REPORTS**
- 2001-24/15** **ADJOURNMENT**

MINUTES

EXEC 01-55

Executive Committee

March 6, 2002

ATTENDANCE	Christopher Samuel	President
	Amy Salyzyn	Vice-President Academic
	Kory Zwack	Vice-President External
	Jamie Speer	Vice-President Operations & Finance
	Jennifer Wanke	Vice-President Student Life
	Bill Smith	General Manager
	Catherine van de Braak	E/A, Recording Secretary

1. Call to Order The meeting was called to order by Chris at 9:50 am

2. Approval of Agenda The agenda was amended as follows:
Discussion Items Deleted
b) budget Update

Agenda was re-numbered

3. Approval of Minutes Tabled to the next meeting

4. Reports Tabled to the next meeting

5. Old Business Tabled to the next meeting

6. Items of Business

Action Items

a) Contingence Reserve Operating Policy Changes suggested by FAB to bylaw 3100 will impact on this policy. Once bylaw 3100 has been passed, this operating policy will need to go to council.

b) Bylaw 3100 Changes to this bylaw were tabled and discussed. FAB supports the proposed changes.

SPEER/WANKE MOVED THAT the Executive Committee, upon the recommendation of FAB, approve the proposed changes to Bylaw 3100.

VOTE ON MOTION

4/0/0 CARRIED

- c) FACRA Operating Agreement** Final changes have been made to the Operating Agreement. The agreement should be signed shortly. Concerns were raised regarding FACRA's loan. The loan issue needs to be resolved as a separate issue from the operating agreement.

SPEER/SALYZYN MOVED THAT the Executive Committee approve the tabled Operating Agreement between the Students' Union and FACRA.

VOTE ON MOTION

4/0/0 CARRIED

Discussion Items

- a) Database Development** Affordability is a key issue. It is important that this be included in the prelim. Budget. Orientation will be the first database to done.
- b) Org. Review Proposal** Proposals from Xennex were tabled. Each was reviewed and discussed. Concerns were raised about the costs and the need for council to be aware of what is happening.
- c) Strategic Plan Bylaw** Strategic Plan bylaw was tabled and reviewed. The two main areas, strategic and operational were focused on. Minor re-formatting changes will need to be made

WANKE/SPEER MOVED THAT the Executive Committee approve the proposed bylaw relating to Strategic Planning.

VOTE ON MOTION

4/0/0 CARRIED

- d) Projects** Jen tabled requests for project funding. Jen gave a brief breakdown of each project. Concerns were raised regarding how much there is to work with, and what is pending. It is important that caution be exercised. Jen expressed frustration because of the amount of work that she has put in preparing the proposals. The key areas that need to be decided on are awards and organizational review.

- e) Agenda Items for Council** Upcoming council business was discussed. There are many important issues that need to be presented over the next 6 weeks. It was decided that an additional council meeting would be had on April 9 to deal with the preliminary budget.

- f) Fees for SAC and Athletics** Both of these services will present at council on April 2. Detailed business plans have been asked for and will be reviewed prior to April 2.

- g) SUB Security** Tabled to the next meeting

- h) Survey** Tabled to the next meeting

i) Prelim. Budget

Concerns were raised regarding when the prelim. budget will be coming to executive. All information needs to go to council on April 9. Jamie would like the packages ready for councilors by April 2 so that they have time to review everything.

j) Transition

It is very important that the incoming executives are able to go through all information with the outgoing executive. Suggestions for transition included:

- Identify the top 10 goals, find out what areas they want to focus on
- They need to cost out their goals and bring this info to retreat
- How will they reach their goals

7. Announcements

8. Adjournment

Meeting adjourned at 1:00 pm

Constitution

ARTICLE VIII - POWERS REGARDING FINANCE

1. Each member of the Students' Union will pay fees in accordance with this Article, and these fees will be collected by the University on behalf of the Students' Union.

2. In this section, the various classifications of students used will have meaning as established by the University. The membership fees listed do not include the fees described in Section 3.
 - a. Each full-time undergraduate student registered in a course for credit during the Fall or Winter Term will pay a Students' Union membership fee of Twenty-Three Dollars and Thirty Nine Cents (\$23.39) per Term;
 - b. Each part-time undergraduate student registered in a course for credit during a Fall or Winter Term will pay a Students' Union membership fee of Eleven Dollars and Sixty Nine Cents (\$11.69) per Term;
 - c. Each student registered in a course for credit during the Spring or Summer Term will pay a Students' Union membership fee of Fifteen Dollars and Sixty Cents (\$15.60) per Term.

3.
 - a. Pursuant to a Referendum passed on 16 and 17 March 1988, the sum of Thirty Cents (\$0.30) per Fall or Winter Term from each part-time and full-time student's Students' Union fees will be allocated to the Student Refugee Fund.

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Updated August 24, 2000 in accordance with Section 4 a) of this Article

- b. Pursuant to a Referendum passed on 9 and 10 March 1989, the sum of One Dollar and Fifty Cents (\$1.50) per Fall or Winter Term from each full-time student's Students' Union fees, and Fifty-Four Cents (\$0.54) per Fall or Winter Term from each part-time student's Students' Union fees will be allocated to the CJSR-FM88 Fund.
- c. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Sixty Cents (\$0.60) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Student Involvement Endowment Fund.
- d. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Thirty Cents (\$0.30) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Eugene L. Brody Fund.
- e. Pursuant to a Referendum passed on 6 and 7 March 1991, the sum of One Dollar and Fifty Cents (\$1.50) per Fall, Winter, Spring or Summer Term, from each full-time and part-time student's Students' Union fees will be allocated to the Student Financial Aid and Information Centre Fund.
- f. Pursuant to a Referendum passed on 6 and 7 March 1991, the sum of Three Dollars (\$3.00) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Golden Bear and Panda Legacy Fund.
- g. Pursuant to a Referendum passed on 9 and 10 March 1994, the sum of Two Dollars and Seventy Nine Cents (\$2.79) per Fall, Winter, Spring or Summer Term from each full-time and part-time student's Students' Union fees will be allocated to the Campus Recreation Enhancement Fund.

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5. Notwithstanding anything in this Article:
 - a. An auditor who is not registered in a course for credit;
 - b. A graduate student; or,
 - c. A student registered in the Faculty of Extension;will not be required to pay membership fees unless they are also a student mentioned in Section 2.

6. The membership fee paid by a full-time undergraduate student registered in Faculté Saint-Jean will be divided:
 - a. If a student is registered in three (3) or more courses on the University of Alberta main campus, Nineteen Dollars and Fifty (\$19.50) Cents annually will be payable to the Students' Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students' Union, University of Alberta; or,
 - b. Otherwise, Forty-five Dollars and Sixty-two (\$45.62) Cents will be payable to the Students' Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students' Union, University of Alberta.

7. The Students' Union, University of Alberta will annually transfer the membership fees owing to the Faculté Saint-Jean in the following manner:
 - a. Two Thousand Five Hundred (\$2,500.00) Dollars by September 15;
 - b. Eighty percent (80%) of the previous year's total, less Two Thousand Five Hundred (\$2,500.00) Dollars, by October 15;

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- c. The balance adjusted for the current year's enrollment by March 1.

NOTE: The enrollment is deemed to be the official enrollment figures released by the Registrar's Office.

The Students' Union, University of Alberta, will begin payment upon receipt of a letter of request of such fees, signed by the President and the Treasurer of the Faculté Saint-Jean Students Association. A letter from the Chief Returning Officer, Faculté Saint-Jean, will be attached, stating the names of all elected executive members and their respective positions.

8. Each student of the University of Alberta described in Section 2 will have rights, privileges and duties of full membership in the Students' Union as set forth in the Bylaws.
9. The Students' Council will have the power to deal with:
 - a. All money collected under Section 1 of this Article;
 - b. All money received by but not limited to, any employee committee, business or service of the Students' Union;
 - c. All money received in the conduct of student affairs or donated to, or otherwise received by, the Students' Union.

The provisions of this section will be subject to limitations set out in this Article.

10. The funds collected under Section 1 of this Article will be distributed at the discretion of the Students' Council, subject only to the necessity of meeting retirement and/or redemption provisions of any debt issues contractually liable to pay.

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11. a. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article by an amount greater than Fifteen Percent (15%) from the fee payable during the previous fiscal year will not come into force unless, in addition to all other requirements, the amendment is concurred with by a majority of votes cast in a referendum.
- b. Any referendum held pursuant to Subsection a. will be held no earlier than ten (10) days after notice of the referendum is printed in *The Gateway*.

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ARTICLE VIII - POWERS REGARDING FINANCE

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2. In this section, the various classifications of students used will have meaning as established by the University. The membership fees listed do not include the fees described in Section 3.
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 - b. Each part-time undergraduate student registered in a course for credit during a Fall or Winter Term will pay a Students' Union membership fee of Eleven Dollars and Sixty Nine Cents (\$11.69) per Term;
 - c. Each student registered in a course for credit during the Spring or Summer Term will pay a Students' Union membership fee of Fifteen Dollars and Sixty Cents (\$15.60) per Term.

3. a. Pursuant to a Referendum passed on 16 and 17 March 1988, the sum of Thirty-five ~~Thirty~~ Cents (\$0.35) (~~\$0.30~~) per Fall or Winter Term from each part-time and full-time student's Students' Union fees will be allocated to the Student Refugee Fund.

