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**Tuesday, August 23, 2016**

**Council Chambers, University Hall**

We would like to acknowledge that our University and our Students' Union are located on Treaty 6 Territory. We are grateful to be on Cree, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge continuing colonial violence and respect Indigenous knowledges and traditions.

**ORDER PAPER (SC 2016-08)**

**2016-08/1      SPEAKERS BUSINESS**

**2016-08/1a**      Announcements - The next meeting of the Students' Council will take place on Tuesday, September 6th, 2016 at 6.00pm in the Council Chambers.

**2016-08/2      PRESENTATIONS**

**2016-08/3      EXECUTIVE COMMITTEE REPORT**

**2016-08/4      BOARD AND COMMITTEE REPORT**

**2016-08/5      OPEN FORUM**

**2016-08/6      QUESTION PERIOD**

**2016-08/6a**      *COUNCILOR CHRISTENSEN to PRESIDENT RAHMAN:*  
To President Rahman, I was wondering if the President could please provide Council with an update and overview of the current status of the Social Environment and Responsibility Committee (SERC) as defined in Bylaw 1100(6). Specifically, I'm wondering if the committee is still active, what its function is, and what, if any, projects the committee is currently working on. Currently, Bylaw Committee is reviewing all Bylaws and this information would be useful moving forward with that project.

**2016-08/7      BOARD AND COMMITTEE BUSINESS**

**2016-08/7a**      **Bill #4 - Two member Candidates and Councillor-Designates - *Second Reading***

**HOWIE/CHRISTENSEN MOVE** to approve the second reading of Bill #4, on the recommendation of Bylaw Committee, and amend Bylaw 100 and 2300 to abolish two member candidates and implement Councillor-Designates according to these principles:

First Principles (Approved August 9, 2016)

1. The process for two member candidates shall be removed from SU Bylaws, given the questionable viability and usability in 1-year terms.
2. The definition of short-term and long-term proxies shall be amended into two new categories: "Proxy" (short term) and "Councillor-Designate" (long term).
3. The process for Councillor-Designate appointment shall be amended to:
  - a. Simplify appointment requirements; and
  - b. Set regulations and guidelines on the appointment process.
4. Bylaws 100 and 2300 shall be amended to implement these changes

Please see SC 16-08.01

**2016-08/7b Bill #5 - Defining Department Association - *Second Reading***

**BANISTER/CHRISTENSEN MOVE** to approve the second reading of Bill #5, on the recommendation of Bylaw Committee, according to the following first principles:

First Principles (Approved August 9, 2016)

1. Department Associations shall be delegated authority by the Students' Union through their Faculty Associations to be official representatives for students in their departments, as well as provide advocacy and community building roles.
2. Departmental Associations already exist in the Students' Union hierarchy.
3. Bylaw 8100 shall be amended to provide clearer definitions for Departmental Associations. This will clarify their roles, give them legitimacy under the Students' Union, and allow the Students' Union and Faculty Associations to better connect with and support them.
4. Bylaw 8100 shall describe the minimum requirements for being a recognized Departmental Association.
5. Bylaw 8100 Schedule shall contain a list of all currently recognized Departmental Associations.

Please see SC 16-08.02

**2016-08/7c Bill #6 - CRO Responsibilities - *Second Reading***

**LARSEN/CHRISTENSEN MOVE** to approve the second reading of Bill #6, on the recommendation of Bylaw Committee, to clarify and outline C.R.O. Responsibilities according to the these first principles:

First Principles (Approved August 9, 2016)

1. The Chief Returning Officer (C.R.O.) responsibilities shall be updated to reflect the growing scale of elections and value of office. As such the following amendments shall be made to bylaw to ensure a stronger role throughout the academic year and during SU elections.

2. Advertisement responsibilities of the C.R.O. shall be amended to ensure the position has larger and long term responsibilities to properly advertise elections.
3. Timelines for reporting the activities of the C.R.O.'s office, both during elections and throughout academic year, shall be amended or introduced.
4. Timelines for nomination packages shall be amended to ensure timely release.
5. The C.R.O.'s responsibilities regarding proper classroom talk procedure shall be outlined.
6. The C.R.O.'s office shall ensure timely release of rulings as well as fair and due process for candidates during elections.
7. The C.R.O.'s responsibilities regarding the review of campaign materials content shall be amended to focus on ensuring campaigns do not go over budget.
8. The elections bylaws, specifically but not limited to 2100(8) Duties of Elections Staff, shall be amended to fully include responsibilities of the elections staff to ensure clear understanding of office.

Please see SC 16-08.03

**2016-08/7d Bill #7 - Students' Council Seat Distribution - *Second Reading***

**CHRISTENSEN/PROCHNAU MOVE** to approve the first reading of Bill #7, on the recommendation of Bylaw Committee, and amend Bylaw 100 and Bylaw 100 Schedule based on the following first principles:

First Principles (Approved August 9, 2016)

1. The evaluation of Students' Council seat allocation review currently occurs irregularly and often on an *ad hoc* basis.

2. Seats are currently distributed according to the “representation by population” rule.
3. Bylaw 100 shall be amended to implement a regular timeline for Students’ Council seat review.
4. Bylaw 100 shall be further amended to adjust the number of seats according to the most recent enrolment data.
5. Every Faculty shall have a minimum of one (1) seat.
6. Where the allocation of seats shall be based on student enrolment below:
  - a. 1-1499 shall receive one (1) seat; and
  - b. 1500-2499 shall receive two (2) seats; and
  - c. 2500-3499 shall receive three (3) seats; and
  - d. 3500-4499 shall receive four (4) seats; and
  - e. 4500-5499 shall receive five (5) seats; and
  - f. 5500-6499 shall receive six (6) seats; and
  - g. 6500-7499 shall receive seven (7) seats; and
  - h. 7500-8499 shall receive eight (8) seats; and
  - i. 8500-9499 shall receive nine (9) seats;
  - j. And so on...
7. Bylaw 100 schedule shall be amended to include a chart with the information provided in (7).
8. Seat allocation shall remain constant until the next general election cycle.

Please see SC 16-08.04

**2016-08/7e Bill #8 - Students’ Council Attendance Regulations - *Second Reading***

**CHRISTENSEN/BANISTER MOVE** to approve the second reading of Bill #8, on the recommendation of Bylaw Committee, and amend Bylaw 100 and 2300 based on the following first principles:

First Principles (Approved August 9, 2016)

1. Councillors are expected to attend, send a Proxy or Councillor-Designate, to meetings of Students' Council.
2. A Councillor shall have an attendance record of at least 50% of meetings each trimester, where attendance is defined as attending for at least one (1) roll call of attendance.
3. Formal attendance shall be calculated at the end of every trimester by the Speaker.
4. Where a Councillor has less than 50% attendance at the end of the trimester, they shall be automatically removed as a member of Students' Council.
  - a. Leaves of absence for elections shall not be accounted into the attendance percentage.
5. The contravening Councillor shall be able to appeal their removal to D.I.E. Board, based on extenuating circumstances including but not limited to those listed below, within three (3) business days of their removal:
  - a. Medical, emotional, mental, or family emergencies; and
  - b. Other circumstances deemed reasonable, at the discretion of D.I.E. Board.
6. Unreliable proxies or Councillor-Designates shall not be considered a reasonable excuse for appeal, unless D.I.E. Board deems there were extenuating circumstances.
7. The Speaker shall attend the D.I.E. Board hearing to provide the official attendance record and field any questions of the Board.
8. Should the D.I.E. Board approve an appeal to the contravening Councillor, that Councillor shall be re-appointed immediately.
9. The Speaker shall present at Council and email these regulations to all Councillors at the start of each trimester.
10. These regulations shall also be included in the Nomination Package of each Council election.
11. Bylaw 100 and 2300 shall be amended to implement this process.

