

STUDENTS' COUNCIL

Tuesday November 23, 2010
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2010-17)

2010-17/1 SPEAKER'S BUSINESS

2010-17/1a Announcements – The next meeting of Students' Council will take place on Tuesday, November 30, 2010

2010-17/2 PRESENTATIONS

2010-17/2a Residence Rent Increases Presentation- Presented by Don Hickey, Vice President (Facilities & Operations) for the University. Sponsored by Rory Tighe, VP Student Life.

Abstract:

Vice President (Facilities and Operations) Don Hickey will be presenting on the proposed residence rent increases for 2011/2012 as well as the changes to the Lister Hall Meal Plan. Aside from the actual increases, the presentation will also focus on upcoming budget pressures.

2010-17/3 EXECUTIVE COMMITTEE REPORT

2010-17/4 BOARD AND COMMITTEE REPORTS

2010-17/5 QUESTION PERIOD

2010-17/6 BOARD AND COMMITTEE BUSINESS

2010-17/6a **HUYNH/RAO MOVE THAT** upon the recommendation of the Policy Committee, Students' Council approve Bill #21 that Students' Council adopt the political policy, Sustainability, in second reading.

Principles:

1. that the Students' Union shall encourage the University to develop innovative solutions to environmental issues through the School for Energy and the Environment;
2. that the Students' Union shall advocate to the University for the continued adherence to the highest environmental standards in its operations;
3. that the Students' Union advocate for the inclusion of topics

in sustainability in course curriculum where appropriate;

4. that the Students' Union seek to actively engage the student population in sustainability initiatives and education.

5. that this policy expire on April 30th, 2014.

Please see document SC 10-17.01

2010-17/6b

KUSMU/ISKANDAR MOVE THAT upon the recommendation of the Bylaw Committee, Students' Council approve Bill # 22 in second reading. Principles:

1. That the Elections Review Committee consist of five (5) members of Students' Council, including up to a maximum of one (1) member from the Executive Committee, and the Chief Returning Officer as a non-voting member.

Please see document SC 10-17.02

2010-17/6c

COX/ROSS MOVE THAT, upon the recommendation of the Elections Review Committee, Students' Council approve Bill # 23, that Students' Council adopt a Single Transferable Vote Electoral Method based on the following principles:

- 1) Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
- 2) Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.
- 3) Once the total number of valid ballots is established for each race, the minimum number of votes required for a candidate to be elected is calculated. This minimum number of votes shall be determined by the sum of one plus the quotient of the total number valid ballots cast divided by the sum of the number of seats being contested plus one, with remainders being ignored.

$$n = 1 + \lceil \text{Votes}/(\text{Seats} + 1) \rceil$$
- 4) All ballots shall be counted and each ballot is allocated as a vote to the candidate who is indicated to be the voter's first preference.
- 5) If a candidate on the first count has a number of first preference votes exactly equal to the minimum number of votes needed to be elected, that candidate is declared elected.
- 6) If a candidate on the first count gains more than the minimum number of votes needed to be elected, the candidate is declared elected, and the number of votes in excess of the number needed to be elected is recorded as a surplus. All of the elected candidate's ballots are then re-examined and assigned to candidates not yet elected according to the second preferences marked on the ballot at a fractional transfer value. The transfer value shall be determined by the quotient of the surplus votes cast for the elected candidate divided by the total number of votes received by the elected candidate.
- 7) If two or more candidates on the first count gain more than the minimum number of votes needed to be elected, all of those candidates shall be declared elected. The ballots of the candidate with the largest number of first preference votes will be re-examined first and assigned at a transfer value to candidates not yet elected according to the second preferences marked on the ballots, or the next available preference if the second preference candidate has already been elected. The ballots of the other

candidate(s) will then be re-examined and their surpluses distributed in order according to the number of first preference votes each candidate received.

