

- c. Kory Zwack, Vice-President External – Written or oral report to be provided at the meeting.
- d. Jamie Speer, Vice-President Operations & Finance – Written Report. Please see document SC 01-07.02.
- e. Jennifer Wanke, Vice-President Student Life – Written or oral report to be provided at the meeting.
- f. Chris Burrows, Undergraduate Board of Governors Representative – Written or oral report to be provided at the meeting.
- g. Executive Committee, Minutes.
See Document SC 01-07.03.
- h. Business Report.
- i. Education Report.
- j. Students' Union Boards & Committees Reports
The Minutes of the various SU Boards and Committees are available on the SU WebPage: www.su.ualberta.ca.

2001-07/9

QUESTION PERIOD

2001-07/10

LEGISLATION

2001-07/10a

ZWACK/WANKE MOVED THAT (SECOND READING) Students' Council, upon the recommendation of the Executive Committee approve Bylaw 5600-Student Groups as amended. Please see document SC 01-07.04.

2001-07/11

OLD BUSINESS

2001-07/12

NEW BUSINESS

- 2001-07/12a** WANKE/ZWACK MOVED THAT the Students' Council, upon the recommendation of the Executive Committee, approve an amount not to exceed \$5000.00 to purchase a membership in CUP for the 2001/2002 year, pending a signed Memorandum of Understanding that resolves outstanding issues between the University of Alberta Students' Union and the Canadian University Press (CUP). Please see document SC 01-07.05.
- 2001-07/12b** WANKE/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, appoint one (1) councilor to sit on the Gateway Salary Review Committee.
- 2001-07/12c** ZWACK/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the changes to the CASA Constitution as amended. Please see document SC 01-07.06.
- 2001-07/12d** ZWACK/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the changes to the CASA Bylaw 1 as amended. Please see document SC 01-07.07.
- 2001-07/12e** ZWACK/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the changes to the CASA Bylaw 2 as amended. Please see document SC 01-07.08.
- 2001-07/12f** ZWACK/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the changes to the CASA Bylaw 3 as amended. Please see document SC 01-07.09.
- 2001-07/12g** SPEER/SALYZYN MOVED THAT Students' Council ratify the hiring of Kyle Williams as the Financial Affairs Coordinator.
- 2001-07/13** INFORMATION ITEMS
- 2001-07/14** ANNOUNCEMENTS

2001-07/14

See changes listed below

Next Council Meeting

2001-07/14a
UPCOMING
COUNCIL
MEETINGS

- August 21-Council photos will be taken on the steps of the Old Arts Building. Please meet there at 5:30 p.m.

Future Council Meeting

- September 4- Students' Council will be cancelled due to that being the last day of Orientation.
- September 18
- October 2

2001-07/14b
UPCOMING
FACULTY
REPORTS
2001-07/15

Next Council Meeting

- Residence Halls Association
- Medicine/Dentistry

ADJOURNMENT

University of Alberta Students' Union

**STUDENTS'
COUNCIL
LATE ADDITIONS**

**August 7, 2001 6:00 p.m.
Council Chambers 2-1 University Hall**

2001-07/12

NEW BUSINESS

2001-07/12h

**Eugene L. Brody
Funding Committee**

SAMUEL/ZWACK MOVED THAT Students' Council ratify
Thomas Lim as Student at Large member of the 2001-2002
Eugene L. Brody Funding Committee.

**July 24, 2001 - 6:00 p.m.
Council Chambers 2-1 University Hall**

MINUTE S (SC 2001-06)

Faculty/Position	Name	Present/absent	Proxy Name
President	Christopher Samuel	Absent (SUDS)	
VP Academic	Amy Salyzyn	Present	
VP External	Kory Zwack	Absent (SUDS)	
VP Finance	Jamie Speer	Present	
VP Student Life	Jennifer Wanke	Present	
BoG Undergrad Rep.	Chris Burrows	Absent	
Agric/Forest/HomeEc			
Agric/Forest/HomeEc			
Arts	Anand Sharma	Present	
Arts	Brendan Darling	Present	
Arts	Colin Agur	Absent	
Arts	Jill Tackaberry	Present	
Arts	Joshua Fraese	Absent	

Arts	Kara Deringer	Absent	
Arts	Kyle Kawanami	Present	
Arts	Maureen Melnyk	Present	
Business	Erika Hoffman	Proxy	Boris Dudas
Business	John Watkins	Proxy	Queenie Lung
Business	Jon Sharun	Present (6:05)	
Education	Charlene Davidson	Absent	
Education	Dan Coles	Present	
Education	Jason Baxter	Present	
Education	Krista Blankley	Absent	
Education	Stephanie Mendoza	Present (6:08)	
Engineering	Chris Jones	Absent	
Engineering	Cole Nychka	Absent	
Engineering	David Wepler	Present	
Engineering	Jason Tobias	Proxy	Margaret Laffin
Engineering	Mark Jess	Absent	
Law	Brian Loewen	Absent	
Residence Halls Association	Don Welsh	Present	
Medicine/Dentistry	Karen Cheng	Absent	
Medicine/Dentistry	Reyhan Chaudhary	Proxy	Ryan Endersby

Native Studies (School of			
Nursing	Edmund Ledi	Present	
Pharmacy	Lanette Prediger	Present	
Rehabilitation Medicine	Carla Webb	Present	
Faculté Saint-Jean	Lisa Clyburn	Present	
Science	Chamila Adhihetty	Present (6:12)	
Science	Constantino Renzi	Present	
Science	Chris Samuel	Present	
Science	Helen McGraw	Proxy	Kim Dary
Science	Mat Brechtel	Present	
Science	Roman Kotovych	Present	
Science	Rupesh Kumar	Absent	
Science	Samuel Hillier	Present	
Science	Zaki Taher	Present	
President Athletics	Ryan Schula	Absent	
<i>Gateway/</i> Editor in Chief	Dave Alexander	Present	
Rec. Action Com			
General Manager	Bill Smith	Absent	
Speaker	Gregory Harlow	Present	

Recording Secretary	Sarah Kelly	Present	
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2001-06/1**CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

2001-06/2**NATIONAL ANTHEM "O Canada:"**

Salyzyn led Council in the singing of the National Anthem.