12. This process shall not take effect until the 2017/2018 term of Students' Council.

Please see SC 16-08.05

**2016-08/8**      **GENERAL ORDERS**

**2016-08/8a**      RAHMAN moves to grant Councilor Howie an exception to SU Operating Policy 3.3d to allow for simultaneous employment as a term employee while sitting on UASU Students' Council.

**2016-08/9**      **INFORMATION ITEMS**

**2016-08/9a**      Report from the President.

Please see SC 16-08.06

**2016-08/9b**      Report from the Vice President of Operations and Finance.

Please see SC 16-08.07

**2016-08/9c**      Report from the Vice President Academic.

Please see SC 16-08.08

**2016-08/9d**      Report from the Vice President Student Life.

Please see SC 16-08.09

**2016-08/9e**      Report from the Vice President External.

Please see SC 16-08.10

**2016-08/9f**      2016 CRO By-Elections Timeline Announcement

Please see SC 16-08.11

**2016-08/9g**      Report from the Bylaw Committee

Please see SC 16-08.12

**2016-08/9f**      Executive Committee Motion Tracking

Please see SC 16-08.13

**2016-08/9g** Students' Council Motion Tracking

Please see SC 16-08.14

**2016-08/9h** Committee Motion Tracking - By Committee

Please see SC 16-08.15

**2016-08/9i** Committee Motion Tracking - By Date

Please see SC 16-08.16

**2016-08/9j** Students' Council Attendance

Please see SC 16-08.17



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2. The definition of short-term and long-term proxies shall be amended into two new categories: "Proxy" (short term) and "Councillor-Designate" (long term).
3. The process for Councillor-Designate appointment shall be amended to:
  - a. Simplify appointment requirements; and
  - b. Set regulations and guidelines on the appointment process.
4. Bylaws 100 and 2300 shall be amended to implement these changes.

**Second Reading**

**Bylaw 100**

**9 Proxies and Councillor-Designates**

1. Any Councillor may appoint up to one Students' Union member, in their faculty, at a time to attend to their duties of Students' Council on their behalf. The Councillor may appoint either:
  - a. A Proxy, which may be appointed for one (1) meeting of Students' Council at a time; or
  - b. A Councillor-Designate, which may be appointed for up to one (1) trimester at a time and shall be able to attend and participate fully on all Committees and Boards that the Councillor sits.
2. A Proxy will, for the meeting of their appointment, have all the rights and responsibilities of the Councillor who appointed them, but shall not be permitted to sit on Standing Committees or Boards.
- ~~3. A Councillor-Designate will, for the duration of their appointment, have all the rights and responsibilities of the Councillor who appointed them.~~
- ~~4. A Councillor-Designate shall be allowed to appoint a Proxy, but shall not be allowed to appoint an additional Councillor-Designate.~~
5. A Councillor who has appointed a Proxy or Councillor-Designate retains access to all resources that they would otherwise be entitled.
6. A Councillor shall submit written notice and introduction of their Councillor-Designate to be included in the Order Paper or Late Additions.

**Deleted:** A proxy's appointment is not effective in the attendance of the Councillor who appointed them.

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## 20 Vacancy Petitions

1. Immediately following the by-election period for Students' Council, as outlined in Bylaw 2400, the office of Discover Governance, with the assistance of the Chief Returning Officer, shall create a Vacancy Petition form for all faculties with vacancies and disseminate the form broadly, including to the Faculty Association in which the vacancy is held.
2. The Vacancy Petition form, to be filled out by the candidate, shall include:
  - a. the name, e-mail, faculty, and ID number of the candidate seeking to fill the vacancy; and
  - b. a signed acceptance of the petition by the candidate; and
  - c. a signed letter for the candidate from their faculty confirming that they are in good academic standing under University regulations; and
  - d. a list of nominators including the names, faculties, years, signatures, and student identification numbers; and
  - e. a copy of Bylaw 100(20); and
  - f. a link to the Vacancy Petition webpage.
3. In order for the petition to be declared valid, the candidate must collect a greater number of signatures from nominators than either 3(a) or 3(b), whichever is lower:
  - a. the voter turnout percentage in their vacant faculty during the last general Students' Council election in which a candidate ran; or
  - b. the mean voter turnout percentage for the last three (3) general Students' Council elections.
4. The Vacancy Petition form for Open Studies students shall include all requirements mentioned in (2) with the exception of collecting nominators' signatures.
5. The completed Vacancy Petition shall be submitted to the Office of Discover Governance upon its completion for validation of nominators, if applicable.
6. The first valid Vacancy Petition submitted for a given faculty will trigger a seven (7) day period after which no other petitions will be received per vacant seat.
7. If no other valid Vacancy Petitions are received within the seven (7) day period, the successful candidate shall be declared a Councillor for the vacant seat for the remainder of that term.
8. If two or more candidates submit valid Vacancy Petitions for the same seat during the seven (7) day period outlined in (6), the candidate with the most signatures at the end of this period shall be the winner.
  - a. Any candidate shall be allowed to retrieve their petition during the seven (7) day waiting period to collect more signatures, so long as the final petition is re-submitted by 5:00pm on the last business day prior to the deadline.
  - b. In the event of a tie in the number of signatures, the Chief Returning Officer shall determine the winner by flipping a coin or other random-chance tie-breaking

method in the presence of the Deputy Returning Officer or a member of the Office of Discover Governance.

9. Individuals that are ineligible to submit Vacancy Petitions include:
- a. any member of Students' Council; or
  - b. the Speaker of Students' Council; or
  - c. the Chief Returning Officer or Deputy Returning Officer; or
  - d. any student who ran during the previous general election or by-election and lost to none of the above; or
  - e. any student who has previously used this mechanism in the last 365 days.

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10. The period for Vacancy Petitions to be submitted shall be from:
- a. the first business day following the fall by-election; to
  - b. February 1 of the subsequent year.
11. The Office of Discover Governance, with the assistance of the Chief Returning Officer, shall create and maintain a Vacancy Petition webpage to list the current status of all vacant Students' Council seats:
- a. the link to this webpage shall be included in the Vacancy Petition package; and
  - b. this webpage shall be maintained with regular updates, deadlines and other relevant information; and
  - c. at a minimum, the number of packages submitted in each faculty shall be updated daily during the seven (7) day deadline period.

## Bylaw 2300

### 1 Short Title

1. This Bylaw may be referred to as the "Councillor Elections to Students' Council and General Faculties Council Bylaw".

### 2 Definitions

1. In this bylaw
- a. "member" shall be anyone who is an undergraduate student currently enrolled in at least one course for credit at the University of Alberta;
  - b. "C.R.O." shall be the Chief Returning Officer of the Students' Union;
  - c. "D.R.O." shall be a Deputy Returning Officer of the Students' Union;

