

University of Alberta Students' Union

STUDENTS' COUNCIL LATE ADDITIONS

Tuesday July 22, 2003 – 6:00PM
Council Chambers 2-1 University Hall

- 2003-08/12 APPROVAL OF STUDENTS' UNION BOARDS AND COMMITTEES REPORTS
- 2003-08/12a Academic Affairs Board Report.
Please see document LA 03-08.01.
- 2003-08/14 LEGISLATION
- 2003-08/14c SMITH/BAZIN MOVED THAT Students' Council upon the recommendation of the Committee for Council Reform And Progress adopt the changes to Article VI - Powers Regarding Bylaws and rescind Article XVII (Master Copy of Constitution and Bylaws) (FIRST Reading).
Please see document LA 03-08.02.
- 2003-08/15 NEW BUSINESS
- 2003-08/15b SMITH/BAZIN MOVED THAT Students' Council upon the recommendation of the Committee for Council Reform And Progress adopt the changes to Standing Order 18 (Process for Legislation Requiring Multiple Readings) (FIRST Reading).
Please see document LA 03-08.03.
- 2003-08/15c BOTTEN MOVED THAT Students' Council appoint Matthew Wildcat to the Golden Bears & Panda Legacy Fund Committee and the Access Fund Board for the remainder of the 2003/2004 year.
- 2003-08/15d MAH/PETERSON MOVED THAT Students' Council on the recommendation of the Nominating Committee, ratify Jessica James as one of the Athletics Campus Promotions Coordinators.
- 2003-08/16 REPORTS
- 2003-08/16a Tyler Botten, VP Operations & Finance
Please see document LA 03-08.04.

2003-08/16b

Janet Lo, VP Academic

Please see document LA 03-08.05.

2003-08/16c

Jadene Mah, VP Student Life

Please see document LA 03-08.06.

2003-08/17

INFORMATION ITEMS

2003-08/17a

Coffee Policy, Fair Trade Policy and Ethical Buying Policy.

Please see document LA 03-08.07.

AAB Report to Council 22 July, 2003

AAB met on 17 June, 4 July and 14 July 2003.

No voting was conducted, thus there is none to report.

Recent Issues of Discussion: Bear Tracks, Key Strategic Initiatives (regarding teaching standards), The Use of Technology in Classrooms, Evaluation of Students by Academic Staff, Transition from the 9-Point Grade Scale to the 4-Point Grade Scale, as well as other, less notable issues.

-Chris Henderson, AAC

CURRENT

Constitution

ARTICLE VI - POWERS REGARDING BYLAWS

1. The term "Bylaw" will include all legislation of a non-executive character as defined by Article VII and will not include legislation enacted pursuant to Article V.
2. Subject to the provisions of this constitution, the Students' Council has the power to enact, amend or rescind Bylaws which:
 - a. Establish and administer such student groups, organizations and committees as it may deem necessary from time to time for the effective organization and functioning of student activities and student government.
 - b. Establish and administer student publications.
 - c. Establish a committee to interpret and enforce this Constitution and all legislation passed under its authority, and to discipline Students' Union members in violation thereof.
 - d. Legislate as to the conduct of nominations and elections for positions on the Students' Council and on the executives of clubs established pursuant to this Constitution subject to Article XII.
 - e. Create and present such awards as it may deem suitable to recognize outstanding contributions made to student activities by members of the Students' Union.
3. The Students' Council will have the power to enact, amend or rescind any other Bylaw of a non-executive character which it deems necessary to accomplish the objects of the Students' Union.
4. A proposed Bylaw change must be presented to Students' Council in the following format:
 - a. the Bylaw as it exists (if any);
 - b. the Bylaw as it will read if passed or amended.

Jun 11/02
Jul 17/96
12/10/91

CURRENT

5. The exercise of the powers stated in this Article will be effective only upon passage by two-thirds (2/3) majority of the voting members present at two (2) meetings of the Students' Council and compliance with Article XVII. Such meetings will be held at least one (1) week apart.

