

STUDENTS' COUNCIL

Tuesday, May 23, 2000 at 6:00 pm
Council Chambers 2-1 University Hall

MINUTES (SC 2000-02)

Faculty/Position	Name	Present/absent
President	Leslie Church	Present
VP Academic	Christopher Samuel	Present
VP External	Naomi Agard	Present
VP Finance	Gregory Harlow	Present
VP Student Life	Jennifer Wanke	Present
BoG Undergrad Rep.	Mark Cormier	Present
Agric/Forest/HomeEc		
Agric/Forest/HomeEc		
Arts	Jamie Speer	Present
Arts	Brendan Darling	Present
Arts	Kirsten Odinsky	Present
Arts	Kory Zwack	Present
Arts	Christine Rogerson	Alexandra Taylor(p)
Business	Erika Hoffman	Brian Leung(p)
Business	Paul Chaput	Present
Business	Dean Jorgensen	Present
Education	Morine Bolding	Present
Education	Janna Roesch	Present
Education	Rohit Sharma	Absent
Education	Robert Hartery	Meghan Kallal(p)
Education	Justin Klaassen	Absent
Engineering	Jordan Harris	Present
Engineering	Wayne Poon	Deborah Kershaw(p)
Engineering	David Weppler	Present
Engineering	Justin Lee	Dave Smith(p)
Engineering	Kevin Partridge	Present
Law	Chris Veale	Present
Residence Halls Association	Shannon Moore	Absent

Medicine/Dentistry	Andrew Schell	Absent
Medicine/Dentistry	Karen Cheng	Absent
Native Studies (School of		
Nursing	Edmond Ledi	Present
Pharmacy	Chelsey Cabaj	Absent
Rehabilitation Medicine	Leah Ganes	Present
Faculté Saint-Jean	Wendy Gall	Absent
Science	Allen Lim	Absent
Science	Aleem Rajani	Present
Science	Zaki Taher	Present
Science	Helen McGraw	Lisa Lemieux (p)
Science	Chamila Adhihetty	Present
President Athletics	Tashie Macapagal	Darcy Smith(p)
Gateway / Editor in Chief	Dan Lazin	Absent
Recreation Action Committee		
General Manager	Bill Smith	Absent
Speaker	Stella Varvis	Present
Recording Secretary	Sarah Kelly	Present

Observers

TJ Adhihetty, SCC

2000-02/1

CALL TO ORDER

The meeting was called to order at 6:12 p.m.

2000-02/2

NATIONAL ANTHEM "O Canada"

Church led Council in the singing of the national anthem.

2000-02/3

University of Alberta CHEER SONG

Chaput led Council in the singing of the University of Alberta Cheer Song.

2000-02/4

APPROVAL OF AGENDA

Taylor/Leung moved that the agenda for the May 23 meeting be approved.

Late Additions:

2000-02/10v – Casino Selection Committee

2000-02/10w – Website Development Plan

2000-02/10x – Ratification of members-at-large for the Financial Affairs Board

Consensus

2000-02/5
2000-02/5a
SU OVERVIEW

PRESENTATION AND DISCUSSION

President Leslie Church and Student Communications Coordinator TJ Adhietty gave a presentation regarding the Students' Union Organization and Structure.

The Students' Union's mandate is to serve students in ways that meet students' needs, and thus is governed by a number of goals: to represent students in an effective and accountable manner; to enhance the experience of students on this campus with opportunities for growth; and to foster a spirit of community and enthusiasm on campus.

The SU has several functions, which are organized into four categories. The first is political representation: the Executive Committee, along with Students' Council, represents students by keeping open lines of communication with University Administration, government and media. The second is services: the SU has many services that give students what they need to attain their goals, both academic and non-academic. The third is business: through such businesses as the Power Plant, RATT, and the Print Centre, the SU has identified needs on campus that were not being met by the University. Finally, the SU supplies the administration to run and enable the first three functions, through office, service and business staff, *et cetera*.

The roster of SU businesses is as follows:

- The Games Room is an arcade complete with video games and billiard tables in the basement of SUB.
- L'Express, on the main floor of SUB in the Food Court, offers a healthy alternative for students eating on campus.
- The Post Office offers full postal services without having to leave campus, and the Print Centre supplies photocopying and other such services at a price greatly reduced from those found in the libraries on campus, as well as HUB Mall.
- The Power Plant brings in tremendous revenue, as well as serving as a fundraising venue for groups on campus, and RATT is attended frequently by athletes after practices and games.
- Finally, SUBTitles is the SU's alternative to the Bookstore, through providing a venue to sell old textbooks at a high commission, as well as buy used textbooks at reduced prices.