- d. "D.I.E. Board" shall be the Discipline, Interpretation, and Enforcement Board of the Students' Union, as set out in Judiciary of the Students Union Bylaw, Bylaw 1500;
- e. "faculty" shall be any entity defined by the University of Alberta General Faculties Council as either a faculty or a school and in which members are registered and shall include Open Studies;
- f. "council" shall be either be Students' Council or General Faculties Council (GFC) as the context requires;
- g. "general election" shall be the General Election of the Executive Committee and the Undergraduate Board of Governors or the General Election of Faculty Councillors;
- h. "primary volunteer" shall be a person registered as part of a candidate's campaign who has been selected by that candidate to serve as primary volunteer for the purposes of this bylaw;
- i. "~~Candidate~~" shall be any member whose nomination is accepted under this bylaw;
- j. ~~.....~~
- k. ~~.....~~
- l. "joke candidate" shall be any candidate who chooses not to use their given name or a reasonable derivative of their given name when appearing on the ballot;
- m. "campaign" shall be the period of time during which campaign activities are permitted;
- n. "campaign activity" shall be any act, planned or organized by or on behalf of any candidate that is calculated to convince members to vote in a given way;
- o. "volunteer" shall be any individual who assists in campaign activities;
- p. "campaign expense" shall be any and all expenditures incurred in engaging in campaign activities;
- q. "campaign materials" shall be any physical or electronic media produced or distributed as part of campaign activities;
- r. "banner" shall be any campaign material composed of paper, cloth, or similar material of a total area greater than four (4) square feet;
- s. "poster" shall be any campaign material composed of paper, cloth, or similar material, of a total area of under four (4) square feet that is designed to be posted on a wall or similar place;
- t. "forum" shall be any event organized by an entity other than the Students' Union, a candidate, or a volunteer acting on behalf of a candidate at which campaign activities are facilitated;
- u. "University" shall be the University of Alberta;

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**Deleted:** "two member candidate" shall by any two members whose nomination is accepted under this bylaw;

**Deleted:** "candidate" shall be any single member candidate or two member candidate;

- v. "working hours" shall be any and all hours occurring between 0900 and 1700;  
and

### 3 Mandate

1. This bylaw shall govern the conduct of the Election to Students' Council and General Faculties' Council.

### 4 Election Dates - General Faculties Council and Students' Union Council

1. The election shall occur fifteen (15) days after the General Election of the Executive Committee and the Undergraduate Board of Governors Representative as set out in Bylaw 2200.
  - a. Notwithstanding, the C.R.O. may establish one alternate date designated for the election to occur, where the faculty can prove that the above date is unsuitable for their electorate.
  - b. Notwithstanding, the election of representatives from Augustana Faculty to General Faculties Council and Students' Union Council shall be conducted concurrently with the General Election of the Executive Committee and Board of Governors Representative as set out in Bylaw 2200.
2. A General Faculties Council or Students' Union Council election or by-election shall not occur during the months of May, June, July and August.

### 5 Candidate Nomination Deadlines

1. The C.R.O. shall determine and announce the deadlines for the nominations of candidates prior to the end of November each year, to occur not fewer than nine (9) days before the date of the Faculty Councillor Election.

### 6 Candidate Nomination Packages

1. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days before the nomination deadline as set out in Section 5.
2. The C.R.O shall produce nomination packages which shall contain, at minimum
  - a. complete and current copies of Bylaw 2300 and the Judiciary of the Students' Union Bylaw, Bylaw 1500;
  - b. nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, the position the nominee wishes to contest, and nominations papers soliciting the names, faculties, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;

- c. contact information for the C.R.O. and D.R.O.s;
  - d. the time, date, and location for the candidates meeting;
  - e. the building code limits on banner size. In the absence of an upper limit, the C.R.O. will specify a size deemed appropriate.
3. Valid nomination packages shall contain
- a. a signed acceptance of the nomination by ~~the proposed nominee;~~
  - b. a signed letter ~~from the proposed nominee's faculty,~~ confirming that they are in good academic standing under University regulations;
  - c.
  - d. a statement, signed by the proposed nominee, identifying the name under which they wish to appear on the ballot, and papers soliciting the names, faculties, years, signatures, and student identification numbers of at least ten (10) members registered in the same faculty as the nominee as nominators;
  - e. ~~.....~~
4. Candidates who are registered in Open Studies are exempt from Section 6(3)(c).

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## 7 Restrictions on Candidate Nominees

1. No member shall be nominated for more than one (1) of the positions contested in each election.
2. Notwithstanding Section 7(1), members may be nominated for both Students' Council and General Faculties Council within the same election.
3. Members of Students' Council and its standing committees, in order for their nomination papers to be valid are required to take a leave of absence from their duties for the period beginning with the nomination deadline and ceasing with the conclusion of voting of the election in which they are contesting a position. The following exceptions apply:
  - a. An executive contesting a Councillor position when the race is uncontested,
  - b. Any member of Students' Council, excluding members of the Executive, contesting a Councillor position.
4. For the purpose of this section, any race solely contested by a joke candidate shall be considered uncontested.
5. Where a member contravenes Section 7 (3), all of the member's nominations shall be declared null and void.

## 8 Acceptance of Candidate Nominations

1. Where ~~a member submits,~~ valid set of nomination papers, as set out in Sections 6(3) and 7 and prior to the nomination deadline as set out in Section 5, the nomination shall be accepted by the C.R.O. within twenty-four (24) hours of the nomination deadline.

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## 9 No Candidate Nomination Received

1. Where no valid candidate for a given position has been received by the deadline, the C.R.O. shall extend the deadline for that position by up to two (2) days.
2. Where the only nominations received for a given position is (are) joke candidate(s), the CRO shall extend the deadline for that position by up to two (2) days.

## 10 Candidate Registration Meeting

1. The C.R.O. shall hold a meeting for all candidates following the nomination deadline but prior to the commencement of the campaign.
2. The meeting shall:
  - a. be held on a business day;
  - b. start no earlier than 6:00pm; and
  - c. start no later than 9:00pm.
3. The C.R.O. shall:
  - a. arrive by the scheduled start time; and
  - b. take attendance by roll call at the start and end of the meeting.
4. All candidates shall either:
  - a. attend the candidates meeting in its entirety; or
  - b. designate a proxy via email to the C.R.O. prior to the scheduled start time of the meeting.
    - i. A proxy may only be designated to represent one candidate and must attend the meeting in its entirety.
5. Where a candidate contravenes Section 10(4), that candidate shall be disqualified.
6. The C.R.O. shall grant exemptions to Section 10(5) to candidates, but shall do so only where the candidate:
  - a. requesting the exemption provides a sufficient reason to the C.R.O. via e-mail at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
  - b. informs and provides satisfactory evidence to the C.R.O. of absence due to an unforeseen academic circumstance for which no notice could be given; or
  - c. informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.
7. Where a candidate is granted exemption under Section 15(6), they shall refrain from campaigning until they attend a subsequent meeting with the C.R.O., within a reasonable amount of time, to discuss the content presented at the candidates meeting.
8. Where a candidate contravenes Section 10(7), that candidate shall be disqualified.

## 11 Content of the Candidate and Registration Meeting

1. At the candidate and registration meeting, the C.R.O. shall, at minimum
  - a. review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;
  - b. announce the time and date of any forums scheduled;
  - c. determine and announce which candidates are joke candidates as set out in Section 2 (i);
  - d. where two (2) or more candidates have asked to appear on the ballot under names that are either identical or so similar as to be effectively indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot;
  - e. announce any methods that will be regularly used to communicate with candidates;
  - f. take attendance for the purpose of verifying compliance with Sections 9 and 10.

## 12 Commencement of Campaign Activities

1. The C.R.O. shall determine and announce the time and date of the commencement of campaign activities, to occur no fewer than five (5) days before the date of any vote prior to the end of November each year.

## 13 Requirement for Forums

1. No candidate shall participate in any forum unless each candidate in their race has received at least twenty-four (24) hours notification of the forum and will be afforded an equal chance to speak at it.

## 14 Storage Space

1. The C.R.O. shall make arrangements for space to be available on the University campus to all candidates for the purpose of the storage of campaign materials.

## 15 Joke Candidates

1. Where a candidate has been designated as a joke candidate, as set out in Section 2(i), and that candidate does not wish to be a joke candidate, that candidate may provide to the C.R.O. a new signed statement indicating the name under which they wish to appear on the ballot, within 36 hours of being designated as a joke candidate.
2. Where a candidate who has been designated a joke candidate exercises their right, as set out in Section 15(1), to submit a new name under which they wish to appear on the ballot, and where the new name is, at the discretion of the C.R.O., a reasonable derivative of that candidate's legal name, that candidate's designation as a joke candidate shall be reversed.