- 8) If a candidate reaches more than the minimum number of votes needed to be elected as the consequence of a transfer of votes from an elected candidate, the number of votes in excess of the number of votes needed to be elected will be transferred to other candidates. This transfer will be to the next available preference shown on all of this candidate's ballots. The transfer value for the candidate's first preference ballots is the quotient of the surplus votes cast for the elected candidate divided by the total number of votes received by the elected candidate, and the transfer value for each ballot previously received from one or more elected candidates is the quotient of the product of the surplus votes cast for the elected candidate multiplied by the transfer value of the ballots received by the previously elected candidate, all divided by the total number of votes received by the candidate.
- 9) In the event that no candidate has more than the minimum number of votes required to be elected, the candidate with the smallest number of votes is eliminated. All ballots cast for that candidate are transferred to candidates who have not been elected or eliminated according to the next available preference shown on the eliminated candidate's ballots. The eliminated candidate's first preference ballots are transferred to the next available preference at full value, while ballots received from previously-elected or eliminated candidates are transferred at the transfer value at which the ballots were received.
- 10) The ballot-counting process as set out in principles 6-9 shall continue until such a point as all but one of the candidates to be elected have been elected, and only two candidate remain in the count. At this point, the candidate with the most votes is declared elected.
- 11) If, during the transfer of preferences, a ballot paper does not indicate an available preference, the ballot is put aside as exhausted. This can occur because:
 - a. the voter only indicated one, or a small number of preferences, or
 - b. all the preferred candidates have already been elected or eliminated.
- 12) Where two or more candidates have the same number of first preference votes at the end of the first count, and this number is more than the minimum number of votes necessary to be elected, the candidate whose surplus votes are re-distributed first will be decided in the following manner:
 - a. If the Chief Returning Officer is a Students' Union member eligible to vote in that race and has ranked one of the tied candidates as the first preference on the C.R.O's ballot, then that candidate's surplus votes shall be redistributed first.
 - b. If the C.R.O is ineligible to vote in the race, or has not ranked one of the tied candidates as the first preference, then the candidate whose surplus votes are re-distributed first shall be determined by a random or quasi-random method selected by the C.R.O.
- 13) Where no candidate has a number of first preference votes equal to or greater than the number of votes necessary for election at the end of the first count, and two or more candidates have the same number of first preference votes, this number being the smallest number of first preference votes gained by any candidate, then the candidate who is eliminated first shall be decided in the following manner:
 - a. If the Chief Returning Officer is a Students' Union member eligible to vote in that race and has ranked one of the tied candidates as

the first preference on the C.R.O's ballot, then the candidate who was not indicated as the first preference of the C.R.O shall be eliminated.

- b. If the C.R.O is ineligible to vote in the race, has not ranked one of the tied candidates as the first preference, or in the event that more than one candidate remains tied following the provision of principle 14) a, then the candidate who is eliminated first shall be determined by a random or quasi-random method selected by the C.R.O.
- 14) If, at any stage of the count other than the first count, two candidates have the same number of votes, the candidate who is declared elected first, or who is not excluded will be:
- a. the candidate with the larger number of votes in the first count in which a differential existed between the number of votes received by each candidate,
 - b. the candidate whose name is ranked highest on a ballot cast by the C.R.O, if the C.R.O is a Students' Union member eligible to vote in that race, and no differential in the number of votes has existed between the candidates at any preceding count, or
 - c. the candidate whose name is selected by a random or quasi-random method selected by the C.R.O, if the C.R.O is ineligible to vote in the race and no differential in the number of votes has existed between the candidates at any preceding count.

2010-17/7 GENERAL ORDERS

2010-17/7a COX/ROSS MOVE THAT Students' Council approve Bill #24 in first reading based on the following principles:

- 1) that the rank order of candidates on ballots shall be rotated at random for each ballot.
- 2) that the option to vote None of the Above shall always be listed after the complete list of candidates on the ballot.

2010-17/7b COX/ROSS MOVE THAT Students' Council approve Bill #25 in first reading based on the following principle:

- 1) that voting ballots shall clearly provide voters with the option to spoil each section of their ballot.

2010-17/7c COX/FENTIMAN MOVE THAT Students' Council approve Bill #26 in first reading based upon the following principles:

- 1) that members of the Grant Allocation Committee are eligible for awards recognizing student involvement that the Grant Allocation Committee may establish, amend, eliminate, and bestow; and
- 2) that members of the Executive Committee are not eligible for awards recognizing student involvement that the Grant Allocation Committee may establish, amend, eliminate, and bestow.

2010-17/8 INFORMATION ITEMS

2010-17/8a Standing Orders

Please see document SC 10-17.03

2010-17/8b

Votes and Proceedings

Please see document SC 10-17.04

TABLE OF CONTENTS

STUDENTS' UNION POLITICAL POLICIES.....	1
Introduction.....	1
Alterations	1
TABLE OF CONTENTS.....	2

