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**Tuesday, August 21, 2018  
6:00PM  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ORDER PAPER (SC-2018-07)**

**2018-07/1 SPEAKERS BUSINESS**

**2018-07/1a** Announcements - The next meeting of the Students' Council will take place on **Tuesday, September 4, 2018** at 6:00PM in the Council Chambers.

**2018-07/2 PRESENTATIONS**

**2018-07/2a** *Presentation Title:* Be Book Smart Fair

*Abstract:* "The Be Book Smart Fair is a one-day event hosted on September 13th 2018, from 10AM-2PM in SUB Atrium. Textbooks are one of the largest expenses for students after tuition, rent, and food. 88% of students at the University of Alberta think they're paying too much for textbooks, shelling out an estimated \$1750 per year. The Be Book Smart Fair will act as a physical manifestation of the Be Book Smart campaign where students will be able to interact with affordability in the classroom through various booths."

*Presenter(s):*

- Akanksha Bhatnagar, Vice President Academic, Students' Union

**BHATNAGAR MOVES** to allow the "Be Book Smart Fair" Presentation.

See SC-2018-07.10.

**2018-07/2b** *Presentation Title:* Council Involvement at WOW / NSO

*Abstract:* Students' Council Involvement Opportunities.

*Presenter(s):*

- Connor Palindat - Chair of CAC
- Andre Bourgeois - Vice-President (Student Life), Students' Union

**BOURGEOIS MOVES** to allow the “Council Involvement at WOW / NSO” Presentation.

**2018-07/3**      **EXECUTIVE COMMITTEE REPORT**

**2018-07/4**      **BOARD AND COMMITTEE REPORT**

**2018-07/5**      **OPEN FORUM**

**2018-07/6**      **QUESTION PERIOD**

**2018-07/7**      **BOARD AND COMMITTEE BUSINESS**

**2018-07/7a**      **PALINDAT MOVES** to appoint one (1) member of Students’ Council to the Audit Committee.

**2018-07/7b**      **KIM MOVES** to nominate one (1) member of Students’ Council to the Bylaw Committee.

**2018-07/7c**      **SUNDAY/LEY MOVE** to approve First Principles of Bill #4: Students’ Council Committee Chairs’ Training.

See SC-2018-07.12.

**2018-07/7d**      **SUNDAY/KIM MOVE**, on the recommendation of Bylaw Committee, to approve the Second Principles of Bill #3.

See SC-2018-07.14.

**2018-07/7e**      **RAITZ MOVES**, on behalf of the Policy Committee, to approve the First Principles of the Capital Projects Policy.

See SC-2018-07.15.

**2018-07/7f**      **RAITZ MOVES**, on behalf of the Policy Committee, to approve the Second Principles of the Non-Partisan Political Policy.

See SC-2018-07.16.

**2018-07/8**      **GENERAL ORDERS**

**2018-07/9**      **INFORMATION ITEMS**

**2018-07/9a**      President - Report.

See SC-2018.07.01.

**2018-07/9b**      Vice-President, Academic - Report.

- See SC-2018.07.02.
- 2018-07/9c** Vice-President, External - Report.  
See SC-2018.07.03.
- 2018-07/9d** Vice-President, Operations and Finance - Report.  
See SC-2018.07.04.
- 2018-07/9e** Vice-President, Student-Life - Report.  
See SC-2018.07.05.
- 2018-07/9f** Students' Council - Attendance.  
See SC-2018.07.06
- 2018-07/9e** Students' Council Motion Tracker.  
See SC-2018.07.07.
- 2018-07/9f** Executive Committee Motion Tracker  
See SC-2018.07.08.
- 2018-07/9g** Students' Council, Votes and Proceedings (SC-2018-06).  
See SC-2018.07.09.
- 2018-07/9h** Be Book Smart Fair - Presentation  
See SC-2018-07.10.
- 2018-07/9i** ARRC - Chair Report  
See SC-2018-07.11.
- 2018-07/9j** First Principles - Bill #4 Students' Council Committee Chairs' Training  
See SC-2018-07.12.
- 2018-07/9k** Bylaw Committee - Chair Report  
See SC-2018-07.13.
- 2018-07/9l** Second Principles - Bill #3

See SC-2018-07.14.

**2018-07/9m** Capital Projects Policy - First Principles

See SC-2018-07.15.

**2018-07/9n** Non-Partisan Political Policy - Second Principles

See SC-2018-07.16.

Date: 14/08/2018  
To: Students' Union Council  
Re: President 2018/19 Report

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Dear Council,

Summer has flown by! It has been a absolute joy and I am thrilled by the progress we've made on a number of files. I am feeling much more rested then I did at the beginning of the term (or last week when my eyeballs hurt) and looking forward to my favourite season, fall.

## Moodys Gartner Donation

We have successfully closed the Moodys Gartner Donation! The donation will be going towards supporting a tax law moot, scholarships, permanent award, and the campus food bank. My personal thanks to all of the folks who worked so hard to make sure that agreement went through. As well, a big thanks to Moodys Gartner for supporting student initiatives and success on campus. We will be developing a more robust system for alumni support and collecting donations over the fall semester.

## Advocacy

I've had a series of advocacy meetings. Notably, we've met with Minister Bilous and MLA Cortes-Vargas in regards to challenges facing the University of Alberta and the province as a whole. As well, the Council of Alberta University Students had a teleconference in which we discussed strategy for the fall semester and the release of the tuition and funding framework reviews.

It is critical that these reviews have results this fall. As tuition remains frozen, there hasn't been a commitment by this government to enshrining those cost savings in legislation, or any protections for international students. This will be the last opportunity for government to take any significant action before the election period and thus we will be pushing hard.

## Department of Research & Advocacy / GOTV

We are currently interviewing for a number of positions within the UASU to support our research and advocacy efforts. We should have that process completed by the end of August and I look forward to having a fully staffed 2-900 offices for September. Once those hires have been completed we will be putting together a fulsome GOTV strategy and begin registering students to vote!

## Deferred Maintenance

Last year the Students Union produced a [deferred maintenance report](#) in which we outlined student priorities. We have since shared that with the University and they have come back with a wholesome report on the feasibility of the projects and outlined where we have overlap in priorities. I am thrilled by this process, as it means we may be able to do some joint advocacy on the deferred maintenance file!

## Tenants Rights

Tomorrow we will be meeting with the University representatives in regards to the Students Unions new residence policy. This is the first time that I have been invited to a table to have these discussions and reads incredibly well for movement on this file.

## To Note

- Tonight will be meeting with Councillors Sunday and Belcourt in regards to raising indigenous flags on campus.
- Board Ad Hoc Group on Mandates and Membership will be have its first meeting on the 15th. Excited to get started on that governance process.
- Several research briefs have been completed, including; Tenants Rights, Cannabis Legislation, SU Donations, Student Rights, etc. This provides a solid base for advocacy going forward.
- The executive will be at the Students Union Development Summit from the 16th - 20th. I hope to push SUTV, Stride, and CASA priorities at this conference.
- I was interviewed by members of the Global Academic Leaders Development group on the function of students unions in Alberta.
- Next Friday we have a meeting with Minister Amarjeet Sohi which I am personally looking forward to.
- Met with Maclab, a property group that operates many towers in Garneau, about them opening a private student residence tower and how they might look for partnerships with the UASU.
- Met with representatives from the YMCA in regards to sponsoring a student leadership conference.
- I've drafted a Students' Union Bilingualism bylaw first principles and will be submitting them at a time when it would be most convenient for the committee.

That's all for now folks! I will keep these reports short and accessible, however, will be a challenge as we get more busy in September.

UASU President



**Date:** 15 Aug /2018

**To:** University of Alberta Students' Union Council

**Re:** VP(A) 2018/19 Report #7

Dear Council,

We made it through one entire semester together! It's incredible the work that Council has already achieved this term, and I can't wait to see the work we do this entire year. Although our flight to Vancouver was delayed for 2.5 hours, I'm happy to writing this report enroute to Vancouver! The entire Executive team is headed to the Students' Union Development Summit, where we will meet student leaders from across Canada and attend a variety of sessions. Keep reading for some exciting updates!

### **1. BeBookSmart Fair**

I am so excited to announce the BeBookSmart Fair! This event is a one day interactive way for students to engage in conversations about affordability in the classrooms. It will be on **September 13th, from 10AM-2PM in SUB Atrium!** I will be doing a presentation at Council regarding this, and I look forward to your questions, comments and feedback! I hope to see all the councillors there, and if you want to volunteer a few hours of your time, we will be doing a call out for volunteers!

### **2. Faculty Associations**

#### **Engineering Students' Society**

The ESS is developing a 5-year strategic plan for their organization, calling upon alumni, current students, and various stakeholders to help impact this. This is a great project, that will help steer the ESS in a strong, forward moving direction. Both Discover Governance and myself have been actively engaged in the discussions.

#### **Augustana Students' Association**

The ASA will be having a meeting in Edmonton on next Wednesday, and it'll be a great place for our Executive and their Executive to meet face-to-face. I look forward to discussing the file on the 3/11 Calendar implementation, specifically advising and add/drop deadlines.

#### **Interdepartmental Science Students' Society / L'Association des Universitaires de la Faculté Saint-Jean**

In light of Dr. Jonathan Schaeffer resignation as Dean of Science, there are certain priorities that ISSS, AUFSJ and I want to discuss. We are in the midst of finding a time to meet with both Deans, ISSS and CSJ President and myself to discuss the file regarding CSJ lack of science majors. Currently, Campus Saint-Jean has only five options for Science major and minors, whereas North Campus has 13. This limits the diversity of academic programming offered, and therefore has impacts on the quality of education Campus Saint-Jean students are receiving. This is a priority I ran on, and I will see to it that we move this file forward this year.

#### **Business Students' Association**

The BSA is making some amendments to how they spend their FAMF revenue. This is slightly different then their [original proposal](#) in 2011, however after some great discussion with BSA President Michael Mytrunec, I am confident this is the best fiduciary decision. The change has to do with moving from "Student Activities Fund" to a budget line that Business students will have more access too. I am very supportive of this change, as it allows for their FAMF to be used by a larger number of students.

### **3. Open Educational Resources (OER) Advocacy Group**

The OER Advocacy Group will be meeting on Wednesday, August 29th. Here we will be going through a target board exercise to help focus our work for the year. Another project I will be working on is expanding our membership; currently the group is not representative of the campus community, so if any of you are interested, let me know.



#### **4. University Meetings**

##### **Meeting with Vice-Provosts' Sarah Forgie and Tammy Hopper**

The biggest thing we discussed in this meeting was the Council of Student Affairs, which is currently going through lots of changes. The changes will be presented at the September 25th General Faculties Council meeting, and students who sit on GFC will meet for GFC Student Caucus where we will go through this issues in depth.

#### **5. New Professor Orientation**

##### **Student Panel at NPO**



Arts Councillor Mpoe Mogale, ISSS VPA Rowan French, APSA VPA Kristen Farrell and I were happy to sit on a panel where we were able to share our hot takes on how professors can better integrate diverse student needs in their classrooms! Thank you to the three of them for volunteering and spending a morning! Councillor Mogale and the rest of the Executive joined us for lunch where new Professors continued to ask several questions about our experiences. Overall, a great day and I am so glad we have a Centre for Teaching and Learning at the University that truly cares about students and professor success.

#### **5. GovWeek 2018**

Dates for GovWeek have been finalized: January 21st-25th 2018. There will also be re-brand of the marketing - stay tuned! Applications for GWPC and for GovWeek events will be open at the end of September. If you're interested in being involved in anyway, let me know!

#### **6. Internal SU**

##### **ARRC Open House**

ARRC will be hosting an Open House on Thursday, September 27th at 10AM. This is first time I have heard a committee take a strong stance on student consultation; very happy to see this. I assume that all of Council will make a visit at least once during the event.

Thanks for reading this report. As always, please feel free to ask questions! My office hours for the Spring/Summer are 12PM-1PM on Friday. If that time does not work for you, please do not hesitate to send me a message and we can figure out a time that works for us! Thanks for reading my report!

Kind regards,

UASU VP (Academic)  
**Akanksha Bhatnagar**

Date: 10/08/2018  
To: Students' Union Council  
Re: VP(X) 2018/19 Report

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Dear Council,

As the summer winds down, I hope you are getting in your final moments of relaxation! I can already see more students than normal walking around SUB as the craziness of September is almost upon us...

### 1. Advocacy Meetings

- President Larsen and I met with Alberta Minister of Trade Deron Bilous on July 31st. The meeting went quite well and the Minister seemed particularly interested in international students (which was refreshing). I also met with MLA Lorne Dach on August 3rd, who was particularly interested in student employment and Board of Governors super-majorities.



### 2. CAUS Budget Submission

- The Council of Alberta University Students will be submitting its Budget 2019 proposal to the provincial government in the coming weeks. UASU was in charge of writing the Student Employment portion, in which I have pushed for an overhaul to the Summer Temporary Employment Program. It is my opinion that the STEP program must now evolve in its entirety to meet the needs of students.

### 3. Campus Saint-Jean Advocacy

- I sent an email to MPs Peter Schiefke and Randy Boissonnault on the issues facing Campus Saint-Jean, including a 3-page report detailing how the Campus, and accessibility to post-secondary education in French in minority provinces generally, is in need of help. I am happy to provide details of this report to Councillors at their request. Below is a photo of the science building for CSJ that was proposed 10 years ago and

not constructed because of financial disagreements between the University, and provincial and federal governments.



