

**Monday April 27<sup>th</sup>, 2015**

**Telus 150**

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

**ORDER PAPER (SC 2015-00)**

**2015-00/1            ELECTION OF A SPEAKER**

**2015-00/1a**            Applicant Information to be distributed at meeting

**2015-00/2            ANNUAL MEETING SCHEDULE**

**2015-00/2a**            Please see document SC 15.00.01

**2015-00/3            NOMINATIONS TO COUNCIL COMMITTEES**

**2015-00/3a**            Audit Committee (7)  
Budget Committee (6)  
Finance Committee (7)  
The Nominating Committee (5)  
Bylaw Committee (7)  
Council Administration Committee (5)  
Policy Committee (6)

Please see document SC 15.00.02

**2015-00/4            INFORMATION ITEMS**

**2015-00/4a**            **COUNCILLOR FAROOQ:** *"I would like to formally resign from my position on next year's (2015-2016) Students Council as I will be unable to fulfill my duties as a councillor due to other commitments (being the President of an SRA/FA)."*

**SC 15.00.01****Proposed 2015/16 Students' Council Meeting Schedule:**

Tuesday, May 5, 2015  
Tuesday, May 19, 2015  
Tuesday, June 2, 2015  
Tuesday, June 16, 2015  
Tuesday, June 30, 2015  
Tuesday, July 14, 2015  
Tuesday, July 28, 2015  
Tuesday, August 11, 2015  
Tuesday, August 25, 2015  
Tuesday, September 15, 2015  
Tuesday, September 29, 2015  
Tuesday, October 13, 2015  
Tuesday, October 27, 2015  
Tuesday, November 2, 2015  
Tuesday, November 17, 2015  
Tuesday, December 1, 2015  
Tuesday, January 5, 2016  
Tuesday, January 19, 2016  
Tuesday, February 2, 2016  
Tuesday, February 9, 2016  
Tuesday, February 23, 2016  
Tuesday, March 8, 2016  
Tuesday, March 22, 2016  
Tuesday, April 5, 2016

**Date of Note (and that were avoided where possible):**

Tuesday, September 8, 2015 – Week of Welcome  
Tuesday, November 10, 2015 – Fall Reading Week  
Tuesday, February 16, 2016 – Winter Reading Week  
February 22 – March 11 – SU Executive Election Period

## SC 15.00.02

**STUDENTS' COUNCIL**  
**BOARDS AND COMMITTEES**

This section provides a brief overview of Council's Board and Committee structure. Please consult with Bylaw 100 for more information.

**1. The Audit Committee**

- a. shall review any Dedicated Fee Unit or Faculty Association for compliance with any funding agreements and contracts held with the Students' Union;
- b. shall investigate breaches of contract with the Students' Union;
- c. shall monitor the use of all Faculty Association Membership Fees and Faculty Membership;
- d. shall monitor the use of funds allocated by the Students' Union to the Association des Universitaires de la Faculté Saint-Jean;
- e. shall monitor the Finance Committee's allocation of the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund and the Refugee Student Fund;
- f. shall review the proposed uses and make a decision on the disbursement of the CJSR FM88 Fund, the Student Legal Services of Edmonton Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
- g. has the authority to approve disbursement of the CJSR FM88 Fund, the Alberta Public Interest Research Group Fund and the Gateway Student Journalism Fund;
- h. shall annually select the Students' Union auditor
- i. shall oversee the Students' Union external audit and include it with the Committee's report on the audit to Council;
- j. shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
- k. shall review all alterations made to the Students' Union's budget for the purposes of verifying compliance with Students' Union legislation;
- l. shall review for appropriateness and compliance with the Students' Union's budget the transactions of the Students' Union organizational units;
- m. shall review all expenditures made on Students' Union credit cards;
- n. shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;

- o. has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee and/or member of the Executive;

**2. The Bylaw Committee**

- a. shall draft bylaws as required by Students' Council;
- b. shall draft referendum and plebiscite questions as required by Students' Council;
- c. shall make recommendations to Students' Council on Students' Union bylaws where such recommendations are not the purview of any other standing committee; and
- d. has the power to make, to Students' Union bylaws, alterations that do not alter the meaning of the bylaws in question.

**3. The Council Administration Committee**

- a. has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;
- b. shall make recommendations to Students' Council on the structure of Students' Council and standing committees;
- c. shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
- d. shall oversee the progress of Students' Council's legislative agenda;
- e. shall review recommendations of the Discipline, Interpretation and Enforcement Board within two meetings of release of the ruling.

**4. The Finance Committee**

- a. shall recommend budgets to Students' Council as may be required by Students' Union legislation;
- b. shall make recommendations to Students' Council on alterations to the Students' Union operating budget;
- c. shall make recommendations to Students' Council on expenditures of funds from the Projects Allocation; and
- d. shall make recommendations to Students' Council on legislation dealing with Students' Union finances as it considers appropriate or as required by Students' Council;
- e. shall make recommendations on policy regarding the disbursement of the Access Fund;
- f. shall ensure the existence of an appeals mechanism for the Access Fund;
- g. shall recommend a budget for the Access Fund to Students' Council on or before April 30 of each year;

- h. can approve an administrative budget for the Access Fund, for a fiscal year congruent with that of Students' Union, and provide a report to Students' Council which contains the approved budget no later than March 31 of each year;
- i. shall recommend to Students' Council changes to legislation affecting the Access Fund as it considers appropriate or as required by Students' Council;
- j. shall make grants and has the authority to set an implement policy regarding the disbursement of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;
- k. has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group; and
- l. may delegate the granting of funds, with the exception of the Access Fund, where the Finance Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting.
- m. may establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources, provided that
  - i. not more than eight and one half percent of the balance of the Student Involvement Endowment Fund is spent in this fashion in any one year,
  - ii. no single award has a value greater than two thousand five hundred dollars,
  - iii. no award is awarded to a member of the Executive Committee,
  - iv. no monetary award is awarded to any person who is not an undergraduate student,
  - v. no person receives more than one monetary award in a single year,
  - vi. no monetary award is awarded to a salaried employee of the Students' Union, and
  - vii. the Finance Committee awards all externally-funded awards delegated to it by the Executive Committee;
- n. shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
- o. may establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.
- p. The Finance Committee may establish such rules and procedures as may be necessary for the fulfillment of its mandate and may delegate this authority as it deems necessary.

**5. The Nominating Committee**

- a. shall solicit and review applications from Students' Union members for student-at-large representative positions on General Faculties Council and its subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- b. shall recommend to Council the appointment of undergraduate students-at-large to serve on General Faculties Council subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- c. shall recommend to Council the appointment of undergraduate students to serve on General Faculties Council when seats remain vacant after a election;
- d. has authority to determine the criteria and application process for student positions appointed by Students' Council.

**6. The Policy Committee**

- a. shall make recommendations to Students' Council on Students' Union political policy;
  - b. shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
  - c. shall receive reports from the Students' Union Executive Committee on advocacy activities and evaluate their effectiveness; and
  - d. can make editorial changes to all political policy.
7. Standing committees have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.
8. Students' Council has the authority to require recommendations from standing committees on matters related to their mandates but not explicitly set out in this bylaw.