	Expires (April 30)
I. ACADEMIC MATERIALS.....	2012
II. AFFORDABLE HOUSING.....	2012
III. CAPITAL PROJECTS.....	2013
IV. CO-OP AND INTERNSHIPS.....	2013
V. DEFERRED MAINTENANCE	2013
VI. ENGAGEMENT	2012
VII. GENERAL ELECTIONS RALLY	2013
VIII. INTERNATIONAL STUDENTS.....	2012
IX. PUBLIC TRANSIT.....	2013
X. QUALITY INSTRUCTION.....	2012
XI. RESEARCH	2014
XII. STUDENT SPACE	2013
XIII. SUSTAINABILITY	2014

XIII. SUSTAINABILITY

WHEREAS the University has long recognized the influential position of the institution in addressing issues of sustainability and environmental management;

WHEREAS energy efficiencies resulting from investment in viable alternatives yield long term benefits to the University;

WHEREAS the University is expanding its capacity to create its own solutions with the School for Energy and the Environment;

WHEREAS integrating sustainability topics into course curriculum is a very practical way for the University to participate in global sustainability practices;

WHEREAS students who are actively engaged in sustainability initiatives and education are more likely to live, and encourage others to live, a sustainable lifestyle in the future;

BE IT RESOLVED THAT the Students' Union shall encourage the University to develop innovative solutions to environmental issues through the School for Energy and the Environment;

BE IT FURTHER RESOLVED THAT the Students' Union shall advocate to the University for the continued adherence to the highest environmental standards in its operations;

BE IT FURTHER RESOLVED THAT the Students' Union advocate for the inclusion of topics in sustainability in course curriculum where appropriate; and

BE IT FURTHER RESOLVED THAT the Students' Union seek to actively engage the student population in sustainability initiatives and education.

- (b) are adopted, amended, or rescinded on a simple majority vote of Students' Council or the Council Administration Committee; and
 - (c) do not expire, but shall be reintroduced by the chair of the Council Administration Committee at the first meeting of each year's Students' Council.
- (4) General orders of Students' Council
- (a) are any non-procedural motions of Students' Council that do not adopt, amend, or rescind other legislation; and
 - (b) expire concurrently with the authority of the Students' Council that adopted them unless otherwise specified in the motion.

12. Standing Committee Membership

- (1) The Bylaw Committee and the Grant Allocation Committee each consists of seven (7) members of Students' Council.
- (2) The Budget and Finance Committee consists of
- (a) six (6) members of Students' Council; and
 - (b) the Vice President (Operations and Finance).
- (3) The Policy Committee consists of
- (a) six (6) members of Students' Council;
 - (b) the Vice President (Academic);
 - (c) the Vice President (External); and
 - (d) the Vice President (Student Life).
- (4) The Audit Committee consists of seven members of Students' Council who are not also members of the Executive Committee.
- (5) The Council Administration Committee consists of
- (a) five (5) permanent members of Students' Council, and
 - (b) all members of Students' Council except the Speaker and the General Manager.
- (6) The Elections Review Committee consists of
- (a) five (5) members of Students' Council;
 - ~~(b) a maximum of one (1) member from the Executive Committee; and~~
 - (b) including up to one (1) member from the Executive Committee; and
 - (c) the Chief Returning Officer as non-voting member.
- ~~(7) The Awards Committee consists of~~
- ~~(a) the Vice President (Academic) or designate,~~
 - ~~(b) seven undergraduate students selected annually by Students' Council, and~~
 - ~~(c) a secretary, appointed by the chair, as a non-voting member.~~
- ~~(78)~~ Notwithstanding any provision in this bylaw, standing committees may appoint nonvoting members to themselves by passing regulations to this effect as part of their standing orders.

Standing Orders of Students' Council

PART 1: RULES OF ORDER

Roberts' Rules of Order

1(1) *Robert's Rules of Order* will be observed at all meetings of Students' Council except where they are inconsistent with the Bylaws or Standing Orders of Students' Council.

Speaker to Decide where Rules are Silent

1(2) Where the Bylaws, Standing Orders and *Robert's Rules of Order* fail to provide direction with respect to procedure, the Speaker will decide.

PART 2: STRUCTURE OF SESSIONS

Order of Business

2(1) The Order of Business for Students' Council will be:

- (a) Speaker's Business,
- (b) Presentations,
- (c) Executive Committee Report,
- (d) Board and Committee Report,
- (e) Question Period,
- (f) Board and Committee business
- (g) General Orders.

Start-Up Meeting Order of Business

2(2) The Order of Business for the start-up meeting of the incoming Students' Council will be:

- (a) Election of a Speaker,
- (b) Approval of Annual Meeting Schedule, and
- (c) Nomination to Standing Committees.