Jun 11/02
Jul 17/96
12/10/91

PROPOSED

Constitution

ARTICLE VI - POWERS REGARDING BYLAWS

1. The term "Bylaw" will include all legislation of a non-executive character as defined by Article VII and will not include legislation enacted pursuant to Article V.
2. Subject to the provisions of this constitution, the Students' Council has the power to enact, amend or rescind Bylaws which:
 - a. Establish and administer such student groups, organizations and committees as it may deem necessary from time to time for the effective organization and functioning of student activities and student government.
 - b. Establish and administer student publications.
 - c. Establish a committee to interpret and enforce this Constitution and all legislation passed under its authority, and to discipline Students' Union members in violation thereof.
 - d. Legislate as to the conduct of nominations and elections for positions on the Students' Council and on the executives of clubs established pursuant to this Constitution subject to Article XII.
 - e. Create and present such awards as it may deem suitable to recognize outstanding contributions made to student activities by members of the Students' Union.
3. The Students' Council will have the power to enact, amend or rescind any other Bylaw of a non-executive character which it deems necessary to accomplish the objects of the Students' Union.
4. ~~A proposed Bylaw change must be presented to Students' Council in the following format:~~
 - a. ~~the Bylaw as it exists (if any);~~
 - b. ~~the Bylaw as it will read if passed or amended.~~

Jun 11/02
Jul 17/96
12/10/91

PROPOSED

45. The exercise of the powers stated in this Article will be effective only upon passage by two-thirds (2/3) majority of the voting members present at two (2) meetings of the Students' Council ~~and compliance with Article XVII.~~ Such meetings will be held at least one (1) week apart.

Jun 11/02
Jul 17/96
12/10/91

CURRENT

Constitution

ARTICLE XVII - MASTER COPY OF CONSTITUTION AND BYLAWS

1. Notwithstanding anything in this Constitution, no amendment of the Constitution of Bylaws will be deemed to have taken place until the "Master Constitution and Bylaws" is amended such that the words contained in the Master Constitution and Bylaws are consistent with the amendment.
2. The Master Constitution and Bylaws will be a loose-leaf binder labelled "Master Constitution and Bylaws" which will contain the Constitution and Bylaws on sheets of paper covered by plastic covers and initialed on each page by either the President or the Vice-President External of the Students' Union.
3. Should the Master Constitution and Bylaws be destroyed or lost, a new Master will be made in the format indicated above, and in the event that a lost Master copy is re-located after the construction of a new Master, the new Master will supercede the older copy.

PROPOSED

Constitution

ARTICLE XVII - MASTER COPY OF CONSTITUTION AND BYLAWS

1. — Notwithstanding anything in this Constitution, no amendment of the Constitution of Bylaws will be deemed to have taken place until the "Master Constitution and Bylaws" is amended such that the words contained in the Master Constitution and Bylaws are consistent with the amendment.
2. — The Master Constitution and Bylaws will be a loose-leaf binder labelled "Master Constitution and Bylaws" which will contain the Constitution and Bylaws on sheets of paper covered by plastic covers and initialed on each page by either the President or the Vice-President External of the Students' Union.
3. — Should the Master Constitution and Bylaws be destroyed or lost, a new Master will be made in the format indicated above, and in the event that a lost Master copy is re-located after the construction of a new Master, the new Master will supercede the older copy.

CURRENT

Standing Orders of the University of Alberta Students' Council

1. Order of Business

The Order of Business for the Students' Council shall be as follows:

1. Call to Order
2. National Anthem "O Canada"
3. University of Alberta Cheer Song "Ring out a Cheer..."
4. Students' Union Credo
5. Speaker's Business
6. Approval of the Agenda
7. Presentations and Discussions
8. Approval of the Minutes
9. Question Period
10. Approval of Executive Committee Report
11. Approval of Students' Union Boards and Committees Reports
12. Old Business
13. Legislation
 - Constitutional
 - Third reading
 - Second Reading
 - First Reading
 - By-laws
 - Second Reading
 - First Reading
 - Political Policies
14. New Business
15. Reports
 - a. President
 - b. Vice-President Academic
 - c. Vice-President External
 - d. Vice-President Operations & Finance
 - e. Vice-President Student Life
 - f. Undergraduate Board of Governors Representative
 - g. Faculty Report
 - h. Faculty Report
16. Information Items
17. Announcements
18. Roll Call

Note: Standing Order 1 notwithstanding, Council may make any order of the day a Special Order.