## 16 Candidates with Same or Similar Names

1. Where two (2) or more candidates submit names that are either identical or so similar as to be effectively indistinguishable, the candidates shall provide the C.R.O with their preferred names for the ballot within thirty-six (36) hours of the nomination deadline. The provided name must be a reasonable derivative of the candidate's legal name.
2. Where the C.R.O is not provided a preferred name by the candidate, the C.R.O. shall determine and announce what name each of the two (2) or more candidates shall use.

## 17 C.R.O. Shall List Candidates

1. Within forty-eight (48) hours of nomination deadline, the C.R.O. shall post the preferred name of each candidate as it will appear on the ballot.
2. The name must be:
  - a. a reasonable derivative of the member's legal name; or
  - b. a preferred name, for which the member has provided satisfactory evidence to the C.R.O. showing it is a name they regularly use; or
  - c. in the case of a two member candidate, any combination of the above two joined by the word "and"
3. Where no derivative or preferred name is provided to the C.R.O., the C.R.O. shall use the legal name(s) of the member(s)

## 18 Requirements of All Candidates

1. Each candidate shall act reasonably and in good faith, and specifically shall
  - a. ensure that each volunteer engaging in campaign activities on their behalf is aware of all bylaws, rules, regulations, and orders;
  - b. ensure that each volunteer is in compliance with all bylaws, rules, regulations, and orders while engaging in campaign activities on their behalf; and
  - c. report any contravention of a bylaw, rule, regulation, or order to the C.R.O. immediately.

## 19 Third Party Activities

1. A candidate in a Students' Union election may distance themselves from a third party in the event the third party effectively conducts campaign activities under the following conditions:
  - a. the candidate must demonstrate to the C.R.O. that the third party acted without consent of the candidate; and

- b. the candidate must demonstrate to the C.R.O. that steps have been taken to distance themselves from the third party and to attempt to halt unauthorized campaign activity by that third party.
2. Should a candidate demonstrate the conditions specified under Section 19(1) to the C.R.O.'s satisfaction, the candidate would not be subject to punitive fines as a result of the third party's actions, but could still be subject to counterbalancing fines.

## 20 No-Use of Non-Universal Resources

1. No individual shall make use of any resource that is not
  - a. available to all candidates;
  - b. general volunteer labour or expertise; or
  - c. accounted for as part of that candidate's campaign expenses.

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## 21 No Joint Use of Resources

1. No two (2) or more candidates shall jointly use any resources, including tables, posters, banners, and budgets but excluding volunteers.

## 22 Endorsements

1. Any member with the exception of the C.R.O, the D.R.O.s, and incumbent members of the Executive Committee who are not also candidates shall be free to endorse any candidate.
2. Any member with the exception of the C.R.O, the D.R.O.s, candidates, and incumbent members of the Executive Committee shall be free to act as a volunteer for any candidate.
3. Notwithstanding Section 22(1), regulations regarding the endorsement of candidates by Students' Union employees not referenced in Section 22(1) shall be subject to the Students' Union operating policy.
4. Notwithstanding Section 22(2), regulations regarding the capacity of Students' Union employees not referenced in Section 22(2) to act as a volunteer shall be subject to the Students' Union operating policy.

## 23 Restrictions on Campaign Activities

1. No candidate shall, without the permission of the C.R.O. engage in any campaign activity
  - a. in any business or service operated by the Students' Union;
  - b. in a University library;
  - c. in a classroom during a class unless the candidate first obtains the permission or the professor responsible for that class;
  - d. in any residence; or

- e. in any building or on any land not owned or operated by the University or the Students' Union.
2. Candidates, or volunteers associated with their campaign, shall not:
- a. provide voters with an electronic device on the day of the election for the purpose of voting;
  - b. solicit, touch, or otherwise handle a voter's electronic device on the day of the election for the purpose of voting;
  - c. solicit, steal, borrow, use or otherwise handle another students' CCID or password for the purpose of voting.

## 24 Campaign Materials

1. All campaign materials shall be approved in form, content, and cost by the C.R.O. before they may be used in campaign activities.
2. Candidates wishing to have campaign materials approved shall provide the C.R.O. with
  - a. a written estimate of the cost of the proposed campaign material, including the source of that cost; and
  - b. the complete contents of the proposed campaign material, including text, images and layout.
3. The C.R.O. shall provide in confidence a written approval or refusal of campaign materials within eight (8) working hours of receiving a request as set out in Section 24 (2).

## 25 Forbidden Campaign Materials

1. The C.R.O. shall not approve campaign materials that
  - a. have more than a nominal value when distributed;
  - b. cannot be removed at the end of the Campaign;
  - c. are likely to permanently damage or alter property; or
  - d. .....
2. Where a candidate contravenes Section 24(1), the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 39.

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## 26 Media

1. All candidates are free to pursue campus-based media as determined by the C.R.O; however, are restricted from contacting external media sources. All external media must be directed through the C.R.O office.

## 27 Use of Social Media and Public Internet Ventures

1. The C.R.O. shall be kept privy to elections-related social media and public internet ventures undertaken by candidates, and reserves the right to penalize candidates for any violation of this bylaw or related regulations.

## 28 Banners

1. No candidate shall have more than one (1) banner on display in any given building at any given time.
2. Where a candidate contravenes Section 28(1), the offending banners shall be destroyed and the C.R.O. may assess an additional penalty to that candidate as set out in Section 39.

## 29 Posters

1. No poster shall be displayed in such a way as to obscure another candidate's campaign materials.
2. In any given building, at any given time, a candidate shall have no more than ten (10) posters.
3. The C.R.O. shall set a minimum distance between posters or signs that are placed outside belonging to the same candidate.
4. Where a candidate contravenes Sections 29(1) through (3), the offending posters shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate as set out in Section 39.

## 30 Designated Printer

1. All printed campaign materials shall be purchased at official list price costs from SUBprint.
2. Where non-printed campaign materials can be produced by a Students' Union operated business, candidates shall purchase those campaign materials from that business.
3. Where a candidate contravenes Section 30(1) or Section 30(4), the offending campaign materials shall be destroyed, and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 39.

## 31 Sustainable Materials

1. Where a candidate chooses to print campaign materials on recycled paper deemed to be sustainable by the CRO, and where that candidate demonstrates, to the satisfaction of the C.R.O., that this choice resulted in an increased cost being incurred to it, then the amount of this increased cost shall not count against the limits set out in Sections 34.

## 32 Destruction of Campaign Materials

1. No candidate, or volunteer shall damage or destroy any other candidate's campaign materials unless specifically authorized to do so by the C.R.O.

## 33 Campaign Material Removal

1. All campaign materials shall be removed by 21h00 the last day of voting.

## 34 Campaign Expense

1. No candidate shall accrue more than thirty dollars (\$30.00), plus six dollars (\$6.00) for every one thousand (1,000) students' in their faculty beyond three thousand (3,000) in campaign expenses, all of which shall be paid by the Students' Union.
2. Where the number of students in a faculty beyond three thousand (3,000) is not a multiple of one thousand (1,000), the amount of money in excess of the base amount as set out in Section 34(1), shall be prorated and rounded to the nearest cent.
3. No joke candidate shall accrue more than two thirds (2/3) of the expenses set out in Sections 34(1) and 34(2).