#### 4. Saudi Arabian Students

- I have been speaking with several counterparts at student associations across the country on the severity of the situation involving the recall of Saudi Arabian students to leave Canada at their government's request. It is very disappointing that students have been caught in the middle of a diplomatic dispute between countries. CASA has issued the following statement that I had a hand in writing: <http://bit.ly/2KSCC2N>

#### 5. Coming Up

- SUDS: I will be heading to Vancouver with the Executive for the Student Union Development Summit, hosted by the Alma Mater Society of UBC (their SU), from August 15-20th.
- Advocacy: President Larsen and I have meetings coming up with MP Randy Boissonnault (former SU President) and federal Minister of Natural Resources Amarjeet Sohi.
- ASA meeting: On Wednesday, August 22nd, members of the Augustana Students' Association are coming to meet with the Executive. I look forward to discussing how we can better advocate to the City of Camrose on student issues with them.

September is now on the horizon, and that means 30,000 students returning to our campuses for the year. I hope you are all as excited as I am! My next office hours will be Tuesday, August 28th from 3-4pm.

Kind regards,



UASU VP (External)  
Adam Brown

Date: 15/08/2018

To: Students' Union Council

Re: VPOF 2018/19 Report

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Dear Council,

Hi, hello! I hope all is well. Semester one is rapidly approaching, and with that comes all the necessary finalizing of our summer projects. I have some good news to share with council, and some disappointing stuff too, so let's get the negatives out of the way first.

#### More kitchen delays

Yes, I know, disappointing. I am frustrated too, but this type of thing happens often with construction projects. The lower level catering kitchen has an updated opening date of September 14th, a month later than the previously postponed date. This is all due to bottlenecks with certain aspects of the contractors. I am now working with our management team to figure out contingency plans for our businesses. The first couple weeks of school are very busy for both catering and the bars, so it is integral that we find a way to have all of them run as smooth as possible. Catering during the summer has been possible due to Dewey's being closed, but now that it is set to open as school starts, that adds complications. We are exploring options, and I will keep you updated once we decide what will happen. One final aspect that this affects is my campaign goal of increasing vegan and vegetarian options at the bars. This will still happen, but most likely in second semester. The delays are unfortunate, but we've gotta be patient with the unexpected.

#### Marketing & Communications

As I have mentioned numerous times, the exec have been working closely with marketing in attempts to improve communication with our members. I have been very happy with the progress we've made overall, in particular with regards to making social media a priority this year. We will be hiring 2 new students positions to manage our social media accounts, and I am looking forward to the engagement this will yield. We've also been making significant progress on our Conferencing and Events branding, which will be rolled out in coming months to help with growth in this area. I also met with marketing to discuss advertising Switchboard, a campaign that will be rolled out mid to late September.

#### Odds & ends

Other projects that I have been working on include SERC, creating a capital plan plan, and reviewing many of our bylaws, particularly related to fees. Student at large positions for SERC will open in the coming weeks, so keep your eyes open. I will be presenting on the capital plan/post-Student Events Initiative survey findings at our September 4th council meeting. I look

forward to hearing your feedback, so be ready! As for the bylaw bit, more updates will follow in coming weeks.

#### Personal Announcements & Office Hours

Fun fact: Konz is open! I encourage you all to go and try their pizza in a cone — it's an experience. I will not be in council this Tuesday as I will be away for a couple extra days in Vancouver, but I will be calling in. If you have any questions, please shoot me an email, or visit my next office hours on August 30th from 2:30-3:30 in RATT.

Kind regards,

*Emma Ripka*

UASU VP Operations & Finance  
Emma Ripka

Date: 16/08/2018

To: Students' Union Council

Re: Report to Students' Council

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Hey Council!

Welcome to my report. The last few weeks have been fairly relaxing. I took my summer vacation to the West coast and spent some time in Victoria, Vancouver, Kelowna, and Kamloops! This week, we did the filming for the # I Believe You campaign, and I'm really looking forward to sharing the videos and helping to reboot the campaign in October. We are in the final stages of getting the Health and Dental committee going, and the Students' Union Development Summit is happening this weekend out in Vancouver where the entire executive will be attending sessions related to building on the capacity of our organizations.

#### 1. ARRC Event / Town Hall

Following a very productive ARRC meeting, an ARRC Event (event name pending) is going to be taking place on September 27th from 9:00AM-1:00PM in the Students' Union Building. The purpose of the event is to seek feedback on how the Students' Union can better integrate reconciliation into the organization. I am very excited to see this event taking place, and I look forward to going through the feedback we receive. As a reminder, all councillors are welcome to attend ARRC meetings and provide their feedback and insights to the committee. We'd love to see some councillors get involved in this event!

#### 2. East Campus Students' Association

The East Campus Students' Association now has two representatives who will serve until April 30, 2019. Their responsibilities will be similar to those of other residence associations, though they will also be responsible for coordinating the election logistics for ECSA 2019/20. One of the challenges that will be facing ECV student governance this year is how to structure the residence association in a way that builds community between the various residences while also ensuring there is sufficient representation and a reasonable workload for elected student representatives. I will be working closely with the ECV representatives over the next few months to ensure we develop a robust process that ensures the longevity of ECSA.

#### 4. Free Feminine Hygiene Products on Campus

Currently, we are in the process of looking into how we can pursue an initiative that provides free feminine hygiene products on campus. Currently, students can receive free tampons from the Campus Food Bank and the University Health Centre. I have been in touch with some students who have conducted research on providing dispensers in buildings around campus. If you know anyone who might know more about starting something like this please let me know! Other universities like McGill currently have processes in place that allow for free distribution of tampons in washrooms, relying on a \$0.90 fee that they charge each student per year. Surplus funds from the fee go towards subsidizing more expensive menstruation products such as the Diva Cup. Please let me know if this is something you are interested in working towards. I'd love to hear some more ideas.

#### 5. Closing

Thanks for reading my report. Residence Move-In, New Student Orientation, and Week of Welcome are just around the corner! I can't wait for campus to fire back up again for the fall. I hope you all have a restful week!

Cheers,



Andre Bourgeois  
VP Student Life

Councillor Attendance Records 2018-2019										
Council Seats (40 total)		Name	NDA							
Voting Ex-officio Members (6 voting seats)			2018-00 April 17, 2018 (3)	2018-01 May 15, 2018 (3)	2018-02 May 29, 2018 (2)	2018-03 June 12, 2018 (2)	2018-04 June 26, 2018	2018-04 July 10, 2018	6/1/2018 July 31, 2018	6c
President	Reed Larsen	Y	3	3	1	2	2	0	3	Y
VP Academic	Akanksha Bhatnagar	Y	3	3	2	2	2	0	3	Y
VP External	Adam Brown	Y	3	3	2	2	2	0	3	Y
VP Operations & Finance	Emma Ripka	Y	3	3	2	2	2	0	3	Y
VP Student Life	Andre Bourgeois	Y	3	3	2	0	2	0	3	Y
Undergraduate Board of Governors Rep	Levi Flaman	Y	3	3	2	2	2	2	3	Y
<b>Faculty Representation (32 voting seats)</b>										
ALES	Steven Lin	Y	3	3	1	2	2	2	2	Y
	Brandi Kobes	Y	3	3	2	2	2	2	3	Y
Augustana	Lane Anderson	Y	3	3	2	2	2	2	3	Y
Arts	Stephen Raitz	Y	3	3(2P)	2	2	2	2	3	Y
	Mpoe Mogale	Y	3	3	1	2	2	2	3	Y
	Mariam Hosseiny		3 (P)	0	2	2	2	0	0	
	Robert Bilak	Y	3	3	2	2	2	2	3	Y
	Deirdra Cutarm	Y	3	1	0	0	2	2	3	Y
	Rowan Ley	Y	3	3 (P)	2	2	2	2	3	Y
Business	Connor Palindat	Y	3	2	2	2	2	1	3	
	Luke Statt	Y	3	3	2	2	2	2	2	Y
Education	Kara Farris	Y	3	3	2	2	0	0	0	
	Jimmy Thibaudeau	Y	3	3	2	2	2	2	3	Y
	Alizeh Ansari		0	0	2	2	2	2	1	
Engineering	Cindy Liang	Y	3	0	0	0	0	1	3	Y
	Audrey Rosalind (Nikita Nineza)	Y	3	3	2	2	0	2	1	
	Amlan Bose	Y	3	3	2	1	2	2	3	Y
	Syed Mustafa	Y	3	1	0	0	2	0	2	
Kinesiology, Sport and Recreation	VACANT							0	0	
Law	David Chung	Y	3	2	0	2	2	2	1	
Medicine & Dentistry	Brianne St. Hilaire	Y	3	0	0	0	2	2	0	
Native Studies	Nathan Sunday	Y	3	0	0	0	2	2	3	Y
Nursing	Abigail Bridarolli	Y	0	0	0	0	0	2	2	
Open Studies	Breanna Palmer	Y	3	3	2	0	2	2	3	Y
Pharmacy	Miray Aizouki		0	0	0	2	2	2	2	
Faculté Saint-Jean	Tahra Haddouche	Y	3	3	2 (P)	2	2	2	3	Y
Science	Michelle Kim	Y	3	3	2 (P)	2	2	2	3	Y
	Genna DiPinto	Y	2	3(P)	2	2	2	0	3	Y
	Joel Agarwal	Y	3	3	2	2	2	2	3	Y
	Shuaa Rizvi	Y	3	3	2	2	2	2	2	
	Tiffany Bruce	Y	3	3	2	2	2	0	3	
	Katherine Belcourt	Y	3	1	2	2	2	2	3	Y
<b>Non-Voting Ex-Officio Members (2 non-voting seats)</b>										
Speaker	Jonathan Barraclough	Y	3	3	2	2	2	2	0	
General Manager	Marc Dumouchel	Y	0	1	0	0	0	0	0	
Registered Guests					Nathan Fung	Annina Plummer (Arts)	Nicole Jones (Science)	Adam Lachacz (The Gateway)		
					Adam Lachacz	Nathan Fung (The Gateway)	Nathan Fung (The Gateway)	Nathan Fung (The Gateway)		



Item	Motion	Result	Meeting	Date
2018-00/1a	JONATHAN BARRACLOUGH is appointed as the Speaker for the 2018/19 session of Council.	N/A	SC-2018-00	04/17/2018
2018-00/8a	FLAMAN/PALINDAT MOVED to approve the 2018-19 Students' Council Meeting Schedule.	CARRIED	SC-2018-00	04/17/2018
2018-00/8b	PALINDAT, STATT, BOSE, CHUNG, KOBES, LEY, THIBAudeau are declared appointed to Audit Committee by acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8c	CUTARM, MOGALE, and SUNDAY are declared appointed to Aboriginal Relations and Reconciliation Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8d	LEY, RIPKA, SUNDAY, THIBAudeau, HADDOUCHE, RAITZ, and KIM are declared appointed to Bylaw Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8e	FLAMAN, LIN, PALINDAT, FARRIS, and KIM are declared appointed to Council Administration Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8f	HADDOUCHE, DIPINTO, BOSE, ANDERSON, SUNDAY, ST. HILAIRE, and LIN are declared appointed to Finance Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8g	CUTARM, RIZVI, FARRIS, AGARWAL, and MUSTAFA are declared appointed to Nominating Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8h	RAITZ, BILAK, PALINDAT, FARRIS, PALMER, and MOGALE are declared appointed to the Policy Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-01/1d	KIM/THIBAudeau MOVED to approve the Students' Council Standing Orders.	CARRIED	SC-2018-01	05/15/2018
2018-01/2a	LARSEN/DIPINTO MOVED to allow the KAIROS Blanket Exercise presentation.	CARRIED	SC-2018-01	05/15/2018
	FLAMAN/FARRIS MOVED to suspend Standing Orders to allow the presentation time to exceed thirty minutes.	CARRIED	SC-2018-01	05/15/2018
2018-01/7a	BILAK is appointed to Finance Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-01/8a	KIM, RAITZ, RIZVI are declared appointed to the GovWeek Planning Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-02/7a	AGARWAL is declared appointed to the Audit Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7b	BELCOURT is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7c	CALLIHOO is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7d	HOSSEINY is declared appointed to the Finance Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8a	BILAK is declared appointed to the Gateway Student Journal Society Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8b	PALINDAT is declared appointed to The Landing Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8c	CHUNG is declared appointed to the Student Legal Services Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8d	MOGALE is declared appointed to the Alberta Public Interest Research Group Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8e	FLAMAN, THIBAudeau are the First Alberta Campus Radio Association Board via secret ballot.	CARRIED	SC-2018-02	05/29/2018
2018-03/7a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the first the reading of the Residence Policy.	CARRIED	SC-2018-03	06/12/2018
	FLAMAN MOVED to amend the Policy removing the double space in §4 and an extraneous "i" in §5.	CARRIED	SC-2018-03	06/12/2018
2018-03/8a	KIM, DIPINTO are declared appointed to the Health and Dental Plan Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-03/8b	BILAK, CHUNG are declared appointed to the Discipline, Interpretation, and Enforcement Board Hiring Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-04/7a	SUNDAY/MOGALE MOVED, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to appoint Councillor C	CARRIED	SC-2018-04	06/26/2018
2018-04/7b	RAITZ/PALMER MOVED, on behalf of the Policy Committee, to approve the second reading of the Residence Policy.	CARRIED	SC-2018-04	06/26/2018
	AGARWAL MOVED to amend §2(5) in order to replace the term "i" with "will".	CARRIED	SC-2018-04	06/26/2018
2018-05/7a	BILAK/BOURGEOIS MOVE TO RATIFY the appointment of Karamveer Lahl to Chief Tribune of the Discipline, Interpretation, and Enfor		SC-2018-05	07/10/2018
	FLAMAN/BILAK MOVE to suspend Standing Orders, cancel recess and discussion of the item <i>in camera</i> to the next meeting.	CARRIED	SC-2018-05	07/10/2018
2018-05/7b	CUTARM/MOGALE MOVE, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to affirm the appointme	CARRIED	SC-2018-05	07/10/2018
2018-05/7c	KIM/RAITZ MOVE, on behalf of the Bylaw Committee, to approve the First Principles of Bill #2, "Bylaw 100 Attendance Regulations" a		SC-2018-05	07/10/2018
	FLAMAN/STATT MOVE to commit (i.e. to send the item back to Bylaw Committee).	CARRIED	SC-2018-05	07/10/2018
2018-05/8a	LARSEN/THIBAudeau MOVE to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in acco		SC-2018-05	07/10/2018
	SUNDAY/PALMER MOVE to postpone this motion to the next meeting of Students' Council.	CARRIED	SC-2018-05	07/10/2018
2018-06/7a	THIBAudeau is declared appointed to Policy Committee via secret ballot.		SC-2018-06	07/31/2018
2018-06/7b	BILAK/PALMER MOVED, on behalf of the Policy Committee, to approve the First Reading of the Non-Partisan Political Policy.	CARRIED	SC-2018-06	07/31/2018