Similarly, the Services are as follows.

- Campus Ambassadors (receiving some University funding) supplies orientations and tours for prospective students, their parents and other concerned or curious parties.
- The Food Bank (a joint venture with the University), a grim necessity, provides sustenance for students in need.
- Information Registries runs the Information Booths found across campus, as well as supplying housing information and old examinations as study guides.
- Safewalk is just like it sounds: it provides a safe walk home from campus for students who are studying late, working late, or at the bar past dark.
- The Student Financial Aid & Information Centre (a joint venture with the University) provides advice, information and support regarding student loans, student debt, and living expenses.

- Student Group Services (a joint venture with the University) plays host to the largest and most diverse number of student groups in the country, providing office space as well as support and advice.
- Student Help, now called the Student Distress Centre, provides resources and advice for coping as a student and dealing with stress.
- Ombudservice (a joint venture with the University) offers students the opportunity to submit well-informed and comprehensive appeals to academic matters, such as challenging a grade or being required to withdraw from a program.
- Orientation and Antifreeze (receiving some funding from the University) are two week-long campus festivals at the beginning of each Winter Session semester. They came about to promote enthusiasm and a sense of community within the University of Alberta and its Students' Union.
- Volunteer! is a new service designed to put students who want to get involved in the right direction.

The administrative function of the Students' Union is looked after mainly by the General Manager (Bill Smith), the Manager of Entertainment & Programming (Katherine Huising), the Manager of Facilities & Operations (Margriet Tilroe-West), and the Manager of Finance & Administration (Anita Kuper).

Organizations and associations that the SU is affiliated with are: AMICUS-C (Association of Managers in Canadian College, University and Student Centres); CART (the Canadian Academic Round Table); CAUS (Council of Alberta University Students); CASA (the Canadian Alliance of Student Associations); CCBC (the Canadian Campus Business Consortium); COCA (Canadian Organization of Campus Activities); COCA West; and ESA (the Edmonton Student Alliance).

Finally, the duties of each member of the Executive were outlined.

The **President** is the Chief Executive Officer of the Students' Union, as well as chief spokesperson. **Church** coordinates the Executive Committee and plays a significant role in long-term strategic planning. The General Manager, the Research Officer (Kim Steele), the Executive Assistant (Catherine van de Braak), and the Student Communications Coordinator report to the President. Church also chairs the Executive Committee and the Internal Review Board.

The **Vice-President Academic** is the Students' Union's primary representative to University Administration, and lobbies Administration and faculties with regard to academic issues. **Samuel** is an active participant in University governance through numerous committees, and is responsible for the Students' Union Involvement Awards. The Academic Affairs Coordinator reports to the Vice-President Academic. Samuel also sits on the Council of Faculty Associations (COFA), the General Faculties' Council (GFC) Student Caucus, the Awards Committee, and chairs the Academic Affairs Board.

The **Vice-President External** is the link between students and the external community, and represents students to all levels of government, other student associations, and the media. On the municipal level, **Agard** liaises with the ESA and the Edmonton Transit Advisory Board; on the provincial level, CAUS; and on the federal level, CASA. The VP External is also involved with the Edmonton Chamber of Commerce and the University Senate. The Community Relations Coordinator, who chairs the Eugene Brody Funding Committee, reports to the VP External. **Agard** also chairs the External Affairs Board.

The **Vice-President Operations & Finance** is responsible for the creation and administration of the Students' Union Final Budget, and monitors SU fees and referendum-based fees. **Harlow** oversees the functioning of SUB and the businesses therein and monitors University finances. The VP Operations & Finance chairs the Financial Affairs Board, the Building Master Agreement Committee, and the Finance Committee. **Harlow** also sits on CREFC, the First Alberta Campus Radio Association (FACRA), the Legacy Fund, and the Student Groups Granting Committee. The Access Fund Administrator and the Network Administrator report to the VP Operations & Finance.

The **Vice-President Student Life** is responsible for all non-academic issues affecting students, such as Athletics, safety on campus, non-traditional student needs, Orientation, WOW/Antifreeze, the Inner City Christmas Party, activities and events, entertainment and programming, and publications like *The Gateway* and the SU Handbook. **Wanke** chairs the Student Life Board, the Gateway Advisory Committee, and the Editor-in-Chief Selection Committee. Reporting to **Wanke** are the Student Activities Coordinator (Mike Zimmerman), the Manager of Entertainment & Programming, and the Manager of Marketing & Communications.