2. Call to Order

The Speaker shall call each meeting of Students' Council to order at 6:00 PM.

3. Lack of Quorum

A meeting will be cancelled if quorum is not achieved by 6:15 PM.

4. Singing of the National Anthem

The Speaker shall call upon a volunteer to lead Students' Council in the singing of the National Anthem "O Canada". The anthem may be sung in French or English.

5. Singing of the University of Alberta Cheer Song

The Speaker shall select a member of Students' Council to lead in the singing of the University of Alberta Cheer Song.

6. SU Credo

The Speaker shall select a member of Students' Council to lead the reading of the Students' Union Credo.

7. Speaker's Business

The Speaker shall at this time address all new appointments, suspensions, expulsions, guests of council and any other day-to-day regulatory concerns.

8. Guests of Council

During Speaker's Business any member of Council may name any person a guest of council for that meeting.

9. Approval of the Orders of the Day

Orders of the day shall be submitted to the Executive Assistant or Speaker by 12:00 PM on the Thursday preceding the Council meeting.

10. Right of submission

Any voting member of Students' Council may submit Agenda items to be considered by Students' Council.

11. Late Additions

Late additions to the orders of the day may be added at the meeting in accordance with *Robert's Rules of Order* and only if the said items of business cannot be postponed to a further meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

12. Publishing of the Orders of the Day

The agenda package shall be published by no later than 4:30 PM on the Friday preceding a Students' Council meeting.

13. Documents Distributed in Council Chambers

Only official Students' Council documents may be distributed to members of Council within the Chamber. The dissemination in Council Chambers of material of any external organization is prohibited.

14. Question Period

Question Period shall be 15 minutes in duration.

15. Extension of Question Period

Question Period may be extended by up to fifteen minutes with the consent of five members of the Students' Council for the first extension. Further extensions require a two-thirds majority vote.

16. Executive Committee Reports

The President will compile (or cause to be compiled) a brief report on the actions of the Executive Committee listing the issues discussed and the formal motions approved by the committee.

17. Adoption of Executive Committee Reports

Acceptance of the Executive Committee Report by Students' Council shall, in accordance with Article VII of the Students' Union Constitution, be considered the same as Students' Council adopting the report.

18. Process for Legislation Requiring Multiple Readings

- a. First Reading
 - i. No motion may be amended during first reading.
- b. Committee Referral
 - i. Each motion will be referred to committee upon successful passage of First Reading.
 - ii. The Speaker will determine the committee to which the motion will be referred immediately after passage of the motion in First Reading and announce the choice in Council.
 - iii. The Speaker may decline to refer a motion to committee if another committee originally recommended the motion to Council.
- c. Committee Stage
 - i. At the committee stage, the motion will be considered clause by clause.
 - ii. The committee may alter the motion in any way it sees fit.
- d. Second reading
 - i. Council will begin consideration of the motion on Second Reading as amended during the Committee Stage.

19. Political Policy

Debate on each political policy shall not exceed twenty minutes at any one session.

20. Moving the Previous Question (Closure)

A member of Students' Council may not move the previous question (call the question) at the same time as he/she speaks to the motion.

21. Electronic Voting

When considering any main motion, or amendment to the main motion falling under legislation, old business, or new business, Council shall vote electronically.

22. Roll Call Votes

A roll call vote will be taken if requested by five voting members of Students' Council.

23. Style of Executive Officer Reports

Executive Officer reports shall be presented in written form, with an oral supplement not to exceed two minutes in duration.

24. Undergraduate Board of Governors Representative Report

The Undergraduate Board of Governors Representative Report shall be in the same style and duration as the Executive Officer Reports.

25. Announcements

All members of Students' Council are entitled to make a brief announcement during the appropriate time in the Order of Business.

26. Attendance Roll Call

The Secretary, at the request of the Speaker, shall conduct a roll call prior to adjournment or 9:00 PM which ever is earlier in order to track the attendance of members. Any departure of a member of council before 9:00 PM or adjournment will constitute an absence, unless the Chair grants an exemption.

27. Recess and Reassembly

Council will automatically take a fifteen (15) minute recess at 10:00 PM, and will then reassemble at a location designated by the Speaker.