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- b. Pursuant to a Referendum passed on 9 and 10 March 1989, the sum of One Dollar and Fifty Cents (\$1.50) per Fall or Winter Term from each full-time student's Students' Union fees, and Fifty-Four Cents (\$0.54) per Fall or Winter Term from each part-time student's Students' Union fees will be allocated to the CJSR-FM88 Fund.
- c. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Sixty Cents (\$0.60) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Student Involvement Endowment Fund.
- d. Pursuant to a Referendum passed on 7 and 8 March 1990, the sum of Thirty Cents (\$0.30) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Eugene L. Brody Fund.
- e. Pursuant to a Referendum passed on 6 and 7 March 1991, the sum of One Dollar and Fifty Cents (\$1.50) per Fall, Winter, Spring or Summer Term, from each full-time and part-time student's Students' Union fees will be allocated to the Student Financial Aid and Information Centre Fund.
- f. Pursuant to a Referendum passed on 6 and 7 March 1991, the sum of Three Dollars (\$3.00) per Fall or Winter Term from each full-time and part-time student's Students' Union fees will be allocated to the Golden Bear and Panda Legacy Fund.
- g. Pursuant to a Referendum passed on 9 and 10 March 1994, the sum of Two Dollars and Seventy Nine Cents (\$2.79) per Fall, Winter, Spring or Summer Term from each full-time and part-time student's Students' Union fees will be allocated to the Campus Recreation Enhancement Fund.

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- h. Pursuant to a Referendum passed on the March 8 & 9, 1995 and subsequently amended by Students' Council on May 1, 2001 the sum of Twelve Dollars and Sixty Nine Cents (\$12.69) per Fall or Winter Term and the sum of Five Dollars and Sixty Cents (\$5.60) per Summer Term from each full time and part time student's Students' Union fees will be allocated to the Access Fund.
 - i. Pursuant to a Referendum passed on March 4 and 5 1998, the sum of Fifty Two Cents (\$0.52) per Fall and Winter term from each full-time and part-time student's Students' Union fees will be allocated to the Student Legal Services of Edmonton Fund.
 - j. Pursuant to a Referendum passed on March 4 and 5 1998, the sum of Two Dollars and Fifty Cents (\$2.50) per full-time student for each of the Fall and Winter terms; and One Dollar and Twenty Five Cents (\$1.25) per part-time student for each of the Fall and Winter Terms from each full-time and part-time student's Students' Union fees will be allocated to the Alberta Public Interest Research Group.
4. a. Pursuant to a Referendum passed on 11 and 12 March 1992, the Students' Union will index the Students' Union Fee and all components thereof to the Alberta Consumer Price Index (CPI). Components of the Students' Union Fee will be indexed starting the year after their implementation.
- b. The fee levied for the Access Fund will be indexed to the percentage increase in tuition and non-tuition fees charged by the University of Alberta. The fee levied will be exempt from the indexing provision specified in Section 4.a. of this Article, and as stated in the Access Fund Bylaw.

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k. The above noted fees relate to the 2000-01 academic year. The 1999-00 Alberta Consumer Price Index of Two point Four Percent (2.4%) was used to increase the Students' Union Fee and all components thereof for the 2000-01 academic year. The percentage of tuition and non-tuition fees charged by the University of Alberta of Six point Two Percent (6.2%) was used to calculate the Access Fund increase for the 2000-01 academic year.

5. Notwithstanding anything in this Article:

- a. An auditor who is not registered in a course for credit;
- b. A graduate student; or,
- c. A student registered in the Faculty of Extension;

will not be required to pay membership fees unless they are also a student mentioned in Section 2.

6. The membership fee paid by a full-time undergraduate student registered in Faculté Saint-Jean will be divided:

- a. If a student is registered in three (3) or more courses on the University of Alberta main campus, Nineteen Dollars and Fifty (\$19.50) Cents annually will be payable to the Students' Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students' Union, University of Alberta; or,
- b. Otherwise, Forty-five Dollars and Sixty-two (\$45.62) Cents will be payable to the Students' Union of Faculté Saint-Jean, and the remainder of the fee will remain with the Students' Union, University of Alberta.

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7. The Students' Union, University of Alberta will annually transfer the membership fees owing to the Faculté Saint-Jean in the following manner:
 - a. Two Thousand Five Hundred (\$2,500.00) Dollars by September 15;
 - b. Eighty percent (80%) of the previous year's total, less Two Thousand Five Hundred (\$2,500.00) Dollars, by October 15;
 - c. The balance adjusted for the current year's enrollment by March 1.

NOTE: The enrollment is deemed to be the official enrollment figures released by the Registrar's Office.

The Students' Union, University of Alberta, will begin payment upon receipt of a letter of request of such fees, signed by the President and the Treasurer of the Faculté Saint-Jean Students Association. A letter from the Chief Returning Officer, Faculté Saint-Jean, will be attached, stating the names of all elected executive members and their respective positions.

8. Each student of the University of Alberta described in Section 2 will have rights, privileges and duties of full membership in the Students' Union as set forth in the Bylaws.
9. The Students' Council will have the power to deal with:
 - a. All money collected under Section 1 of this Article;
 - b. All money received by but not limited to, any employee committee, business or service of the Students' Union;
 - c. All money received in the conduct of student affairs or donated to, or otherwise received by, the Students' Union.

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The provisions of this section will be subject to limitations set out in this Article.

10. The funds collected under Section 1 of this Article will be distributed at the discretion of the Students' Council, subject only to the necessity of meeting retirement and/or redemption provisions of any debt issues contractually liable to pay.

11.
 - a. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article cannot exceed fifteen percent (15%) rounded to the nearest cent, from the fee payable during the previous fiscal year.

 - b. An amendment to this Article, the effect of which is to change a fee listed in Section 2 or 3 of this Article by an amount greater than Fifteen Percent (15%) from the fee payable during the previous fiscal year will not come into force unless, in addition to all other requirements, the amendment is concurred with by a majority of votes cast in a referendum.

 - c. Any referendum held pursuant to Subsection a. will be held no earlier than ten (10) days after notice of the referendum is printed in *The Gateway*.

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Bylaw 100

A Bylaw Respecting the Students' Council

- Short Title** 1. This Bylaw may be referred to as the "Students' Council Bylaw."
- Definitions** 2. In this Bylaw:
- a. "Speaker" means the Speaker of Students' Council, or the officer carrying out the duties of the Speaker due to his/her absence;
 - b. "Council" means the Students' Council;
 - c. "Councilor" is any voting member of Students' Council, excluding the members of the Executive Committee and undergraduate Board of Governors Representative;
 - d. "CRO" means Chief Returning Officer of the Students' Union.

Part I - Members of Council

- Non-Voting Members** 3. The non-voting members of Students' Council are:
- a. The General Manager;
 - b. The Speaker (officer of council);
 - c. The Recording Secretary (officer of council);
 - d. *The Gateway* Editor-In-Chief; and

- Rights of Non-Voting Members** 4. A non-voting member has all the rights of voting members except:
- a. The right to move, second or vote on a motion;
 - b. The right to assume voting position on standing Boards or Committees of Council.

Feb 12/02
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**Voting
Members**

- 5. The fifty (50) voting members of Council are:
 - a. The voting members of the Executive Committee;
 - b. The Undergraduate Board of Governors Representative;
 - c. The Residence Hall Association Representative;
 - d. The Executive Member of the University Athletics Board.
 - e. The remaining 42 voting seats will be allocated as described bellow:

**Seat
Distribution
Formula**

$$\frac{\text{Total Population of Undergraduate Students}}{\text{Total number of voting seats - (5 executive seats + 3 ex-officio seats)}}$$

$$= \text{THRESHOLD}$$

Threshold: total number of students necessary to hold a seat

$$\frac{\text{Total Faculty Population of Undergraduate Students}}{\text{Threshold}}$$

$$= \text{Total Number of Seats Awarded to the Faculty}$$

NOTE 1: Each faculty will be awarded at least one seat regardless of whether or not they reach threshold (if in case the total number of seats awarded is < 1 at least one seat will be awarded).

NOTE 2: Once whole numbers of seats are awarded remaining seats are distributed to those Faculties with the largest remainder (nearest the threshold for another seat) in descending order until no seats remain.

- 6. The structure of the voting membership of Council will be listed in Schedule A of this Bylaw, and will be updated by the Internal Review Board by January 31 of each year . Schedule A will be attached to Bylaw 100.

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

Eligibility Requirements

- 7. Each voting member of Council referred to in Section 5 will be:
 - a. a member of the Students' Union within the meaning of Article VIII of the Constitution; and
 - b. registered as either:
 - i. an undergraduate student in the Faculty, School, or College they represent; or,
 - ii. the registered student group that they represent.

PART II - Faculty Representatives

Exception from Faculty Constituency

- 8. a. Each voting member of the Students' Council, shall be elected by members of the Students' Union registered in the respective faculty, school or institution in which they are registered with the exceptions of:
 - i. The Executive Committee;
 - ii. Executive Member of the University Athletics Board;
 - iii. Representative of the Residence Halls Association; and,
 - iv. The Board of Governors Representative.
- b. Each election required for the representative of a faculty, or school shall be conducted annually before the 30th of March, and in accordance with Bylaw 2200.
- c. Vacancies in Council Membership will be filled according to Article XIV – Vacancies of the Constitution.

PART III - Report of Election Results

Reporting Results

- 9. The CRO conducting an election pursuant to this Bylaw shall submit within fourteen (14) days to the Speaker of the Council a report in writing containing the results of the election.

PART IV - Requirement of Members

Feb 12/02
 Sep 18/01
 Jan 23/01
 Oct 27/98

Requirement of Council Members

10. Each voting member of Council, or their proxy, will:
 - a. Actively represent the student body as a whole, and the particular group by which the member was elected;
 - b. Be required to spend four (4) hours each month, or four (4) hour equivalents, during both the Fall and Winter Sessions in outreach and communication activities. Such activities must consist of, but not be limited to, sitting on Students' Union boards and committees, classroom speaking, and visiting with students, and shall not include Council meetings.
 - c. Attend to the maximum extent practicable all meetings of any board, committee, or task force of which they are a member; and,
 - d. Be responsible for regular attendance at meetings of Council.
 - e. Make recommendations to the Students' Council on matters of concern to the undergraduate students of the University of Alberta; and,
 - f. To perform other functions as may from time to time be assigned by Students' Council;

PART V - Removal of Members

Removal & Reinstatement of Council Members

11. A member of Council who misses five (5) meetings in total or three (3) consecutive meetings will:
 - a. Be immediately suspended from Council by the Speaker in a Council meeting;
 - b. Be expelled and have their seat declared vacant by the Speaker at the next Council meeting unless reinstated through the process described in Section 11.c.