## 35 Expense Reporting

1. Each candidate shall keep an up to date and accurate record of all campaign expenses they incur, and shall be responsible to the C.R.O. for all such campaign expenses.
2. Each candidate shall submit to the C.R.O. the record, as set out in Section 35(1), no less than twelve (12) working hours prior to the end of voting.
3. No candidate shall incur any campaign expenses within twelve (12) working hours of the end of voting, except where those campaign expenses have been reported in the record submitted to the C.R.O. as set out in Section 35(2).
4. Where the C.R.O. determines that a candidate has exceeded or falsified its campaign expense limit
  - a. the candidate shall be disqualified;
  - b. that candidate shall be prohibited from engaging in further campaign activities;
  - c. notice of this shall be posted with the campaign expense records;
  - d. the violation will be communicated directly to the candidate in question;
  - e. the C.R.O. may recommend to the D.I.E. Board that further action be taken against that the candidate, and/or any volunteers.
5. The C.R.O. shall review all campaign expense records, and shall post summaries of same more than eight (8) working hours prior to the end of voting.
6. The C.R.O. shall assess a penalty to a candidate or side who does not submit their expense report as set out in Section 39.

## 36 Fair Market Value

1. Where a product or service has been provided to a candidate for no consideration or for consideration that is less than the official list price of the service provider, that candidate shall be considered to have incurred a campaign expense at the fair market value of that product or service, as determined by the C.R.O.

2. Where a candidate receives a product or service for consideration that is greater than the fair market value, then that candidate shall be considered to have incurred a campaign expense equal to the actual consideration.
3. The fair market value shall be determined by the C.R.O. using the price that any other candidate would have to pay for a comparable product or service as a guideline.
4. Candidates shall have the right, but not the obligation, to receive an assessment of a product or service's fair market value in advance.
5. A candidate wishing to receive a fair market value assessment in advance shall make a written request to the C.R.O, which shall include
  - a. a full and accurate description of the product or service;
  - b. the supplier of the service, along with contact information for the same; and
  - c. the candidate's estimation of the product or service's fair market value, and a rationale for same.
6. Where a complete request under Section 36(5), has been submitted to the C.R.O., the C.R.O. shall respond with a decision within eight (8) working hours.

### 37 General Labour

1. For purposes of Section 35, general labour and any expertise had by a significant portion of the population, including, but not limited to, poster design, web page design, and web page programming, shall be considered to have a fair market value of zero.


### 38 Complaints

1. The C.R.O. shall prepare and provide a complaint form which shall require complaints to indicate
  - a. their names and student identification numbers;
  - b. the specific bylaw and section, rule, or regulation that has allegedly been contravened;
  - c. the specific individual or group that is alleged to be in contravention;
  - d. the specific facts which constitute the alleged contravention; and
  - e. the evidence for these facts.
2. Where a complaint is received within twelve (12) working hours of the alleged contravention, and where the original complaint form is provided to the C.R.O., the C.R.O. shall rule on that complaint.
3. The C.R.O. shall provide a copy of the complaint form, with the complainant's student identification number blacked out, to each respondent.
4. Where a complaint is received and is found to be complete as set out in Section 38(1), the C.R.O. shall rule on the complaint within forty-eight (48) hours of receiving the complaint.

- a. If the C.R.O. requires more time to investigate the complaint they shall, prior to the deadline:
    - i. Notify, via e-mail, the Chief Tribune of D.I.E. Board with:
      - a. The reason for extension of the investigation period; and
      - b. The anticipated date and time the ruling will be released, not to exceed 72 hours after the deadline.
    - ii. Provide a carbon copy to the complainant and the Manager of Discover Governance.
  - b. The C.R.O. shall include this notification as an appendix to the final ruling.
5. The C.R.O. shall post all of their rulings, including
- a. a summary of the complaint;
  - b. a list of parties to the complaint;
  - c. where the C.R.O. fails to possess jurisdiction as set out in Section 39(5) (c), a summary of the reasons for this finding;
  - d. a listing of all bylaws, rules, and regulations that apply;
  - e. a finding regarding the facts;
  - f. a ruling regarding the alleged contravention;
  - g. the penalty assigned, if any;
  - h. the time the ruling was posted; and
  - i. the time limit for appeal.

## 39 Penalties Available

1. Where a candidate, or volunteer has contravened a bylaw, rule, or regulation, regardless of the cause or the intent of the parties involved, and that contravention has provided an unfair advantage to a candidate, the C.R.O. shall assign a penalty that
  - a. fully counter-balances any advantage gained; and
  - b. where the contravention was intentional, penalizes the candidate or campaign manger who was or whose volunteer was guilty of the contravention.
2. Penalties available to the C.R.O. shall include
  - a. a fine, to be counted against the candidate's campaign expenses;
  - b. the confiscation or destruction of campaign materials; and
  - c. limits, restrictions, and prohibitions on any type of campaign activities for any period of time up to the commencement of voting.
3. The C.R.O. shall draft a schedule of fines and penalties as an appendix to the rules and regulations concerning this bylaw.

4. A candidate shall be disqualified where they are guilty of a contravention that
  - a. cannot be counter-balanced by a lesser penalty;
  - b. is malicious or substantially prejudicial to another candidate; or
  - c. involves tampering with ballots, voting procedures, or counting procedures.
5. The C.R.O. shall be empowered to investigate and rule upon every contravention of this bylaw or any other bylaw, rule, or regulation related to the election.
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#### 40 D.I.E. Board

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1. All members have the right to appeal rulings of the C.R.O. to the D.I.E. Board under the Students' Union Judiciary Bylaw, Bylaw 1500.



a confirmation of whether the nomination package is for a single member candidate or a two member candidate additional material should the candidate be a two member candidate, with the material consisting of:

A letter giving the reason the two members qualify as eligible to constitute a two member candidate

A statement identifying which member will initially hold the position title being contested and the date(s) the position title will be passed between members

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are for a two member candidate and do not make clear the names of the two members who constitute the candidate the dates for which each member will hold the position title

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## 40 Ballots

Each candidate shall be listed on the ballot with both their name and the dates for which each member making up the candidate will hold the position title of the contested position

## 41 Special Rules For Two Member Candidates

The two members in a two member candidate shall be in the same faculty

The legal name of a two member candidate shall be considered to be one member's legal name, the word "and", and the other member's legal name

Any decision required of a two member candidate requires consensus from the two members involved

Should an ambiguity of the term "candidate" as applied to a two member candidate exist, the CRO shall determine the course of action that maximizes fairness for all candidates in the election

The requirement for attendance of a two member candidate at elections related meetings may be satisfied by attendance of one of the two members involved

Qualifying as eligible to constitute a two member candidate requires the member holding the position title for the majority of the term to satisfy one of the following conditions

Have at least one academic program requirement that takes or could take the member off campus for the period over which they would not hold the position title, such as a practicum, a co-op, a clinical placement or rotation, or other similar programs

Two member candidates shall only be allowed to participate in the 2016 General Elections  
Two member candidates may switch position title holder as many times as required, though all dates of switching  
must be defined before the election and all switches must be justified within the nomination package

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## **Bill #5 - Defining Department Association - *Second Reading***

**BANISTER/CHRISTENSEN MOVE** to approve the second reading of Bill #5, on the recommendation of Bylaw Committee, according to the following first principles:

First Principles (Approved August 9, 2016)

1. Department Associations shall be delegated authority by the Students' Union through their Faculty Associations to be official representatives for students in their departments, as well as provide advocacy and community building roles.
2. Departmental Associations already exist in the Students' Union hierarchy.
3. Bylaw 8100 shall be amended to provide clearer definitions for Departmental Associations. This will clarify their roles, give them legitimacy under the Students' Union, and allow the Students' Union and Faculty Associations to better connect with and support them.
4. Bylaw 8100 shall describe the minimum requirements for being a recognized Departmental Association.
5. Bylaw 8100 Schedule shall contain a list of all currently recognized Departmental Associations.