2001-06/3**University of Alberta CHEER SONG "Ring Out a Cheer"**

Clyburn led Council in the singing of the University of Alberta Cheer Song.

2001-06/4**ROLL CALL**

A roll call was conducted by the Secretary.

Councilors **Deringer** and **Loewen** have been removed as of the SC2001-06 meeting of Students' Council due to delinquent attendance.

The Speaker welcomed Samuel Hillier, a new councilor for the Faculty of Science, and thanked **Brechtel** for providing the necessary documentation.

2001-06/5**APPROVAL OF THE AGENDA**

Samuel (councilor)/Melnyk moved that the agenda for the SC2001-06 meeting be approved.

Late Additions

SC2001-06/12a – Financial Affairs Coordinator Selection Committee

SC2001-06/12b – Student Groups Granting Committee ratifications

SC2001-06/14a – Announcement

Salyzyn introduced the Late Additions, assuring Council that they were time-sensitive and important enough to be included.

The agenda was adopted as amended.

Consensus

2001-06/7**APPROVAL OF THE MINUTES**

Melnyk/Wanke moved that the minutes of the SC2001-05 meeting be approved.

Speer, Salyzyn & Wanke observed that several errors had been made in summarizing the changes to the Final Budget outlined at the previous meeting. A list of the required amendments will be available at the next meeting.

Wanke: In the Announcements section, **Wanke** was inviting councilors to join her for *Final Fantasy*, not asking them to invite her.

Harlow: Samuel (councilor) was absent from the meeting.

Consensus**2001-06/8****REPORTS**

a. Christopher Samuel, President

Samuel was absent from the meeting due to the Student Union Development Symposium at the University of British Columbia. A written report was provided with the agenda package.

b. Amy Salyzyn, Vice-President Academic - Written Report.

- A written report was provided with the agenda package.
- **Salyzyn** is working with the Association of Academic Staff: University of Alberta on a pilot project for midterm teaching evaluations this fall.
- Sentiment is favorable among administrators regarding extending the add-drop deadline.
- **Salyzyn** asked COFA members to RSVP regarding the upcoming COFA retreat.
-

c. Kory Zwack, Vice-President External - Written Report.

Zwack was absent from the meeting due to the Student Union Development Symposium at the University of British Columbia. A written report was provided with the agenda package.

- d. Jamie Speer, Vice-President Operations & Finance -
Written Report
- A written report was provided in the agenda package.
 - This coming Friday, a Financial Affairs Coordinator will be selected from a group of admirable applicants.
 - **Speer** was elected Treasurer of Campus Advantage.
 - The registries should be fully online and accessible from the Students' Union website soon.
 - **Speer** attended a SUB expansion meeting which was quite exciting. A motion regarding the expansion should be coming to Council at the October 16 meeting.
-
- e. Jennifer Wanke, Vice-President Student Life - Written Report
- The handbooks have arrived; they're looking good, and various corrections are being made before they're distributed.
 - The Freshheads program, which is Labatt's moderation message, is being finalized this coming weekend. There were DJs from MuchMusic last year. Plane tickets for **Wanke** just got her plane tickets yesterday.
 - **Wanke** held a programming meeting today regarding the Power Plant events for the coming year, which will include free movies at Dewey's on Tuesday nights, Survivor screening, the return of DJ Inga on Friday nights, and Saturday Night Live on Saturdays.
 - The winner of last meeting's quiz was **Kotovych**; congratulations.
- f. Chris Burrows, Undergraduate Board of Governors Representative.
- The Board of Governors Representative was absent from the meeting.
- g. Executive Committee, Minutes.
- The Executive Committee minutes were accepted as tabled.
- h. Presidents Athletics Report.
- The President of Athletics was absent from the meeting.

- i. Arts Faculty Report
 - An oral report was provided by **Melnyk**.
 - The Arts Faculty Council voted to phase out the Canadian Studies Program.
 - The new Arts Students' Association Executive is almost completely organized, and is preparing for the upcoming year. It hopes to initiate cooperative ventures in order to enhance faculty pride.

2001-06/9**QUESTION PERIOD**

Adhietty: What is the status of the Students' Union's involvement with the 2001 World Track & Field Games?

Wanke: Approximately a year ago, Games representatives contacted the SU for site assessments, and they were offered use of all the SU's space, businesses and services. While they showed interest, they ultimately told the SU that they would be using none of its facilities. The SU also offered to open the Alumni Room or RATT for their use, and to help with the pavilion at Sir Winston Churchill Square. The SU did get a response regarding participating in Churchill Square, but this response was from the University. The SU is trying to draw people to its businesses and services, but money for such enterprises is running thin.

Adhietty: Is there no way to expand? The Games staff is looking for groups of volunteers to participate in the opening ceremonies, and the SU should be taking a part in this.