First Meeting after Start-Up Meeting Additional Orders of Business

2(3) The Order of Business for the first meeting of the year after the start up meeting will have the following orders of the day added to Speaker's Business:

- (a) Installation Ceremony,
- (b) Inaugural Addresses of Executive Officers and the Undergraduate Board of Governors Representative, and
- (c) Approval of Standing Orders.

Last Meeting Additional Orders of Business

2(4) The Order of Business for the last meeting of the year will have the following orders of the day added to Speaker's Business:

- (a) President's Farewell Address.

Oath of Office

2(5) The Oath of Office shall be taken by all members of Students' Council at the first meeting of each trimester.

Additional Meetings

3(1) Additional meetings of Students' Council may be called by the:

- (a) Speaker,
- (b) Council Administration Committee,
- (c) Executive Committee, and
- (d) Students' Council.

Cancelled Meetings

3(2) Meetings of Students' Council may be cancelled, no later than 97 hours in advance of the meeting intended to be cancelled, by the:

- (a) Speaker,
- (b) Council Administration Committee, and
- (c) Students' Council.

Standing Orders of Students' Council

PART 3: ORDERS OF THE DAY

Right of Submission by Students' Council Members

4(1) Any voting member or Board/Committee of Students' Council may submit Orders of the Day to be considered by Students' Council

Right of Submission by Students' Union Members

4(2) Any Students' Union Member may submit an information item for inclusion in the agenda package provided that it is related to the proceedings.

Order of Orders of the Day

4(3) Orders of the Day shall appear on the Order Paper in the order they were submitted.

Deadline for Submission

4(4) Orders of the Day must be submitted to the Speaker and the Administrative Assistant to Students' Council by 8:00 a.m. on the 2nd business day prior to a Students' Council meeting.

Late Additions

4(5) Late additions to the Order Paper may, at the discretion of Students' Council, be added at the meeting if the items of business cannot be postponed to a future meeting of Students' Council for resolution without risking detrimental consequences to or negative procedural difficulties for the Students' Union.

Deadline for Publishing

5(1) The agenda package will be published in the following manner:

- (a) paper copies will be created and made available in the Students' Union Executive/Administrative Offices, and
- (b) an electronic version will be placed on the Students' Union web page.

Deadline for Publishing

5(2) The agenda package will be published no later than 5:00 p.m. on the 2nd business day prior to a Students' Council meeting.

Deadline Exemption

5(3) For meetings called under the authority of Standing Order 3(1), there will be no submission or publishing deadline.

Special Orders

6(1) Motions making specific Orders of the Day Special Orders are privileged motions.

Speaker made Special Orders

6(2) The Order of Business notwithstanding, the Speaker may designate any Order of the Day a Special Order.

Council made Special Orders

6(3) The Order of Business notwithstanding, Students' Council may designate any Order of the Day a Special Order if it cannot be postponed to a future meeting of Students' Council for resolution without risking serious and detrimental consequences to the Students' Union.

PART 4: SPEAKER'S BUSINESS

Speaker's Business

7(1) At the start of Speaker's Business, the Speaker will make the following oral announcement:

Before we begin, may I remind you all of the Oath you have taken.

7(2) During Speaker's Business, the Speaker will address all day-to-day regulatory concerns of Students' Council, including but not limited to:

- (a) resignations,

Standing Orders of Students' Council

- (b) any process by which a member is permanently removed from Students' Council,
- (c) reports of the Chief Returning Officer,
- (d) announcements, and
- (e) motions making Orders of the Day Special Orders.

PART 5: PRESENTATIONS

Presentation Abstracts

8(1) All presentations must be accompanied in the agenda package by a 100-word abstract. Presentations that substantially deviate from the abstract are out of order.

Length of Presentations

8(2) Presentations will not exceed thirty (30) minutes in duration, including questions and discussion.

Presentations Exclude Enacting Motions on Same Topic

8(3) Motions related to the subject matter of a presentation at the same meeting are out of order.

Initiation of Presentations

8(4) In order for Students' Council to receive a presentation, a motion to accept the presentation must first be considered by Students' Council.

Tools for Presentations

8(5) A computer and projector shall be available whenever a presentation appears on the main agenda of Students' Council.

PART 6: NOMINATIONS

Motions to Nominate Considered Special Orders

9(1) A motion to nominate will be a Special Order upon completion of Presentations.

Motions to Nominate Considered Approved

9(2) A motion to nominate will be considered approved, and the floor open to nominations, unless a member requests a vote on the motion.

PART 7: REPORTS

Style of Executive Officer Reports

10(1) Executive Officer reports will be presented in written form and listed in the main agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.