<b>2018-06/7c</b>	SUNDAY/THIBAudeau MOVED, on behalf of the Bylaw Committee, to approve Bill #3: Bylaw 100 Students' Council committee regula	CARRIED	SC-2018-06	07/31/2018
<b>2018-06/8a</b>	BILAK/BOURgeois RATIFIED the appointment of Karamveer Lalh to Chief, Tribune of the Discipline, Interpretation, and Enforcement	CARRIED	SC-2018-06	07/31/2018
<b>2018-06/8b</b>	LARSEN/CUTARM MOVED to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accorda	CARRIED	SC-2018-06	07/31/2018

<b>Mtg Code</b>	<b>Date</b>	<b>Result</b>	<b>Motion</b>	<b>Council Agenda Reported In</b>	<b>Notes</b>
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO budget no more than \$3000 to send the President, the VP External, Ms. Banister, and the DRPA to the Council of Alberta University Students Changeover Conference.		
01	2018-05-07	5/0/0	BOURGEOIS/BROWN MOVED TO budget no more than \$5002 to send the President, VP (External), and the DPRA to the Canadian Alliance of Student Associations Foundations Conference.		
01	2018-05-07	5/0/0	BHATNAGAR/RIPKA MOVED TO approve the appointment of Shane Scott as the UGAA for a temporary term until August 31, 2018.		
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO approach Fahim Rahman about taking on a temporary position as the temporary Director of Political Affairs.		
02	2018-05-10	5/0/0			
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO send the SU Executives to Healthy Campus Alberta Wellness Summit at the U of C		BHATNAGAR away
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO approve sending Craig Berry to speak at this year's COCA conference as presented		BHATNAGAR away
07	2018-06-18	4/0/0	LARSEN/RIPKA MOVED TO approve the Job Descriptions for the Director of Research and Advocacy and the External Advocacy Advisor as presented.		BROWN away



University of Alberta Students' Union

## STUDENTS' COUNCIL

**Tuesday, July 31, 2018  
6:00PM  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

### **VOTES AND PROCEEDINGS (SC-2018-06)**

#### **2018-06/1 SPEAKERS BUSINESS**

**2018-06/1a** Announcements - The next meeting of the Students' Council will take place on **Tuesday, August 21, 2018** at 6:00PM in the Council Chambers.

#### **2018-06/2 PRESENTATIONS**

**2018-06/2a** *Presentation Title:* UASU 2018/19 Executive Committee Goals and Mandate

*Abstract:* UASU 2018/19 Executive Committee goals and mandate.

*Presenter(s):*

- Reed Larsen - President, Students' Union
- Akanksha Bhatnagar - Vice-President (Academic), Students' Union
- Emma Ripka - Vice-President (Operations & Finance), Students' Union
- Andre Bourgeois - Vice-President (Student Life), Students' Union
- Adam Brown - Vice-President (External), Students' Union

**LARSEN MOVES** to allow the "2018/19: Executive Goals" Presentation.

See SC-2018.06.11.

#### **2018-06/3 EXECUTIVE COMMITTEE REPORT**

Adam BROWN, Vice President (External) - Report.  
Akanksha BHATNAGAR, Vice President (Academic) - Report.  
Andre BOURGEOIS, Vice President (Student Life) - Report.  
Emma RIPKA, Vice President (Operations and Finance) - Report.  
Reed LARSEN, President - Report.

#### **2018-06/4 BOARD AND COMMITTEE REPORT**

Aboriginal Relations and Reconciliation Committee - Report

Audit Committee - Report.  
Bylaw Committee - Report.  
Council Administration Committee - Report.  
Nominating Committee - Report.  
Policy Committee - Report.  
Finance Committee - Report.  
Executive Committee - Report.

**2018-06/5**     **OPEN FORUM**

**2018-06/6**     **QUESTION PERIOD**

**2018-06/7**     **BOARD AND COMMITTEE BUSINESS**

**2018-06/7a**     **RAITZ MOVED** to nominate one (1) member of Students' Council to the Policy Committee.

RAITZ: Established that Policy Committee is working on the renewal of twelve remaining policies. Emphasised passion and accountability as key traits of successful members. Identified the meeting schedule as bi-weekly. Noted that the members are expected to oversee at least one policy, engage with stakeholders, and review and write policy.

BHATNAGAR nominated THIBAUDEAU: accepted.  
SUNDAY nominated SUNDAY: accepted.  
THIBAUDEAU nominated LEY: accepted.  
BILAK nominated STATT: accepted.  
RAITZ nominated BELCOURT: declined.  
BHATNAGAR nominated CUTARM: accepted  
KIM nominated BRIDAROLLI: withdrew.  
RAITZ nominated HADDOUCHE: declined.  
RAITZ nominated KIM: declined.

**LARSEN/BOURGEOIS MOVED** to recess for fifteen minutes.  
CARRIED.

**THIBAUDEAU** is declared appointed to Policy Committee via secret ballot.

**2018-06/7b**     **BILAK/PALMER MOVED**, on behalf of the Policy Committee, to approve the First Reading of the Non-Partisan Political Policy.

BILAK: Established that Policy Committee authored the Non-Partisan Political Policy to set out rules and practices to govern the impartial conduct of the Students' Union.

BROWN: Noted that he received the draft Policy last year. Identified that he added Fact 4 and consulted Policy Committee on amending Resolution 3. Emphasised

that the Policy formalises an existing convention of organisational independence and impartiality.

SUNDAY: Inquired into the manner in which the Policy will affect individual councillors' partisan activity.

LARSEN: Responded that the Policy applies only in circumstances in which a councillor is acting in an official, representative role.

FLAMAN: Noted that the term "primarily" in Resolution 3 allows the Students' Union to advocate on issues not related to political policies. Considered amending "primarily" to "solely".

BROWN: Identified that the term "primarily" provides flexibility for the Students' Union to advocate in relation to issues that emerge unexpectedly and require immediate attention.

LEY: Noted that a future bylaw could fill in any gaps later discovered within the Policy.

**CARRIED.**

See SC-2018.06.10.

**2018-06/7c SUNDAY/THIBAudeau MOVED**, on behalf of the Bylaw Committee, to approve Bill #3: Bylaw 100 Students' Council committee regulations as follows:

1. Bylaw 100 is the premier piece of legislation of Students' Council, housing much of the administrative and operational regulation of the body.
2. In January 2018, Students' Council approved amendments to Bylaw 100 that created four types of committees: legislative committees, oversight committees, ad hoc committees, and operational committees.
  - a. Prior to these amendments, Bylaw 100 stipulated only one type of committee: Standing Committees
3. As a result of these amendments, legislative committees were housed in Bylaw 100, while oversight, ad hoc, and operational committees were placed in Bylaw 100: Schedule B.
4. The differentiation between legislative committees and oversight committees received wide criticism from students; specifically, Aboriginal students.
5. Bylaw 100 shall be amended to replace legislative committees and oversight committees with Standing Committees.

6. In light of the criticism surrounding the current Students' Council committee structure, as a well as discussions surrounding committee structure at the Aboriginal Relations and Reconciliation Committee, three categories of committees and their creation procedures will be defined:
  - a. "Standing" committees;
  - b. "Ad Hoc" committees; and
  - c. "Operational" committees.
7. Bylaw committee will outline a process for any student at large (SAL) positions on standing committees to be ultimately ratified through Council.

SUNDAY: Established that Bill 3 addresses the controversy surrounding the differentiation of operational, legislative, oversight, and ad-hoc committees in Bylaw 100. Noted that Bill 3 reclassifies the committees as standing, ad-hoc, and operational.

LARSEN: Supported an open and transparent dialogue in advocacy and consultation.

FLAMAN: Identified that §4 and §6 reference criticism over the original change. Inquired into the character of the criticisms and the manner in which Bill 3 addresses them.

SUNDAY: Responded that the differentiation between oversight and legislative committees, in which ARRC was the oversight committee, was made on the basis of possessing delegated authority from Students' Council. Suggested that the differentiation is arbitrary as all committees, including ARRC, have delegated authority. Noted that at least ten Aboriginal students attended the vote of the original change in opposition.

FLAMAN: Expressed concern over repealing the legislation of last year's Council, which followed the democratic process, to accommodate a small subset of students.

KIM: Identified two justifications for the plan to differentiate committees: (1) permitting for students at large to sit on committees and (2) allowing for an easier creation of new committees. Suggested that these justifications require revision as there are other ways to involve students at large and a difficult process of committee creation ensures a high-standard of standing orders.

SUNDAY: Expressed concern over referring to of Aboriginal students as a small subset of students. Suggested that there was neither compromise nor consultation in the latest amendment of Bylaw 100.

BILAK: Inquired into how §7 would affect the selection of students at large.

BELCOURT: Suggested that Bill 5, of last year, created an unnecessary power imbalance between oversight and legislative committees. Suggested that Indigenous voices were excluded from the legislative process leading up to the passage of Bill 5.

SUNDAY: Responded that Nominating Committee could serve to select students at large throughout the year. Encouraged councillors to attend ARRC meetings.

PALMER: Inquired into whether Bill 3 affects all students at large or only Aboriginal students.

LARSEN: Responded that items 1-7 are first-principles for an amendment to Bylaw 100.

SUNDAY: Reaffirmed that, notwithstanding this legislation, committees have discretion as to whether they include students at large.

**CARRIED**

**2018-06/8**     **GENERAL ORDERS**

**2018-06/8a**     **BILAK/BOURGEOIS RATIFIED** the appointment of Karamveer Lalh to Chief Tribune of the Discipline, Interpretation, and Enforcement Board.

**SUNDAY/PALMER MOVED** to enter *in camera*.  
CARRIED.

**RAITZ/BOURGEOIS MOVED** to exit *in camera*.  
CARRIED

LALH: Noted that DIE Board has a procedure which ensures the independence and impartiality of its tribunals. Noted that tribunals will recuse themselves in when conflicts arise.

**CARRIED**

**2018-06/8b**     **LARSEN/CUTARM MOVED** to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accordance with Bylaw 100.18.7.

LARSEN: Established that Council was delayed in ratifying Halabi's appointment as Chief Returning Officer.

SUNDAY: Suggested that officially appointing Halabi prior to the ratification contravened bylaw.



LARSEN: Noted that the ratification was delayed because the obligation to do so was discovered late. Emphasised that no bylaw has been contravened.

**CARRIED**

**MEETING ADJOURNED AT 8:39PM.**

**2018-06/9**    **INFORMATION ITEMS**

**2018-06/9a**    President - Report.

See SC-2018.06.01.

**2018-06/9b**    Vice-President, Academic - Report(s).

See SC-2018.06.02 and SC-2018.06.02 (1).

**2018-06/9c**    Vice-President, External - Report.

See SC-2018.06.03.

**2018-06/9d**    Vice-President, Operations and Finance - Report(s).

See SC-2018.06.04 and See SC-2018.06.04 (1).

**2018-06/9e**    Vice-President, Student-Life - Report.

See SC-2018.06.05.

**2018-06/9f**    Students' Council - Attendance.

See SC-2018.06.06

**2018-06/9e**    Students' Council Motion Tracker.

See SC-2018.06.07.

**2018-06/9f**    Executive Committee Motion Tracker

See SC-2018.06.08.

**2018-06/9g**    Students' Council, Votes and Proceedings (SC-2018-05).

See SC-2018.06.09.

**2018-06/9h**    Non-Partisan Political Policy - First Reading

See SC-2018.06.10.

**2018-06/9i**    "2018/19: Executive Goals" Presentation

See SC-2018.06.11.

