

# STUDENTS' COUNCIL LATE ADDITIONS

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Tuesday, May 27, 2008  
Council Chambers 2-1 University Hall

## LATE ADDITIONS (SC 2008-03)

2008-03/1      **SPEAKER'S BUSINESS**

2008-03/1c      Council Retreat 08/09 Announcement

2008-03/2      **PRESENTATIONS**

2008-03/2a      Executive Pay Review Presentation- Presented by Michael Janz. Sponsored by Michael Janz.

2008-03/5      **BOARD AND COMMITTEE REPORTS**

2008-03/5d      University Policy Committee-Report

Please see document LA 08-03.01

2008-03/6      **GENERAL ORDERS**

2008-03/6c      **DOLLANSKY/JANZ MOVE THAT** Students' Council ratify the following expenditures from the Special Projects Reserve as approved by the Executive Committee:

1. \$10000 for planning and development related to SUB expansion
2. \$10000 to be deposited in the Elections Reserve
3. \$10000 to be used for improved signage in the Students' Union Building

2008-03/6d      **DOLLANSKY/EASTHAM MOVE THAT** Students' Council approve Bill #2 in first reading:

Principles:  
Councillors shall not be remunerated.

2008-03/6e      **BRAGA MOVES THAT** Students' Council appoint one (1) member to the Collective Body for Arts Students Board to act as a liaison with Students' Council.

2008-03/7      **INFORMATION ITEMS**

2008-03/7e      Janelle Morin, President- Report

Please see document LA 08-03.02

**2008-03/7f**

Council Retreat Plan

Please see document LA 08-03.03

**2008-03/7g**

Beverly Eastham, VP External- Report

Please see document LA 08-03.04

**2008-03/7h**

Steven Dollansky, VP Operations and Finance- Report

Please see document LA 08-03.05

**2008-03/7i**

Information item referring to item 2008-03/6a

Please see document LA 08-03.06

*University of Alberta Students' Union*  
**Report to Students' Council**

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2008/05/27

*University Policy Committee*

***Hello Council:***

We have met twice now, once on May 13 and once today, at 4.30pm. During our first meeting we elected a chair, Natalie Cloutier (aka: me). In addition to this we also went over UPC's mandate and starting throwing around some goals and ideas for the year.

During the second meeting I will be giving a presentation about UPC's history and past, discussing how to effectively break up the policial policies among the portfolios, and having further discussion about the Committee's goals.

Thank you,

Natalie Cloutier

# Report to Council Edition 2.0

## Janelle Morin, President 2008-2009

May 27, 2008

**Dear Council:**

The past two weeks have continued to be high-energy. My primary areas of focus:

### **Revolutionary Speaker Series**

We have brought forward recommendations for the RSS to CAC, who gave us some valuable feedback. The project will now be pursued and more information on what speakers are available and when will be brought to Council as it becomes available.

### **GSA**

The SU and GSA executive members had a chance to meet, discuss goals, and look for areas of collaboration for the upcoming year. It was a productive meeting that fostered much thought and (I hope!) set a positive tone for future interactions. It was also helpful to have some cross-portfolio discussion of ongoing issues and potential solutions.

### **Residence Services**

I spent some time going through the new version of the Residence Master Plan and had the chance to meet with Dima Utgoff about ongoing areas of interest to the Students' Union, including LHSA elections, the building of new residences, and open communication between students and administration.

### **Communications and Messaging Strategies**

In an effort to better inform students of our initiatives and get them on board with our message, we have been developing a communications and messaging plan for the year, informed much by our Marketing department's long-term communication plan, and Advocacy department, and our own executive goals. We hope to have a thoughtful, effective campaign planned for the year before the end of summer.

### **Goal-setting continues**

This will be an ongoing process for at least the next month, one that we will be constantly re-evaluating, as our goals inform almost all of our progress and actions.

### **Emails, emails, emails**

Janelle spends half her life on email corresponding with concerned students, administration, staff, etc. This is perhaps necessary for Council to note, as it constitutes a very large portion of where I must channel my energies.

As always, I'm open to discussion, feedback, thoughts... do not hesitate to contact me about anything you feel is important.

Cheers,  
Janelle



# Students' Union Council Retreat

May 30<sup>th</sup> – May 31<sup>st</sup>

## Friday, May 30<sup>th</sup>: Day 1

### Departure Time

5:30 pm

Councillors meet in 2-900 and will then proceed to the buses to load. Please be prompt to ensure our departure time is kept!

5:30pm

### Arrival

7:30 pm

We will have approximately half an hour to unload the bus and to get settled.

### First Session – History of SU/Purpose of Council

8:00pm

How have we gotten here? A history of the SU Students' Council and its mandate, the PSLA, and shifts in the make-up of Council

Justin Kehoe presenting

### Second Session – Council Goals

9:30 pm

Councillors have the opportunity to express and discuss their reasons for running and some of the goals they put forward in their campaigns.