Executive Officer Reports on Conferences

10(2) Executive Officers will submit reports to Students' Council no later than two meetings of Students' Council after any conferences attended.

Style of the Undergraduate Board of Governors Representative's Report

10(3) The Undergraduate Board of Governors Representative's reports will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed two (2) minutes.

Frequency of Undergraduate Board of Governors Representative's Reports

10(4) The Undergraduate Board of Governors Representative will report to Students' Council, at minimum, following each Board meeting.

Executive Committee Reports

11(1) The President (or designate) will compile a report on the actions of the Executive Committee listing, at minimum, formal motions approved by the Committee.

Standing Orders of Students' Council

Style of Board and Committee Reports

12(1) Board and Committee reports will be presented in written form and listed in the agenda package under Information Items, and may include an oral report to Students' Council not to exceed (2) minutes.

PART 8: QUESTION PERIOD

Length of Question Period

13(1) Question period will be fifteen (15) minutes in duration.

Extension of Question Period

13(2) Question period will be extended once for fifteen (15) minutes upon the request of five voting members of Students' Council. Further extensions require a two-thirds (2/3) majority vote.

Written Questions

14(1) Written questions may be submitted for inclusion with the Orders of the Day.

Priority of Written Questions

14(2) Written questions may be responded to in writing or orally, and will have priority over questions posed orally.

PART 9: LEGISLATIVE PROCESS FOR BY-LAWS

First Reading of Bylaws

15(1) When a bylaw is being read a first time:

- (a) the motion is placed on the Order Paper;
- (b) the motion is presented in the following format:
 - (i) the principle and/or objectives are listed, and
 - (ii) specific wording of legislation is not permitted;
- (c) debate is limited to general principles and objectives; and
- (d) if approved, the motion is referred to the Bylaw Committee.

Committee Stage (for Bylaws)

15(2) When a bylaw is in the Committee stage:

- (a) the Committee identifies the relevant legislation that requires amendment and/or drafts new legislation on the basis of the principles passed in first reading;
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading; and
- (c) as part of its report, the Committee may recommend that Students' Council reconsider the motion that "The bill be read a first time" if there are principles relevant to the bill that were not considered on first reading that:
 - (i) if omitted, would defeat or impair the purpose of the bill, and/or
 - (ii) will detrimentally impact the Students' Union.

Second Reading of Bylaws

15(3) When a bylaw is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire bylaw(s) will be presented (may be waived by the Speaker),
 - (ii) deletions to the existing bylaw(s) will be shown by using a strike-through font,
 - (iii) additions to the existing bylaw(s) will be shown by using an underline font, and
 - (iv) a recommendation (if made) by the Committee to reconsider the motion that "The bill be read a first time" with the principles considered to make the reconsideration necessary; and
- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading, except when debating a recommendation to reconsider the motion that "The bill be read a first time," where debate will be limited to the suggested principles put forward by the Committee to support a return to first reading and the propriety of adopting such a motion.

Standing Orders of Students' Council

Coming Into Force

15(4) Unless otherwise specified, the motion will take effect upon adjournment of the meeting at which it was approved.

PART 10: LEGISLATIVE PROCESS FOR BUDGET

Vice President (Operations & Finance) Recommends Principles

16(1) The Vice President (Operations & Finance) shall submit or cause to be submitted a proposed set of Budget Principles to the Budget and Finance Committee no later than January 15.

Budget and Finance Committee Amends and Recommends Principles

16(2) The Budget and Finance Committee shall recommend a set of Budget Principles to Students' Council no later than February 15.

First Reading of Budget in Council

16(3) Students' Council shall approve a set of Budget Principles no later than March 15.

Executive Committee to Recommend Final Budget

16(4) The Executive Committee shall submit a final Operating and Capital Budget, reflecting the set of Budget Principles approved by Students' Council, to the Budget and Finance Committee no later than March 31.

Budget and Finance Committee to Amend and Recommend Final Budget

16(5) The Budget and Finance Committee shall recommend a final Operating and Capital Budget to Students' Council.

Second Reading of Budget in Council

16(6) When the Budget is being read a second time:

- (a) Students' Council shall approve a final Operating and Capital Budget;
- (b) the Budget will be presented in a three-part document consisting of:
 - (i) the Budget Principles passed on first reading,
 - (ii) the estimates (numerical breakdown of the budget), and
 - (iii) additional written instruction providing further instruction on how money within budget categories is to be spent; and
- (c) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

PART 11: LEGISLATIVE PROCESS FOR POLITICAL POLICIES

First Reading of Political Policy

17(1) The procedural requirements for passage of political policy on first reading are the same as those for the passage of bylaw on first reading except that the political policy will then be referred to the Policy Committee.