## **Bylaw 8100**

### **1 Short Title**

1. This Bylaw may be referred to as the "Student Representative Association Bylaw".

### **2 Amendments**

1. Any amendments to this Bylaw must be reported to each Association.

### **3 Definitions**

1. For the purposes of this Bylaw:
  - a. "Faculty" shall refer to any entity defined by the University of Alberta General Faculties Council as a faculty and in which undergraduate students are registered;
  - b. "Campus" shall refer to Augustana Campus and/or Campus Saint-Jean, as the context requires;
  - c. "Residence" shall refer to a residential facility operated by Residence Services of the University of Alberta and in which undergraduate students live;
  - d. "Constituency" shall refer to the membership of an Association;
  - e. "Student Representative Association" shall refer to any association of undergraduate students that represents a definable and enumerable constituency, to which Students' Council exclusively delegates its representative authority;

- f. “Faculty Association” shall be any association of students, based upon enrollment in a “faculty”, that is recognized as such under this bylaw;
- g. “Campus Association” shall be any association of students, based on enrollment on a “campus”, that is recognized as such under this bylaw;
- h. “Residence Association” shall be any association of students, based on occupancy of a “residence”, that is recognized as such under this bylaw;
- i. “Association” shall refer to a “Student Representative Association”;
- j. “Council of Faculty Associations” shall refer to the council outlined as such under this bylaw;
- k. “Residence Halls Association” shall refer to the council outlined as such under this bylaw;
- l. “Departmental Association” shall be any association of students, based upon enrollment in an academic department or program that is recognized as such under this bylaw and the appropriate legislation of an “Association”;
- m. “Affiliated Association” shall be any association of students with ties to a faculty, including groups based on enrolment in a program, that is recognized as such under this bylaw and the appropriate legislation of an “Association”; and
- n. “Student Issue” shall be any issue that specifically affects the constituents of an Association.

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#### 4 Roles and Mandate

1. The Students’ Union is responsible for the development and management of any Student Committees or Associations it wishes to delegate its representative authority to, as outlined in the Post Secondary Learning Act.
2. Every Faculty will be represented by one and only one Faculty Association, every Campus will be represented by one and only one Campus Association, ~~every Residence will be represented by one and only one Residence Association,~~ and every Department will be represented by one and only one Departmental Association.
3. Every Faculty Association, Campus Association, and Residence Association is a Student Representative Association.
4. The mandate of an Association is to act on behalf of and for its constituency. The Association is to conduct itself in a manner that is transparent, open, democratic, credible, accountable, and fiscally prudent. The roles of an Association are to:
  - a. Act as the official representative of its membership on student issues;
  - b. Provide services which are beneficial to its membership; and
  - c. Foster student engagement and a sense of community within its constituency.
5. An Association shall not advocate on issues in contradiction to Students’ Union political policy, unless they have first presented to and received approval from Students’ Council.

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6. The Council of Faculty Associations shall be an advisory body to the Students' Union on student issues and will:
  - a. Foster communication and collaboration between Associations; and
  - b. Provide a channel of communication with the Students' Union.
7. The voting composition of the Council of Faculty Associations Senior Board shall be one representative from each of the Associations and the Students' Union. The nonvoting composition of the Council of Faculty Associations shall be determined by the Council of Faculty Associations. Council of Faculty Associations' meetings shall be chaired in accordance with relevant standing orders.
8. The University of Alberta Residence Halls Association shall be an advisory body to the Students' Union on student issues and will:
  - a. Foster communication and collaboration between Associations; and
  - b. Provide a channel of communication with the Students' Union.
9. The voting composition of the Residence Halls Association shall be in accordance with the University of Alberta Residence Halls Association Constitution.

## 5 Membership

1. The base membership:
  - a. Of a Faculty Association shall be defined as all undergraduate students enrolled in the faculty represented by the Faculty Association;
  - b. Of a Campus Association shall be defined as all undergraduate students enrolled in a faculty located on the campus represented by the Campus Association;
  - c. Of a Residence Association shall be defined as all undergraduate students living in the residence represented by the Residence Association;
  - d. Of a Departmental Association shall be defined as any undergraduate student enrolled in a major, minor, or program of study in that department or program.
  - e. Of any other Student Representative Association shall be agreed upon by the Association and Students' Council upon the formation of the Association.
2. The membership of an Association may be defined by criteria agreed upon by the Association and Students' Council. Where no such agreement is in place the membership of an Association shall be equal to the base membership of the Association.
3. An Association may create membership categories based on reasonable criteria such as program of study, year of study, or level of fees paid.
4. The members of an Association have the following rights:
  - a. To resign one's membership by notifying the Association;
  - b. To reinstate one's membership by notifying the Association;

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- c. For one to be afforded the same voting power as any other member of the Association at a General Meeting, in a referendum or plebiscite, and in an election for its officers;
- d. For one to be afforded the same voting power as any other member of a membership category of the Association in an election for a representative of that membership category; and
- e. For one to be afforded the same access to services and events as any other member in the same membership category of the Association.

## 6 Delegation

1. All determinations by the Students' Union required by this bylaw shall be made by the Vice President (Academic) in consultation with Discover Governance, the Manager of Student Group Services and the following:
  - a. The Vice President Student Life, Dean of Students, and Residence Services on all matters pertaining to residence-based Associations;
  - b. The Chief Returning Officer on all matters pertaining to Association elections, plebiscites and referenda;
  - c. The Chair of Audit Committee on all matters pertaining to Association finances;
  - d. The Dean of Students and the Dean of all affected faculties on all matters pertaining to Association recognition, probation or derecognition; and
  - e. Students' Council on matters pertaining to all other Associations they have delegated their representative authority to.
2. Discover Governance shall maintain a schedule of Student Representative Associations, their status, and any modifications to the qualifications for membership.
3. Departmental Associations may be delegated authority by the Students' Union, through their Faculty Associations, to be official representatives for students in their department or program, as well as provide advocacy and community building roles.
4. An Association shall be responsible for the oversight of all Departmental Associations, Affiliated Associations, or other sub-groups within its constituency that it recognizes as being representative in nature. The Association shall exercise this oversight in a manner that conforms to the basic principles of the relationship between the Students' Union and the Associations, specifically:
  - a. The Association shall have the authority to recognize, derecognize or place on probation the aforementioned groups;
  - b. The Association shall maintain consistent lines of communication with the aforementioned groups, both individually and collectively;
  - c. The Association's decisions pertaining to the aforementioned groups may be appealed to the Students' Union; and

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- d. The Students' Union reserves for itself the power to impose mandatory fees on the student body or any subsection thereof.
5. An Association shall maintain a schedule of its Departmental Associations, Affiliated Associations, and other sub-groups, if such exist, which shall be provided to its membership and/or the Students' Union upon request.

## 7 Derecognition

1. The Students' Union shall initiate a probation investigation upon the Association's no longer being a student group.
2. The Students' Union may derecognize an Association, thus leaving an unrepresented constituency, if:
  - a. The Association applies for derecognition;
  - b. A majority of the students which the Association represents petition for derecognition;
  - c. An Association is found to be in gross violation of its conditions of probation;
  - d. A probationary Association does not meet its conditions of probation in accordance with the timelines set out in section 9(4); or
  - e. An Association is found to be in gross negligence of its fiduciary responsibility.
3. During the period of an unrepresented constituency the Students' Union shall assume responsibility of the affairs of the constituency.
4. Upon the derecognition of a Faculty Association, Campus Association, or Residence Association:
  - a. The Students' Union shall recognize a new Association with probationary status after two calendar weeks and before the end of two calendar months;
  - b. Assets will be assumed by the Students' Union and held in trust for the next recognized Association for that Faculty, Campus, or Residence.