Feb 12/02
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- c. An expelled member of Council or delegate may make a five (5) minute presentation to Council at the meeting immediately following their suspension, explaining the reasons behind his/her absences from Council and to ask for his/her reinstatement. After the presentation, a motion to reinstate may be moved and seconded by voting members of Council. Such a vote to reinstate shall require a two-thirds (2/3) majority to pass.
- d. A reinstated member of Council who misses a subsequent meeting is subject to removal from Council.
- e. A member of council who has been expelled from council may not be re-elected or appointed to council in the same year in which they were removed nor may they serve as a proxy.
- f. The General Manager is exempt from the attendance provisions of this by-law:

The Speaker of Council is responsible for enforcing and informing of the attendance and proxy requirements of this bylaw.
- h. Section (11)(g) notwithstanding, it is the responsibility of each member of Council be familiar with the rules governing Council's meetings including attendance requirements. Ignorance of the law shall not allow for exemption from the rules.

Resignation

- 12. A member of Council may resign their office at any time by filing written notice with the Speaker of their resignation and the member will thereupon cease to be a member of Council on the earliest of:
 - a. The date mentioned in the notice for such resignation to take effect;
 - b. Thirty (30) days after the notice is received by the Speaker.

Part VI - Proxy Members

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

- Appointment of Proxy** 13. Any member of Council, except for any voting member of the Executive Committee, the Undergraduate Board of Governors Representative may appoint a proxy member for any portion of their term in office to fulfil the attendance requirement set out in Section 11 of this bylaw.
- Duties of Proxy Members** 14. Throughout the duration of their appointment, a proxy member appointed pursuant to this part will meet the same qualifications and have the same rights and responsibilities as the councilor who appointed the proxy member.
- Notice to Speaker** 15. No notice of appointment of a proxy member will be valid unless the following conditions are met:
- a. The notice must be in writing or by electronic mail;
 - i. Electronic notice must be received no later than two hours before the start of the Council meeting.
 - b. The notice must contain the name and contact information of the proxy member;
 - c. The notice must be written and signed (unless sent by electronic mail) by the Councilor on whose behalf the proxy member will be acting;
 - d. The notice must be dated and include the meeting(s) of Council that the proxy will be attending on behalf of the Councilor.
16. The presence of the Councilor will constitute termination of a proxy member's appointment.
17. No proxy member can be appointed to fill an otherwise vacant position on Council.
18. Failure of a duly appointed proxy member to attend the meeting(s) of Council for which he/she was appointed will constitute an absence on the record of the Councilor who appointed the proxy member.

Part VII - Meetings

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

- Frequency of Meetings** 19. Council will not hold less than one (1) meeting per month, with regular meetings to be held every two (2) weeks unless otherwise deemed advisable by Council, the Executive Committee or the President of the Students' Union.
- Rules of Order** 20. *Robert's Rules of Order* will be observed at all meetings of Council, as well as any special rules/additional standing orders adopted by Council.
- Public Meetings** 21. The meetings of Council shall be open to any member of the Students' Union, but:
- a. Any meeting or part thereof may be closed, except to all Council members, upon passage of a motion to that effect.
 - b. No one who is not a member of Council may take part in discussion at a Council meeting unless questioned by a Council member, or designated as a Guest of Council.

Feb 12/02
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Bylaw 100
Schedule A

Structure of Voting Membership
of Students' Council
2000-2001

Feb 12/02
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Oct 27/98

Bylaw 100
Schedule B

Per University of Alberta Office of the Registrar

Summary of Statistics

Enrollment of Full-time Students by Faculty

Academic Year 1999-2000

Feb 12/02
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Jan 23/01
Oct 27/98

CURRENT

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

VOTING STRUCTURE OF STUDENTS' COUNCIL 2000/2001	
Faculty or Representation	
Agric/Forest/HomeEc	
Agric/Forest/HomeEc	
Arts	
Arts	
Arts	
Arts	
Arts	
Business	
Business	
Business	
Education	
Education	
Education	
Education	
Education	
Engineering	
Engineering	
Engineering	
Engineering	
Engineering	
Law	
Residence Halls Association	
Medicine & Oral Health Sciences	
Medicine & Oral Health Sciences	
School of Native Studies	
Nursing	
Pharmacy	
Physical Education	
Rehab Medicine	
Faculté Saint-Jean	
Science	
Science	
Science	
Science	
Science	

Feb 12/02
Oct 27/98
Jan 06/98
Apr 30/96

CURRENT

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

Executive Member of the University Athle Board	-
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Feb 12/02
Oct 27/98
Jan 06/98
Apr 30/96

Bylaw 100

A Bylaw Respecting the Students' Council

- Short Title** 1. This Bylaw may be referred to as the "Students' Council Bylaw."
- Definitions** 2. In this Bylaw:
- a. "Speaker" means the Speaker of Students' Council, or the officer carrying out the duties of the Speaker due to his/her absence;
 - b. "Council" means the Students' Council;
 - c. "Councilor" is any voting member of Students' Council, excluding the members of the Executive Committee and undergraduate Board of Governors Representative;
 - d. "CRO" means Chief Returning Officer of the Students' Union.

Part I - Members of Council

- Non-Voting Members** 3. The non-voting members of Students' Council are:
- a. The General Manager;
 - b. The Speaker (officer of council);
 - c. The Recording Secretary (officer of council);
 - d. ~~The Gateway Editor In Chief; and~~

- Rights of Non-Voting Members** 4. A non-voting member has all the rights of voting members except:
- a. The right to move, second or vote on a motion;
 - b. The right to assume voting position on standing Boards or Committees of Council.

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

**Voting
Members**

- 5. The fifty (50) voting members of Council are:
 - a. The voting members of the Executive Committee;
 - b. The Undergraduate Board of Governors Representative;
 - c. The Residence Hall Association Representative;
 - d. The Executive Member of the University Athletics Board.
 - e. The remaining 42 voting seats will be allocated as described bellow:

**Seat
Distribution
Formula**

$$\frac{\text{Total Population of Undergraduate Students}}{\text{Total number of voting seats - (5 executive seats + 3 ex-officio seats)}}$$

$$= \text{THRESHOLD}$$

Threshold: total number of students necessary to hold a seat

$$\frac{\text{Total Faculty Population of Undergraduate Students}}{\text{Threshold}}$$

$$= \text{Total Number of Seats Awarded to the Faculty}$$

NOTE 1: Each faculty will be awarded at least one seat regardless of whether or not they reach threshold (if in case the total number of seats awarded is < 1 at least one seat will be awarded).

NOTE 2: Once whole numbers of seats are awarded remaining seats are distributed to those Faculties with the largest remainder (nearest the threshold for another seat) in descending order until no seats remain.

- 6. The structure of the voting membership of Council will be listed in Schedule A of this Bylaw, and will be updated by the Internal Review Board by January 31 of each year . Schedule A will be attached to Bylaw 100.

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

Eligibility Requirements

- 7. Each voting member of Council referred to in Section 5 will be:
 - a. a member of the Students' Union within the meaning of Article VIII of the Constitution; and
 - b. registered as either:
 - i. an undergraduate student in the Faculty, School, or College they represent; or,
 - ii. the registered student group that they represent.

PART II - Faculty Representatives

Exception from Faculty Constituency

- 8. a. Each voting member of the Students' Council, shall be elected by members of the Students' Union registered in the respective faculty, school or institution in which they are registered with the exceptions of:
 - i. The Executive Committee;
 - ii. Executive Member of the University Athletics Board;
 - iii. Representative of the Residence Halls Association; and,
 - iv. The Board of Governors Representative.
- b. Each election required for the representative of a faculty, or school shall be conducted annually before the 30th of March, and in accordance with Bylaw 2200.
- c. Vacancies in Council Membership will be filled according to Article XIV – Vacancies of the Constitution.

PART III - Report of Election Results

Reporting Results

- 9. The CRO conducting an election pursuant to this Bylaw shall submit within fourteen (14) days to the Speaker of the Council a report in writing containing the results of the election.

PART IV - Requirement of Members

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

Requirement of Council Members

10. Each voting member of Council, or their proxy, will:
 - a. Actively represent the student body as a whole, and the particular group by which the member was elected;
 - b. Be required to spend four (4) hours each month, or four (4) hour equivalents, during both the Fall and Winter Sessions in outreach and communication activities. Such activities must consist of, but not be limited to, sitting on Students' Union boards and committees, classroom speaking, and visiting with students, and shall not include Council meetings.
 - c. Attend to the maximum extent practicable all meetings of any board, committee, or task force of which they are a member; and,
 - d. Be responsible for regular attendance at meetings of Council.
 - e. Make recommendations to the Students' Council on matters of concern to the undergraduate students of the University of Alberta; and,
 - f. To perform other functions as may from time to time be assigned by Students' Council;

PART V - Removal of Members

Removal & Reinstatement of Council Members

11. A member of Council who misses five (5) meetings in total or three (3) consecutive meetings will:
 - a. Be immediately suspended from Council by the Speaker in a Council meeting;
 - b. Be expelled and have their seat declared vacant by the Speaker at the next Council meeting unless reinstated through the process described in Section 11.c.

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Jan 23/01
Oct 27/98

- c. An expelled member of Council or delegate may make a five (5) minute presentation to Council at the meeting immediately following their suspension, explaining the reasons behind his/her absences from Council and to ask for his/her reinstatement. After the presentation, a motion to reinstate may be moved and seconded by voting members of Council. Such a vote to reinstate shall require a two-thirds (2/3) majority to pass.
- d. A reinstated member of Council who misses a subsequent meeting is subject to removal from Council.
- e. A member of council who has been expelled from council may not be re-elected or appointed to council in the same year in which they were removed nor may they serve as a proxy.
- f. The General Manager is exempt from the attendance provisions of this by-law:

The Speaker of Council is responsible for enforcing and informing of the attendance and proxy requirements of this bylaw.
- h. Section (11)(g) notwithstanding, it is the responsibility of each member of Council be familiar with the rules governing Council's meetings including attendance requirements. Ignorance of the law shall not allow for exemption from the rules.