Wanke: The SU has tried in every way possible to become involved with the Games, offering everything at its disposal. There was even a list of names for volunteer work provided, but no one has thus far been contacted.

Sharma: Can a synopsis be provided of the discussion at the Tuition Philosophers' Café on July 18?

Salyzyn: The turnout was approximately twelve students, and it provided an open forum to discuss tuition and the issues surrounding it. The content was wide-ranging, including such topics as the role of the Students' Union in tuition and in the province, and where the SU should be focussing its energies. Students expressed interest in conducting Town Hall meetings for the external community, to draw them in and address their concerns, as well as creating awareness. The meeting lasted approximately two hours, and showcased diversity in opinions and tactics. The next meeting is on July 30.

Sharma: What sorts of tactics were discussed?

Salyzyn: A frequent theme was creating awareness in the external community. Strikes were suggested, as well as occupying University President Rod Fraser's office and throwing his furniture out his window. The conclusion was that it is very important to circulate information on post-secondary education and its importance to the community – last year's postcard campaign was remembered as being particularly effective.

Sharma: What information is being given to the public regarding the status of SUB expansion?

Speer: The expansion is currently in its preliminary design phase. In September, there will be a series of open houses to get students involved, as well as advertising through *The Gateway* and other media sources.

Sharma: Is there any possibility of a referendum regarding SUB expansion?

Speer: Funding has been provided to architects, and the timeline will not allow for a referendum. However, there will be extensive and continuing consultation with students and stakeholders.

Kawanami: Will the lawsuit between the University of British Columbia and Coca-Cola affect the U of A SU's agreement with them?

Speer: No.

Sharma: Should students not be aware of the particulars of the Coke agreement, and what the SU has committed on students' behalf?

Speer: The idea of a single-source beverage agreement was taken to referendum with full disclosure in 1998. Any information needed or questions can be directed to the SU office.

2001-06/10

LEGISLATION

**2001-06/10a
STUDENT GROUP
FUNDING
OPERATING
POLICY**

SPEER/WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve the Student Group Granting Operating Policy as amended.

Speer introduced the motion and outlined the proposed changes to the Operating Policy, which was provided with the agenda package.

Carried (unanimous)

**2001-06/10b
BYLAW 5600 -
STUDENT GROUPS**

SPEER/WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee approve Bylaw 5600-Student Groups as amended.

Speer introduced the motion and outlined the proposed changes to this bylaw.

24/1/5 **Carried**

**2001-06/12
2001-06/12a
FINANCIAL
AFFAIRS
COORDINATOR
SELECTION
COMMITTEE**

NEW BUSINESS

SPEER / SALYZYN MOVED THAT Students' Council appoint one councilor to sit on the Financial Affairs Coordinator nominating committee.

Speer introduced the motion. The position of Financial Affairs Coordinator has been created and will begin August 1, 2001. The successful candidate will be selected this coming Friday morning, and a councilor is required to sit on the nominating committee.

Congratulations to **Hillier**.

**2001-06/12b
STUDENT GROUPS
COMMITTEE
MEMBERS-AT-
LARGE**

SPEER / SALYZYN MOVED THAT Students' Council ratify the appointment of Graham Kawulka, Jason Pomedli, Ryan Ongaro and Robin Sidhu as Students'-at-Large on the Student Groups Committee.

Carried (unanimous)

2001-06/14

ANNOUNCEMENTS

- **Harlow:** Congratulations to **Tackaberry** on her recent engagement.
- **Wanke** urged members of Council to attend the 2001 World Track & Field Games.
- **Wanke** invited members of Council to go to a movie after the meeting.
- **Wanke:** This portion of the Executive Committee knows how to keep things brief!

**2001-06/14a
STUDENTS'
COUNCIL PHOTOS**

Students' Council photographs will be taken on August 21, 2001 at 5:30 p.m. Please meet at 5:25 p.m. on the front steps of the Old Arts Building.

2001-06/15

ADJOURNMENT

Wepler/Brechtel moved that the meeting be adjourned at 6:57 p.m.



Report to Students' Council

Document SC 01-07

Amy Salyzyn
Vice-President Academic
August 7, 2001

I. OmbudService Shared Service Agreement Meeting (July 26)

This meeting was convened to discuss the renewal of a **shared service agreement** for the OmbudService with a particular emphasis on making appropriate provisions to align the service with FOIPP legislation. In addition to myself, in attendance were all four OmbudService directors; Dale Coffin, Manager of Student Services; and Jim Bohun, Communications Officer for the Dean of Students. After some discussion, we arrived at a draft document that everyone appears comfortable with and that will move the service in a positive direction. With only some editorial adjustments still necessary, the service should see a new governing agreement very shortly. Special thanks goes out to Gregory Harlow and David Barker, OmbudService directors, for their work in this process.

II. Meeting regarding Parent Orientation (July 25)

I had the opportunity last week to meet with Christine Rogerson, Orientation Programs Coordinator, to discuss an "Academic" session planned to run at the upcoming **Parent Orientations**. This year's session looks great with myself and Dr. Margaret-Ann Armour presenting to parents of first-year students regarding the reality of academics at the U of A.

III. Tuition Philosopher's Café (July 30)

Our second **Tuition Philosopher's Café** was well attended and brought forth some very interesting (and at times, heated) discussion. Once again, a spectrum of viewpoints were aired and debated. Being able to take a step back from the details of the tuition issue and philosophize more broadly on post-secondary education was certainly a valuable exercise.