*Presenting the...*

# Be Book Smart Fair

September 13th, 2018

# When will the BeBookSmart Fair be?



- Mark your calendars!
  - September 13th, 2018
  - 10AM-2PM
  - SUB Atrium



# What is the BeBookSmart Fair?

- Revitalization of Be Book Smart
- A one-day interactive manifestation of the annual BeBookSmart Campaign.
- Student facing educational campaign.



# Who is the target audience?

- New students
- Students in faculties with higher textbook use
- Students who face financial barriers
- Students who were not aware of their alternative options
- Students who don't know what an Open Educational Resource (OER) is

# What value will the BeBookSmart Fair have for our campus?

- Interactive
- Educational
- Empowering
- Informational
- Face-to-Face Student Connection



# Where will the BeBookSmart Fair be?

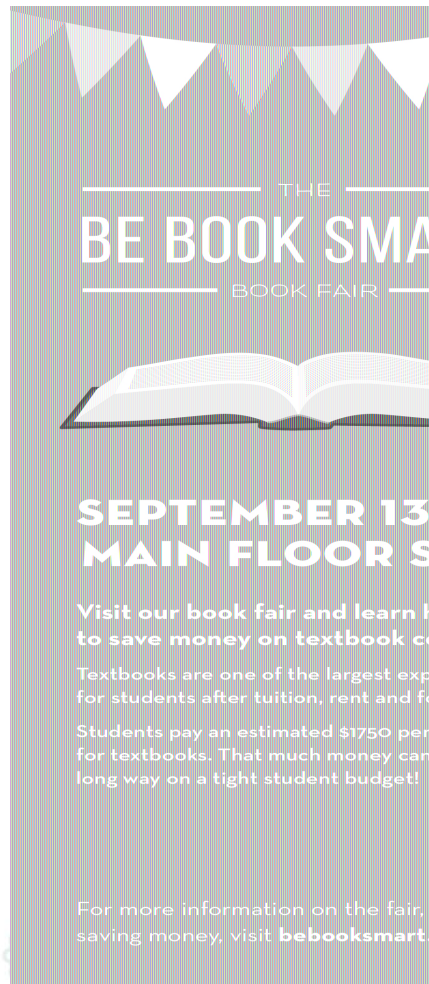
- SUB Atrium
  - Centralized location with natural traffic.





# Marketing Themes

Handbills/Bookmarks for  
WOW and Libraries.



Posters for Campus.



# Want to get involved?

- I will be doing a call for volunteers to be present at the various booths!
  - Great touchpoint for Councillors!
- Commitment?
  - One hour training session prior to event (pizza included, flexible date)
  - Shifts during the Fair (Sept 13th)
  - Wrap-up appreciation event (Date is TBD)

# Feedback/Questions?

*University of Alberta Students' Union*  
**ABORIGINAL RELATIONS  
AND RECONCILIATION  
COMMITTEE**

*Report #1*

17 August 2018

Students' Council  
University of Alberta Students Union  
Students' Union Building, University of Alberta  
8900 114 Street NW  
Edmonton AB, T6G 2J7

RE: ARRC Chair's Report

Dear Students' Council:

In accordance with Section 9(5) of the Students' Council Standings Orders, the following report has been submitted, on time, to the University of Alberta Students' Union. As chair of the Aboriginal Relations and Reconciliation Committee (hereafter, "ARRC"), this report has also been reviewed and approved by members of the Committee pursuant to Section 10(5) of ARRC's Standing Orders.

First, I would like to thank the members of ARRC for giving me the opportunity of acting as chair this year. As the newest committee of Students' Council, I am honoured to be the Committee's first chair.

ARRC has had eight (8) meetings this summer, with its recommendations taking up the majority of the discussion. These recommendations, which outline Aboriginal undergraduate student priorities, will then be compiled into a report once final engagement with undergraduate students is completed at the ARRC Town Hall. More information on this can be found subsequently in this report.

Lastly, I would like to remind Students' Council that, in accordance with ARRC Standing Orders, all members of Council are provided the ability to participate *and* vote at Committee meetings. Thus far, **no Councillors (other than permanent members) have attended a meeting of ARRC.**

## **1) Activities of the Aboriginal Relations and Reconciliation Committee**

### **Currently Underway:**

**Aboriginal Undergraduate Initiatives underway at the University of Alberta**

As part of my role as Chair of ARRC, I have begun creating a list of current undergraduate initiatives geared towards Aboriginal students at the University. Currently, I am sending out e-mails to every faculty inquiring into this issue. If Councillors could speak with their faculty about this, I would be very appreciative. As more details emerge, I will update ARRC (and Council).

In addition to this, I have also been researching statistical information publicly available regarding Aboriginal students at the University of Alberta. Preliminary findings include:

- The total Aboriginal undergraduate enrolment headcount maintains its upward trend, increasing from 916 students in 2016/17 to 1,081 in 2017/18 (*Annual Report on Undergraduate Enrolment 2017/18*).
  - With respect to the domestic student population, Aboriginal undergraduates make up 3.9 per cent. According to Statistics Canada's National Household Survey conducted in 2016, Aboriginal Peoples comprise 6.5 percent of Alberta's population.
- The number of Aboriginal students who were funded as a result of emergency financial challenges increased by 26 students since 2015/16 (*Annual report on Undergraduate Student Financial Support 2016/17*).
- Of the \$3.5 million in financial support issued to Aboriginal students, 69 per cent (or \$2.5 million) was awarded to students who self-declared as Metis, followed by Status Indian at 22 per cent (\$7.86) (*Annual Report on Undergraduate Student Financial Support 2016/17*).
  - It is important to note that these rates are not consistent with enrolment rates of Aboriginal students, which saw 53 per cent identify as Metis and 37 per cent identify as Status Indian.

As I continue my search, I will ensure to inform Council of my findings.

**Acknowledgement of Traditional Territory Guide**

In partnership with Discover Governance, ARRC has begun creating a guide for the Acknowledgement of Traditional Territory (which is on every Council/Committee agenda). The guide is meant to provide insight and to increase knowledge surrounding the importance of the acknowledgement.

Currently, the guide is in its preliminary/planning phase; however, it will be completed this trimester. More information is to come in the coming weeks.

### **ARRC Town Hall**

For the first time in living memory, a committee of Students' Council is directly engaging with undergraduate students on issues that affect them. The Town Hall will take place on September 27, 2018 from 10:00 AM to 2:00 PM in SUB. The Town Hall will act as the final push for student engagement on ARRC's recommendations before the report is published.

I cannot urge enough the importance of Councillor attendance at this event. As such, I hope to see you all at the Town Hall at some point.

### **Treaty 6/Métis Flag Raising**

On August 14, 2018 I was invited to a meeting between the Presidents of the Students' Union and Aboriginal Student Council to discuss conducting a flag raising ceremony in SUB. Specifically, the issue at hand was how to go about raising the Treaty 6 and Métis flag in SUB.

President Larsen was very enthusiastic on this front and is committed to raising the two flags. As more meetings occur and more information surfaces, I will update the Committee and Students' Council accordingly.

### **Bilateral ARRC/Policy Approval Process: Truth and Reconciliation Commission Political Policy**

Policy Committee and ARRC met on June 30, 2018 to discuss a way forward regarding the approval of the Truth and Reconciliation Commission Political Policy. As it was

determined by both committees that the policy needed substantial work, President Larsen was asked to chair a joint meeting.

As a result of the joint meeting, the following framework was agreed to:

1. Agreed consultative process between ARRC + Policy
  - a. Including agreed upon Draft Persons (Recommend 2, one from each committee).
2. First Principles Drafted
  - a. Present to ARRC Committee
  - b. Present to Policy Committee
  - c. Joint meeting with Chairs.
  - d. Present to Council.
3. 2nd Principles
  - a. Draft Persons for initial principles
  - b. Present to ARRC Committee
  - c. Present to Policy Committee
  - d. Agreed Upon Consultative Process
  - e. Joint meeting of ARRC + Policy
  - f. Present to council
4. Political Policy

I would like to thank President Larsen for his continued assistance on this issue, as well as for the creation of the proposed aforementioned framework.

### **Report on Aboriginal Student Priorities**

As per ARRC Standing Orders 8(3)(a), the majority of ARRC's work thus far has been on completing the Report on Aboriginal Student Priorities. Specifically, this report is based off extensive engagement completed by the Aboriginal Relations and Reconciliation Ad Hoc Committee last year. The Ad Hoc Committee reached out to Aboriginal students and student groups, as well as Faculty Associations, Faculties, and the Students' Union.

The Report will provide recommendations to the Students' Union on how to better advocate for Aboriginal students, as well as how to incorporate reconciliation throughout the organization.

### **Next Steps:**

#### **Chair/Committee Transition Manual**

Throughout Fall term I will be working on a Transition Manual for ARRC. Currently, Transition Manuals act as one of the main vehicle of communication new Councillors receive about Students' Council committees. Although every other committee of Council currently has one, ARRC does not. It is my hope that this is completed by the Winter term.

#### **Report on Executive Committee Advocacy**

As per ARRC Standing Orders, the Committee will produce a report on the Executive Committee's advocacy regarding Aboriginal students on November 10 and April 10. Specifically, this report will detail any current initiatives underway by the Executive Committee regarding Aboriginal students, as well as any advocacy that may have been done.

#### **Report on Students' Council Aboriginal Representation**

Similar to the above report, ARRC will begin working on a report regarding Students' Council and Aboriginal students. Specifically, this report will detail, by faculty, any dealings currently underway between Councillors and the Aboriginal students in their faculty. This will also include any advocacy or advocacy initiatives that have been done by Councillors in an attempt to reach out to Aboriginal students in their faculty.

In accordance with ARRC Standing Order 8(3)(c), this report will be completed no later than January 30.

## **2) Recommendations of the Aboriginal Relations and Reconciliation Committee**



At the July 31, 2018 meeting of Students' Council, ARRC issued a recommendation letter to the Executive Committee regarding its 2018/19 goals. The recommendation, which was the creation of a fifth goal titled "reconciliation" in the 2018/19 Executive Goals document, was accepted by the Executive Committee.

Other than that, at this time there are no recommendations from ARRC.

### **3) Aboriginal Relations and Reconciliation Committee Standing Orders**

At the August 12, 2018 meeting of the Committee, changes to our Standing Orders were introduced by myself and approved. Changes to the ARRC Standing Orders (other than editorial) are as follows in red:

#### 10 Records

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1. The Chair of the Aboriginal Relations and Reconciliation Committee shall ensure attendance is taken at each meeting of the Committee.
2. In the event that a Minute Taker is not present at a meeting of the Aboriginal Relations and Reconciliation Committee, the Chair shall assign the task of recording the minutes of the meeting to one of the members of the committee.
3. Members of the Aboriginal Relations and Reconciliation Committee may amend their comments in the minutes to better reflect the recording when the minutes are being approved by the Committee.
4. The Chair of the Aboriginal Relations and Reconciliation Committee shall, after each meeting of the Committee, submit to Students' Council a report including:
  - a. any decisions made by the Committee acting under the authority delegated to it by Students' Council;
  - b. any recommendations made by the Committee to Students' Council;
  - c. any standing orders adopted by the Committee; and
  - d. the last approved Minutes of the Committee.
5. **The trimesterly Chair's Report shall be approved by the Committee prior to its inclusion onto the Students' Council Order Papers.**

[...]

#### 12 Order of the Day

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[...]

3. Deadline for Submission
  - a. Orders of the Day must be submitted to the Chair of the Aboriginal Relations and Reconciliation Committee and the Administrative Assistant to the Students' Council by noon ~~on the business day~~ **two (2) business days** prior to the Committee meeting.
4. Publishing
  - a. The agenda package for the Aboriginal Relations and Reconciliation Committee will be published in the following manner:
    - i. an electronic copy will be e-mailed to the Committee members ~~by the day before~~ **two (2) days prior** to the meeting, and
    - ii. paper copies will be provided at the Committee meeting upon request.

#### 4) Summary of Motions

Motions for ARRC on the *Committee Motion Tracking - by COMMITTEE* document was last updated on July 29, 2018. As such, this is no a comprehensive list of motions.

<b>Motions (July 25)</b>	<b>VOTES</b>
CUTARM/CALLIHOO MOVE to amend the agenda	4/0/0 - CARRIED
BHATNAGAR/CUTARM MOVE to approve the amended agenda	4/0/0 - CARRIED
CALLIHOO/BELCOURT MOVES to give NSSA one (1) Permanent Member seat on the Committee.	5/0/0 - CARRIED
<b>Motions (July 9)</b>	
BELCOURT/CALLIHOO MOVE to amend the agenda	5/0/0 - CARRIED
FRASER-AIRHART/CALLIHOO MOVE to approve the amended agenda	5/0/0 - CARRIED

SUNDAY/BELCOURT MOVE, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to approve Kimberly Fraser-Airhart to the NSSA permanent member seat	4/0/1 - CARRIED
<b>Motions (July 23)</b>	
BELCOURT/FRASER-AIRHART MOVE to approve the agenda as amended	6/0/0 - CARRIED
CALLIHOO/FRASER-AIRHART MOVE to approve the amended minutes	5/0/1 - CARRIED (Bourgeois abstained)
BELCOURT/MOGALE MOVE to go in-camera	6/0/0 - CARRIED
BOURGEOIS/FRASER-AIRHART MOVE to go ex-camera	6/0/0 - CARRIED
SUNDAY/BOURGEOIS MOVE to switch meeting times from on-Council Mondays to off-Council Mondays	6/0/0 - CARRIED
<b>Motions (July 30)</b>	
LARSEN/RIPKA MOVE to fully review ARRC's goals in partnership with ARRC, for SU Executive Committee, in 2018-19, to propose recommendations	1/6/0 - FAILED
SUNDAY/BELCOURT MOVE to recommend to the Executive Committee the creation of a fifth goal titled "reconciliation" within its 2018/19 goals	7/0/0 - CARRIED

Thank you all for the time it took to read my report, as well as the opportunity to act as Chair for the Committee. Furthermore, I would like to relay my utmost thanks to members of the Committee, who have been great compatriots throughout the summer. Without each member working together, ARRC would not have gotten as much done this summer as it did. If you have any questions, please do not hesitate to ask me.