Resignation

- 12. A member of Council may resign their office at any time by filing written notice with the Speaker of their resignation and the member will thereupon cease to be a member of Council on the earliest of:
 - a. The date mentioned in the notice for such resignation to take effect;
 - b. Thirty (30) days after the notice is received by the Speaker.

Part VI - Proxy Members

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

- Appointment of Proxy** 13. Any member of Council, except for any voting member of the Executive Committee, the Undergraduate Board of Governors Representative may appoint a proxy member for any portion of their term in office to fulfil the attendance requirement set out in Section 11 of this bylaw.
- Duties of Proxy Members** 14. Throughout the duration of their appointment, a proxy member appointed pursuant to this part will meet the same qualifications and have the same rights and responsibilities as the councilor who appointed the proxy member.
- Notice to Speaker** 15. No notice of appointment of a proxy member will be valid unless the following conditions are met:
- a. The notice must be in writing or by electronic mail;
 - i. Electronic notice must be received no later than two hours before the start of the Council meeting.
 - b. The notice must contain the name and contact information of the proxy member;
 - c. The notice must be written and signed (unless sent by electronic mail) by the Councilor on whose behalf the proxy member will be acting;
 - d. The notice must be dated and include the meeting(s) of Council that the proxy will be attending on behalf of the Councilor.
16. The presence of the Councilor will constitute termination of a proxy member's appointment.
17. No proxy member can be appointed to fill an otherwise vacant position on Council.
18. Failure of a duly appointed proxy member to attend the meeting(s) of Council for which he/she was appointed will constitute an absence on the record of the Councilor who appointed the proxy member.

Part VII - Meetings

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

- Frequency of Meetings** 19. Council will not hold less than one (1) meeting per month, with regular meetings to be held every two (2) weeks unless otherwise deemed advisable by Council, the Executive Committee or the President of the Students' Union.
- Rules of Order** 20. *Robert's Rules of Order* will be observed at all meetings of Council, as well as any special rules/additional standing orders adopted by Council.
- Public Meetings** 21. The meetings of Council shall be open to any member of the Students' Union, but:
- a. Any meeting or part thereof may be closed, except to all Council members, upon passage of a motion to that effect.
 - b. No one who is not a member of Council may take part in discussion at a Council meeting unless questioned by a Council member, or designated as a Guest of Council.

Feb 12/02
Sep 18/01
Jan 23/01
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Bylaw 100
Schedule A

Structure of Voting Membership
of Students' Council
2000-2001

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

Bylaw 100
Schedule B

Per University of Alberta Office of the Registrar

Summary of Statistics

Enrollment of Full-time Students by Faculty

Academic Year 1999-2000

Feb 12/02
Sep 18/01
Jan 23/01
Oct 27/98

PROPOSED

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

VOTING STRUCTURE OF STUDENTS' COUNCIL 2000/2001	
Faculty or Representation	
Agric/Forest/HomeEc	
Agric/Forest/HomeEc	
Arts	
Arts	
Arts	
Arts	
Arts	
Business	
Business	
Business	
Education	
Education	
Education	
Education	
Education	
Engineering	
Engineering	
Engineering	
Engineering	
Engineering	
Law	
Residence Halls Association	
Medicine & Oral Health Sciences	
Medicine & Oral Health Sciences	
School of Native Studies	
Nursing	
Pharmacy	
Physical Education	
Rehab Medicine	
Faculté Saint-Jean	
Science	
Science	
Science	
Science	
Science	

Feb 12/02
Oct 27/98
Jan 06/98
Apr 30/96

PROPOSED

Bylaw 100 - Schedule A/ Voting Structure of Students' Council

Executive Member of the University Athle Board	-
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Feb 12/02
Oct 27/98
Jan 06/98
Apr 30/96

Bylaw 6550

A Bylaw Respecting the Alberta Public Interest Research Group

- Short Title** 1. This Bylaw may be referred to as the “Alberta Public interest Research Group” Bylaw.
- Definitions** 2. Throughout this Bylaw, “APIRG” will mean the Alberta Public Interest Research Group.
3. A “student” will be defined as an undergraduate student of the University of Alberta.
- Composition** 4. APIRG is governed by a board of 9 students, directly elected from and by the students of the University of Alberta,
5. The APIRG Board holds office from 1 May to 30 April.
6. The APIRG organizational and operations structure will be laid out in the APIRG Constitution, Bylaws and Operating Policy.
- Terms of Operation** 7. Pursuant to a referendum passed on by the students of the University of Alberta, effective the Fall Term of 2001, the Students’ Union will pay to APIRG:
- a) \$2.50 per full-time student for each of the Fall and Winter terms; and
- b) \$1.25 per part-time student for each of the Fall and Winter terms;
- such amounts to be indexed in accordance with Article VIII(4)(a) of the Students’ Union Constitution.
8. APIRG will use this money to work on public policy issues through student-directed research, education, and action initiatives.
- Opt-Out Mechanism** 9. APIRG will provide for an opt-out mechanism such that students who have paid dedicated fees through the Students’ Union to APIRG and wish to have them refunded may do so.

Accounting

10. APIRG will maintain financial records in accordance with generally accepted accounting principles.

11. On an annual basis, APIRG will submit a written report of activities, including APIRG's financial statements.

Bylaw 3000

A Bylaw Respecting the Strategic Planning and the Business Planning of the Students' Union

Short Title 1. This Bylaw may be referred to as the "Strategic and Business Planning Bylaw".

Purpose 2. The purpose of this Bylaw is to:

- a) provide a framework under which the Students' Union may pursue it long and short term objectives in a practical and efficacious manner;
- b) establish the Students' Union as a professional and credible organization through sound business and management planning practices;
- c) provide the pre-requisite framework for good governance as the steward of student resources; and
- d) provide a framework for objective evaluation of and for its membership, its political officers, services and service providers, and business operations.

Definitions 3. For the purposes of this Bylaw:

- a) "Unit" shall mean a distinct department within the Students' Union;
- b) "Organizational" shall mean the entire Students' Union;
- c) "Four Year Cycle" shall mean the full cyclical duration of the Students' Union's planning culture, beginning in year one, ending in year four and then renewed for another four year period (a year is defined as a calendar year);
- d) "Survey" shall mean the comprehensive Students' Union survey;
- e) "Strategic Plan" shall mean the master plan of the Students' Union addressing the overall organizational objectives of the Students' Union as a whole during the life of the plan;

- f) “Organizational Review” shall mean the process to implement the Strategic Plan;
- g) “Legal Review” shall mean the process to revise the Constitution, the Bylaws, and the Organizational Policies;
- h) “Salary Review” shall mean the process to revise the salary structure of the Students’ Union;
- i) “Business Plan” shall mean the plan that each Unit is expected to produce for the budgeting period of the Students’ Union, which must include:
 - i) the four year Unit Strategic Plan
 - ii) the four year Unit Operating Budget

 - iii) the four year Unit Capital Budget
 - iv) the one year Unit Operating Plan
 - v) the one year Unit Marketing Plan
 - vi) the one year Unit Operating Budget divided into two categories:
 - (1) the administrative budget for handling the daily affairs of the unit
 - (2) the strategic budget for handling the measurable business goals as identified in the one year Unit Operating Plan
 - vii) the one year Unit Capital Budget
- j) “Business Evaluation” shall mean the process to monitor and evaluate the progress of the Business Plan

Survey

4. Through this Bylaw the Students' Union is obligated to develop and issue a Survey during the fall of year one of the Four Year Cycle.
5. The Survey shall consist of :
 - a) questions to assess the performance of the advocacy, business, and service functions of the Students' Union, as well as its overall performance; and
 - b) questions to gauge the opinion of undergraduate students regarding certain activities, initiatives, and programs
6. The final results and findings of the Survey shall be presented to Students' Council before the end of January in year two of the Four Year Cycle.
 - a) The Survey shall be introduced as an information item.
 - b) The lifespan of the Survey shall continue to exist until the new Survey is issued to replace it and accepted by Students' Council.

Strategic Plan

7. Through this Bylaw the Students' Union is obligated to create and use an Organizational Strategic Plan, partly in response to the Survey, during the Winter of year two of the Four Year Cycle.
8. The Organizational Strategic Plan shall consist of:
 - a) a Mission of the Students' Union as a whole;
 - b) a Vision of the Students' Union as a whole;
 - c) a statement of Values under which the Students' Union as a whole conducts its operations and relationships;
 - d) a description of the Strengths, Weaknesses, Opportunities and Threats confronting the Students' Union as a whole;
 - e) Critical Success Factors for the Students' Union as a whole which support the achievement of the Vision; and
 - f) Strategic Objectives for the Students' Union as a whole that are to be realized in order to complete the Vision by the end of the Four Year Cycle.

Organizational Review

9. The final Organizational Strategic Plan shall be presented to Students' Council before the end or April in year two of the Four Year Cycle.
 - a) The Organizational Strategic Plan shall be subject to ratification by Students' Council.
 - b) The lifespan of the Organizational Strategic Plan shall continue to exist until the new Organizational Strategic Plan is issued to replace it and approved by Students' Council.
10. Through this Bylaw the Students' Union is obligated to conduct an Organizational Review to align the Students' Union with the Organizational Strategic Plan beginning in the Summer of year two of the Four Year Cycle.
11. The Organizational Review shall consist of:
 - a) an audit of inputs and outputs for each Unit;
 - b) a Mission for each Unit, aligned with the Organization Mission;
 - c) a Vision for each Unit, aligned with the Organizational Vision;
 - d) a statement of Values for each Unit under which the Unit conducts its operations and relationships, aligned with the Organizational Values;
 - e) a description of the Strengths, Weaknesses, Opportunities, and Threats confronting each Unit, aligned with the Organizational Strengths, Weaknesses, Opportunities, and Threats;
 - f) Critical Success Factors for each Unit that support the achievement of the Unit Vision, aligned with the Organizational Critical Success Factors;
 - g) a strong definition of what is Mission Critical for each Unit; and
 - h) Strategic Objectives for each Unit that are to be realized in order to complete the Unit Vision by the end of the Four Year Cycle, aligned with the Organizational Strategic Objectives.
12. The final results and finding of the Organizational Review shall be presented to Students' Council before the end of April in year three of the Four Year Cycle.