IV. Administrative Information Systems Steering Committee (August 2)

As per every month, AISSC convened to exchange and discuss information with respect to **Administrative Information Systems** on campus. The content at this meeting included reviewing the decision-making framework, providing an update with respect to Human Resources and Student Administration upgrades, and research reporting.

V. Meeting with Don Carmichael (August 7)

This continues a series of meetings with Don Carmichael, President of AAS:UA. Topics on the agenda include developing our joint presentation for the **orientation of new faculty members** and an update on the prospective **mid-term teaching evaluation** pilot for the fall.

Up and coming...

Annual Orientation for New Professors (August 15)

Lunch with Brian Stevenson (August 15)

WWW Steering Committee Meeting (August 16)

3rd Tuition Philosopher's Café (August 16)

Executive Retreat (August 20)

Report to Students' Council

Document SC 2001-07

Jamie Speer
Vice-President Operations & Finance
Tuesday, August 7 2001

- 1) **Food and Beverage Operating Changes** – The food and beverage price review has proven to be very fruitful. It has been determined that while maintaining each of our alcohol products 2.5% below our lowest competitor, we can develop the revenues to embark upon some exciting changes. Staffing changes, new food and drink specials, new programming initiatives, and the marketing to make our new initiatives a success are all set to occur in the very near future.
- 2) **Student Groups' granting session** – On July 25th I attended the first granting session of the year for Student Groups' Services. At this meeting we granted approximately \$6500 to a variety of worthy student groups.
- 3) **APIRG** – I have developed a first draft of the APIRG bylaw and have met with Vladimir Gomez of APIRG in order to get his feedback on this draft. I will be meeting with Vlad again shortly in order to work towards a final bylaw. Once this is developed the proposed bylaw will come to Council.
- 4) **Financial Affairs Coordinator** – I have hired and have started to train a Financial Affairs Coordinator. Kyle Williams is a fourth year B Com. student with a major in Finance. He appears to have all of the necessary skills and the ambition to become a valuable member of the Students' Union team.
- 5) **SUB expansion** – I have had a few meetings over the past two weeks in regards to SUB expansion. The SUB steering committee met in order to refine the scope of the expansion and to determine the necessary next steps. I met with our Senior Manager of Facilities and Operations to discuss the use of our building space at present. And I met with our President and our Senior Manager of Facilities and Operations to discuss and take action on some of the action items that were developed in the steering committee meeting.
- 6) **Tuition Philosophers Café** – On July 30 I attended a Tuition Philosophers Café at Remedy. At this café we discussed the perception of tuition that various stakeholders have and looked at what our goal should be in regards to tuition.
- 7) **Receptionist** – At present we are in the process of selecting a new receptionist for the Students' Union. I have sat in on the interviews which have occurred thus far and am excited by the field of candidates that we have at present.
- 8) **Campus Advantage** – A few exciting developments have occurred on the Campus Advantage front. First, we have begun the process of shortlisting for the National Programs coordinator position. Second, the University of Toronto students' union and the York Federation of Students have both expressed interest in becoming shareholders. And third, we have been in regular contact with Roger's and Shaw and are expecting a high speed internet deal to be proposed to us soon.
- 9) **Customer service** – As part of my customer service improvement initiative I have developed a customer service protocol for our food and beverage employees. This

protocol outlines the service expectations that our managerial team will expect from our servers. The Manager of Food and Beverage will be responsible for ensuring that this protocol, which will ensure improved customer service, is being upheld.

10) FACRA – On July 31 I attended a meeting of FACRA to find out about many interesting endeavours and possibilities. CJSR will be providing sponsorship for our live programming on Saturday nights. They will also be looking into co-sponsoring events at the Dinwoodie Lounge with the Students' Union. Lastly, they are looking into providing a discounted membership fee for any Students' Union member who wishes to become a member of the Friends of CJSR.

Up and coming...

Access Fund selection committee meeting (August 7)
SUB expansion steering committee meeting (August 7)
Meeting with APIRG (August 10)
Meeting with Dominion Securities (August 15)
Tuition Philosophers Café (August 16)
GFC Facilities Development Committee meeting (August 17)
Executive Retreat (August 20)
SUB expansion meeting (August 21)

MINUTES

EXEC 01-11

Executive Committee

July 4, 2001

ATTENDANCE	Christopher Samuel	President
	Amy Salyzyn	Vice-President Academic
	Kory Zwack	Vice-President External
	Jamie Speer	Vice-President Operations & Finance
	Jennifer Wanke	Vice-President Student Life
	Bill Smith	General Manager
	Cyndi Beth Hann	AA-Exec, Recording Secretary

1. Call to Order The meeting was called to order by Chris at 9:10 a.m.

2. Approval of Agenda The agenda was amended and re-numbered as follows:

Action Items

- a) Executive Marketing Plan
- b) standing Orders
- c) Student Groups Granting Policy
- d) Scholar Access Plan
- e) SUDS Conference Request
- f) SUB Expansion I
- g) SUB Expansion II
- h) Central Adm. Charges

Discussion Items

- a) FOIPP
- b) Orientation Display
- c) UDI
- d) ONECard

3. Approval of Minutes The minutes of the 01-10 Executive Committee meeting were adopted by consensus.

4. Reports

GENERAL MANAGER

Working on:

CUPE Negotiations;
SUB Expansion;
Food & Beverage area preparation for the upcoming school year;
Budgets;
Bookstore Conference.

VP STUDENT LIFE

Working on:

CCSA aftermath and perspective from students.