Students' Council is the ultimate authority of the Students' Union, over the Constitution, the activities of the Executive, *et cetera*. The Council operates on the principle of representation by population, having at least one seat per faculty, and up to five seats for larger faculties like Arts, Science and Engineering. There are also seats for Athletics, Housing & Residence, the Editor-in-Chief of *The Gateway*, and the Board of Governors Representative.

Council has control over Political Policy, the Budget, bylaws, operating policies, and personnel issues. It is expected to act with respect to the bigger picture of the Students' Union without micro-managing, which should be left to individual staff, Managers and Executives of the SU. With guidance from the President, Council is active in long-term strategic planning for the SU.

The individual councillor's responsibilities include attending Council meetings without fail, volunteering time to sit on SU boards and committees, participating in activities sponsored or organized by the SU, providing feedback on issues, soliciting input from students, and spending at least **four (4) hours per month** in outreach and communication activities, as per Bylaw 100 governing Students' Council.

2000-02/5b ROBERT'S RULES OF ORDER AND CONSTITUTION OVERVIEW

The Speaker of Students' Council, Stella Varvis, gave a presentation regarding the Robert's Rules of Order and Constitution.

The Parliamentary Procedure that governs Students' Council is to ensure that meetings are conducted fairly, and to make them flow more easily. Procedure also helps to garner impartiality. In this Council, we follow Robert's Rules of Order. Some basic guidelines include:

- Speak through the Chair (the Speaker) at all times, in order to keep matters impersonal during meetings.
- Debate issues, not people: the meetings are about the Students' Union, not personalities.

- The Speaker has vested authority to allow any member of Council to speak or not speak. Be sure to speak loudly and clearly to ensure that comments are properly minuted, and wait until the Chair gives permission before speaking.
- Conversations with other councillors must be taken outside Chambers.
- Inappropriate language, such as employing profanities or obscenities, will result in a councillor being Out of Order. Students' Council meetings are open, and the minutes can be read by anyone.
- A point of information is a question about procedure. A point of debate is a statement in favor of or opposed to the motion on the floor.
- Points of Order are to stop breaches in Parliamentary Procedure.
- One supplemental question or point of debate is allowed each speaker at a given point.
- To speak, the councillor raises his or her hand and waits for the Speaker's acknowledgement. Each councillor is put on the Speaker's list and must wait his or her turn to speak. This list operates on a first-come-first-serve basis, except where a councillor wishes to speak for a second time, at which point first-time speakers are given the priority. The mover of whatever is on the floor has the right to speak first, or delegate whomever he or she pleases to speak for the motion. Discussion of motions must remain within the boundaries of that motion, and discussions on amendments to motions are about the amendment only.
- Observers can speak with the sponsor of a member of Council and the approval of the Speaker.
- To make a motion, a mover, a seconder, and permission from the Speaker are necessary.
- All councillors have the right to appeal the Speaker's ruling on any matter.

Some important Articles of the Constitution include:

- Article II, the Students' Union mandate;
- Article III, the legislative, administrative and executive power of Students' Council;
- Article IV, that Council is open unless there is a motion to move *in camera*;
- Article V, the power to amend the Constitution;
- Article VI, powers regarding bylaws;
- Article VIII, powers regarding finance;
- Article IX, in regard to quorum, which is half of Council's voting members (without quorum, nothing can be voted on);
- Article XIV, regarding absences;
- Article XVI, regarding conflicts of interest; and
- Article XVIII, the councillor's right to information.

Councillors are urged to study Bylaw 100 governing Students' Council.

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Some important rules to remember are:

- Students' Council must be called to order within fifteen (15) minutes of the scheduled start time;
- Executive and Faculty reports are not to exceed five (5) minutes;
- Question Period is not to exceed thirty (30) minutes unless there is a motion to extend it;

- Any voting member of Students' Council can submit a motion;
- Meetings adjourn automatically after three (3) hours of the call to order unless there is a motion to extend;
- A member of Students' Council cannot call the question after making a point of debate;
- Roll-call votes are done on the request of five (5) voting members of Council.

2000-02/6

APPROVAL OF MINUTES

Speer/Adhietty moved that the minutes of the May 3 meeting be approved.

There was some confusion regarding attendance at the May 3 meeting. For the record, the following councillors/proxies were present:

Roesch, Bolding, Dan Coles (proxy for **Robert Hartery**), **Meghan Kallal** (proxy for **Justin Klausen**), **Alexandra Taylor** (proxy for **Kristen Odyanski**), **Darling**, all Engineering representatives, **Chaput, Hoffman, Veale, Rajani, Ledi**, the President of Athletics, and a proxy for **Helen McGraw**.