*University of Alberta Students' Union*  
**ABORIGINAL RELATIONS  
AND RECONCILIATION  
COMMITTEE**

*Report #1*

Thank you,  
Nathan Sunday  
Chair, Aboriginal Relations and Reconciliation Committee  
University of Alberta Students' Union

(Submitted electronically)

**First Principles of Bill # 4:  
Bylaw 100 Students' Council Committee Chairs' Training**

1. Bylaw 100 is the premiere piece of legislation of Students' Council, housing much of the administrative and operational regulation of the body.
2. Bylaw 100, Section 13 and Bylaw 100 Schedule B, Section 6 discuss the appointment of committee chairs.
3. Each committee of Students' Council has a chair, appointed from within its membership, to oversee the everyday functioning of the committee.
4. For those who have never acted as chair of a Students' Council committee, there is a steep learning curve.
5. The learning curve is highly dependent on the previous chair's transition report, in which quality standards are not in place.
  - a. As a result, those new chairs who receive inadequate transition reports are at a disadvantage; resulting in committee startup delays.
6. Bylaw 100 shall be amended to create a structured approach to chair training, including, but not limited to, the following:
  - a. Transition Report Standards;
  - b. Group Chair Training;
  - c. Long and short term goal setting
  - d. Modifying Robert's Rules of Order at the Committee Level; and
  - e. Chair shadowing.
  - f. Identify goals for the committee and present

Date: August 16th 2018  
 To: University of Alberta Students' Union council  
 Re: Bylaw Committee Report #1\_Michelle Kim

Dear Council,

I hope everyone had a great summer! I can't believe this is our last Students' Council meeting of the year and fall is approaching so quickly. Bylaw committee had very productive summer with many items brought forward and discussed at the bylaw committee meetings. The bylaw committee had total of 7 meetings.

### **1. Activities of Committee during Summer semester**

- The bylaw committee have discussed and shared goals individuals councillors have in bylaw committee and reviewed current bylaws and timeline in our initial meetings
- Bill #1, Bylaw 600 respecting Students' Union Bilingualism was initially drafted before the DIE board ruling. The DIE Board Ruling on June 19, 2018 required immediate implementation of initial translation to be performed and development of sustainable method of translation. Therefore Bill #1 was tabled indefinitely and bylaw will revisit Bill #1 in the fall after further discussion on sustainable method of translation for Bylaw and Political Policy.
- Bill#2: Bylaw 100 attendance regulation is currently being discussed at the Bylaw committee.

In August of 2017, then-speaker of Students' council Saadiq Sumar called for a DIE board interpretation of bylaw 100 surrounding section 7: start-up, and section 21: attendance regulations.

Sumar was asking for an interpretation of when the introductory council meeting could occur, and if it could occur prior to May 1st. In addition, Sumar was also seeking clarification as to if the start-up meeting should be considered for councillor attendance regulations.

DIE board found the following: "The questions that were asked of this Panel, and our answers to them, are as follows: 1. Do both the introductory meeting and the first meeting of Council need to occur before May 7? What are the consequences if this does not happen? Can the first meeting occur before May 1.

Both the introductory meeting and the first meeting of Council need to occur before May 7. The first meeting can occur before May 1 in certain circumstances. If the first meeting is held after May 7 and if an application that is brought under section 29 of Bylaw 1500 postdates the first meeting, then there is no consequence to the Students' Union or Students' Council. However, DIE Board may be able to force the meeting to take place if the application that is brought under section 29 of Bylaw

1500 is submitted before the first meeting takes place. 2. Is the introductory meeting counted towards councilor attendance for the Spring/Summer term? This meeting is unique to this term. The introductory meeting does not count towards councillor attendance for any trimester, as interpreted from the Bylaws. In the event that the first meeting (and indeed, any meeting) occurs before May 1, then that meeting will also not count towards councillor attendance for any trimester. “

- **Bill#3: Bylaw 100 Students’ council committee regulations**  
The first principles for Bill#3 on Bylaw 100 Students’ Council Committee Regulations has passed. It is now submitted to the Students’ council to be discussed on August 21st 2018, Students’ council meeting
- **Bill#4: Bylaw 100 Students’ council committee chairs’ training**  
The first principles fro Bill #4 Bylaw 100 Students’ Council committee chairs’ training passed in bylaw committee and tt is now submitted to the Students’ council to be discussed on August 21st 2018, Students’ council meeting

## 2. Summary of decisions, recommendations and motions

<b>2018-00/1b</b>	THIBAUDEAU/HADDOUCHE MOVE to approve the agenda.	CARRIED	2018-00	05/07/2018
<b>2018-00/3a</b>	KIM is appointed as the Chair of Bylaw Committee.	N/A	2018-00	05/07/2018
<b>2018-00/3b</b>	RAITZ/THIBAUDEAU MOVE to approve to the Standing Orders.	CARRIED	2018-00	05/07/2018
<b>2018-01/1b</b>	FARRIS/RAITZ MOVE to approve the amended agenda.	CARRIED	2018-01	05/22/2018
	RAITZ/LEY MOVE to approve the minutes.	CARRIED	2018-01	05/22/2018
	LEY/RAITZ MOVE to approve the summer/spring schedule of the biweekly Bylaw meetings to Wednesdays 5.00 pm.	CARRIED	2018-01	05/22/2018

<b>MOTION</b>	<b>VOTES</b>
THIBAUDEAU/HADDOUCHE MOVE to approve the agenda	6/0/0 CARRIED

KIM is appointed as the Chair of Bylaw Committee.	N/A
RAITZ/THIBAUDEAU MOVE to approve to the Standing Orders.	6/0/0 CARRIED
FARRIS/RAITZ MOVE to approve the amended agenda.	4/0/0 CARRIED
RAITZ/LEY MOVE to approve the minutes.	3/0/1 (Councillor FARRIS abstains) CARRIED
LEY/RAITZ MOVE to approve the summer/spring schedule of the biweekly Bylaw meetings to Wednesdays 5.00 pm.	4/0/0 CARRIED
THIBAUDEAU/BENOIT MOVE to approve the agenda.	6/0/0 CARRIED
RAITZ/THIBAUDEAU MOVE to approve the agenda.	4/0/2 CARRIED President Larsen and Jesse Benoit abstains.
KIM/SUNDAY MOVE to amend the Standing Order to have the Question and Discussion Period after the Committee Business.	6/0/0 CARRIED
SUNDAY/PRESIDENT LARSEN MOVES to table item 3a until the DIE board hearing is resolved.	6/1/0 CARRIED Councillor Thibaudeau votes against
RAITZ/VP RIPKA MOVE to approve the agenda.	6/0/0 CARRIED.
RAITZ/HADDOUCHE MOVE to approve the minutes.	4/0/2 CARRIED
THIBAUDEAU/RAITZ MOVES TO table Bill#1 indefinitely and revisit it in September.	6/0/0 CARRIED.
THIBAUDEAU/VP RIPKA MOVES to adopt the DIE Board Ruling and not count meeting 00 within attendance	6/0/0 CARRIED

**\*Please note that not all of the Committee's motions are in the chart. Unfortunately, minutes for certain meetings of bylaw are still not available**

3. Presumptive schedule for the coming semester

There is one more bylaw meeting that is coming up on August 29th 2018 where the schedule for the coming semester will be discussed.



If you have any questions or concerns feel free to contact me anytime!

Sincerely,

Michelle Kim  
UASU Science Councillor/ Bylaw committee Chair

# Bylaw 100

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*A Bylaw Respecting Students' Council*

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## 1 Definitions

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1. In this bylaw

- a. "Councillor" means any member of Students' Council except
  - i. The President of the Students' Union,
  - ii. A Vice President of the Students' Union,
  - iii. The Undergraduate Board of Governors Representative,
  - iv. The Speaker of Students' Council, or
  - v. The General Manager of the Students' Union;
- b. "Faculty" means
  - i. Any entity designated by University of Alberta General Faculties Council policy as a faculty, except the Faculty of Graduate Studies and Research, the Faculty of Library and Information Studies, and the Faculty of Extension,
  - ii. All undergraduate students registered at the University of Alberta in Open Studies;
- c. "Faculty population" means the average number of undergraduate students enrolled in a given faculty in a Fall term and the Winter term immediately following it;
- d. "Introductory meeting" means the annual meeting of those persons elected to serve on Students' Council for the coming year;
- e. "Legislation" means
  - i. Students' Union bylaws,
  - ii. Students' Union political policies,
  - iii. Students' Council standing orders, and
  - iv. general orders of Students' Council;
- f. "Speaker" means the Speaker of Students' Council or, in their absence, any individual designated as having the responsibilities of the Speaker of Students' Council;
- g. "Standing Committees" shall
  - i. Serve a legislative, delegated function of Students' Council;
  - ii. Shall contribute to the mandate of the Students' Union;
  - iii. Have their mandate, membership, and governance listed in this bylaw; and
  - iv. Be created, amended, or eliminated through amending this bylaw.
- h. ~~"Legislative committees" shall:~~

- ~~i.—Only be committees whose mandate and function include a delegated, legislative function of Students' Council; and~~
- ~~ii.—Include the following committees:
 
  - ~~a.—Audit Committee;~~
  - ~~b.—Bylaw Committee;~~
  - ~~c.—Council Administration Committee;~~
  - ~~d.—Finance Committee;~~
  - ~~e.—Nominating Committee; or~~
  - ~~f.—Policy Committee; and~~~~
- ~~iii.—Have closed membership; and~~
- ~~iv.—Be recurring; and~~
- ~~v.—Have their mandate, membership, and governance listed in this bylaw; and~~
- ~~vi.—Be created, amended, or eliminated through amending this bylaw.~~
- i. “Delegated, legislative function” means the primary mandate or function includes:
  - i. Auditing of the organization and its subsidiaries; or
  - ii. Drafting bylaws, political policies, budget, or plebiscite/referendum questions; or
  - iii. Administrative tasks of Students' Council including scheduling, nominating, and amending of standing orders; or
  - iv. Assessing and managing finances, dedicated fee units, loans of the organization, and other financial matters.
- j.—“Oversight Committees” shall:
  - ~~i.—Be committees whose mandate is general with applicability to a breadth of the Students' Union; or~~
  - ~~ii.—Be committees that provide recommendation on internal and external Students' Union policies and provide guidance, advice, oversight, or other information to the organization on a general topic; and~~
  - ~~iii.—Have open membership; and~~
  - ~~iv.—Be recurring; and~~
  - ~~v.—Have their mandate, function, governance and regulation within the Bylaw 100 Schedule B; and~~

- ~~vi. Be created, approved, or formalized by one (1) simple majority vote of Students' Council; and~~
- ~~vii. Be eliminated by two simple majority votes of Students' Council occurring not less than seven (7) days apart;~~
- k. "Ad hoc committees" shall:
  - i. Be committees whose mandate is narrow surrounding a particular topic, initiative, project or investigation; ~~or~~
  - ~~ii. Be committees who are expected to be short term; and~~
  - iii. May be referred to as "task forces"; ~~and~~
  - iv. Have open membership; ~~and~~
  - v. Expire at a designated time not exceeding one (1) year; ~~and~~
  - vi. Have their mandate, function, governance, and regulation within the Bylaw 100 Schedule B; and
  - vii. Be created, approved, formalized, eliminated, or renewed by a simple majority vote of Students' Council or the Executive committee.
- l. "Operational committees" shall:
  - i. Be committees whose mandate is to serve a specific operational function of the Students' Union; ~~and~~
  - ii. Have open membership; ~~and~~
  - iii. Shall be recurring; ~~and~~
  - iv. Have their mandate, function, governance, and regulation within the Bylaw 100 Schedule B; and
  - v. Be created, approved, formalized, or eliminated by a simple majority vote of Students' Council or the Executive committee.
- j. "Student-at-large" means any Students' Union member of a Students' Council committee who is not also a representative of Students' Council.
- ~~k. "Closed membership" means the voting membership of that committee shall include only elected members of Students' Council or their designates.~~
- ~~l. "Open membership" means the voting membership of that committee may include elected members of Students' Council, unelected Students' Union members, or both.~~

- m. "D.I.E Board" means the Discipline, Interpretation and Enforcement Board of the Students' Union as set out in Judiciary of the Students' Union Bylaw;
- n. "Students' Council" means the Council of the Students' Union, University of Alberta, as constituted by statute of the province of Alberta;
- o. "Students' Union" means the Students' Union, University of Alberta, as incorporated by statute of the province of Alberta; and
- p. "Undergraduate Board of Governors Representative" means the individual, other than the Students' Union President, nominated by the Students' Union to the University of Alberta Board of Governors.
- q. "Students' Union Member" means any undergraduate student who is registered in a faculty and has paid their Students' Union fees.