28. Rules of Order

Robert's Rules of Order will be observed at all meetings of Council except in so far as they may conflict with the standing orders of Student's Council.

29. Public Meetings

CURRENT

Students' Council meetings will be open to any member of the Students' Union, however Council retains the right to move in-camera in accordance with Roberts' Rules of Order.

30. Meeting Schedule

Council will set its meeting schedule at its first meeting each year.

31. Additional and Moved Meetings

The President or Executive may call Council together for additional meetings or change the date and time of existing meetings as it deems necessary.

32. Annual Remembrance

There will be one minute of silence at the first meeting in May every year to recognize the passing of Bob Homme (the Friendly Giant), Ernie Coombs (Mr. Dressup) and Mister Rogers.

PROPOSED

Standing Orders of the University of Alberta Students' Council

1. Order of Business

The Order of Business for the Students' Council shall be as follows:

1. Call to Order
2. National Anthem "O Canada"
3. University of Alberta Cheer Song "Ring out a Cheer..."
4. Students' Union Credo
5. Speaker's Business
6. Approval of the Agenda
7. Presentations and Discussions
8. Approval of the Minutes
9. Question Period
10. Approval of Executive Committee Report
11. Approval of Students' Union Boards and Committees Reports
12. Old Business
13. Legislation
 - Constitutional
 - Third reading
 - Second Reading
 - First Reading
 - By-laws
 - Second Reading
 - First Reading
 - Political Policies
14. New Business
15. Reports
 - a. President
 - b. Vice-President Academic
 - c. Vice-President External
 - d. Vice-President Operations & Finance
 - e. Vice-President Student Life
 - f. Undergraduate Board of Governors Representative
 - g. Faculty Report
 - h. Faculty Report
16. Information Items
17. Announcements
18. Roll Call

Note: Standing Order 1 notwithstanding, Council may make any order of the day a Special Order.

2. Call to Order

The Speaker shall call each meeting of Students' Council to order at 6:00 PM.

3. Lack of Quorum

A meeting will be cancelled if quorum is not achieved by 6:15 PM.

4. Singing of the National Anthem

The Speaker shall call upon a volunteer to lead Students' Council in the singing of the National Anthem "O Canada". The anthem may be sung in French or English.

5. Singing of the University of Alberta Cheer Song

The Speaker shall select a member of Students' Council to lead in the singing of the University of Alberta Cheer Song.

6. SU Credo

The Speaker shall select a member of Students' Council to lead the reading of the Students' Union Credo.

7. Speaker's Business

The Speaker shall at this time address all new appointments, suspensions, expulsions, guests of council and any other day-to-day regulatory concerns.

8. Guests of Council

During Speaker's Business any member of Council may name any person a guest of council for that meeting.

9. Approval of the Orders of the Day

Orders of the day shall be submitted to the Executive Assistant or Speaker by 12:00 PM on the Thursday preceding the Council meeting.

10. Right of submission

Any voting member of Students' Council may submit Agenda items to be considered by Students' Council.

11. Late Additions

Late additions to the orders of the day may be added at the meeting in accordance with *Robert's Rules of Order* and only if the said items of business cannot be postponed to a further meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

12. Publishing of the Orders of the Day

The agenda package shall be published by no later than 4:30 PM on the Friday preceding a Students' Council meeting.

13. Documents Distributed in Council Chambers

Only official Students' Council documents may be distributed to members of Council within the Chamber. The dissemination in Council Chambers of material of any external organization is prohibited.

14. Question Period

Question Period shall be 15 minutes in duration.

15. Extension of Question Period

Question Period may be extended by up to fifteen minutes with the consent of five members of the Students' Council for the first extension. Further extensions require a two-thirds majority vote.

16. Executive Committee Reports

The President will compile (or cause to be compiled) a brief report on the actions of the Executive Committee listing the issues discussed and the formal motions approved by the committee.

17. Adoption of Executive Committee Reports

Acceptance of the Executive Committee Report by Students' Council shall, in accordance with Article VII of the Students' Union Constitution, be considered the same as Students' Council adopting the report.