Consensus

2000-02/7

REPORTS

a. Leslie Church, President

- A written report was provided with the agenda package.

b. Christopher Samuel, Vice-President Academic

- A written report was provided with the agenda package.

c. Naomi Agard, Vice-President External

- A written report was provided at the meeting.
- Congratulations to **Church** on being voted CAUS chair for the second consecutive year.
- The new Chancellor is Jon Ferguson.

d. Gregory Harlow, Vice-President Operations & Finance

- A written report was provided at the meeting.

e. Jennifer Wanke, Vice-President Student Life

- A written report was provided with the agenda package.

f. Mark Cormier, Undergrad BoG Representative

- A written report was provided at the meeting.

g. Arts

- An oral report was provided by **Speer**
- The first ASA meeting of the new year was on Monday. Topics that arose included: orientation ideas for September, getting an ASA table for the Week of Welcome, some confusion over graduation photos, ideas for Arts Week (slated for early October), setting up the ASA web page, and the ASA budget.

- h. Business
 - An oral report was provided by **Jorgensen**
 - The BSA is busy wrapping up Beer Gardens, keeping on top of clubs and locker sales, and planning Business Week(s), which are in the middle of September and at the end of January.

2000-02/8

QUESTION PERIOD

None of the stipulations of the new Chancellor's Bursary have been concretely set yet: it is assumed that they will be based on financial need, as well as satisfactory standing academically. (**Rajani**)

\$1,500 from this year's Beer Gardens went to charity. (**Smith**)

High-tech computer labs are looking at alternatives to always having a supervisor at their Help Desks: some very preliminary ideas have been explored regarding using ONECard authorization to enter labs. (**Rajani**)

There will be a second student newspaper: representatives have sought permission from the Executive Committee, and it has been granted, though they are not endorsed by EC. The Gateway has been consulted about this and it will not affect the issue with their contracts. Questions of competition over circulation and advertising will be addressed. (**Rajani**)

The South Campus Working Group is a group looking at the development of the South Campus. (**Taylor**)

The goals of the Executive Committee, written out, will be available for Council at the next meeting, following a day-long retreat to explore just that. (**Chaput**)

Wanke would not be opposed to having free copies of the *Edmonton Journal* in SUB, but the matter has not come up. (**Veale**)

The second vote on the Budget went through the Board of Governors: this means that the tuition decision is concrete now. (**Smith**)

Faculty Associations are encourage to work with SUBTitles to have memorabilia made, such as T-shirts. (**Rajani**)

2000-02/10

NEW BUSINESS

2000-02/10a
**COCA
CONFERENCE**

SAMUEL / HARLOW MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the expenditure of no more than \$2700.00 for the Vice President Student Life, Jennifer Wanke and Student Activities Coordinator, Mike Zimmerman to attend the COCA Conference in London, ON, June 17-22, 2000.

27/0 **Carried** – **Wanke's** abstention is noted.

**2000-02/10b
CART
CONFERENCE**

WANKE / HARLOW MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the expenditure of no more than \$1180.00 for the VP Academic, Christopher Samuel to attend the Canadian Academic Round Table Conference in Thunder Bay, ON June 12-16, 2000.

28/0 **Carried** – **Samuel's** abstention is noted.

**2000-02/10c
CASA AGM**

HARLOW / WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the expenditure of no more than \$1885.00 for the VP External Naomi Agard and President, Leslie Church to attend the CASA Annual General Meeting in Fredericton, June 6-11, 2000.

There was an amendment (friendly) that the motion read \$1874 instead.

Church reminded Council that this dearth of conference requests is a rarity, but these conferences will give the Executive Committee a handle on their job requirements that they would not otherwise have had. Two people are being sent to CASA because when all is said and done, CASA is a very small organization, and manpower is necessary for planning federal lobbying. She also brought to Council's attention that no provincial lobbying association, such as CAUS, is affiliated with CASA, or feels any obligation towards it.

27/0 **Carried** – **Church's** and **Agard's** abstentions are noted.

**2000-02/10d
ADVISORY
SEARCH
COMMITTEE
FOR VP
(RESEARCH)**

CHURCH / AGARD MOVED THAT Students' Council nominate two (2) councillors to sit on the Advisory Search Committee for Vice President (Research).

Roger Smith's portfolio is being divided into two positions: VP Research and VP External Affairs.

Congratulations to **Agard** and **Zwack**.

**2000-02/10e
ACADEMIC
AFFAIRS BOARD**

CHURCH / SAMUEL MOVED THAT Students' Council nominate three (3) councillors to serve on the Academic Affairs Board for the 2000/2001 school year.