- a) The Organizational Review shall be subject to ratification by Students' Council.
- b) The lifespan of the Organizational Review shall continue to exist until the new Organizational Review is issued to replace it and approved by Students' Council.

Legal Review

13. Through this Bylaw the Students' Union is obligated to conduct a Legal Review beginning in the Summer of year three of the Four Year Cycle.

14. The Legal Review shall consist of :

- a) a twelve month action plan to review and, if necessary, revise all articles of the Constitution, all Bylaws, and all Organizational Policies;
- b) the twelve month action plan being subject to ratification by Students' Council;
- c) the Internal Review Board monitoring the progress of the twelve month action plan, and being called upon to offer advice on proposed revisions to the Constitution, Bylaws, and Organizational Policies; and
- d) and revisions to the Constitution, Bylaws and Organizational Policies being subject to their normal approval mechanisms.

15. Each revised article to the Constitution and Bylaw shall be presented to and subjected to ratification by Students' Council according to the twelve month action plan. The Legal Review shall conclude before the end of April in year four of the Four Year Cycle.

- a) The lifespan of the Legal Review shall continue to exist until the new Legal Review is issued to replace it and approved by Students' Council.

**Salary
Review**

16. Through this Bylaw the Students' Union is obligated to conduct a Salary Review beginning in the Summer of year four of the Four Year Cycle.
17. The Salary Review shall consist of:
 - a) reviewing and updating the responsibilities of the non-unionized student employees of the Students' Union; and
 - b) assessing relative compensation levels for the non-unionized student employees and making recommendations.
18. The final results and findings of the Salary Review shall be presented to Students' Council before the end of April in year five of the Four Year Cycle.
 - a) The Salary Review shall be subject to ratification by Students' Council.
 - b) The lifespan of the Salary Review shall continue to exist until the new Salary Review is issued to replace it and approved by Students' Council.

**Business
Plan**

19. Through this Bylaw the Students' Union is obligated to create and use a Business Plan for each Unit that supports the Organizational Strategic Plan for the budgeting period of the Students' Union.
20. The Unit Business Plan shall consist of:
 - a) the four year Unit Strategic Plan which only includes the results from 7a through 7h above;
 - b) the four year Unit Operating Budget as developed by the Finance and Administration Department;
 - c) the four year Unit Capital Budget as developed by the Finance and Administration Department;
 - d) the one year Unit Operating Plan, which is a selection of the Unit's Strategic Objectives transformed into a twelve month action plan (i.e. measurable business goals);
 - e) the one year Unit Marketing Plan as developed by the Marketing and Communication Department;
 - f) the one year Unit Operating Budget as developed by the Finance and Administration Department; and
 - g) the one year Unit Capital Budget as developed by the Finance and Administration Department.
21. Each Unit Business Plan shall be presented, along with the consolidated Organizational Business Plan, to Students' Council before the end of July of each year.
 - a) The Unit Business Plans and Organizational Business Plan shall be subject to ratification by Students' Council.
 - b) The lifespan of the Unit Business Plan shall continue to exist until the new Unit Business Plan is issued to replace it and approved by Students' Council.

**Business
Evaluation**

22. Through this Bylaw the Students' Union is obligated to monitor and evaluate the progress of each Unit Business Plan at least three times during the year.
23. The Unit Business Evaluation shall consist of:
- a) each Unit reporting the progress on its Business Plan to the Executive Committee, or its designee;
 - b) the Executive Committee, or its designee, evaluating this progress and then, if necessary, altering the Unit; and
 - c) the Financial Affairs Board hearing the Business Evaluation.
24. Each Unit Business Evaluation shall be presented, along with the consolidated Organizational Business Evaluation, to the Executive Committee, or its designee, three times: first, before the end of September; second, before the end of December; and third, before the end of April.
- a) The Executive Committee, or its designee, will then forward each Unit Business Evaluation, along with the consolidated Organizational Business Evaluation, to the Financial Affairs Board.
 - b) The Financial Affairs Board will report the second presentation of the Unit Business Evaluation, along with the consolidated Organizational Business Evaluation, to Students' Council before the end of December of each year.
 - c) The Unit Business Evaluations and Organizational Business evaluation shall be subject to ratification by Students' Council.
 - d) The lifespan of the Unit Business Evaluation shall continue to exist until the new Unit Business Evaluation is issued to replace it and approved by Students' Council.

Obligations

25. The Executive Committee, or its designee(s), shall act as the steward, have ownership, be accountable, and be responsible for all the process outlined in this Bylaw, and for all of the subordinate processes necessary to satisfy this Bylaw.

Renewal

26. At the end of the Four Year Cycle, the sitting Executive Committee shall recommend to Students' Council whether the Four Year Cycle should be renewed.

Bylaw 6000

A Bylaw Respecting the Establishment, Governance and Use of Dedicated Fees Mandated by Student Referenda

- Short Title** 1. This Bylaw may be referred to as the "Dedicated Fees" Bylaw.
- Definitions** 2. For the purposes of this Bylaw:
- a. "Dedicated Fee" refers to those fees that the Students' Union has been mandated to collect for a specified purpose by students in a referendum and as specified in section 8 of Article 8 of the Students' Union's Constitution.
 - b. "Dedicated Fees Unit" ("DFU") refers to an organization to which a Dedicated Fee is allocated.
 - c. "Dedicated Fee Unit Bylaw" refers to a bylaw of the Students' Union that defines an governs the relationship between the Students' Union and any Dedicated Fee Unit.
- Jurisdiction** 3 a. Each Dedicated Fee Unit must operate under the authority of a Dedicated Fee Unit Bylaw of the Students' Union.
- (i) it is advisable, although not required, that the Dedicated Fee Unit Bylaw be first presented to both the Financial Affairs Board and then the Internal Review Board before it is recommended to Students' Council for final approval.
 - b. This Bylaw and the Dedicated Fee Unit Bylaw will delegate certain Students' Union authorities to the Dedicated Fee Unit so that it may fulfill the mandate of the relevant referendum. This delegation may be resumed by Students' Council.
 - c. This Bylaw and the Dedicated Fee Unit Bylaw will define the relationship of the Dedicated Fee Unit to the Financial Affairs Board, Students' Council, and the Students' Union.

d. The Dedicated Fee Unit Bylaw will be reviewed by the Financial Affairs Board a minimum of once per year and by the end of April of each year. Any changes to the Bylaw will be forwarded to Students' Council for approval. The Dedicated Fee Unit will be invited to attend any Financial Affairs Board and Students' Council meetings in which the Bylaw related to that Dedicated Fee Unit is being reviewed.

Responsibilities of the Financial Affairs Board

4. The Financial Affairs Board will:

a. Ensure that all Dedicated Fee Units adhere to the following values:

(i) accountability of students';

(ii) fair and equitable treatment of all Dedicated Fee Unit users;

(iii) procedural fairness and consistency;

(iv) impartiality and rigor in the policies developed; and

(v) respect to the rule of law.

b. Ensure that all Dedicated Fee Units report to the Board their finances, activities, administration and operations; and

c. Instruct the Dedicated Fee Unit to perform certain duties in order to ensure compliance with this Bylaw and its Dedicated Fee Unit Bylaw.

Responsibilities of Each Dedicated Fee Unit

5. Each Dedicated Fee Unit will:

a. Ensure its financial records and policies are maintained in accordance with generally accepted accounting principles, this will include, but not be limited to, having all financial records audited on an annual basis by either the Students' Union auditor or an auditor approved by Students' Council; and

- b. Ensure its activities, administration and operations are within the purview set out by the Universities Act, its initiating referendum, this Bylaw, and its Dedicated Fee Unit Bylaw.
 - (i) The burden of proof of compliance with this condition will fall on the Dedicated Fee Unit.
 - (ii) Proof should be included in the quarterly reports to the Financial Affairs Board as per section 6 of this Bylaw.

Approval and Reporting Process

- 6. Each Dedicated Fee Unit will report to the Financial Affairs Board:
 - a. before the end of July:
 - (i) its anticipated and actual financial position from the previous year as well as its audit;
 - (ii) its anticipated business plan and budget for the next year;
 - (iii) the details of its opt-out mechanism, if applicable;
 - (iv) its compliance with this Bylaw and its Dedicated Fee Unit Bylaw during the previous year; and
 - (v) any other items specified by the Financial Affairs Board.
 - b. its finances, activities, administration and operations since its previous report, and any other items specified by this Bylaw and its Dedicated Fee Unit Bylaw, three times: first, before the end of September; second, before the end of December; and third, before the end of April; and
 - c. any non-budgeted expenditures, prior to making these expenditures. These non-budgeted expenditures will follow the approval processes outlined in Operating Policy 7.04.

7. The Financial Affairs Board will forward the quarterly reports submitted by the Dedicated Fee Unit to Students' Council, offering the Dedicated Fee Unit an opportunity to speak to the issue, provided that if:
 - a. the Board believes in good faith that the Dedicated Fee Unit is in compliance with this Bylaw and its Dedicated Fee Unit Bylaw, it will recommend to Students' Council that transfers of the Dedicated Fees funding continue until the next report;
 - b. the Board believes in good faith that the Dedicated Fee Unit is not in compliance with this Bylaw and/or its Dedicated Fee Unit Bylaw, and/or the Dedicated Fee Unit has not, in the opinion of the Board, fulfilled the duties instructed to it by the Board via section 4c, the Board will recommend to Students' Council either of the following courses of action:
 - i. releasing the dedicated fee funds to the Dedicated Fee Unit subject to conditions; or
 - ii. withholding the dedicated fee funds from the Dedicated Fee Unit until conditions are met.
 - c. the Board believes that it does not have enough information on the basis of the report presented to determine compliance with this Bylaw and its Dedicated Fee Unit Bylaw, it may ask the Dedicated Fee Unit to substantiate its report and/or present to the Board on the topic.