Committee Stage (Political Policy)

17(2) When a political policy is in the Committee stage:

- (a) the Committee selects and assigns an Executive Officer to draft a new policy on the basis of the principles passed in first reading, with the assistance of the Department of Research and Political Affairs; and
- (b) the Committee will not recommend to Students' Council draft legislation that is outside the scope of the principles approved in first reading.

Second Reading of Political Policy

17(3) When a political policy is being read a second time:

- (a) the motion will be presented in the following format:
 - (i) the entire political policy will be shown,
 - (ii) deletions to existing political policy will be shown by using a strike-through font, and
 - (iii) additions to existing policy will be shown by using an underline font; and

Standing Orders of Students' Council

- (b) debate is confined to the technical merits of whether the Committee properly interpreted the principles passed in first reading.

Expiration of Political Policy

17(4) Political Policies adopted within a particular session of Students' Council shall expire within three (3) years after the end of that session.

17(5) Upon expiration, a Political Policy shall be reviewed by the Policy Committee and can be forwarded to Students' Council as a recommendation to renew.

PART 12: MODIFIED RULES OF DEBATE

Length of Speeches

18(1) Members having obtained the floor to speak to a motion can speak no longer than six minutes.

Speaker may Limit Debate

19(1) The Speaker may limit debate at any time on any Order of the Day.

Moving the Previous Question

20(1) A member of Students' Council may not move the previous question at the same time as he/she speaks to the motion.

Speaker may Disallow Moving the Previous Question

20(2) The Speaker may disallow moving the previous question if, in the opinion of the Speaker, the motion has not been sufficiently debated.

Subsidiary Motions Limited

21(1) Subsidiary motions are not permitted to be applied to the main motion until the motion has been spoken to at least two times, one in favour and one opposed.

Points of Order

22(1) Where a member rises on a Point of Order citing the violation of a federal, provincial or municipal law, the member must provide a copy of that law to the Speaker at the time the Point of Order is raised.

Guests of Students' Council

23(1) Any person may become a Guest of Students' Council by writing his/her name on the Guest List provided by the Speaker at each meeting of Students' Council.

Guest of Students' Council Debate Privileges

23(2) The Speaker will only recognize guests if no member entitled to obtain the floor wishes to do so, except where a guest has information particularly pertinent to the debate, or where a Councillor having obtained the floor extends his/her speaking privileges to a guest.

PART 13: VOTING

Division

24(1) A roll call vote will be taken if requested by a voting member of Students' Council and shall take precedence over any other method of voting.

Speaker may Refuse a Division

24(2) The Speaker may refuse a dilatory request for a division except on items of business disposing of main motions.

PART 14: RECESS/REASSEMBLY

Recess

Standing Orders of Students' Council

25(1) Students' Council will recess for fifteen (15) minutes immediately after the first Order of the Day disposed of, at least ninety (90) minutes after the Call to Order.

Recess and Reassembly

25(2) Students' Council will recess for fifteen (15) minutes at 10:00 p.m. and reconvene at a location designated by the Speaker.

PART 15: ATTENDANCE REQUIREMENTS

Attendance

26(1) The Speaker will take attendance orally twice each meeting, once after Speaker's Business and once immediately prior to adjournment or at 10:00 p.m., whichever is earlier.

26(2) Any member of the Executive Committee (with the exception of the General Manager) that is absent from a meeting of Students' Council shall submit a written explanation to Students' Council outlining the reason for their absence.

PART 16: DISCIPLINE

Speaker may Discipline

27(1) The Speaker may discipline a member of Students' Council for breaches of Standing Orders.

Call for Decorum

27(2) Any member of Students' Council may call for decorum, which when called for will remain in effect for the duration of the motion under consideration and result in the Speaker removing first the speaking privileges for the duration of the motion, and secondly the right to attend the meeting from anyone in the chamber caught speaking without having properly obtained the floor.

PART 17: PROXIES

Assignment of Students' Council Proxies

28(1) To appoint a proxy, a Councillor must provide a notice to that effect to the Speaker:

- (a) stating the name and e-mail address of the proxy member,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councillor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

Assignment of Committee Proxies

28(2) To appoint a proxy for a Committee, a Councillor must provide a notice to that effect to the Chair of the Committee:

- (a) stating the name and e-mail address of the proxy member,
- (b) indicating the duration of the appointment, and
- (c) that is signed by the appointing Councillor, or
- (d) that, if sent by e-mail, is received no later than two (2) hours prior to the meeting.