~~18. Process for Legislation Requiring Multiple Readings~~

~~a. First Reading~~

~~i. No motion may be amended during first reading.~~

~~b. Committee Referral~~

~~i. Each motion will be referred to committee upon successful passage of First Reading.~~

~~ii. The Speaker will determine the committee to which the motion will be referred immediately after passage of the motion in First Reading and announce the choice in Council.~~

~~iii. The Speaker may decline to refer a motion to committee if another committee originally recommended the motion to Council.~~

~~c. Committee Stage~~

~~i. At the committee stage, the motion will be considered clause by clause.~~

~~ii. The committee may alter the motion in any way it sees fit.~~

~~d. Second reading~~

~~i. Council will begin consideration of the motion on Second Reading as amended during the Committee Stage.~~

18. Legislative Process

- a. Readings must be a minimum of one week apart with the exception of first and second readings which will be combined if motion moved to this effect is carried by a 2/3 majority vote.
- b. First Reading
 - i. The motion is placed on the order paper
 - ii. The motion is read in Council for information
 - iii. The motion is presented in the following format:
 1. the principles and objectives are listed;
 2. Specific wording of legislation is not permitted.
 - iv. Debate is limited to a single introduction by the mover of the motion
 - v. The motion is automatically approved for Second Reading
- c. Second Reading
 - i. The motion is presented as it was in first reading.
 - ii. Debate is limited to general principles and objectives.
 - iii. If approved the motion is referred to the Internal Review Board.
- d. Committee Stage
 - i. The committee identifies the relevant legislation that requires amendment and/or drafts new legislation on the basis of the principles passed in second reading.
 - ii. The committee will not recommend to council draft legislation that is outside the scope of the principles approved in second reading.
- e. Third reading
 - i. Members debate and vote on the changes to legislation.
 - ii. Debate is confined to technical merits, and whether the committee properly interpreted the principles passed in second reading and appropriately drafted the legislation.
 - iii. The motion will be presented in the following format:
 1. the bylaw(s) that will be changed by passage of the motion as it exists (if any);
 2. The bylaw(s) as it/they will read if passed or amended.
- f. In Force
 - i. Unless otherwise specified, the motion will take effect upon adjournment of the meeting at which it was approved.

19. Political Policy

Debate on each political policy shall not exceed twenty minutes at any one session.

20. Moving the Previous Question (Closure)

A member of Students' Council may not move the previous question (call the question) at the same time as he/she speaks to the motion.

21. Electronic Voting

When considering any main motion, or amendment to the main motion falling under legislation, old business, or new business, Council shall vote electronically.

22. Roll Call Votes

A roll call vote will be taken if requested by five voting members of Students' Council.

23. Style of Executive Officer Reports

Executive Officer reports shall be presented in written form, with an oral supplement not to exceed two minutes in duration.

24. Undergraduate Board of Governors Representative Report

The Undergraduate Board of Governors Representative Report shall be in the same style and duration as the Executive Officer Reports.

25. Announcements

All members of Students' Council are entitled to make a brief announcement during the appropriate time in the Order of Business.

26. Attendance Roll Call

The Secretary, at the request of the Speaker, shall conduct a roll call prior to adjournment or 9:00 PM whichever is earlier in order to track the attendance of members. Any departure of a member of council before 9:00 PM or adjournment will constitute an absence, unless the Chair grants an exemption.

27. Recess and Reassembly

Council will automatically take a fifteen (15) minute recess at 10:00 PM, and will then reassemble at a location designated by the Speaker.

28. Rules of Order

Robert's Rules of Order will be observed at all meetings of Council except in so far as they may conflict with the standing orders of Student's Council.

29. Public Meetings

Students' Council meetings will be open to any member of the Students' Union, however Council retains the right to move in-camera in accordance with Roberts' Rules of Order.

30. Meeting Schedule

Council will set its meeting schedule at its first meeting each year.

31. Additional and Moved Meetings

The President or Executive may call Council together for additional meetings or change the date and time of existing meetings as it deems necessary.

PROPOSED

32. Annual Remembrance

There will be one minute of silence at the first meeting in May every year to recognize the passing of Bob Homme (the Friendly Giant), Ernie Coombs (Mr. Dressup) and Mister Rogers.

Report to Students' Council
July 22, 2003
Tyler Botten, Vice President (Operations & Finance)

Members of Council,

I am saddened by the fact that I cannot be with you this evening; know that I am there in those Chambers in spirit though my body is flying west over Manitoba right about now...