## 2 Composition of Students' Council

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1. Students' Council is composed of
  - a. President of the Students' Union;
  - b. Vice Presidents of the Students' Union;
  - c. Undergraduate Board of Governors Representative;
  - d. Councillors of the Students' Union;
  - e. Speaker; and
  - f. General Manager of the Students' Union.
2. The Speaker and the General Manager of the Students' Union are not entitled to move, second, or vote on motions of Students' Council, nor to serve as voting members of committees.
3. Each Councillor shall represent only one faculty.
4. Each faculty shall be allocated a number of Councillors based on faculty population according to the allotment brackets below:
  - a. 1-1499 shall receive one (1) seat; and
  - b. 1500-2499 shall receive two (2) seats; and
  - c. 2500-3499 shall receive three (3) seats; and
  - d. 3500-4499 shall receive four (4) seats; and
  - e. 4500-5499 shall receive five (5) seats; and
  - f. 5500-6499 shall receive six (6) seats; and
  - g. 6500-7499 shall receive seven (7) seats; and
  - h. 7500-8499 shall receive eight (8) seats; and
  - i. 8500-9499 shall receive nine (9) seats; and

- j. With the pattern continuing as needed.
5. A faculty shall be allocated Councillors for upcoming Students' Council elections dependent upon that faculty continuing to include undergraduate students in their student body at the time of the election, and in the next academic year.
6. The Chief Returning Officer of the Students' Union shall determine the allocation of Councillors annually before February 15 and shall immediately table, with Students' Council, a report detailing the allocation of Councillors and the statistics used to reach that allocation. The current allotment brackets in (4) shall be included as reference. This finalized report shall become part of the Bylaw 100 Schedule A.
7. Students' Council shall review the report in (6) and the allotment brackets in (4) annually.

### 3 Eligibility

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1. All members of Students' Council except for the Speaker and the General Manager of the Students' Union are required to be members of the Students' Union.
2. Every Councillor is required to be enrolled in the faculty they represent.
3. No person shall simultaneously hold more than one position on Students' Council.

### 4 Resignation

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1. Students' Council does not have the authority to remove any Councillor, except those Councillors in contravention to the Attendance Regulations set out in Section 21 and 22.
2. Any member of Students' Council wishing to resign must do so in writing to the Speaker.
3. The Speaker shall table in Council any letters of resignation they receive.
4. Resignations take effect on the date specified in the letter of resignation or, if no such date is specified, at the time that the letter is tabled in Students' Council.
5. Any person who ceases to be a member of Students' Council shall be removed from any Students' Union office that is held as result of their position on Students' Council or of which their position on Students' Council is the result.
6. The Students' Union shall immediately recommend that any Councillor who ceases to be a member of Students' Council be removed from any office in an external organization that results from their position on Students' Council, or from any position from which they are removed as a consequence of (1) or (5).

### 5 Impeachment of President, a Vice President, or Undergraduate Board of Governors Representative

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1. Students' Council has the authority to remove the President, a Vice President, or the Undergraduate Board of Governors Representative through a motion to impeach.
2. A motion to impeach the President, a Vice President, or the Undergraduate Board of Governors Representative must be made in good faith and only for one or more of the following reasons:
  - a. A significant breach or multiple breaches of Students' Union Bylaw, or Political Policy. It is required that that such contraventions be supported by D.I.E. Board Rulings.
  - b. Charges levied against the respondent for violation of the University of Alberta Code of Student Behavior, provincial law, or federal law.
  - c. Performing without the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.
3. A motion to impeach must be submitted to the Speaker through a petition submitted by the appellant. The motion shall require signatures of at least one third of the voting members of Students' Council.
4. A motion to impeach shall require two (2) readings, where each reading requires a two thirds (2/3) majority of Students' Council to pass.
5. The second reading may not occur at the same Students' Council meeting as the first reading.
6. The respondent shall be informed of the allegations being levied against themselves, in writing by the Speaker, at least nine (9) business days before a motion to impeach can appear in first reading.
7. The first reading will include a presentation where the respondents shall be given the opportunity to defend themselves, and the appellant shall be given the opportunity to present their case for impeachment.
8. All debate on a motion to impeach shall only occur in camera.
9. Once a motion to impeach has passed in first reading:
  - a. the President, or a Vice President is placed on a paid suspension. They will be relieved of the responsibilities of their office as set out in Bylaw 1100, and cannot act in any official capacity on behalf of the Students' Union.
  - b. notwithstanding Section 9(a), the President, or a Vice President shall remain members of Students' Council until the motion to impeach is passed in second reading.



- c. The Undergraduate Board of Governors Representative shall remain a member of Students' Council until the motion to impeach is passed in second reading.
- 10. Once a motion to impeach the President or a Vice President has passed in second reading, the office of the respondent shall be declared vacant.
- 11. Once a motion to impeach the President or the Undergraduate Board of Governors Representative has passed in second reading, the Speaker shall:
  - a. Immediately contact both the University of Alberta Board of Governors and the Ministry of Advanced Education and Technology to notify them that the impeached individual is no longer recognized by the Students' Union; and
  - b. Request the Ministry of Advanced Education and Technology that the impeached individual be relieved from their responsibility as a member of the University of Alberta Board of Governors.

## 6 Replenishment

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- 1. In the event of a vacancy in the office of President, Vice President, or Undergraduate Board of Governors Representative, the vacancy shall be filled in the following manner
  - a. If the vacancy occurs during the period on or after May 1 and on or prior to September 1, Council will appoint an individual to the position on an interim basis until the results of the by-election are announced in accordance with Bylaw 2400.
  - b. If the vacancy occurs in the period after September 1st, but on or before April 30th, Council will appoint an individual to the position for the remainder of the position's elected term.
- 2. During the Council meeting on or immediately following the vacancy, Council shall move to create the Executive Nominee Selection Committee of four (4) members
  - a. These members shall be taken from Students' Council; and
  - b. This committee shall only meet at the close of nominations, in the event that more than ten (10) applications are received, with the mandate of narrowing the pool of candidates to ten (10).
- 3. Following the Council meeting where the vacancy occurs
  - a. The business day immediately following the meeting in which or following when the vacancy occurred, the C.R.O. will make applications for the vacant position available to the Students' Union membership.

- i. The C.R.O shall produce nomination packages which shall contain, at minimum
        - a. Complete and current copies of Bylaw 2200 and Bylaw 1500; and
        - b. Nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, the position the nominee wishes to contest for Executive and Board of Governors elections, nominations papers soliciting the names, faculties, years, signatures, and student identification numbers of at least fifty (50) and at most one hundred (100) members as nominators.
      - ii. Valid nomination packages shall contain
        - a. A signed acceptance of the nomination by the proposed nominee;
        - b. A signed letter from the proposed nominee's faculty confirming that the nominee is in good academic standing under University regulations; and
        - c. Papers soliciting the names, faculties, years, signatures, and student identification numbers of at least fifty (50) members identifying themselves as nominators.
  - b. Nominations shall be closed seven (7) days prior to the next Council meeting.
4. Selection of the candidate shall be made on the basis of interviews held during the next Council meeting following the close of nominations as well as any relevant information from the nomination package.
5. The appointment will be made with respect to a vote by Council using a preferential ballot.
6. In the event of a vacancy in the office of Councillor, the Chief Returning Officer of the Students' Union shall offer the position to the candidate who would have been elected, had another Councillor been allocated to the resigning Councillor's faculty, during the last election before which nominations were open for that faculty.
7. Notwithstanding (2), no person shall be offered a Councillor position who

- a. Has already vacated a Councillor position since the last election before which nominations were open for the faculty in question; or
  - b. Has already declined appointment to a Councillor position since the last election before which nominations were open for the faculty in question; or
  - c. Is a member of Students' Council.
8. The process for replenishment of Councillor positions shall continue until
  - a. No vacancies remain for the faculty in question,
  - b. The list of candidates from the last election before which nominations were open for the faculty in question is exhausted, or
  - c. The position would be offered to None of the Above.
9. In the event that vacancies exist after the procedures outlined in (6) and after the by-election outlined in Bylaw 2400(15), the Vacancy Petition system shall be used as outlined in Section 20 of this Bylaw.
10. Students' Council does not have the authority to appoint any Councillor.
11. In the event of a vacancy in the office of the Speaker of Students' Council, Students' Council shall select a new Speaker of Students' Council.

## 7 Start-Up

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1. All members of Students' Council except the Speaker of Students' Council and the General Manager of the Students' Union shall be elected on an annual basis.
2. The Chief Returning Officer of the Students' Union shall submit to the Speaker, as soon as practically possible, a report containing the results of any election of members to Students' Council.
3. The Speaker shall convene and Chair the introductory or start up meeting between April 1 and 30, except any portion of the meeting in which the outgoing Speaker is running for re-election.
4. At the introductory or start up meeting, the Students' Council-elect shall
  - a. Select the ensuing year's Speaker of Students' Council; and
  - b. Select the compositions of the ensuing year's committees; and
  - c. Set the meeting schedule for the following year's Students' Council with the first meeting to occur between May 1 and May 15.
5. At the first meeting of any year's Students' Council, all members of that Students' Council except the General Manager of the Students' Union shall be installed in a ceremony to be presided over by:
  - a. The previous year's Students' Union President, if available; or

- b. The previous year's Speaker of Students' Council, if the previous year's President is unavailable; or
  - c. The incoming Speaker of Students' Council, if neither the previous year's President nor the previous year's Speaker of Students' Council is available.
6. Power shall be officially transferred from one year's Students' Council to another year's on May 1.

## 8 Speaker of Students' Council

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1. The Speaker is responsible for
  - a. Chairing all meetings of Students' Council;
  - b. The budget and logistical needs of Students' Council;
  - c. Requesting a report from the University of Alberta Office of the Registrar and Student Awards each term to confirm that all individuals occupying positions requiring them to be undergraduate students meet all requirements set out in bylaw; and
  - d. Representing Students' Council before the Discipline, Interpretation, and Enforcement Board; and
  - e. Other duties as may be required by Students' Council.
2. The Speaker shall have access to sufficient administrative support to carry out the logistical needs of Students' Council.
3. The President of the Students' Union reports to the Speaker for of purpose of all Students' Council business.
4. The Speaker reports to Students' Council.
5. The Speaker may be dismissed by a simple majority vote of Students' Council.
6. The Chair of the Council Administration Committee shall be the Deputy Speaker of Students' Council and shall carry out the duties of the Speaker in the absence of the Speaker of Students' Council.

## 9 Proxies and Councillor-Designates

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1. Any Councillor may appoint up to one Students' Union member, in their faculty, at a time to attend to their duties of Students' Council on their behalf. The Councillor may appoint either:
  - a. A Proxy, which may be appointed for one (1) meeting of Students' Council at a time; or

- b. A Councillor-Designate, which may be appointed for up to one (1) trimester at a time and shall be able to attend and participate fully on all Committees and Boards that the Councillor sits.
2. A Proxy will, for the meeting of their appointment, have all the rights and responsibilities of the Councillor who appointed them, but shall not be permitted to sit on committees or boards.
3. A Councillor-Designate will, for the duration of their appointment, have all the rights and responsibilities of the Councillor who appointed them.
4. A Councillor-Designate shall be allowed to appoint a Proxy, but shall not be allowed to appoint an additional Councillor-Designate.
5. A Councillor who has designated a proxy retains access to all resources that they would otherwise be entitled.
6. A Councillor shall submit written notice and introduction of their Councillor-Designate to be included in the Order Paper or Late Additions.

## 10 Conduct of Meetings

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1. Quorum of Students' Council is a majority of its current voting membership.
2. Where legislation does not contradict it, Robert's Rules of Order shall be observed at all meetings of Students' Council.

## 11 Legislation

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1. Students' Union Bylaws
  - a. Are directives perpetually requiring and/or prohibiting action on the part of the Students' Union;
  - b. Are adopted, amended, or rescinded by two (2) simple majority votes or readings of Students' Council occurring not less than seven (7) days apart; and
    - i. Where the second reading changes to bylaw must be written by Bylaw Committee before being approved by Students' Council.
  - c. Do not expire.
2. A Students' Union political policy
  - a. Is a directive to the Executive Committee dictating on what issues Students' Union advocacy efforts should be directed;
  - b. Shall be explicitly tied to a committee;

- c. Requires the Executive Committee to submit an implementation plan to the committee to which it is tied;
  - d. Prohibits any person from representing any opinion divergent from Students' Union political policy as being the opinion of the Students' Union;
  - e. Is not binding on the Students' Union except as noted;
  - f. Is adopted, amended, or rescinded on two (2) simple majority votes or readings of Students' Council held not less than seven (7) days apart; and
    - i. Where the second reading changes to political policies must be written by Policy Committee before being approved by Students' Council.
  - g. Shall expire every three (3) years, but may be renewed by a simple majority vote of Students' Council.
- 3. Students Union Budgets
  - a. Are adopted by two (2) simple majority votes or readings of Students' Council occurring not less than seven (7) days apart; and
    - i. Where first and second reading must be written by Finance Committee before being approved by Students' Council.
  - b. Budgets shall be created annually. Should a budget not be created per annum, the preceding year's budget will be applied.
- 4. Standing orders of Students' Council
  - a. Are ongoing instructions to members of Students' Council and Students' Union staff respecting the manner of execution of Students' Council logistics;
  - b. Are adopted, amended, or rescinded on a simple majority vote of Students' Council or the Council Administration Committee; and
  - c. Do not expire, but shall be reintroduced by the Chair of the Council Administration Committee at the first meeting of each year's Students' Council.
- 5. General orders of Students' Council
  - a. Are any non-procedural motions of Students' Council that do not adopt, amend, or rescind other legislation; and
  - b. Expire concurrently with the authority of the Students' Council that adopted them unless otherwise specified in the motion.