PART 18: RECORDS OF STUDENTS' COUNCIL

Audio Record of Students' Council

29(1) When feasible, an audio record of Students' Council proceedings will be recorded.

Approval of Audio Record

29(2) The audio record is considered approved as recorded.

Video Record of Students' Council

30(1) Anyone wishing to record or stream video at a meeting of Students' Council must provide written notice to the Speaker by noon on the business day prior to the meeting date.

Standing Orders of Students' Council

30(2) The Speaker shall, in advance of the Students' Council meeting in question, notify all members of Students' Council and all scheduled presenters of any notices to record or stream video at the meeting.

Minutes of Students' Council

31(1) When an audio record is not possible, minutes of Students' Council proceedings will be recorded.

Approval of Minutes

31(2) The minutes are considered approved as transcribed.

Members may Clarify Comments in Minutes

31(3) Whenever minutes are transcribed, a member's comments may be amended in accordance with the member's wishes prior to a time limit set by the Speaker.

Record of Votes and Proceedings

32(1) A record styled "Votes and Proceedings" will be compiled from the audio record or minutes of Students' Council and will consist of:

- (a) all motions moved except joke motions,
- (b) any event having legal consequences extending beyond the adjournment of that meeting,
- (c) a record of all regulations and decisions approved by Students' Council Boards and Committees that are required by Bylaw to report such regulations and decisions to Students' Council, and
- (d) a record of attendance.

Publication of Votes and Proceedings

32(2) Votes and Proceedings shall be published electronically the third business day after a Students' Council meeting and in the next agenda package.

Approval of Votes and Proceedings

32(3) The record of Votes and Proceedings is considered approved as transcribed.

PART 19: MISCELLANEOUS

Speaker to Vacate Chair

33(1) A motion that the Speaker vacate the chair:

- (a) is always in order,
- (b) takes precedence over any other motion, and
- (c) is not debatable.

Public Meetings

34(1) Meetings of Students' Council are open to the public, unless Students' Council moves *in camera*.

Only Official Documents Allowed

35(1) Only official Students' Council documents may be distributed to members within the chamber.

Council Retreats

36(1) A summer retreat for Students' Council members will be held before June 30 of each year.

36(2) A fall retreat for Students' Council members will be held before October 31 of each year.

36(3) The Council Administration Committee shall be responsible for the planning and organization of all retreats, and may cancel a retreat due to low attendance.

Joke Motions

37(1) At the last meeting of the year, the mover of the motion or the Speaker may declare any motion to be a "joke motion," such a motion having no effect if carried.

Standing Orders of Students' Council

APPENDIX 1: PROCEDURE FOR ELECTING A NEW SPEAKER

Council to be provided with cover letter and resume

1 Each member of Students' Council will be provided with a cover letter and resume of each candidate for Speaker.

Senior member to preside when outgoing speaker running for re-election

2 The longest-serving member of Students' Council not running for Speaker will preside over the election when the outgoing Speaker is running for re-election.

In Case of Tie, Elder Member to Preside

3 In the case of a tie between longest-serving members, the eldest of the tied members will preside.

Speeches

4 The presiding member will ask each candidate to give a brief speech not to exceed two minutes.

Questions

5 The presiding member will allow questions to be put to the candidates from the members of Students' Council.

Secret Ballot

6 The vote will be by secret ballot and will be in the style of the Executive Elections.

Recess

7 Students' Council will recess while the presiding officer counts the vote.

Announcement

8 The presiding officer will announce the results of the election to Students' Council.

APPENDIX 2: OATH OF OFFICE

I am not here for me.

I am here for the people that lent me their power in exchange for a promise.

I will keep that promise to make decisions with their interest in mind.

I will vote after knowing the facts, not before.

I will use Robert's Rules for their purpose, not my own.

I will oppose ideas, not people.

I will think before I speak, not speak just to think.

I will take the job seriously or not take the job at all.

I will represent my fellow students' interests, not my own.

I am not here for me.

APPENDIX 3: COUNCIL SCHOLARSHIP

Overview

1. Two Council Scholarships, to be administered by Students' Council, shall be offered each trimester. The value of each scholarship shall be \$500.00.

Criteria

2. The criteria for each scholarship is:

- (a) representative of his/her constituents' opinions and concerns in Students' Council matters;
- (b) serves as an ambassador of Students' Council in the campus community and attempts to further empower students;
- (c) excellent attendance; and
- (d) activity on committees.