Here is a list of what's what with the VPOF these days...

1. **Senior Manager Student Services** – I am pleased to announce (though I suspect I'm not alone) that Chris Robb (who you may know from such films as "Orientation" and "Former President of Red Deer College" has been hired to fill the huge shoes of one Dale Coffin. If you know Chris (or even if you don't) and you see him – please congratulate him for me.
2. **Beer Sponsor** – If you are tired of seeing the infamous 'K' all over campus, I have good news to report – we have solidified a sponsorship agreement with Molson for the next two years so you can expect to see the Maple Leaf a little more prominently on your volunteer swag this year.
3. **DFUs** – In response to the upcoming legislative changes, I have been working with FACRA, CJSR and AP!RG on developing suggested amendments to their respective bylaws. Council can also expect to see the final budgets from all three of these groups at the next meeting, as they will be reviewed by FAB next week.
4. **Exec Committee Report**– At the request of certain Councilors, here is my rationale for the Operating Policies approved in this week's Executive Report:
 - 5.13 (Procurement) – modified to cover the SU and not the University, as we have no jurisdiction over the latter with our policies
 - 11.07 (Advertising) – handbills create waste, waste is bad and should be avoided
 - 11.08 (Publications) – housekeeping
 - 11.16 (Table Bookings) – needed to include the WOW table fee
 - 11.29 (Cleaning) – return of reality to this policy
 - 14.06 (Coffee) & 14.07 (Fair Trade) – these are the potentially contentious ones; in the interest of removing unnecessary legislation, I moved to rescind these policies as their mandate is already covered by our Ethical Buying Policy, making these policies 100% redundant.
5. **Energy Audit** – This item has been suspended for some time, and I will start the ball rolling on the energy audit of SUB this week
6. **Simplefood** – The Organic Food Cooperative has decided to move their operations outside of SUB, and will not be a tenant in the building this year
7. **Campus Advantage** – The Executive has approved the go-ahead on the UASU being one of the spearhead organizations running the new National Housing Registry through CA. On top of that, I am typing this in St Catharines where I am learning my role as a member of the CA Board of Directors and looking at implementing some new and exciting programs geared directly at providing services for students and/or making us some money on the side.

Upcoming Meetings

GSJS Board of Directors – Sunday, 27 July @ 6pm

Financial Affairs Board – Monday, 28 July @ 5pm

Internal Review Board – Monday, 4 August @ 4:30pm

AP!RG Board of Directors – Wednesday, 6 August @ 5pm

Access Fund Board – Thursday, 7 August @ 5pm

Janet Lo, Vice-President (Academic)
Report to Students' Council
Submitted for Tuesday 22 July 2003

Chariots of Fire (AAB)

- My apologies for the AAB Cancellation of guest speaker **Dr. Sally Brenton-Haden** last Wednesday.
- AAB Meeting on Mon Jul 14: discussed Formative Feedback for professors, Bear Tracks.
- AAB guest speaker last night, **Dr. Todd Rogers** from Ed Psych discussing Evaluations, specifically his Principles for Fair Assessment of students, adapted for post-secondary education.

2003: A Tech Odyssey (Technology)

- User Acceptance Testing Communication Plan: discussed how to communicate with students regarding the November 17th PeopleSoft (Bear Tracks) upgrade
- Bear Tracks went offline on Friday at noon. It went back online this morning.

Chit-Chat ("Meetings")

- Lunch with University Secretariat **Ellen Schoeck**. Discussed the complexity of GFC, its structure, and history. Invited her to the GFC Student Caucus Retreat. We discussed "centralization" of GFC student councilor elections, increasing student stakeholderhip, and student participation.
- Update on print-on-demand from **Todd Anderson** of the Bookstore. Everything looks like a green light for the Fall pilot project, just waiting for a few more calls.
- Met with **Gordon Swaters**, the President of the Association of the Academic Staff: University of Alberta (AAS:UA), discussed various campus academic issues and Bill 43.