## 8 Recognition

1. Students' Council may choose to delegate its representative authority to any student association that wishes to advocate for its membership to the University or Students' Union, provided that:
  - a. The student association represents a definable and enumerable constituency.
  - b. The student association has legislation and procedures that are compliant with Students' Union bylaw respecting Student Representative Associations;
2. Official student group status is not a necessary prerequisite for being recognized as a Student Representative Association.
3. In order to be recognized as a Departmental Association, said Association shall comply with Student's' Union Bylaws regarding Departmental Associations and their Faculty Association's legislation.

## 9 Probation

1. Any decisions made pertaining to an Association's status must include thorough investigation, consultation, transparency, and adherence to the principles of natural justice.
2. The Students' Union may recognize an Association as having probationary status if:
  - a. Multiple significant issues, including but not limiting the generality of the foregoing: financial misrepresentation, constitutional violations, alleged violations of the Code of Student Behaviour, or failure to adhere to basic standards of democratic accountability or administrative and financial transparency, arise out of the annual recognition process;
  - b. The Association applies for probation; or
  - c. Fifteen percent (15%) or more of the members that the Association represents petition for probation, subject to ratification by Students' Council on the condition that the petition is deemed to be representative of the membership, and not a niche interest.
3. The Students' Union and the Association, having probationary status, shall agree to and sign Conditions of Probation, which shall govern the Association while it retains its probationary status.
4. After three calendar months and before one calendar year of an Association being recognized as having probationary status, the Students' Union shall:
  - a. Recognize the as no longer having probationary status and no longer being subject to their conditions of probation, if the Association has met their conditions of probation;
  - b. Extend the probationary period of an Association for up to six months, if all parties to the conditions of probation consent to the extension or if the Students' Union has reason to believe that the conditions of probation will be met during the period of extension; or
  - c. Derecognize the Association, if the conditions of probation are not met and the Students' Union has no reason to believe that the conditions of probation will be met during the period of extension.

## 10 Legislation

1. An Association shall have legislation, consistent with the requirements of Students' Union bylaws, specifying, at minimum:
  - a. The official name of the Association;
  - b. The mandate of the Association;
  - c. The membership, membership categories, and rights of members of the Association;
  - d. The procedure for adoption, amendment, and rescission of its legislation;



- e. The procedure for adoption, amendment, and rescission of its policies and/or procedures;
- f. The mechanism for calling a General Meeting;
- g. The powers and responsibilities of each of its officers;
- h. The powers and responsibilities of each of its boards, committees and/or councils;
- i. The rights, privileges and responsibilities, individually and collectively, of its Departmental Associations and Affiliated Associations;
- j. The manner of selection of its officers and the manner of removal of its officers;
- k. The manner in which elections, if applicable, are to be conducted;
- l. The manner in which finances and property are managed including the budgeting and auditing processes;
- m. Procedures outlining the annual transition of its executive and board officers.

## 11 Procedure Manual

- 1. An Association may adopt procedures, consistent with the requirements of Students' Union bylaws and the Associations' legislation, which serve to operationalize their legislation.

## 12 Reporting

- 1. Annually, ~~a Faculty, Campus, or Residence~~ Association shall provide the Students' Union with:
  - a. A schedule of any Departmental Associations, Affiliated Associations, and any other sub-groups it has delegated its representative authority to;
  - b. A document confirming the legitimate selection of the Association's officers and their contact information;
  - c. Statements of expectation signed by each of the Association's officers on their mandated responsibilities as per SU and Association bylaws;
  - d. Confirmation that the Association is in compliance with University policy regarding Faculty Councils, Departmental Councils, Dean Selection & Review Committees, and Chair Selection & Review Committees;
  - e. An outline of organizational and financial goals; and
  - f. Financial reports, as outlined in the Bylaw Regarding Student Representative Association Finances.

2. Departmental Associations shall provide their Faculty Association reports as specified in that Faculty Associations legislation.

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## 13 Governance Structure

- 1. An Association shall adopt a governance structure which satisfies the following:
  - a. Legislation is adopted, amended, or rescinded by:

- i. A General Meeting which meets at least once per Fall Term and Winter Term; or
  - ii. A Council which meets at least twice per Fall Term and Winter Term where a General Meeting may overturn the adoption, amendment, or rescission.
- b. Policy and Procedure is adopted, amended, or rescinded by:
  - i. A Council which meets at least twice per Fall Term and Winter Term; or
  - ii. An Executive Committee or Board which meets at least once per month during each Fall Term and Winter Term where a Council may overturn the adoption, amendment, or rescission.
- c. The executive and board officers, as applicable, of the Association are held accountable to and removable by:
  - i. A General Meeting which meets at least once per Fall Term and Winter Term;
  - ii. A Council which meets at least twice per Fall Term and Winter Term; or
  - iii. Another mechanism agreed to by the Students' Union.
- d. Minutes from Council, Executive Committee or Board Meetings, and General Meetings are publicly available;
- e. Financial statements are available to members;
- f. Elections, plebiscites and referenda, if applicable, are conducted by an Association Deputy Returning Officer who acts at arms length from the other bodies of the Association.
  - i. An Association shall have the right to use the Students' Union Executive or Councillor Election polling stations for members, and the electronic ballot for base members, to vote for the purpose of the election of such positions and voting on such plebiscites and/or referenda as may be required by that Association.

## SC 16-08.03

### **Bill #6 - CRO Responsibilities - *Second Reading***

**LARSEN/CHRISTENSEN MOVE** to approve the second reading of Bill #6, on the recommendation of Bylaw Committee, to clarify and outline C.R.O. Responsibilities according to the these first principles.

First Principles (Approved August 9, 2016)

1. The Chief Returning Officer (C.R.O.) responsibilities shall be updated to reflect the growing scale of elections and value of office. As such the following amendments shall be made to bylaw to ensure a stronger role throughout the academic year and during SU elections.
2. Advertisement responsibilities of the C.R.O. shall be amended to ensure the position has larger and long term responsibilities to properly advertise elections.
3. Timelines for reporting the activities of the C.R.O.'s office, both during elections and throughout academic year, shall be amended or introduced.
4. Timelines for nomination packages shall be amended to ensure timely release.
5. The C.R.O.'s responsibilities regarding proper classroom talk procedure shall be outlined.
6. The C.R.O.'s office shall ensure timely release of rulings as well as fair and due process for candidates during elections.
7. The C.R.O.'s responsibilities regarding the review of campaign materials content shall be amended to focus on ensuring campaigns do not go over budget.
8. The elections bylaws, specifically but not limited to 2100(8) Duties of Elections Staff, shall be amended to fully include responsibilities of the elections staff to ensure clear understanding of office.

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There have been editorial changes to 2100, including new definitions, which will be updated for consistency throughout bylaw.

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# Bill #6 CRO Responsibilities - Second Reading

## 2100

### 1 Short Title

1. This Bylaw may be referred to as the “Chief Returning Officer and Elections Staff Bylaw.”

### 2 Definitions

1. In this Bylaw
  - a. “member” shall be anyone who is an undergraduate student currently enrolled in at least one course for credit at the University of Alberta;
  - b. “D.I.E. Board” shall be the Discipline, Interpretation, and Enforcement Board of the Students’ Union, as set out in Judiciary of the Students Union Bylaw, Bylaw 1500;
  - c. “C.R.O.” shall be the Chief Returning Officer of the Students’ Union;
  - d. “D.R.O.s” shall be the Deputy Returning Officers of the Students’ Union;
  - e. “C.A.C.” Shall be the Council Administration Committee; and
  - f. “elections staff” shall refer to the C.R.O. and D.R.O.s.