## 12 ~~Legislative Committee Membership~~ Standing Committee Membership

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1. ~~First Principles regarding changes to this bylaw, in regards to Standing committee membership, can only be brought forward by the Standing committee in question or the Council Administration Committee.~~
2. The Bylaw Committee consists of seven (7) members of Students' Council.
3. The Finance Committee consists of
  - a. Seven (7) members of Students' Council;
  - b. The Vice President (Operations and Finance); and
  - c. The Vice President (Student Life).
4. The Policy Committee consists of
  - a. Six (6) members of Students' Council;
  - b. The Vice President (Academic);
  - c. The Vice President (External); and
  - d. The Vice President (Student Life).
5. The Audit Committee consists of seven (7) members of Students' Council who are not also members of the Executive Committee.
6. The Council Administration Committee consists of
  - a. Five (5) permanent members of Students' Council, and
  - b. All members of Students' Council except the Speaker and the General Manager.
7. The Nominating Committee consists of
  - a. Five (5) members of Students' Council;
  - b. The Vice President (Academic); and
  - c. The Vice President (External).
8. ~~The Aboriginal Relations and Reconciliation Committee consists of~~
  - a. ~~Three (3) members of Students' Council;~~
  - b. ~~Two (2) members of the Executive Committee;~~
  - c. ~~Two (2) members of the Aboriginal Student Council, as appointed by the Aboriginal Student Council and ratified by Students' Council;~~
  - d. ~~Three (3) Aboriginal Students-at-Large, as ratified by Students' Council;~~
  - e. ~~One (1) elder, chosen by the Committee, as an ex-officio member;~~
  - f. ~~All thirty-eight (38) Student Council voting Members; and~~

- g. Up to thirty-nine (39) self-identifying Aboriginal undergraduate students currently enrolled at the University of Alberta.

9. ~~Voting membership of legislative committees shall be closed membership of only elected members of Students' Council or their designates.~~

10. Notwithstanding any provision in this bylaw, ~~legislative committees~~ **standing committees** may appoint non-voting members to themselves by passing regulations to this effect as part of their standing orders.

11. Non-voting members of ~~legislative committees~~ **standing committees**

- a. Are not entitled to move, second, or vote on motions of ~~legislative committees~~ **standing committees**,
- b. Are not entitled to chair ~~legislative committees~~ **standing committees**, and
- c. Do not count towards quorum of ~~legislative committees~~ **standing committees**.

12. Permanent student-at-large members of standing committees shall be nominated through Nominating Committee via the following process:

- a. Standing committees who wish to fill permanent student-at-large positions shall send a request to Nominating Committee for their fulfilment.
- b. Upon request, Nominating Committee shall solicit and review applications from Students' Union members for permanent student-at-large positions on standing committees.
- c. Once completed, Nominating Committee shall recommend to Students' Council the appointment of Students' Union members to serve as permanent students-at-large on standing committees.

## 13 Chairs of ~~Legislative Committees~~ **Standing Committees**

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- 1. Each ~~legislative committee~~ **standing committee**, unless otherwise specified in the **committee's Standing Orders**, shall be chaired by a member of that ~~legislative committee~~ **standing committee** elected by the voting members of that ~~legislative committee~~ **standing committee** using the following procedure:
  - a. Balloting shall be conducted by preferential balloting, in which each voter shall rank their choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
  - b. A candidate shall require a majority of voters to indicate them as the first choice in order to be elected.



- c. Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.
- d. A section of a voter's ballot shall be considered spoiled where
  - i. That voter has indicated the same number for more than one (1) candidate; or
  - ii. That voter has not included the number one (1) next to any candidate; or
  - iii. That voter has indicated more than one (1) number next to the same candidate; or
  - iv. That voter has used non-consecutive numbers.
- e. In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.
- f. Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
- g. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.
- h. Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, the candidate with the fewest first place votes shall be eliminated by a random or quasi-random method selected by the Speaker of Students' Council.
- i. The process set out in this section shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victorious.
- j. Where "None of the Above" is declared victorious, no candidates shall be declared victorious.

2. The Chair of the Council Administration Committee shall be a permanent member of the Council Administration Committee.
3. The Chair of the Aboriginal Relations and Reconciliation Committee shall be a permanent member of the Aboriginal Relations and Reconciliation Committee.

## 14 Quorum of Legislative Committees Standing Committees

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1. The Audit Committee, and the Bylaw Committee each have a quorum of four (4) members.
2. The Policy Committee, the Nominating Committee, and the Finance Committee each have a quorum of five (5) members.
3. The Council Administration Committee has a quorum of three (3) permanent members.
4. The Aboriginal Relations and Reconciliation Committee has a quorum of six (6) permanent members.

## 15 Functioning of Legislative Committees Standing Committee

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1. ~~Legislative committees~~ standing committees shall establish meeting schedules on a trimesterly basis, in advance, with the trimesters being
  - a. May to August; and
  - b. September to December; and
  - c. January to April.
2. No meeting of a ~~legislative committee~~ standing committee shall occur unless:
  - a. every quorum-counting member of the ~~legislative committee~~ standing committee has received at least seventy-two hours notice of the meeting; or
  - b. every quorum-counting member of the ~~legislative committee~~ standing committee consents to the meeting taking place.
3. ~~Legislative committees~~ Standing committees may adopt such standing orders as do not conflict with legislation.
4. The Speaker, and through them Chairs of ~~legislative committees~~ standing committees, shall have access to sufficient administrative support to ensure the proper functioning of committees, including but not limited to
  - a. The creation and publication of agendas for committee meetings;
  - b. The creation and publication of minutes for committee meetings;
  - c. The booking of meeting rooms;
  - d. The duplication of required documents; and

- e. Access to Students' Union archives.
- ~~5. Any permanent member of a legislative committee may designate any member of students' council or their Councillor-Designate as their proxy for any portion of the councillor's term, provided that their proxy fulfills the eligibility requirements to serve on the legislative committee in question.~~
5. Any permanent member of a committee may designate any member of their appointing body, or in the case of Councillors, their Councillor-Designate, as their proxy for any portion of their term, provided their proxy fulfills the eligibility requirements to serve on the committee in question.
6. Every ~~legislative committee~~ **standing committee** named at the introductory meeting shall hold a meeting before the first meeting of its Students' Council in order to
- a. Elect a Chair; and
  - b. Set initial standing orders; and
  - c. Set a meeting schedule for its first trimester.
7. Voting members may be permitted to teleconference/videoconference into ~~legislative committee~~ **standing committee** meetings, at the discretion of the chair, except under conditions in which the committee is in camera. For in camera portions of a ~~legislative committee~~ **standing committee** meeting, the meeting must take place in person.

## 16 Written Reports

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1. Chairs of ~~legislative committees~~ **standing committees** shall draft and submit written reports to Students' Council, outlining the activity of their committee, before the last meeting of each trimester.
2. The report tabled for the last meeting of the elected term shall include required transition documentation.
3. Each report shall include the following items, at a minimum:
  - a. Activities of that committee during the trimester; and
  - b. A general summary of decisions, recommendations and motions made under the authority of that committee; and
  - c. The presumptive schedule for the coming semester, if applicable.
4. The transition documentation for the final trimester shall include, at a minimum:
  - a. An outline of the committee structure and function; and
  - b. The general responsibilities of the Chair; and
  - c. Future tasks or objectives that should be considered by the incoming committee; and

- d. Advice to the incoming chair.

## 17 Mandates of ~~Legislative Committees~~ Standing Committees

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### 1. The Audit Committee

- a. Shall review any Faculty Association for compliance with any funding agreements and contracts held with the Students' Union;
- b. Shall investigate breaches of contract with the Students' Union;
- c. Shall monitor the use of all Faculty Association Membership Fees and Faculty Membership;
- d. Shall monitor the use of funds allocated by the Students' Union to the Association des Universitaires de la Faculté Saint-Jean;
- e. Shall monitor the Finance Committee's allocation of the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, and the Refugee Student Fund;
- f. Shall annually select the Students' Union auditor
- g. Shall oversee the Students' Union external audit and include it with the Committee's report on the audit to Council;
- h. Shall review the Students' Union's audited financial statements in advance of their presentation to Students' Council;
- i. Shall review all alterations made to the Students' Union's budget for the purposes of verifying compliance with Students' Union legislation;
- j. Shall review for appropriateness and compliance with the Students' Union's budget the transactions of the Students' Union organizational units;
- k. Shall review all expenditures made on Students' Union credit cards;
- l. Shall investigate any inappropriate transactions or significant variances against the Students' Union's budget;
- m. Has the authority to require to appear before it, in a reasonable period of time, any Students' Union employee and/or member of the Executive;

### 2. The Bylaw Committee

- a. Shall draft bylaws as required by Students' Council;
- b. Shall draft referendum and plebiscite questions as required by Students' Council;

- c. Shall make recommendations to Students' Council on Students' Union bylaws where such recommendations are not the purview of any other ~~legislative committee~~ **standing committee**; and
  - d. Has the power to make, to Students' Union bylaws alterations to Students' Union bylaws that do not alter the meaning of the bylaws in question.
  - e. Shall review recommendations of the Discipline, Interpretation and Enforcement (D.I.E.) Board by the end of the first August following the ruling's release.
3. The Council Administration Committee
- a. Has authority to amend, adopt, or rescind standing orders of Students' Council after an initial set of standing orders has been adopted by Students' Council;
  - b. Shall make recommendations to Students' Council on the structure of Students' Council and committees;
  - c. Shall oversee the Speaker and the Chief Returning Officer of the Students' Union;
  - d. Shall oversee the progress of Students' Council's legislative agenda;
4. The Finance Committee
- a. Shall recommend budgets to Students' Council as required by Students' Union legislation;
  - b. Shall make recommendations to Students' Council on alterations to the Students' Union operating budget;
  - c. Shall make recommendations to Students' Council on expenditures of funds from the Projects Allocation;
  - d. Shall make recommendations to Students' Council on legislation dealing with Students' Union finances as it considers appropriate or as required by Students' Council;
  - e. Shall regulate and approve the methods used by the Registrar's Office in disbursement and appeal of the Access Fund;
  - f. Shall make grants and has the authority to set an implement policy regarding the disbursal of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;

- g. Shall oversee, review, and approve as necessary the contracts and agreements between the Students' Union and Dedicated Fee Unit organizations as outlined in the Bylaw 6000 schedule;
- h. Shall conduct an annual financial review of each Operational Dedicated Fee Units as outlined in Bylaw 6200;
- i. Has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group;
- j. May delegate the granting of funds where the Finance Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting;
- k. May establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources, as outlined in Finance Committee Standing Orders;
- l. Shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
- m. May establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.
- n. The Finance Committee may establish such rules and procedures as may be necessary for the fulfillment of its mandate and may delegate this authority as it deems necessary.

5. The Nominating Committee

- a. Shall solicit and review applications from Students' Union members for student-at-large representative positions on General Faculties Council and its subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- b. Shall recommend to Council the appointment of undergraduate students-at-large to serve on General Faculties Council subcommittees, University advisory committees, University executive hiring committees, and the Senate;
- c. Shall recommend to Council the appointment of undergraduate students to serve on General Faculties Council when seats remain vacant after a election;
- d. Has authority to determine the criteria and application process for student positions appointed by Students' Council.

6. The Policy Committee

- a. Shall make recommendations to Students' Council on Students' Union political policy;
- b. Shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
- c. Shall receive reports from the Students' Union Executive Committee on advocacy activities and evaluate their effectiveness; and
- d. Can make editorial changes to all political policy.

7. The Aboriginal Relations and Reconciliation Committee

- a. Shall make recommendations to Students' Council on the implementation on the Truth and Reconciliation Commission's Calls to Action;
- b. Shall assist, after discussion, Students' Council in identifying Aboriginal student priorities;
- c. Shall write a yearly report to Students' Council detailing Aboriginal student priorities;
- d. Shall ensure adequate discussion, as defined by this committee, is completed by the Students' Union in identifying Aboriginal student priorities;
- e. Shall develop strategies for the respectful implementation of Aboriginal knowledges and teachings;
- f. Shall foster collaboration between the Students' Union and Aboriginal students;
- g. Shall work with Students' Council committees in implementing the Truth and Reconciliation Commission's Calls to Action, and representing and hosting discussion with Aboriginal students;
- h. Shall request reports from the Students' Union Executive Committee on its advocacy for and with Aboriginal students;
- i. Shall periodically produce reports on the Executive Committee of the Students' Union in relation to the Truth and Reconciliation Commission's Calls to Action, the Truth and Reconciliation Commission Political Policy, the Aboriginal student priorities defined by this committee, and its overall advocacy and representation of Aboriginal students;

- j. Shall compile a public report on the representation of and collaboration with Aboriginal students, as well as all relevant advocacy work, done by Students' Council;
  - k. Shall recommend to the Students' Council, representatives to sit on committees, councils, etc., both internal and external, whose main focus is Aboriginal students;
  - l. Holds the authority to determine the criteria and application process for student-at-large and de facto representative positions on this committee;
  - m. Shall ensure that cultural sensitivity training is provided to Students' Council;
  - n. Holds the authority to make alterations to the Acknowledgement of Traditional Territories;
  - o. Holds the authority to make alterations and renew the Students' Union Political Policy on the Truth and Reconciliation Commission Political; and
  - p. Shall ensure the Students' Union collaborates with Aboriginal elders on all relevant matters; with relevant being defined by this Committee.
8. ~~Legislative committees~~ **Standing committees** have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.
9. Students' Council has the authority to require recommendations from ~~legislative committees~~ **standing committees** on matters related to their mandates but not explicitly set out in this bylaw.