Random Happenings

- Congratulations to **Kathleen Conway** on her new position as Academic Guidance Centre Manager! We are excited to see her back with us, and I think she will be a fantastic manager.
- Visited the Discover E! Camp in the ETLC on Friday. It was amazing to see the good work that our students do for kids in the fields of Science and Engineering. Kudos to **Councilor Josh Bazin** for his hard work and thanks for the invite!

Projects

- **Surveys**. Looking into costs of a formal and informal survey of professors.

- **Formative Feedback for professors.** Draft 3 of this proposal is going to AAB tomorrow, for more info, see the 2003-04 AAB website. We are still waiting for numbers and specifics.
- **Master Planning 101.** Drawing out the plans outlining the big goals of the rest of my year, and mapping out how to get there.
- Preparing for the onslaught of **September.**

Come and Talk to Me!

Councilors, I would love to hear your perceptions of the quality of education on campus, and what the major academic issues are. Come and talk to me, not just about the issues, but also about short-term and long-term solutions. E-mail me or phone and set up an appointment, I'd love to see what your thoughts are in this area! 492.4236. vp.academic@su.ualberta.ca

Upcoming Academic Intrigues:

ACADEMIC AFFAIRS BOARD

Meeting WED JUL 23, 420 SUB, 5-8 pm

COUNCIL OF FACULTY ASSOCIATIONS

Meeting THU JUL 24, 416 BUSINESS, 6-8 pm

GENERAL FACULTIES' COUNCIL STUDENT CAUCUS

Meeting WED JUL 30, SUB Alumni Rm, 6-8 pm

ACADEMIC AFFAIRS BOARD

Meeting THU JUL 31, Lower Level Mtg Rm, 5-8 pm

ADMINISTRATIVE INFORMATION SYSTEMS STEERING COMMITTEE

Meeting THU AUG 7, 8-10 am

ACADEMIC AFFAIRS BOARD

Meeting FRI AUG 8, Lower Level Mtg Rm, 5-8 pm

JANET TAKES A HOLIDAY!

Somewhere far away FRI AUG 15 to FRI AUG 22

If you need anything or would like to discuss anything with me, please do so before I leave, as when I get back, I expect campus to be utter chaos

GOVERNANCE 101

Session on what University governance looks like. Highly recommended for GFC Councillors. TUE AUG 26, Council Chambers, 9-11 am

ACADEMIC AFFAIRS BOARD

Meeting WED AUG 27, Lower Level Mtg Rm, 5-8 pm

GENERAL FACULTIES' COUNCIL STUDENT CAUCUS

Retreat SAT SEP 13, SUB Alumni Rm, 12-5 pm

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	14.06	<i>Effective Date:</i>		<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	GENERAL				
	-	<i>Topic:</i>	Coffee Purchasing				

Introduction:

Throughout the world workers are being exploited. Nowhere is this truer than in the coffee industry. Fair trade coffee ensures that every worker was paid an equitable wage. Fairly traded coffee benefits many: from farmers in producer countries; to consumers; to the environment; to all of us by the benefits achieved through fair trade practices.

Coffee production is also fairly detrimental to the environment and wildlife. Shade grown coffee ensures that the damage done to the environment by coffee production is minimal. For all of these reasons the Students' Union hereby adopts the following policy:

Policy:

14.06.01 ~~The Students' Union shall not purchase any coffee unless it has a fair trade label, which ensures that the workers were paid an equitable wage.~~

14.06.02 ~~The Students' Union shall endeavor to buy shade grown coffee wherever possible (fiscally and logistically).~~

Policy History:

	Date	Board/Committee	Date of Council Approval
Created	August 3, 2002	Executive Committee	August 20, 2002

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	14.07	<i>Effective Date:</i>		<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>		Executive Committee					
<i>Subject Matter</i>	- <i>Category:</i>	OPERATING POLICY (GENERAL)					
	- <i>Specific:</i>	GENERAL					
	- <i>Topic:</i>	Fair Trade Purchasing					

Introduction:

Whenever items are purchased it is important to ensure that the workers that produced the product were paid an equitable wage. Fair trade labels allow us to ensure that the workers that made a specific product were paid fairly for their effort. This policy outlines the process.

Policy:

14.07.01 The Students' Union shall endeavor whenever possible and feasible to buy fairtrade products. These products include but are not limited to clothing, decorative home accessories, jewelry, textiles, ceramics, coffee, tea, bananas, tea, honey etc.