VP OPERATIONS & FINANCE

Working on:

CCBC;
 CUPE negotiations
 SUB Expansion;
 Food & Beverage area preparation for the upcoming school year;
 Budgets.

VP EXTERNAL

Working on:

CASA;
 Met with some MP's and have other meetings planned to meet with others.

VP ACADEMIC

Working on:

Teaching evaluation pilots;
 AAB had its first meeting;
 CART 2 conference
 Budget.

PRESIDENT

Working on:

CASA AGM - Policies and Marketing & PR Initiatives;
 Organizational Review;
 SUB Expansion;
 CAUS Conference in Calgary coming up July 6 - 9.

5. Items of Business

Action Items

- a) Executive Marketing Plan** Chris tabled the Executive Marketing Plan. Kirsten Odynski is working on this and has developed some interesting ideas. Discussion ensued and it was decided that the Executive will address this at a later date when the plan has been completed.
- b) Standing Orders** Chris tabled amendments to the Standing Orders of Students' Council. Discussion ensued.
- SPEER/WANKE MOVED THAT Students' Council upon the recommendation of the Executive Committee approve the Standing Orders as amended.
- VOTE ON MOTION 4/0/0 CARRIED
- c) Student Groups Granting Policy** Jamie tabled amendments to the Students' Groups Granting Policy. Discussion ensued. Decided to postpone to a later date to investigate further.
- d) Scholar Access Plan** Chris tabled information regarding the Scholar Access Plan. Discussion ensued. Decided to ask the Scholar Access Plan to approach Campus Advantage and CCBC for support.

e) SUDS conference request

Kory tabled request to attend the SUDS Conference in Vancouver, BC from July 23-26. Discussion ensued.

SALYZYN/WANKE MOVED THAT Students' Council upon the recommendation of the Executive Committee approve an expenditure not to exceed One Thousand Seven Hundred (\$1700.00) Dollars for Christopher Samuel - President & Kory Zwack VP External to attend the SUDS Conference in Vancouver, British Columbia from July 23-26.

VOTE ON MOTION 3/0/0 (1 abstained) CARRIED

f) SUB Expansion I

Chris tabled a proposal to approve an expenditure regarding SUB expansion. Discussion ensued.

SALYZYN/WANKE MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve an expenditure not to exceed Four Hundred and Ten Thousand (\$410,000.00) Dollars from the Building Reserve Fund in order to acquire the services of Henderson, Ingles and Patridge for the design consultation of SUB expansion.

VOTE ON MOTION 4/0/0 CARRIED

g) SUB Expansion II

Chris tabled a proposal to approve an expenditure regarding SUB expansion. Discussion ensued.

SPEER/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve an expenditure not to exceed Five Thousand (\$5000.00) Dollars to be paid to RC Steffes Management LTD. for services rendered thus far for the expansion of SUB.

VOTE ON MOTION 4/0/0 CARRIED

h) Central Admin. Charges

Jamie tabled a proposal regarding Central Admin. Charges. Discussion ensued.

SALYZYN/WANKE MOVED THAT the Executive Committee, in recognition of the fact that the Per Student Fee was set by the Dedicated Fees Referendum, approve the VP Operations and Finance initiative to assign and recover space and administrative costs incurred by operating.

VOTE ON MOTION 4/0/0 CARRIED

Discussion Items**a) FOIPP**

Amy brought forward the developments to date with FOIPP and discussion ensued.

It was noted that further investigating should be done before a decision could be made on this matter.

- b) Orientation Display** Amy tabled the idea that an Academic Table should be set up at orientation. Executive agreed that this was a good idea.
- c) UDI** Bill brought forth concerns around UDI. Discussion ensued. Consensus that more investigation needed.
- d) ONECard** Amy tabled issues with ONECard. Discussion ensued and decided to investigate matter further.

7. Announcements

- 8. Adjournment** Meeting adjourned at 11:30 am

MINUTES

EXEC 01-12

Executive Committee

July 10, 2001

ATTENDANCE	Christopher Samuel	President
	Kory Zwack	Vice-President External
	Jamie Speer	Vice-President Operations & Finance
	Bill Smith	General Manager
	Catherine van de Braak	E/A, Recording Secretary

Absent	Amy Salyzyn	Vice-President Academic
	Jennifer Wanke	Vice-President Student Life

1. Call to Order The meeting was called to order by Chris at 10:10 am

2. Approval of Agenda The agenda was amended to add the following Items of Business:
Action Items
b) Campus Advantage

Discussion Items
a) 2001 Games
b) Customer Service
c) SUB Expansion

3. Approval of Minutes The minutes of the July 4, 2001 Executive Committee meeting were adopted by consensus.

4. Reports GENERAL MANAGER

SUB expansion has been the major focus. Working to pull together a document that will define where the SU is going and the steps involved.

VP EXTERNAL

Attended CAUS in Calgary with Chris. Four major areas that will be focused on in the coming year are:

- Tuition
- Student Loan Program changes
- Cost of Research
- Pan Canadian Agreement on Education

Upcoming lobby conference in November and March. Will be meeting with Dr. Oberg in August, December and April

Discussion ensued regarding the loan program

VP OPERATIONS AND FINANCE

Working on:

- Student groups bylaw, Jason Ding will be presenting information at the next executive meeting
 - Organizational Review Process-meeting this afternoon
 - Budget presentation for Council
- Campus Advantage-information will be provided later in this meeting.