Chris Lê facilitating

### Bonfire

11:00 pm

In honor of the SU flame

## Saturday, May 31<sup>st</sup>: Day 2

### Breakfast

8:30 am

### Third Session – Committee Structure/Purposes

9:30 am

A brief overview of committee structures and purposes, and what the general mandates of each committee entail.

John Braga presenting

### Fourth Session – Committee workshops

10:30 am

Bylaw → Brittney

CAC → Amanda

UPC & EPC → Braga





GAC → Flath

Fifth Session – \$\$\$ Money, Money, Money

11:30 am

Information on all the acronyms and the external bodies for whom we collect fees: DFU, FMF, FAMF, Access Fund, Awards, etc.

Kristen Flath/ John Braga presenting

Lunch

12:30 pm

Demo Mock Council

1:30 pm

Motion to cut the position of Administrative Assistant to Council (Astra)

Flath, Henry, Braga to participate

Kehoe - Speaker

Mock Council I

2:00 pm

A chance for councillors to explore the various parameters of Robert's Rules and to become familiar with their practice, based on current understand of the rules. This also allows councillors a chance to look for areas of insecurity/ questions.

Everyone to participate

Sixth Session – Laws

3:00 pm

Information provided on Robert's Rules of Order, Standing Orders & Bylaws, and DIE Board.

Brittney Bugler presenting

Advocacy

4:00 pm

Information on how advocacy creates change, what has been done in the past, and what council's role can and should be in the advocacy of the Students' Union.

Council Outreach

5:00 pm

How does Council currently communicate with and reach out to its constituents? What are some areas of strengths and weaknesses?

Flath/ Braga presenting

Cleanup/Packing

6:00 pm

Dinner

6:30 pm

Mock Council

7:30 pm





After Robert's Rules of Order are presented, this will give Council the opportunity to try some new skills and to start putting theory into practice.  
Everyone to participate

Closing Ceremony  
8:30 pm

A very large thank-you to our Presenters!

Justin Kehoe	Brittney Bugler
Chris Le	John Braga
Amanada Henry	Kristen Flath



# Report to Students' Council

May 27, 2008

Beverly Eastham, Vice-President (External)

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Hello Council,

In an attempt to help you master some of the many TLAs (Three Letter Acronyms) and FLAs (Four Letter Acronyms) that you will come across in your position I have included both the expanded and contracted versions of names in this update from the portfolio of the VP External.

## **Federal Lobbying/Canadian Alliance of Student Associations (CASA)**

As you should be well aware, a motion regarding CASA is being discussed at tonight's Council meeting. As well, President Morin and myself have been preparing to fly to Halifax for the Policy and Strategy Conference which is taking place from June 1st – 7th. At this conference the members of CASA will be working together to decide on the strategic direction of the organization for the upcoming year.

## **Council of Alberta University Students (CAUS)**

On May 22nd, along with Duncan Wojtaszek (Executive Director of CAUS), Cheri Konsmo (Research and Communications Assistant for CAUS), and Adam Boechler and Lisi Munro from our sister organization of ACTISEC (Alberta College and Technical Institute Student Executive Council) I presented to the Student Finance Board (SFB). Due to the transitional time for both of our organizations and the recent announcements of the Alberta government our presentation was quite short and served as more of an introduction to our organization than anything else. We were, however, able to briefly touch on some of the areas that we will be working on in the coming year. Hopefully this will have been the first of several presentations that we are able to make to the Student Finance Board.

## **Edmonton Alliance of Students (EAS)**

I have been in contact with some of the members of the Edmonton Alliance of Students and will be working with them to set up a meeting between our executive committees. Hopefully this meeting will take place in the second week of June, after Janelle and I return from CASA.

## **External Policy Committee (EPC)**

EPC had its first official meeting last week which went very well. I was asked a number of very pertinent questions and hope I was able to provide sufficient information in response. The committee appears to be well on its way to setting a direction for the year and I am greatly looking forward to working with all the members on the initiatives and goals that they will be setting at the next meeting.

## **Campaigns Planning and Action Committee (CPAC)**

Dustin Miller (AVPEX) and I are working together on the Campaigns Planning and Action Committee to clarify the role of the committee. If you are interested in participating in CPAC please contact Dustin at [avpex@su.ualberta.ca](mailto:avpex@su.ualberta.ca).

If you have any questions what-so-ever please do not hesitate to come and speak to me.