14.07.02 The above list is not exhaustive and new products will be added when they become commercially available.

Policy History:

	Date	Board/Committee	Date of Council Approval
Created	August 20, 2002	Executive Committee	September 17, 2002

THE STUDENTS' UNION OF THE UNIVERSITY OF ALBERTA

OPERATING POLICY STATEMENT

<i>Policy Number:</i>	14.12	<i>Effective Date:</i>		<i>Page</i>	1	<i>of</i>	1
<i>Responsibility for Policy:</i>	Executive Committee						
<i>Subject Matter</i>	-	<i>Category:</i>	OPERATING POLICY (GENERAL)				
	-	<i>Specific:</i>	GENERAL				
	-	<i>Topic:</i>	Ethical Buying				

Introduction:

This policy aims to establish the Students' Union as a good corporate citizen by avoiding those companies that fail to respect basic human rights and environmental rights but also by using positive screening to invest in companies that do.

Policy:

- 14.12.01 Where alternatives exist in the industry the Students' Union will not conduct business, advertising, sponsorship, or procurement procedures with companies that:
- Fail to meet basic standards of environmental protection;
 - Actively undermine or fail to respect basic human rights
 - Harm the peoples of developing countries through unscrupulous or exploitative behavior;
 - Inflict excessive or unnecessary suffering upon animals by the procedures to which they are subjected;
- 14.12.02 The Students' Union will actively identify and establish business relationships with companies that have strong records in:
- Environmental management systems and environmental policy;
 - Commendation for environmental performance;
 - Voluntary adherence to standards of ecological regulation or employee care in excess of statutory requirements;
 - Effectively implemented and monitored equal opportunity policies covering race, gender, religion, disability and sexual orientation;
 - Effectively enforced policies against discrimination or harassment on grounds of race, gender, religion, disability or sexual orientation;
 - Paid maternity leave above and beyond statutory requirements;
 - Provision of childcare facilities, job sharing, flextime and career breaks;
 - Constructive industrial relations, co-operation with trade unions or operation of a works council.
- 14.12.03 The Students' Union will give preference to companies that:
- Are from local or regional sources;
 - Are energy efficient in their production;
 - Use minimal packaging;
 - Use recycled or reused materials where possible;
 - Produce organic products;
 - Possess a fair trade label.
- 14.12.04 Companies will be asked to provide information on items 14.12.23 a-h and 14.12.03 a-f at the time when sponsorship, procurement, or advertising is first considered.
- 14.12.05 The companies the Students' Union currently does business with shall be deemed to meet these criteria, unless violations are found through the complaint procedures outlined in section 9 or if the Students' Union has prior knowledge that would place the company in violation of the policy.
- 14.12.06 Any student may challenge the Students' Union for any company believed to be violating the policy. If a complaint is made The Executive Committee will hear the student's or staff complaint regarding the company

in question to see if they are in compliance with the Ethical Business Partners policy. If the company is found by Executive Committee to be in contravention of this policy the Students' Union unless barred by contract, will cease to do business with the company.

14.12. 07 Where the Students' Union is unable to cease doing business with a particular company found in violation of this policy due to contract the Students' Union shall notify the company of this policy and urge it to meet its standards. If the company is still in violation of this policy after the contract date has passed the contract shall not be renewed.

14.12. 08 The Executive Committee may substitute alternatives for any company found to be in violation if those alternatives are in compliance with this policy.

14.12. 09 The Executive Committee should use the online resource www.ethicalconsumer.org/research/corp_criticism.htm that provides information in a quick and easy method regarding corporations as a resource for information in rendering its decision. Other resources that may be helpful in determining compliance with this policy or in identifying companies that meet the standards set out in 14.12.01, and 14.12.02 are the <http://greenguide.co.uk/>, <http://www.csreurope.org/>, <http://www.ethicalexchange.co.uk/>, and <http://www.corporatewatch.org/>.

14.12. 10 The General Manager or designate will be responsible for implementing this policy.

Policy History:

	Date	Board/Committee	Date of Council Approval
Updated	April 23, 2003	Executive Committee	April 30, 2003
Created	April 2, 2003	Executive Committee	April 8, 2003