PRESIDENT

Attended CAUS with Kory. Excellent opportunity to meet with members of Government

Met with Kim to review the tuition strategy, will be building on last year's campaign. Will be meeting with Bill, Jamie and Kim to finalize strategy by the end of August.

Upcoming:

- Organizational review meeting
- Tuition

5.Items of Business

Action Items

a) Executive Marketing Plan

Chris explained the need for the marketing plan and what he hopes it will accomplish. By having a plan in place both the executive and the marketing dept. will be aware of deadlines, what is upcoming and possibly keep campaigns separate so there is no overlap.

Due to the lack of quorum at today's meeting this item will be discussed at the next executive meeting.

b) Campus Advantage

Jamie reported that Campus Advantage has signed a wireless deal with Cityphone. Jamie would like the executive committee to support this deal and agree to be one of the schools involved in the launch in September. The executive feel that this is an excellent program and students will receive great prices on a wireless deal.

Due to the lack of quorum at today's meeting this item will be discussed at the next executive meeting.

Discussion Items

a) 2001 Games

Kory raised concerns about what the SU will be doing for the upcoming 2001 Games and the commitments that we have made. Chris explained that there are two committees involved in the different aspects. Jamie is working with Bill, Sandra and Selena to look after the business side of the involvement and Kory Jen and Adam should be organizing a “great event”.

Kory will ask Adam to plan an “mini games” that the SU will host.

Both committees will report back to the executive on July 18.

b) Customer Service

Concerns were raised that money to fund the customer service program have been taken out of the budget, yet this is an important initiative that the SU does not want to lose. This item will be re-introduced at the next executive meeting.

c) SUB Expansion

Chris discussed the expansion presentation at Students’ Council tonight. It is important that Council receive accurate and clear information. In order to ensure that all pertinent information is available, Bill will bring financial projections and will be available for questions and Chris will bring a cost breakdown.

7. Announcements

- Updated goals are due. These are very important, as they will be used for the marketing plan.
- Marketing Survey Questions are due. Please remember to give them to Dan.

8. Adjournment

Meeting adjourned at 11:43 am

MINUTES

EXEC 01-13

Executive Committee

July 12, 2001

ATTENDANCE	Christopher Samuel	President
	Amy Salyzyn	Vice-President Academic
	Kory Zwack	Vice-President External
	Jamie Speer	Vice-President Operations & Finance
	Bill Smith	General Manager
	Catherine van de Braak	E/A, Recording Secretary

Absent Jennifer Wanke Vice-President Student Life

1. Call to Order The meeting was called to order by Chris at 10:36 am

2. Approval of Agenda The agenda was amended to add the following Items of Business:

Action Items

- a) CASA Bylaws (Kory)
- b) Marketing Plan (Chris)
- c) Campus Advantage (Jamie)
- d) Customer Service (Chris)

Discussion Items

- a) PowerPlant Pricing (Jamie)
- b) In Camera Business (Chris)
- c) Shared Service Agreement (Amy)

3. Approval of Minutes The minutes of the July 10, 2001 Executive Committee meeting were adopted by consensus.

4. Reports First meeting of the week only

5. Old Business Old business reviewed

6. Items of Business

Action Items

a) CASA Bylaws Kory tabled changes proposed by CASA to their constitution. The proposed changes need to be approved by all Students' Council's of CASA member schools. The executive requested a more complete breakdown of the changes so this item will be brought back to executive on July 18.

- b) Marketing Plan** Chris discussed the proposed marketing plan that has been completed by the DoC. This marketing plan will help coordinate the executive outreach and provide set dates for campaign information to be received by marketing. Due to the high volume of campaigns it will be very important that all dates are observed.

SPEER/SALYZYN MOVED THAT the Executive Committee approve the tabled Executive Marketing plan.

VOTE ON MOTION

3/0/0 CARRIED

- c) Campus Advantage** Jamie explained the proposed wireless deal that has been brokered by Campus Advantage and the benefits to the Students' Union. Concerns were raised regarding the exclusivity of the deal. Discussion ensued regarding this issue.

SPEER/ZWACK MOVED THAT the Executive Committee support and adopt the Wireless Communications deal with Cityfone as negotiated by Campus Advantage.

VOTE ON MOTION

3/0/0 CARRIED

- d) Customer Service** Chris raised concerns that by removing \$3,000.00 from the budget that was budgeted for the customer service initiative, the program will not be able to be completed as proposed. Adding \$3,000.00 should not create a large impact due to the increased revenue that may be realized this year.

SPEER/SALYZYN MOVED THAT Students' Council, upon the recommendation of the Executive Committee, approve an expenditure not to exceed \$3,000.00 to coordinate the Customer Service Initiative.

VOTE ON MOTION

3/0/0 CARRIED

Discussion Items

- a) PowerPlant Pricing** The PowerPlant has completed a competitive price analysis of establishments on Whyte Ave liquor prices. The PowerPlant is currently averaging 7% below competitor prices. Concerns were raised regarding the need to provide good customer service and the associated staff costs, improved programming and overall improving the experience students have in the PowerPlant.

Jamie will work with Bill to bring a detailed price increase proposal to executive to June 30.

- b) In Camera Business** Meeting moved in camera

c) Shared Services

Amy met with staff from the University FOIPP office and Ombuds regarding FOIPP requirements and the Ombuds office. It was decided that when the shared service agreement is redrafted it would include a clause stating that the Ombuds office is FOIPP protected.

This issue will be brought back to executive within the next month.