8. When the Financial Affairs Board recommends to Students' Council per section 7b, it will be included at the next regularly scheduled Students' Council meeting as an item of business. In this circumstance, representatives of the Dedicated Fee Unit will be granted full speaking rights for the purposes of this issue.

9. a. If Students' Council sets terms on the release of the dedicated fee funds to the Dedicated Fee Unit, the Financial Affairs Board will determine whether and when such terms are met, and will make recommendations to Students' Council accordingly.
- b. The Dedicated Fee Unit may apply to the Financial Affairs Board for determination of its compliance with the terms of release, in which case the Board will proceed as if it were receiving a report pursuant to section 6, and if a recommendation is made to Students' Council, Students' Council will proceed as if it were receiving a report and recommendation pursuant to section 7.

Appeal Process 10. A Dedicated Fee Unit or the Financial Affairs Board may appeal to the Discipline, Interpretation, and Enforcement Board with respect to questions of interpretation of this Bylaw and the Dedicated Fee Unit Bylaw pursuant to Bylaw 1200. Further to that, an appeal may be forwarded to the Students' Council Appeal Advisory Board pursuant to Bylaw 1300.

Bylaw 8451

A Bylaw Respecting Engineering Membership Fees

- Short Title** 1. This Bylaw may be referred to as the "Engineering Membership Fees" Bylaw.
- Purpose** 2. The purpose of a "Engineering Membership Fees" is to provide financial support for engineering student activities and the creation of opportunities for engineering student involvement.
- Definition** 3. For the purposes of this Bylaw:
- a. "Faculty" means the Faculty of Engineering.
- b. "Engineering Membership Fee" means a fee created specifically for the Faculty of Engineering, administered according to the provisions set out in this bylaw.
- c. "Faculty Association" means the Engineering Students' Society, registered with the Students' Union and recognized by its Faculty.
- d. "Students" means an undergraduate student who is not enrolled as a Special or Visiting student.
- Limitations** 4. Engineering Membership Fees are specific to the Faculty of Engineering and does not affect any other faculties.
- Approval by Students** 5. An Engineering Membership Fee will only be collected if approved by a 50% +1 majority of the voting students in that Faculty, and a minimum voter turnout of 15%. Each student must be given the opportunity to vote in a referendum, subject to this and other relevant Students' Union bylaws, and to the bylaws of the Faculty Association.

**Initiation and
Creation**

6. The Faculty Association will have the opportunity to establish an Engineering Membership Fee.

**Creation
Procedure**

7. The following steps must be followed in order to create an Engineering Membership Fee:

a. The Faculty Association shall consult with its departmental associations to identify purposes to which the funds collected would be applied.

b. Notice of the intent to create an Engineering Membership Fee must be forwarded to the Students' Union and the Office of the Registrar by January 15 of the year in which the fee is to be included as a part of the overall fee assessment.

c. A proposal outlining the amount, lifetime, scope, allocation, opt-out mechanism and distribution of the proposed Engineering Membership Fee must be submitted to and approved by Students' Council. This proposal, as approved, governs the implementation and operation of the Engineering Membership Fee. The proposal must also address financial oversight over the funds raised by the Engineering Membership Fee.

d. The implementation of the fee will be decided by a referendum, in which all students in the Faculty must be given the opportunity to vote. The vote shall adhere to the relevant Students' Union bylaws.

e. A formal request to include the Engineering Membership Fee assessment for all students within the Faculty must be forwarded to the Office of the Registrar by 30 April, of the year in which the fee is to be initiated. The request must include:

- (i) A Short description of the proposed fee;
- (ii) Dollar amount to be charged per student, per term;
- (iii) Start date to begin collecting the fee;
- (iv) End date to cease collecting the fee;
- (v) Confirmation of the referendum results;
- (vi) Endorsement of the fee by the responsible body of the Faculty Association;
- (vii) Endorsement of the fee by Students' Council

Collection

8. The Engineering Membership Fee will be collected by the Office of the Registrar and included on a student's fee assessment. The funds collected will be transferred according to the plan presented to Students' Council under section 7 (c).

Participation

9. The Engineering Membership Fee shall be assessed whilst a student is enrolled, at a uniform rate for all students registered in the Faculty, excepting that a second uniform rate not to exceed the first may be imposed for off-campus or part-time students in the faculty in lieu of the first.

Opt-Out

10. An Engineering Membership Fee shall have an option for those who are philosophically opposed or unable to pay the fee to be reimbursed. The Faculty Association will provide for this opt-out, within the scope of the proposal approved by Students' Council per section 7 (c).

Administration

11. All funds collected through the Engineering Membership Fee will be transferred to the Faculty Association under terms approved by Students' Council in the proposal per section 7 (c) of this bylaw.

**Report of
Operations**

12. The Faculty Association shall submit a report detailing the operations and administration of its funds to date, including the opt-out provision, to Students' Council by November 15 and March 15. Additional reports may be requested by Students' Council, allowing a reasonable time period for submission.

**Departmental
Associations**

13. A portion of the fee will be designated for supporting departmental student associations, which shall be paid out to them on the basis of enrollment in those programs as are represented by those departmental student associations as exist, or on a basis otherwise satisfactory to Students' Council, as set out in section 7 (c) of this bylaw.

Sunset

14. The Engineering Membership Fee may be collected for a term to be specified by Students' Council, as set out in section 7 (c) of this bylaw, but which is not to exceed four years, after which it must be renewed de novo by following the process set out in section 7 of this bylaw.

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> March 11, 1998	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2002	
<i>Responsibility for Policy:</i>	Academic Affairs Board	
<i>Subject Matter</i> - <i>Category:</i>	POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> UNIVERSAL COURSE EVALUATIONS	
	- <i>Topic:</i> Publication of	

MOVED THAT Students' Council, upon the recommendation of the Academic Affairs Board, adopt the following policy regarding the publication of the Universal Course Evaluations:

WHEREAS the Students' Union recognizes the importance that students at the University of Alberta place on the accessibility of results from course evaluations;

AND WHEREAS students have a right to access information that their peers have produced to evaluate their instructors as a part of the decision making process in selecting courses.

AND WHEREAS the publication of these results will encourage instructors to take this valid component of course evaluation very seriously.

BE IT RESOLVED THAT the Students' Union support both the paper and electronic publication to all students of the results to the mandatory universal questions, in numerical summary form.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Updated	SC 97-19/10u (32/1)	Academic Affairs Board	March 10, 1998
Created	SC 94-12/8c (26/1)	University Affairs Board	October 18, 1994

PROPOSED

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i>	<i>Page 1 of 1</i>
	<i>Expiration Date:</i>	
<i>Responsibility for Policy:</i>	Academic Affairs Board	
<i>Subject Matter</i> - <i>Category:</i>	POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> <u>TEACHING EVALUATIONS</u>	
	- <i>Topic:</i>	

MOVED THAT Students' Council, upon the recommendation of the Academic Affairs Board, adopt the following policy regarding the publication of the Universal Course Evaluations:

WHEREAS the Students' Union agrees with General Faculties Council policy 111.3.1 that teaching evaluations are important for tenure, promotion and reward excellence of faculty; and for providing helpful feedback to instructors for self-improvement;

AND WHEREAS 86% of students surveyed in the 2001 Students' Union Undergraduate Survey support Universal Student Ratings of Instruction;

AND WHEREAS students have a right to access information that their peers have produced to evaluate their instructors as a part of the decision making process in selecting courses.

BE IT RESOLVED THAT the Students' Union strongly support Universal Student Ratings of Instruction and support the accessibility of Universal Student Ratings of Instruction scores as well as other evaluations of teaching by providing this information in both electronic format and hard copy;

BE IT FURTHER RESOLVED THAT the Students' Union support the confidentiality and anonymity of student responses on teaching evaluations in accordance with General Faculties Council policy 111.4.C and 111.4.D, especially the requirement that written comments be typed;

BE IT FURTHER RESOLVED THAT the Students' Union encourage the release of the written comments portion of Universal Student Ratings of Instruction;

BE IT FURTHER RESOLVED THAT the Students' Union agree with the sentiments expressed by General Faculties Council policies 111.3 and 111.4 that Universal Student Ratings of Instruction should be only a part of a larger teaching evaluation program.

Policy History:

Reference/Vote

Board/Committee

Date of Council Approval

Political Policy

Universal Course Evaluations: Publication - 4/9/02

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA**POLITICAL POLICY STATEMENT**

<i>Policy Number:</i>	<i>Effective Date:</i> 11 November 1998	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2002	
<i>Responsibility for Policy:</i>	Academic Affairs Board	
<i>Subject Matter</i>	- Category: POLITICAL POLICY (GENERAL)	
	- Specific: <i>University Scholarships and Bursaries</i>	
	- Topic: Distribution of	

MOVED THAT Students' Council, upon the recommendation of the Academic Affairs Board, adopt the following policy regarding the Distribution of University Scholarships and Bursaries:

WHEREAS the Students' Union believes that accessibility to post-secondary education must be maintained;

AND WHEREAS many students require funding made available through University scholarships and bursaries;

AND WHEREAS some donations to the University are not allocated to specific awards and thus their distribution is to be decided by members of the University community;

AND WHEREAS in the past few years, the majority of this undesignated funding has been allocated into recruitment scholarships, available only to students entering university, while bursary and continuing scholarship allotments are minimal in comparison.