Nomination

3. Members of Students' Council must be nominated by a fellow voting member of Students' Council, with the

Standing Orders of Students' Council

nomination containing at least two additional supporting signatures from other voting members of Students' Council. Nominators must submit a brief justification, no more than one page in length, as to why the member of Students' Council deserves to be nominated.

4. Nominations must be presented to the Speaker by the end of the second last Students' Council meeting of each trimester.

5. All members of Students' Council nominated for a scholarship will receive a certificate from the Students' Union as well as a copy of the submitted nomination form. Their names will also be displayed as scholarship nominees on the Students' Council website.

Eligibility

6. All current voting members of Students' Council shall be eligible to submit nominations. There shall be no limit to the number of nominations a member may submit throughout the year.

7. All current voting members of Students' Council shall be eligible to receive a scholarship, except for members of the Executive Committee. There shall be no limit to the number of times a member of Students' Council may be nominated and/or receive a scholarship throughout the year.

Selection

8. The Speaker shall provide to each member of Students' Council the names of each nominee and a copy of all nomination forms.

9. Selection of scholarship winners for the preceding trimester shall take place at the final meeting of Students' Council each trimester. There shall be no debate. At the meeting a secret ballot vote shall be held, open to all voting members of Students' Council. The vote shall take place by preferential ballot and shall follow the balloting procedures used in the selection of a committee chair.

APPENDIX 4: COUNCILLOR MENTORSHIP PROGRAM

Participation

1 Any voting member of Students' Council, including the Undergraduate Board of Governors Representative but excluding any member of the Executive Committee, may sign up to participate in this program, such a volunteer henceforth referred to as mentor.

2 Any Students' Union member may participate in this program, such a student henceforth referred to as mentee.

3 Requests to participate in a given meeting of Students' Council must be received by the Thursday prior to the meeting.

Advertising

4 This program shall be advertised in the Fall and Winter term.

Processing Requests

5 First attempts shall be to pair mentees with mentors from the same faculty, but if this is not possible, then mentees shall be paired randomly with available mentors for the requested meeting of Students' Council.

6 A mentor may have only one mentee for any given Students' Council meeting.

Mentor Responsibilities

7 After being paired with a mentee, the mentor shall be responsible for:

- (i) establishing contact with the mentee prior to the scheduled Students' Council meeting,
- (ii) enlisting another eligible mentor as a replacement if unable to carry out the responsibilities to the mentee,
- (iii) attending the scheduled meeting of Students' Council with the mentee, and
- (iv) familiarizing the mentee with the role and proceedings of Students' Council.

STUDENTS' COUNCIL VOTES AND PROCEEDINGS

Tuesday November 16, 2010
Council Chambers 2-1 University Hall

VOTES AND PROCEEDINGS (SC 2010-16)

2010-16/1

SPEAKER'S BUSINESS

Meeting called to order at 6:11pm

2010-16/1a

Announcements – The next meeting of Students' Council will take place on Tuesday, November 23, 2010

2010-16/2

PRESENTATIONS

RAO MOVED TO withdraw item 2010-16/2a

Motion: CARRIED

KUSMU/GORDON MOVED TO make item 2010-16/2c special orders to be moved onto the main agenda

Motion: CARRIED

2010-16/2b

Electoral Methods Presentation- Presented by Michael Ross, engineering Councillor. Sponsored by Councillor Ross/Kaai.

2010-16/2c

The Student Refugee Program presented by Christopher Olsen and Alexandra Rydz. Sponsored by Councillor Kusmu/Gordon

2010-16/3

EXECUTIVE COMMITTEE REPORT

James Eastham, VP Academic- Oral Report

Rory Tighe, VP Student Life- Oral Report

2010-16/4

BOARD AND COMMITTEE REPORTS

Natalie Cox, ERC- Oral Report

Natalie Cox, Policy Committee chair- Oral Report

Petros Kusmu, Bylaw Committee chair- Oral Report

Craig Turner, CAC chair- Oral Report

2010-16/5

QUESTION PERIOD

KAAI MOVED TO adjourn

Motion: WITHDRAWN

KUSMU/RAO MOVED TO make item 2010-16/6b special orders to be moved onto the main agenda

KUSMU/GORDON MOVED TO withdraw motion to make item 2010-16/6b special orders to be moved onto the main agenda

Motion: CARRIED

Main Motion: WITHDRAWN

KAAI/COX MOVED TO adjourn

Motion: CARRIED

Meeting adjourned at 7:30 pm