7. Announcements

- Marketing questions need to be given to Dan
- Goals need to be given to Catherine

8. Adjournment

Meeting adjourned at 11:35 am

MINUTES

EXEC 01-15

Executive Committee

July 23, 2001

ATTENDANCE

Christopher Samuel	President
Amy Salyzyn	Vice-President Academic
Kory Zwack	Vice-President External
Jennifer Wanke	Vice-President Student Life
Catherine van de Braak	E/A, Recording Secretary
Kim Steele	Researcher

Absent

Jamie Speer	Vice-President Operations & Finance
Bill Smith	General Manager

1. Call to Order

The meeting was called to order by Chris at 10:39 am

2. Approval of Agenda

The agenda was amended to add the following Items of Business:

Action Items

a) Marketing Survey (Chris)

Discussion Items

a) In Camera Personnel (Chris)

b) In Camera Business (Chris)

3. Approval of Minutes

The minutes of the July 18, 2001 Executive Committee meeting were adopted by consensus.

4. Reports

VP STUDENT LIFE

- WOW is in high gear
- Working on Fresheads initiative
- Met with Al Belangier and Katherine Huising
- Dealing with Gateway issues

Discussion ensued regarding security concerns/Blue phones

VP EXTERNAL

Attended FDC-Chris provided the executive with background on the Alumni Clocktower project

Working on:

- CASA policy
- Government Caucus meeting-hoping to have 30 students to be hosts and increase the SU presence at the conference. Discussion ensued regarding how to achieve this.

Attending SUDS this week

VP ACADEMIC

Working on:

- Various "office tasks"
- Parent Orientation presentation

Involved in the hiring of the new Bookstore Director

Meeting with Don Carmichael to discuss the mid term teaching evaluations in the fall.

PRESIDENT

Executive Committee had lunch with Dr. Owram

Tuition:

Met with Kim, decided on strategy, putting together a position paper, created a time line for the campaign, tuition café is upcoming

Org. Review

Good meeting on Thursday, will email document to the executive with the changes that were discussed at the meeting, contacted Zennex, will probably be a 2 year process

SUB Expansion

Moving well, University has indicated support for the project
Created a committee with Dr. Connor and Capital planning rep. to be a part of

Town Hall meeting will be scheduled for mid September

Need to send the SUB expansion item to FDC by mid October.

Kim left the meeting

GAMES-BUSINESS

Safewalk will not have extended hours for the Games

Gateway pamphlets are not going into Athletic packages

Need additional information about the building being open on Monday August 6.

GAMES-EVENTS

Concerns were raised regarding the events that are currently planned.

Two options are available:

- I. Current approach that is targeted to preschool and daycare age
- II. Concentrate on a 2-day event that is targeted at families.

The executive support the second option. Chris will speak with Adam and Jen will be the executive providing direction on this event.

5.Items of Business

Action Items

a) Marketing Survey

The RFP that the marketing department is sending out to Marketing companies was tabled. Questions were discussed. Chris explained that all revisions must be made by Tuesday July 24 at 8:00 am so that the RFP can be sent out by 12:00 Tuesday.

Jamie joined the meeting

- Discussion Items** Meeting moved in camera
- a) **In Camera personnel**
 - b) **In Camera business** Meeting moved in camera

7. Announcements

- 8. Adjournment** Meeting adjourned at 12:25 pm

MINUTES

EXEC 01-16

Executive Committee

July 30, 2001

ATTENDANCE

Christopher Samuel	President
Amy Salyzyn	Vice-President Academic
Kory Zwack	Vice-President External
Jennifer Wanke	Vice-President Student Life
Catherine van de Braak	E/A, Recording Secretary
Kim Steele	Researcher

Absent

Jamie Speer	Vice-President Operations & Finance
Bill Smith	General Manager

1. Call to Order

The meeting was called to order by Chris at 10:40 am

2. Approval of Agenda

The agenda was amended to add the following Items of Business:
Action Items

Discussion Items

- b) Housekeeping (Chris)
- c) In Camera Business (Chris)
- d) OneCard Wiring (Amy)
- e) Office Space

3. Approval of Minutes

The minutes of the July 23, 2001 Executive Committee meeting were adopted by consensus.

4. Reports

VP EXTERNAL

Met with Ian McClelland
Meeting with Peter Goldring later today
Attended SUDS in Vancouver. Excellent conference
CASA policy –will be starting to vote via fax
Press release will be sent out today regarding the amount of money that the University has made.

VP STUDENT LIFE

Fresheads will be running in November. Program looks excellent
WOW-reviewed set up for Quad
Met with Don Iverson (CUP) while in Toronto
Handbook should go to print today. Due to the challenges that happened this year the position and job will be reviewed for next year
In the process of hiring an ACEC

VP ACADEMIC

Sent a letter to Myer Horowitz asking him to be keynote speaker for the SU Awards

Working on the shared service agreement with Ombuds.

Involved in the Financial Affairs Coordinator hiring

Working on Onecard wiring in SUB

PRESIDENT

Attended SUDS, excellent conference

Met with APIRG coordinator, Vlad Gomez

Discussion ensued regarding the relationship between APIRG and the SU and the direction that should be taken.

Kim left the meeting

GAMES-EVENTS

The SU event for the Games is going well. Everything is in place.