## 18 Conflict-of-Interest

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1. No person shall use a Students' Union position that they hold to further personal business interests.
2. No person may hold a Students' Union position who
  - a. is party to any contract or agreement with the Students' Union, accepting contracts or agreements directly relating to that person's employment by the Students' Union; or
  - b. has any interest in a contract or agreement with the Students' Union, accepting contracts or agreements directly relating to that person's employment by the Students' Union.
3. Does not apply to any person by reason only



- a. Of the receipt of any properly-approved honorarium, commission, or allowance from the Students' Union;
  - b. Of being a non-executive member of any registered student group which has any contract or agreement with the Students' Union; or
  - c. Of the sale of goods or services to the Students' Union in the ordinary course of business, at competitive prices, and in accordance with Students' Union procedures.
4. No member of Students' Council shall vote on a motion relating to a student group or organization of which they are a member unless that organization is a faculty association.
  - a. Membership in an organization shall be defined as
    - i. Regular meeting attendance and voting and/or speaking privileges at meetings; or
    - ii. Holding office within that organization
5. If a councillor has a conflict of interest and votes on a motion in Students' Council or any one of its committees
  - a. they will report that immediately to the Speaker of the Association
  - b. if unreported, any member of Students' Council may send a petition to DIE Board within four (4) months or before the conclusion of the session of Students' Council, whichever is longer. Petitions made are subject to Bylaw 1500.
6. In extraordinary circumstances a member of council should be allowed to retroactively change their vote to an abstention in the case of a conflict of interest. This would be done through a motion to Students' Council. Any member of Students' Council will have an option to petition DIE Board on the narrow issue of what constitutes extraordinary circumstances.
7. Neither any member of the Students' Union Executive Committee nor the Chief Returning Officer of the Students' Union shall apply for a remunerated position with the Students' Union unless the selection of that position is ratified by Students' Council.

## 19 Nominations to University Bodies

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1. The four (4) individuals nominated by the Students' Union to the University of Alberta Senate shall be
  - a. The Students' Union Vice President (External), and
  - b. Three members of the Students' Union, selected by Students' Council, after receipt from the recommendation of the Nominating Committee.

2. The two (2) individuals nominated as ex-officio representatives of the Students' Union to the University of Alberta General Faculties Council shall be
  - a. The Students' Union Vice President (Academic), and
  - b. The Students' Union Vice President (Student Life).
3. The two (2) individuals nominated by the Students' Union to the University of Alberta Board of Governors shall be
  - a. The Students' Union President, and
  - b. The Undergraduate Board of Governors Representative.
4. The Undergraduate Board of Governors Representative shall be elected at the same time and in the same fashion as the Students' Union President and Vice Presidents.
5. The Undergraduate Board of Governors Representative shall have access to sufficient administrative resources for the discharge of their duties.

## 20 Vacancy Petitions

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1. Immediately following the by-election period for Students' Council, as outlined in Bylaw 2400, the office of Discover Governance, with the assistance of the Chief Returning Officer, shall create a Vacancy Petition form for all faculties with vacancies and disseminate the form broadly, including to the Faculty Association in which the vacancy is held.
2. The Vacancy Petition form, to be filled out by the candidate, shall include:
  - a. The name, e-mail, faculty, and ID number of the candidate seeking to fill the vacancy; and
  - b. A signed acceptance of the petition by the candidate; and
  - c. A signed letter for the candidate from their faculty confirming that they are in good academic standing under University regulations; and
  - d. A list of nominators including the names, faculties, years, signatures, and student identification numbers; and
  - e. A copy of Bylaw 100(20); and
  - f. A link to the Vacancy Petition webpage.
3. In order for the petition to be declared valid, the candidate must collect a greater number of signatures from nominators than either 3(a) or 3(b), whichever is lower:
  - a. The voter turnout percentage in their vacant faculty during the last general Students' Council election in which a candidate ran; or
  - b. The mean voter turnout percentage for the last three (3) general Students' Council elections.

4. The Vacancy Petition form for Open Studies students shall include all requirements mentioned in (2) with the exception of collecting nominators' signatures.
5. The completed Vacancy Petition shall be submitted to the Office of Discover Governance upon its completion for validation of nominators, if applicable.
6. The first valid Vacancy Petition submitted for a given faculty will trigger a seven (7) day period after which no other petitions will be received per vacant seat.
7. If no other valid Vacancy Petitions are received within the seven (7) day period, the successful candidate shall be declared a Councillor for the vacant seat for the remainder of that term.
8. If two or more candidates submit valid Vacancy Petitions for the same seat during the seven (7) day period outlined in (6), the candidate with the most signatures at the end of this period shall be the winner.
  - a. Any candidate shall be allowed to retrieve their petition during the seven (7) day waiting period to collect more signatures, so long as the final petition is re-submitted by 5:00pm on the last business day prior to the deadline.
  - b. In the event of a tie in the number of signatures, the Chief Returning Officer shall determine the winner by flipping a coin or other random-chance tie-breaking method in the presence of the Deputy Returning Officer or a member of the Office of Discover Governance.
9. Individuals that are ineligible to submit Vacancy Petitions include:
  - a. Any member of Students' Council; or
  - b. The Speaker of Students' Council; or
  - c. The Chief Returning Officer or Deputy Returning Officer; or
  - d. Any student who ran during the previous general election or by-election and lost to none of the above; or
  - e. any student who has previously used this mechanism in the last 365 days.
10. The period for Vacancy Petitions to be submitted shall be from the first business day following the fall by-election to February 1 of the subsequent year.
11. The Office of Discover Governance, with the assistance of the Chief Returning Officer, shall create and maintain a Vacancy Petition webpage to list the current status of all vacant Students' Council seats:
  - a. The link to this webpage shall be included in the Vacancy Petition package; and
  - b. This webpage shall be maintained with regular updates, deadlines and other relevant information; and

- c. At a minimum, the number of packages submitted in each faculty shall be updated daily during the seven (7) day deadline period.

## 21 Attendance Regulations

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1. "Satisfactory attendance" is defined as being present for at least 50% of roll calls per trimester.
2. "Unsatisfactory attendance" is defined as being present for less than 50% of roll calls per trimester.
3. Councillors are expected to attend, send a Proxy or Councillor-Designate, to meetings of Students' Council as minimum expectation of holding office.
4. A Councillor must maintain satisfactory attendance each trimester to remain a Councillor for the following term.
5. Formal attendance percentages shall be calculated for each Councillor at the end of every trimester by the Speaker, and be provided as an information item to Students' Council.
  - a. A leave of absence for elections shall not be accounted into the attendance percentage.
6. Where a Councillor has unsatisfactory attendance at the end of the trimester, they shall be declared in contravention to this Bylaw and be automatically removed as a member of Students' Council.
  - a. This regulation shall only apply at the end of the Spring/Summer and Fall trimesters.
7. The contravening Councillor shall be able to appeal their removal to D.I.E. Board within three (3) business days of their removal, based on extenuating circumstances at the Board's discretion, including those listed below:
  - a. Personal circumstances including medical, emotional, mental, or family emergencies; or
  - b. Academic program requirements, where evidence of mandatory evening or overnight commitments is provided confirming conflict with meeting these attendance requirements; or
  - c. Other circumstances deemed reasonable, at the discretion of D.I.E. Board.
8. Unreliable proxies or Councillor-Designates shall not be considered a reasonable excuse for appeal, unless D.I.E. Board deems there were extenuating circumstances.
9. During the appeal proceedings, the Speaker shall attend the hearing to provide the official attendance record and field any questions of the Board.

10. Should the D.I.E. Board approve the appeal of the contravening Councillor, that Councillor shall be re-appointed immediately.
11. The contravening councillor's seat shall not be replenished until the three (3) day appeal period has passed or the subsequent appeals process has been exhausted.
12. The Speaker shall present and e-mail these regulations at the first meeting of Students' Council each trimester.

## 22 ~~Legislative Committee~~ **Standing Committee** Attendance Regulations

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1. Attendance of ~~legislative committees~~ **standing committees** is defined as attending for at least one (1) roll call of attendance.
2. ~~Councillors are expected to attend, send another Councillor as proxy, or appoint a Councillor-Designate to legislative committee meetings as a minimum expectation of holding a seat on a given legislative committee.~~
3. **Members are expected to attend, send another member as proxy, or in the case of Councillors, their Councillor-Designate, to standing committee meeting as a minimum expectation of holding a seat on a given standing committee.**
4. Where a Councillor meets the following criteria for three (3) regularly scheduled meetings, they shall be automatically removed from that ~~legislative committee~~ **standing committee**:
  - a. Fails to attend; and
  - b. Fails to provide a formal document to the committee's chair, prior to the start of the meeting, including their written thoughts on all agenda items listed.
5. The committee minute template shall include a criteria in the attendance portion indicating whether the formal document listed in 3(b) was sent by any member.
6. In the event that an individual meets the aforementioned criteria the Chair, or any other member, shall contact the Speaker indicating:
  - a. The name of the Committee; and
  - b. The name of the Councillor; and
  - c. The minute documents showing the Councillors' absence and failure to provide a written statement.
7. Following verification of the information provided, the Speaker shall declare the seat vacant.
8. Any councillor removed from a committee shall be able to be re-nominated and re-appointed.

9. The Speaker shall inform all members of Students' Council of these regulations at the start of each Students' Council year and at the time of appointment of vacant seats.

## 23 No Force or Effect

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1. Any decision of Students' Council that is in conflict with federal or provincial statute or with the Common Law is of no force or effect.

## 1 Facts

1. The University has numerous sources of revenue and should not depend solely on students to finance capital projects.
2. The University should not be spending tuition revenue on capital projects.
3. Capital projects benefit the University and serve a wide range of communities beyond undergraduate students.
4. The University of Alberta defines tuition as “the instructional costs based on classes and units of courses weight a student registers in per terms.”<sup>1</sup>
5. Student fees can be described as additional costs charged by the University of Alberta and/or University of Alberta Students’ Union that students pay for services, which are not directly related to tuition.
6. Undergraduate student-oriented components of campus space include, but are not limited to;
  - a. Lecture Theatres;
  - b. Classrooms;
  - c. Laboratories;
  - d. Maker-spaces;
  - e. Studios;
  - f. Recreational spaces for student use;
  - g. Social spaces for student use;
  - h. Space for student resources;
  - i. Performance spaces; or
  - j. Libraries or other study spaces.

## 2 Resolutions

1. The Students’ Union will advocate that tuition revenues shall not be used to fund capital projects.
2. The Students’ Union will advocate that a dedicated student fee for a capital project shall not be used to fund the construction of spaces which do not include undergraduate student-oriented components.
3. The Students’ Union will engage and consult with students over the creation, use, and termination of student fees.
4. The Students’ Union will advocate that the Students’ Union participate in defining the purpose and scope of any project where a student fee is involved.
5. The Students’ Union will advocate that all capital projects funded directly by a student fee dedicated to that project must include proportional commitments from other stakeholder groups.
6. The Students’ Union will advocate that a dedicated student fee for a capital project shall not be implemented until such a time as students have the ability to receive benefits from their contribution.
7. The Students’ Union will advocate that any capital project funded directly by a dedicated student fee shall have a governance structure that includes adequate student representation.
8. The Students’ Union will advocate that any dedicated student fee that funds a capital project shall be eliminated upon the final payment of the agreed upon student contribution.

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<sup>1</sup> University of Alberta, Undergraduate Cost Calculator

## 1 Facts

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1. Undergraduate students at the University of Alberta have diverse political views and ideologies.
2. The Students' Union represents all undergraduate students at the University of Alberta.
3. The Students' Union would not be representing the perspectives of all students by endorsing political parties or candidates.
4. Student associations are legislated corporations under the Post-Secondary Learning Act (2003) of the Government of Alberta.

## 2 Resolutions

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1. The Students' Union is a nonpartisan organization.
2. The Students' Union will not support or oppose candidates for public office, nor does it take a stand for or against a political party.
3. The Students' Union will advocate to parties and candidates primarily on Students' Council's political policies.
4. The Students' Union will engage in efforts to educate members on policies, platforms, and political statements made by parties and candidates that may affect the student experience.
5. The Students' Union will engage its members to be active in the political discourse within our municipalities, our province, and our country.
6. The Students' Union will engage in efforts to inform members about opportunities to vote and provide access to polling in all levels of Canadian democracy due to a belief that the participation of informed citizens is of utmost importance in our society.