Cheers,  
Beverly



# Report to Students' Council

May 27, 2008

Prepared by: Steven Dollansky, Vice-President (Operations and Finance)

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To: 2008/2009 Students' Council

## Important Initiatives

- General Manager Search Process – we have finalized a great deal of the process and are currently getting it reviewed by an external consultant. I've got a detailed presentation prepared for Students' Council, so I will leave my explanation until then.
- Food Court Contracts – We have finalized our food court tenants for the next five years. They will be Subway, Java Jive, TacoTime, Edo, and Marco's Famous. We look forward to enjoying strong working relationships with all of the successful businesses.
- Dub5 – We are working with the crew at dub5 to help facilitate implementation in September. Dub5, a new online scheduling tool developed by U of A alumni, will be meeting with our service directors in coming weeks to discuss how they can help with each individual operation.
- Operating Plans – The SU's budgeting process is about to begin with the distribution of operating plans to be updated and resubmitted by mid July. The operating plans are then reviewed by BFC and play a critical role in budgetary decisions later in the year. I have added some new components this year to better assess each business and service's space needs over both the long and short term.
- RBC – Royal Bank has revised their proposal for space in the Student Financial Aid and Information Centre and we are eagerly awaiting a formal document from their head office surrounding timeline and remuneration.
- SUB expansion plans are underway with a preliminary meeting scheduled for May 29 with Dean Connor.
- Communications Improvements – the executive are working with Khanh, our Marketing, Media, and Communications Coordinator in order to ensure that content for the Handbook has been generated and that the Website is being constantly improved. We are also in the process of devising a communications plan to inform students of the new locations of our business operations following this summer's renovations.
- Final Numbers – Tentative numbers for the 2007/2008 budget year are in and we look to be in good shape. Anita and her accounting team will be finalizing all of the year's entries and preparing our statements for the auditors in the coming weeks.
- CASA – The finance team and I have been working on analyzing the budgetary risk that CASA would represent to our organization. We have crunched the numbers, and I will present them to you as part of the motion on tonight's agenda.

## Other issues

- Special Projects Reserve (SPR) Expenditures – It has come to my attention that following my apologies for not getting council's approval on the \$10 000 SPR expenditure for the provincial election campaign that some councilors may have been confused by what I was talking about. The SPR is a \$50000 fund that is a direct result of the Coca Cola contract, which allows for current executives and council to achieve their

goals within the scope of a predetermined budget. The reason that we had to apologize is that when the expenditures are in excess of \$5000 Council's approval is required, You will notice that there is a motion on the agenda to approve several of these types of expenditures later tonight.

- Powerplant talks will begin shortly with a meeting scheduled for June 12.
- Coke Contract talks have hit a snag due to some challenges with communication between partners. Areas of concern have been identified and addressed, with talks continuing next week. We hope to have a final draft of the contract finished before Bill stops working full time hours.
- GAC – I am working to identify area that the granting process can be streamlined, which will hopefully be accomplished by late summer. Our staff is also investigating the possibility of registering the Access Fund as a charity in order to solicit donations from the public.
- Expansion of catering and conference services – I am working with senior staff to devise a plan to strengthen our role in catering and conference services on campus. Senior management and I will be meeting next week to discuss the idea further.
- Fuel Surcharges – Due to the increase in fuel prices, both major carriers have implemented fuel surcharges that will impact our budget. We have identified this problem and will be making the necessary accommodations for those flights that may be slightly overbudget.

**Summary of 2008/09 Budget  
Students' Union**

	Preliminary Budget	Additional Items Approved	Business Reconfig. (F&B, Subtitles, SubMart)	<b>Final Budget Approved by Council</b>	Add: Tenant Rent Increases	<b>Final Budget with Rent Increases</b>	Additional Casa Request	<b>Final Budget with Rent Increases and Casa Request</b>
Net Operating Budget before Capital (Cash Basis)	\$41,341.99	(\$8,581.00)	\$107,727.00	<b>\$140,487.99</b>	\$93,223.00	\$233,710.99	(\$48,273.00)	\$185,437.99
Capital Budget	(\$7,188.00)		(\$279,999.00)	<b>(\$287,187.00)</b>		(\$287,187.00)		(\$287,187.00)
<b>Total Budget (Cash Basis)</b>	<b>\$34,153.99</b>	<b>(\$8,581.00)</b>	<b>(\$172,272.00)</b>	<b>(\$146,699.01)</b>	\$93,223.00	(\$53,476.01)	(\$48,273.00)	(\$101,749.01)
Adjustments for Principle and Amort. (Accrual Basis)	\$16,816.00		\$223,999.00	<b>\$240,815.00</b>		\$240,815.00		\$240,815.00
<b>Total Budget (Accrual Basis)</b>	<b>\$50,971.99</b>	<b>(\$8,581.00)</b>	<b>\$51,727.00</b>	<b>\$94,117.99</b>	93,223.00	\$187,340.99	(\$48,273.00)	\$139,067.99

Notes: Cash Basis accounting shows a loss in the year the capital purchases are made, but will NOT affect the operating budget in future years.  
Accrual Basis accounting shows a profit in the year the capital purchases are made, but WILL negatively affect the operating budget in future years.

The \$48273.00 CASA request represents a pro rata membership fee of \$43083 and unbudgeted conference fees of \$5190.

Also, please keep in mind that the rent increases are fixed to a five year lease, so revenue increases in future years are tied to fee increases and potential business revenue increases only.  
The Union Contract expires in April, 2009 - and perspective wage increases represent a threat to our budgetary position.