BE IT RESOLVED THAT the Students' Union believes that students, as one of the key membership groups of the University, should be consulted whenever a decision is made with regards to where undesignated donations should be allocated;

BE IT FURTHER RESOLVED THAT the Students' Union supports a varied distribution of funds including not only bursaries and academic-based scholarships but also leadership and athletic awards so that as many students as possible will be able to benefit from the available funds.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Created	SC 98-16/8c (29/4)	Academic Affairs Board	November 10, 1998
<i>Political Policy</i>	<i>Distribution of University Scholarships and Bursaries - 4/9/02</i>		

PROPOSED

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i>	<i>Page 1 of 1</i>
	<i>Expiration Date:</i>	
<i>Responsibility for Policy:</i>	Academic Affairs Board	
<i>Subject Matter</i>	- <i>Category:</i>	POLITICAL POLICY (GENERAL)
	- <i>Specific:</i>	University Scholarships and Bursaries
	- <i>Topic:</i>	Distribution of

MOVED THAT Students' Council, upon the recommendation of the Academic Affairs Board, adopt the following policy regarding the Distribution of University Scholarships and Bursaries:

WHEREAS the Students' Union believes that accessibility to post-secondary education must be maintained;

AND WHEREAS many students require funding made available through University scholarships and bursaries;

AND WHEREAS some donations to the University are not allocated to specific awards and thus their distribution is to be decided by members of the University community;

AND WHEREAS in the past few years, the majority of this undesignated funding has been allocated into recruitment scholarships, available only to students entering university, while bursary and continuing scholarship allotments are minimal in comparison.

BE IT RESOLVED THAT the Students' Union believes that students, as one of the key membership groups of the University, should be consulted whenever a decision is made with regards to where undesignated donations should be allocated;

BE IT FURTHER RESOLVED THAT the Students' Union supports a varied distribution of funds including not only bursaries and academic-based scholarships but also leadership and athletic awards so that as many students as possible will be able to benefit from the available funds.

BE IT FURTHER RESOLVED THAT the Students' Union encourages also more general awards that may be accessible to a larger proportion of students.

Policy History:

	Reference/Vote	Board/Committee	Date of Council
<i>Political Policy</i>			<i>Distribution of University Scholarships and Bursaries - 4/9/02</i>

PROPOSED

Approval

Created

SC 98-16/8c (29/4)

Academic Affairs Board

November 10, 1998

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> March 25, 1998	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2002	
<i>Responsibility for Policy:</i>	Students' Council	
<i>Subject Matter</i> - <i>Category:</i>	POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> GOVERNMENT ELECTIONS	
	- <i>Topic:</i> Role of Students' Union	

BE IT RESOLVED THAT the University of Alberta Students' Union take the role of educator and facilitator of student issues in Municipal, Provincial, and Federal Government elections and referendum campaigns.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Created	SC 94-20/9j (20/3)	Students' Council	March 28, 1995
Renewed	SC 97-20/9b (25/5)	Students' Council	March 24, 1998

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

Policy Number:

Effective Date: **April 08, 1998**

Page 1 of 2

Expiration Date: **April 30, 2002**

Responsibility for Policy:

Academic Affairs Board

Subject Matter - Category:

POLITICAL POLICY (GENERAL)

- *Specific:*

UNIVERSITY DEPARTMENTS

- *Topic:*

Cuts to

The Students' Union, on recommendation from the Academic Affairs Board, adopts the following policy statement regarding Cuts to University Departments

WHEREAS the University of Alberta is experiencing financial difficulties, and has cut or merged departments in the past to alleviate these difficulties;

AND WHEREAS the merging of university departments can eliminate redundancies and refocus priorities as a result of the new organizational relationship created between once separate units, expanding budgetary options;

AND WHEREAS the Students' Union believes that stringency taxes are punitive in nature, horizontal cuts breed mediocrity, and vertical cuts cause irreparable harm to a full service university;

AND WHEREAS such measures will eventually lead to the University losing many of its best staff and students to other institutions;

BE IT RESOLVED THAT the University of Alberta Students' Union opposes cuts in general and advocates that they be avoided in the first place;

BE IT FURTHER RESOLVED THAT when absolutely necessary, the concept of merging university departments is preferred to stringency taxes, horizontal cuts, and vertical cuts;

BE IT FURTHER RESOLVED THAT budgetary decisions concerning the elimination of position are best made within an affected department, where enough relevant information is available to make informed judgements as to what positions can be targeted while minimizing harm to the university's mission;

BE IT FURTHER RESOLVED THAT support for any changes to the university's departmental structure is exercised conditional upon the "best interests" of all students at the University of Alberta being taken into full consideration;

AND BE IT FURTHER RESOLVED THAT we call for academic counseling for those students who will be affected by any upcoming cuts.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Updated	SC 97-21/9d (21/3)	Academic Affairs Bd	April 7, 1998
Updated	SC 94-20/9f (17/4)	University Affairs Bd	March 28, 1995
Created	SC 91-07/7a (22/2)	Academic Affairs Bd	August 6, 1991

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> October 14, 1998	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2002	
<i>Responsibility for Policy:</i>	Academic Affairs Board	
<i>Subject Matter</i> - <i>Category:</i>	POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> MERGERS	
	- <i>Topic:</i> of Faculties and Departments	

WHEREAS the current financial climate has led to many faculty and department mergers,

AND WHEREAS those mergers directly affect students in the said areas;

BE IT RESOLVED THAT the Students' Union support proposed faculty mergers so long as the following criteria are met:

1. The integrity of programs within the merging faculties and departments is maintained;
2. All students currently enrolled in these programs are allowed to graduate without delays caused by any faculty or department merger;
3. Students are consulted about any proposed faculty or department mergers as part of the university decision making process.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Updated	SC 98-13/8g (29/0)	Academic Affairs Board	October 13, 1998
Updated	SC 95-23/13c (23/0)	University Affairs Board	March 12, 1996
Created	SC 92-04/6a (25/0)	Executive Committee	June 9, 1992

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> March 11, 1998	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2002	
<i>Responsibility for Policy:</i>	Academic Affairs Board	
<i>Subject Matter</i> - <i>Category:</i>	POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> UNIVERSAL COURSE EVALUATIONS	
	- <i>Topic:</i> Implementation of Program	

MOVED THAT Students' Council adopt the following as Students' Union Policy regarding Universal Course Evaluations:

WHEREAS General Faculties Council and the Board of Governors have endorsed the release and publication of the results of the Universal Course Evaluations to the student body at the University of Alberta,

AND WHEREAS this intent is contained within General Faculties Council Policy 111.3,

AND WHEREAS the Students' Union has endorsed the policy supporting the publication of the completed responses to the mandatory Universal Questions,

BE IT RESOLVED THAT the Students' Union accept nothing short of the complete disclosure of results for all instructors in paper and electronic formats,

AND BE IT FURTHER RESOLVED THAT, in the event of non-compliance by the University with regards to General Faculties Council Policy 111.3, or, in the opinion of the Students' Union, the spirit of Policy 111.3 has not been upheld in its implementation,

IT IS THEREFORE FURTHER RESOLVED THAT Students' Council request that the Vice-President Academic investigate the feasibility of establishing a Students' Union organized, directed, and funded, course evaluation program subject to the approval of Students' Council.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Updated	SC 97-19/10t (31/1)	Academic Affairs Board	March 10, 1998
Created	SC 94-17/9b (Unan)	University Affairs Board	January 24, 1995

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

Policy Number:

Effective Date: **July 2, 1998**

Page **1** *of* **1**

Expiration Date: **April 30, 2002**

Responsibility for Policy:

Academic Affairs Board

Subject Matter

- *Category:*

POLITICAL POLICY (GENERAL)

- *Specific:*

UNIVERSAL STUDENT RATINGS OF INSTRUCTION

- *Topic:*

Freedom of Information and Protection of Privacy Act

MOVED THAT Students' Council, upon the recommendation of the Academic Affairs Board, adopt the following policy regarding Universal Student Ratings of Instruction with respect to the Freedom of Information and Protection of Privacy Act:

WHEREAS the Students' Union supports the rights of students to have access to the results of the universal student ratings of instruction in both paper and electronic format;

AND WHEREAS the Freedom of Information and Protection of Privacy (FOIPP) Act, which is to be enforced in January 1999, indicates that these results are opinions about an instructor and thereby that instructor's personal information;

AND WHEREAS under the current version of the FOIPP Act, students will not be allowed access to the results of the student ratings of instruction;

BE IT RESOLVED THAT the Students' Union recommend to the FOIPP Review Committee that the results of the universal student ratings of instruction be considered teaching materials, rather than personal information, and thus exempt from the jurisdiction of the Act;

BE IT FURTHER RESOLVED THAT the Students' Union ensure that student ratings of instruction results remain available to students by exploring other alternatives for student access if an exemption from the FOIPP Act can not be obtained.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Created	SC 98-05/9b (22/2)	Academic Affairs Board	June 30, 1998

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

POLITICAL POLICY STATEMENT

<i>Policy Number:</i>	<i>Effective Date:</i> March 25, 1998	<i>Page</i> 1 <i>of</i> 1
	<i>Expiration Date:</i> April 30, 2002	
<i>Responsibility for Policy:</i>	Academic Affairs Board	
<i>Subject Matter</i> - <i>Category:</i>	POLITICAL POLICY (GENERAL)	
	- <i>Specific:</i> ONE CARD	
	- <i>Topic:</i> University's failure to implement	

WHEREAS Students' Council agreed to the introduction of the OneCard at the University of Alberta with the understanding that level of service available to meet student needs would be increased;

AND WHEREAS many of the most basic service improvement initiatives that were to be brought about by the introduction of the OneCard have not happened;

AND WHEREAS for services such as photocopying, lab printing, and voting for Students' Union and student faculty association elections, the introduction of the OneCard has led to a decrease in the quality of service to students;

AND WHEREAS the administrative unit responsible for the OneCard, University Information Enterprises, has been mandated to operate on a cost-recovery basis and is thus underfunded in its effort to establish the proper infrastructure to support the OneCard;

AND WHEREAS students have not been consulted about where the physical infrastructure supporting the OneCard would be best installed, resulting in poor decisions from a students' perspective;

BE IT RESOLVED THAT Students' Council demand that the University Administration take immediate action towards restoring and improving the level of service that was available to students before the introduction of the OneCard;

BE IT FURTHER RESOLVED THAT adequate funds be made available to establish the infrastructure necessary to expand the capability of the OneCard;

BE IT FURTHER RESOLVED THAT students be consulted when planning OneCard expansion and installation.