Congratulations to **McGraw**, **Poon the Younger**, and **Speer**.

**2000-02/10f
EXTERNAL
AFFAIRS BOARD**

CHURCH / AGARD MOVED THAT Students' Council nominate three (3) councillors to serve on the External Affairs Board for the 2000/2001 school year.

Congratulations to **C. Adhietty**, **Odinsky**, and **Harris**.

**2000-02/10g
EUGENE BRODY
FUNDING
COMMITTEE**

CHURCH / AGARD MOVED THAT Students' Council nominate two (2) councillors to serve on the Eugene Brody Funding Committee for the 2000/2001 school year.

Congratulations to **Rajani** and **Tahir**.

**2000-02/10h
ACCESS FUND
BOARD**

CHURCH / HARLOW MOVED THAT Students' Council nominate three (3) councillors to serve on the Access Fund Board for the 2000/2001 school year.

Congratulations to **Speer**, **Rajani**, and **Bolding**.

**2000-02/10i
FINANCIAL
AFFAIRS BOARD**

CHURCH / HARLOW MOVED THAT Students' Council nominate three (3) councillors to serve on the Financial Affairs Board for the 2000/2001 school year.

Congratulations to **Chaput**, **Odynski**, and **Jorgensen**.

**2000-02/10j
INTERNAL
REVIEW BOARD**

CHURCH / HARLOW MOVED THAT Students' Council nominate three (3) councillors to serve on the Internal Review Board for the 2000/2001 school year.

Congratulations to **Zwack, Veale, and Smith.**

**2000-02/10k
STUDENT LIFE
BOARD**

CHURCH / WANKE MOVED THAT Students' Council nominate three (3) councillors to serve on the Student Life Board for the 2000/2001 school year.

Congratulations to **Partridge, Wepler, and Roesch.**

**2000-02/10l
PROGRAMMING
COMMITTEE**

CHURCH / WANKE MOVED THAT Students' Council nominate three (3) councillors to serve on the Programming Committee for the 2000/2001 school year.

Congratulations to **Rogerson, Jorgensen, and Ganes.**

**2000-02/10m
STUDENT
GROUPS
COMMITTEE**

CHURCH / WANKE MOVED THAT Students' Council nominate two (2) councillors to serve on the Student Groups Committee for the 2000/2001 school year.

Congratulations to **Rajani and Darling.**

**2000-02/10n
FACRA**

CHURCH / HARLOW MOVED THAT Students' Council nominate one (1) councillor to serve on the FACRA (First Alberta Campus Radio Association) for the 2000/2001 school year.

Congratulations to **Zwack.**

**2000-02/10o
GATEWAY
ADVISORY
COMMITTEE**

CHURCH / WANKE MOVED THAT Students' Council nominate one (1) councillor to serve on the Gateway Advisory Committee for the 2000/2001 school year.

Congratulations to **Harris.**

Harris/Taylor moved to extend the Council meeting by thirty (30) minutes.

21/4 Carried

**2000-02/10p
CREFC**

CHURCH / HARLOW MOVED THAT Students' Council nominate one (1) councillor to serve on the CREFC (Campus Recreation Enhancement Fund Committee) for the 2000/2001 school year.

Congratulations to **Speer.**

**2000-02/10q
SCAAB**

CHURCH / WANKE MOVED THAT Students' Council nominate eight (8) councillors to serve on the Student Council Appeal and Advisory Board for the 2000/2001 school year.

Congratulations to **Darling, Jorgensen, Roesch, Partridge, Lim, Veale, Ganes, and Ledi.**

**2000-02/10r
CASINO
SELECTION
COMMITTEE**

HARLOW / SAMUEL MOVED THAT Students' Council, upon the recommendation of the Executive Committee, appoint (3) three councillors to sit on the Casino Selection Committee.

Congratulations to **Harris, Rajani, and Zwack.**

**2000-02/10s
WEBSITE PLAN**

HARLOW / AGARD MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the expenditure of \$2400.00 to hire Marc Dumouchel to draft the Students' Union Website Plan under the guidance of the Web Development Committee.

20/7 **Carried**

**2000-02/10t FAB
STUDENTS-AT-
LARGE**

CHURCH / HARLOW MOVED THAT Students' Council ratify Jill Tackeberry and Jason Ding as members-at-large on the Financial Affairs Board for the 2000-2001 school year.

29/0 **Carried**

2000-02/12

ANNOUNCEMENTS

- Samuel: I need contact information; please email at vp.academic@su.ualberta.ca

2000-02/13

ADJOURNMENT

Kershaw/Veale moved that the meeting be adjourned at 9:28 p.m.