GAMES- BUSINESSES

Nothing to report at this date

5.Items of Business

Action Items

Discussion Items

a) Shared Space Agreement

Amy is currently reviewing the shared space agreement with the University that relates to Ombuds. The process is going well, the new agreement will reflect current practices. Amy asked for executive for input regarding space issues and the relationship with the Dean of Students. The executive would like the clause kept as is.

b) Housekeeping

Chris reminded all executives to be on time for meetings.

c) In Camera Business

Meeting moved in camera

d) One Card Wiring

Tabled to Wednesday

Jamie joined the meeting

e) Office Space

Concerns were raised regarding the space that will be needed for the Financial Affairs Coordinator. Jamie will work with Margriet and Anita and bring the proposed solution to executive to approve.

7. Announcements

8. Adjournment

Meeting adjourned at 12:30 pm

Bylaw 5600

A Bylaw Respecting the Student Groups Committee of the Students' Union

- Short Title**
1. This bylaw may be referred to as the "Student Groups Committee Bylaw".
 2. In this bylaw:
 - a. "Building" will mean the Students' Union Building; and,
 - b. "Student Group" will mean any group registered with the Students' Union, including clubs and Faculty Associations as defined by Bylaw 8700 (Student Groups) and 8300 (Faculty Associations).
- Start-up**
3.
 - a. The Student Groups Committee will be appointed by 31 May of each year.
 - b. Within two weeks of the Changeover Meeting of Students' Council, the incoming Chair of the Committee will announce the date of the first meeting. It will be the responsibility of the members at the first meeting to establish the dates of subsequent meetings.
- Mandate**
4. The Student Groups Committee will:
 - a. Make decisions concerning Dinwoodie Lounge allocations for club-sponsored cabarets;
 - b. Make decisions concerning applications of student groups for employment with the Students' Union;
 - c. Make recommendations to the Vice-President Student Life and/or Vice-President Operations and Finance concerning alcohol policies and procedures;

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- d. Approve the allocation of space for student group use in the Students' Union Building according to Building Policy;
- e. Make policy recommendations regarding student group use of the Students' Union Building;
- f. Make recommendations concerning student groups who are in debt to the Students' Union or who have violated building policy in any way;
- g. Forward any space or violation of building policy by Student Groups to the Financial Affairs Board;
- h. Exclude or curtail the operations of any group, club, organization, or individual within the Students' Union Building if, in the opinion of the Committee, it is in violation of Building Policy regulations
- i. Consider applications for financial assistance from all registered students groups according to guidelines set out in Bylaw 8700 (Respecting Student Groups), in this Bylaw, and in the Student Group Granting Policy;
- j. Give direction to the Director of Students Groups on issues relating to student groups; and,
- k. Plan and implement events related to the activities of student groups.

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- Composition** 5. The Committee will be composed of:
- a. The Director of Student Groups; as Chair,
 - b. The Vice-President Student Life, as a non-voting and ex-officio member;
 - c. The Vice-President Operations and Finance as a voting member, at meetings where student group grant applications are being considered;
 - d. The Students Groups' Associate Director, as a non-voting member;
 - e. Two (2) Student Councillors. If no members of Students' Council can be obtained after two (2) attempts to fill the required councillor position(s), the Nominating Committee may, after September 30 of each year, appoint student(s)-at-large to fill the vacant position(s) on the Student Groups Committee;
 - f. Five (5) student-at-large members;
 - g. The Students' Union Manager of Entertainment & Programming, as a non-voting member; and,
 - h. The University of Alberta Dean of Students, or their designee, as a non-voting member.
- Chair** 6. a. The Director of Student Groups will be the Chair of the Student Groups Committee.
- b. Should the Chair be absent, their designee will be Chair, and in the absence of a designee, a member of the Committee will be elected as Chair at that meeting.

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- Quorum**
7. a. Quorum at any regular meeting of the Committee will be four (4) voting members and the Chair or their designee.
 - b. Quorum at any granting meeting of the Committee will be five (5) voting members and the Chair or their designee.
- Conduct of Business**
8. a. The Chair or any three (3) members of the Committee may call a meeting.
 - b. In the event of a tie vote, the Chair will decide the matter.
 - c. Committee minutes and recommendations will be made available to Committee members and/or Student Councillors upon request.
 - d. Policy decisions of the Committee will not come into effect until the day after they have been reported to Students' Council.
 - e. Students' Council may at any time review and rescind regulations made under this Bylaw.
- Student Group Granting Process & Guidelines**
9. a. Granting will be done at only five (5) meetings per academic year of the Student Groups Committee. These meetings will occur at regular two month intervals, starting in late May of each year. The meetings will be held the third week of the following months: July, September, November, January and March. Notice for each meeting will be given at the beginning of the month. Meetings are subject to change at the discretion of the Director of Student Groups, provided adequate notice is given to the student groups.
 - b. The dates chosen for granting meetings will be advertised well in advance of the deadline for applications.

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- c. The maximum sum granted to any student group will be One Thousand Five Hundred (\$1,500.00) dollars in any fiscal year.
- d. Grants up to the sum of One Thousand Five Hundred (\$1,500.00) dollars in any fiscal year do not have to be approved by Students' Council.
- e. The Vice-President Operations and Finance will update the granting policy, and will bring recommendations for changes to Students' Council for approval.

**Clubs
Council**

- 10. The Student Groups Committee will establish and administer the Clubs Council.
 - a. The Clubs Council will:
 - i. provide Student Group representatives with important information concerning registration procedures, deadlines, employment opportunities,; and,
 - ii. provide groups the opportunity to interact and share information amongst themselves.
 - b. Members of the Student Groups Committee will be encouraged to attend meetings.

- Final Report** 11. The Chair will annually submit to Students' Council, prior to 30 April, a final written report of activities and recommendations.

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Bylaw 5600

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