Policy History:

	Reference/Vote	Board/Committee	Date of Council Approval
Created	SC 97-20/9a (26/4)	Academic Affairs Board	March 24, 1998

Standing Orders of the University of Alberta Students' Council

1. Order of Business

The Order of Business for the Students' Council shall be as follows:

1. Call to Order
2. National Anthem "O Canada"
3. University of Alberta Cheer Song "Ring out a Cheer..."
4. Roll Call
5. Approval of the Agenda
6. Presentations and Discussions
7. Approval of the Minutes
8. Reports
 - a. President
 - b. Vice-President Academic
 - c. Vice-President External
 - d. Vice-President Operations & Finance
 - e. Vice-President Student Life
 - f. Undergraduate Board of Governors Representative
 - g. Faculty Report
 - h. Faculty Report
 - i. Executive Committee, Minutes
 - j. Students' Union Boards and Committees
9. Question Period
10. Legislation
 - Constitutional
 - Third reading
 - Second Reading
 - First Reading
 - By-laws
 - Second Reading
 - First Reading
 - Political Policies
11. Old Business
12. New Business
13. Information Items
14. Announcements

15. Adjournment

2. Call to Order

The Speaker shall call each meeting of Students' Council to order at 6:00 PM.

3. Lack of Quorum

A meeting will be cancelled if quorum is not achieved by 6:15 PM.

4. Singing of the National Anthem

The President of the Students' Union will lead Student's Council in the singing of the National Anthem "O Canada" upon the invitation of the Speaker.

5. Singing of the University of Alberta Cheer Song

The Speaker shall select an member of Students' Council to lead in the singing of the University of Alberta Cheer Song.

6. Attendance Roll Call

The Secretary, at the request of the Speaker, shall conduct a roll call upon the conclusion of the opening ceremonies in order to track the attendance of members.

7. Board/Committee Attendance

Any voting member of a board or committee who misses three consecutive meetings or five aggregate meetings is liable to suspension. Such suspension will take effect upon a motion to that effect being passed at the Board level. Such motions should be reported by the appropriate Vice-President.

8. Notification of Removal from Students' Council

The Speaker shall notify the President, Students' Council and the relevant faculty association of the removal of any Council member who has failed to meet the attendance requirements set out in By-law 100.

9. Approval of the Agenda

Agenda items should be submitted to the Executive Assistant or Speaker by 12:00 PM on the Wednesday preceding the Council meeting.

10. Right of submission

Any voting member of Students' Council may submit Agenda items to be considered by Students' Council.

11. Late Additions

Late additions to the Agenda may be added at the meeting in accordance with Robert's Rules of Order and only if the said items of business cannot be postponed to a further meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

12. Publishing of the Agenda Package

The agenda package shall be published by no later than 4:30 PM on the Friday preceding a Students' Council meeting.

13. Documents Distributed in Council Chambers

Only official Students' Council documents may be distributed to members of Council within the Chamber. The dissemination in Council Chambers of material of any external organization is prohibited.

14. Style of Executive Officer Reports

Executive Officer reports may be presented in oral or written form.

15. Length of Executive Officer Reports

Executive Officer reports are to be no greater than five minutes in duration.

16. Undergraduate Board of Governors Representative Report

The Undergraduate Board of Governors Representative Report shall be in the same style and duration as the Executive Officer Reports.

17. Faculty Reports

Each Faculty and organization represented on Students' Council shall have opportunity to report during the course of the year.

18. Number of Faculty Reports

Two faculty reports may be presented at each meeting of Students' Council.

19. Order of Faculty reports

Faculty reports shall occur in alphabetical order.

20. Executive Committee Reports

The President will report on the actions of the Executive Committee in written format by tabling either the approved resolutions of the Executive Committee or minutes of the Executive Committee containing the approved resolutions.

21. Adoption of Executive Committee Reports

Acceptance of the Executive Committee Report by Students' Council shall, in accordance with Article VII of the Students' Union Constitution, be considered the same as Students' Council adopting the report.

22. Executive Co-ordinator/Director Reports

The Director of Communications, Academic Affairs Co-ordinator, Community Relations Co-ordinator, Student Activities Co-ordinator and Athletic Campus Events Co-ordinator will report to council on a quarterly basis.

23. Question Period

Question Period shall be 30 minutes in duration.

24. Extension of Question Period

Question Period may be extended by up to fifteen minutes with the consent of five members of the Students' Council for the first two extensions. Further extensions require a two-third majority vote.

25. Debate

For any item, any member may speak once; a second or subsequent time if there is no Counsellor who is waiting to speak for the first time.

26. Moving the Previous Question (Closure)

A member of Students' Council may not move the previous question (call the question) at the same time as he/she speaks to the motion.

27. Electronic Voting

When considering orders of the day falling under legislation, old business and new business, Council shall vote electronically.

28. Roll Call Votes

A roll call vote will be taken if requested by five voting members of Students' Council.

29. Announcements

All members of Students' Council are entitled to make a brief announcement during the appropriate time in the Order of Business.

30. Adjournment

Council meetings will automatically adjourn at 9:00 PM.

31. Annual Remembrance

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There will be one minute of silence at the first meeting in May every year to recognize the passing of Bob Homme (the Friendly Giant) and Ernie Coombs (Mr. Dressup).

Standing Orders of the University of Alberta Students' Council

1. Order of Business

The Order of Business for the Students' Council shall be as follows:

1. Call to Order
2. National Anthem "O Canada"
3. University of Alberta Cheer Song "Ring out a Cheer..."
4. Speaker's Business
- ~~5~~ 4. Roll Call
- ~~6~~ 5. Approval of the Agenda
- ~~7~~ 6. Presentations and Discussions
- ~~8~~ 7. Approval of the Minutes
- ~~9~~ 8. Reports
 - a. President
 - b. Vice-President Academic
 - c. Vice-President External
 - d. Vice-President Operations & Finance
 - e. Vice-President Student Life
 - f. Undergraduate Board of Governors Representative
 - g. Faculty Report
 - h. Faculty Report
 - ~~i. Executive Committee, Minutes~~
 - ~~i j.~~ Students' Union Boards and Committees
- ~~10~~ 11. Question Period
11. Approval of Executive Committee Report (Minutes)
- ~~12~~ 10. Legislation
 - Constitutional
 - Third reading
 - Second Reading
 - First Reading
 - By-laws
 - Second Reading
 - First Reading
 - Political Policies
- ~~13~~ 11. Old Business
- ~~14~~ 12. New Business

15 ~~13~~.Information Items

16 ~~14~~.Announcements

17 Adjournment

2. Call to Order

The Speaker shall call each meeting of Students' Council to order at 6:00 PM.

3. Lack of Quorum

A meeting will be cancelled if quorum is not achieved by 6:15 PM.

4. Singing of the National Anthem

The President of the Students' Union will lead Student's Council in the singing of the National Anthem "O Canada" upon the invitation of the Speaker. The anthem may be sung in French or English.

5. Singing of the University of Alberta Cheer Song

The Speaker shall select an member of Students' Council to lead in the singing of the University of Alberta Cheer Song.

6. Speaker's Business

The Speaker shall at this time address all new appointments, suspensions, expulsions, guests of council and any other day to day regulatory concerns.

7. Guests of Council

By motion of Council during Speaker's Business, any person may be designated a guest of Council for that meeting.

8 ~~6~~.Attendance Roll Call

The Secretary, at the request of the Speaker, shall conduct a roll call upon the conclusion of the opening ceremonies in order to track the attendance of members.

9. ~~7~~Board/Committee Attendance

Any voting member of a board or committee who misses three consecutive meetings or five aggregate meetings is liable to suspension. Such suspension will take effect upon a motion to that effect being passed at the Board level. Such motions should be reported by the appropriate Vice-President.

8. ~~Notification of Removal from Students' Council~~

~~The Speaker shall notify the President, Students' Council and the relevant faculty association of the removal of any Council member who has failed to meet the attendance requirements set out in By law 100.~~

10. 9.Approval of the Agenda Orders of the Day

~~Agenda items~~ Orders of the day ~~should be~~ shall be submitted to the Executive Assistant or Speaker by 12:00 PM on the Wednesday preceding the Council meeting.

11. 10.Right of submission

Any voting member of Students' Council may submit Agenda items to be considered by Students' Council.

12. 11.Late Additions

Late additions to the ~~Agenda~~ Orders of the day may be added at the meeting in accordance with Robert's Rules of Order and only if the said items of business cannot be postponed to a further meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

13. 12.Publishing of the Agenda Package Orders of the Day

The agenda package shall be published by no later than 4:30 PM on the Friday preceding a Students' Council meeting.

14. 13.Documents Distributed in Council Chambers

Only official Students' Council documents may be distributed to members of Council within the Chamber. The dissemination in Council Chambers of material of any external organization is prohibited.

15. 14.Style of Executive Officer Reports

Executive Officer reports may be presented in oral or written form.

16. 15.Length of Executive Officer Reports

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Each Faculty and organization represented on Students' Council shall have opportunity to report during the course of the year.

19. ~~18.~~Number of Faculty Reports

Two faculty reports may be presented at each meeting of Students' Council.

20. ~~19.~~Order of Faculty reports

Faculty reports shall occur in alphabetical order.

21. ~~20.~~Executive Committee Reports

The President will compile a brief report on the actions of the Executive Committee listing the issues discussed and the formal motions approved by the committee.

~~The President will report on the actions of the Executive Committee in written format by tabling either the approved resolutions of the Executive Committee or minutes of the Executive Committee containing the approved resolutions.~~

22. ~~21.~~Adoption of Executive Committee Reports

Acceptance of the Executive Committee Report by Students' Council shall, in accordance with Article VII of the Students' Union Constitution, be considered the same as Students' Council adopting the report.

23. ~~22.~~Executive Co-ordinator/Director Reports

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Question Period shall be 30 minutes in duration.

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