### 3 Mandate

1. This bylaw shall govern the duties and hiring process of the Students’ Union Elections staff.

### 4 Elections Staff Composition

1. The elections staff shall consist of:
  - a. the C.R.O.; and
  - b. two (2) or more D.R.O.s at the discretion of the C.R.O. and as permitted by budgeted availability of funds.

## 8 Duties of the Elections Staff

1. The duties of the C.R.O. shall include:
  - a. overseeing the implementation of the Elections Bylaw, which includes Bylaws 2100, 2200, 2300, 2400, 2500; and
  - b. such duties required of the C.R.O. under Bylaw 100 and 8100.
2. The duties of the D.R.O.s shall include:
  - a. such duties as may be required of the D.R.O.s under the Elections Bylaws, Bylaws 2100, 2200, 2300, 2400, 2500; and
  - b. such assistance as required by the C.R.O. in the discharge of their duties, as set out in Section 8(1).
  - c. In the event the C.R.O. is unavailable or unable to complete the duties office, C.A.C. shall assign those duties to another member of elections staff in the interim.
3. Duties of the elections staff to be found in Bylaw include but are not limited to;
  - a. conducting the balloting process; and
  - b. conducting the elections; and
  - c. the advertisement of elections; and
  - d. submitting to the Speaker, as soon as practically possible, a report containing the results of any election of members to Students' Council; and
  - e. determining the allocation of Councillors before the release of every nomination package and forthwith tabling Students' Council a report detailing the allocation of Councillors and the statistics used to reach that allocation; and
  - f. determining the dates for all nomination deadlines, elections cycles, and voting days; and
  - g. the validation and posting of all nomination packages, plebiscite and referendum petitions; and
  - h. all relevant consultation and committee engagements; and
  - i. duties as prescribed in Bylaw 8100 including the running of plebiscites; and
  - j. with the assistance of Discover Governance the creation and dissemination of Vacancy Petitions.

## 9 Elections Staff Reporting and Dismissal

1. The C.R.O. shall report directly to Students' Council, and shall be dismissed only by a two thirds (2/3) majority vote of Students' Council on two consecutive meetings, to be held not less than one (1) week apart.
2. The Deputy Returning Officers shall report directly to the C.R.O., and shall be dismissed only by a simply majority vote of the permanent members of C.A.C.

3. Elections staff shall make available any documents, where documents do not breach confidentiality of candidates or elections staff, at the request of C.A.C. within twenty four (24) hours.
4. The C.R.O. shall submit to Students' Council a written report prior to end of contract or April 30, whichever comes first.
  - a. Report is to include;
    - i. activities of elections staff over the contracted year; and
    - ii. recommendations for following elections staff and Students' Council; and
    - iii. statements, as available, from all elections staff; and
    - iv. recommended changes to elections Bylaws; and
    - v. elections staff budget.
  - b. Final installment of remunerations for the C.R.O. shall be made contingent on submission of written report outlined in 4(a).

## 10 Advertisement

1. The elections staff shall develop an advertisement and elections strategy to communicate the release of nomination packages, nomination deadlines, and elections which is to be presented by the C.R.O. to Students' Council at a minimum of thirty (30) days before the release of Executive Committee nomination packages. This strategy shall include at a minimum:
  - a. a plan to advertise in the Gateway, including availability of nomination packages, nomination deadlines, and dates of elections; and
  - b. a plan to communicate the availability of nomination packages, nomination deadlines, and elections with Faculty Associations and Departmental Associations; and
  - c. a plan to communicate with University of Alberta staff and administration over the impending elections period; and
  - d. a proposed timeline for elections; and
  - e. an approximate budget of the advertisement strategy.
2. The elections staff shall develop a written advertisement strategy to communicate the availability of nomination packages, nomination deadlines, and elections dates for the fall by-elections to be submitted to C.A.C. no later than August 15. This strategy shall include at a minimum:
  - a. the number of available seats and;
  - b. a plan to communicate the election timeline to relevant Faculty Associations and Departmental Associations.

## 11 Classroom Talks

1. The C.R.O. or office shall be responsible for communicating to University of Alberta staff and administration the possibility of candidates:
    - a. speaking to students in the ten (10) minute interval before scheduled class hours begin.
  2. The C.R.O. shall provide candidates with a list of staff, departments and faculties that have requested that candidates not speak between classes.
  3. The C.R.O. is not responsible for the actions of candidates speaking between classes
  4. The C.R.O. maintains the right to reprimand candidates who speak during scheduled class time.
- 

## 2200/2300

### 32/24 Campaign Materials

1. The cost of all campaign materials shall be approved by the **elections staff** before being used in campaign activities. Candidates shall provide the elections staff with:
  - a. a written estimate of the cost of the proposed campaign material, including the source of that cost; and
  - b. the complete contents of the proposed campaign material.
2. The **elections staff** shall provide in confidence a written approval or refusal of campaign materials within eight (8) working hours of receiving a request as set out in Section 24 (2).
3. Where a candidate uses a contravenes Section 24(1) the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 39.

### 33/25 Forbidden Campaign Materials

1. The **elections staff is forbidden from approving** campaign materials that:
  - a. cannot be removed at the end of the Campaign; or
  - b. are likely to permanently damage or alter property.

2. Where a candidate uses a forbidden campaign material, the offending campaign materials shall be destroyed and the C.R.O. may assess an additional penalty to that candidate, as set out in Section 39.
- 

## 2200

### 10 Candidate Nomination Deadlines

1. The C.R.O. shall determine and announce nomination deadline for the Executive election no later than November 30.
  2. The C.R.O. or elections staff shall make available to every member nomination packages not fewer than thirty (30) days before the Executive Committee nomination deadline.
- 

## 2300

### 5 Candidate Nomination Deadlines

1. The C.R.O. shall determine and announce nomination deadline no later than November 30.
2. The C.R.O. or elections staff shall make available to every member nomination packages not fewer than thirty (30) days before the nomination deadline.



# SC 16-08.04

## Bill #7 - Students' Council Seat Distribution - *Second Reading*

**CHRISTENSEN/PROCHNAU MOVE** to approve the first reading of Bill #7, on the recommendation of Bylaw Committee, and amend Bylaw 100 and Bylaw 100 Schedule based on the following first principles:

First Principles (Approved August 9, 2016)

1. The evaluation of Students' Council seat allocation review currently occurs irregularly and often on an *ad hoc* basis.
2. Seats are currently distributed according to the "representation by population" rule.
3. Bylaw 100 shall be amended to implement a regular timeline for Students' Council seat review.
4. Bylaw 100 shall be further amended to adjust the number of seats according to the most recent enrolment data.
5. Every Faculty shall have a minimum of one (1) seat.
6. Where the allocation of seats shall be based on student enrolment below:
  - a. 1-1499 shall receive one (1) seat; and
  - b. 1500-2499 shall receive two (2) seats; and
  - c. 2500-3499 shall receive three (3) seats; and
  - d. 3500-4499 shall receive four (4) seats; and
  - e. 4500-5499 shall receive five (5) seats; and
  - f. 5500-6499 shall receive six (6) seats; and
  - g. 6500-7499 shall receive seven (7) seats; and
  - h. 7500-8499 shall receive eight (8) seats; and
  - i. 8500-9499 shall receive nine (9) seats;
  - j. And so on...
7. Bylaw 100 schedule shall be amended to include a chart with the information provided in (7).
8. Seat allocation shall remain constant until the next general election cycle.

## Bylaw 100

### 2 Composition of Students' Council

1. Students' Council is composed of

- a. the President of the Students' Union;
- b. the Vice Presidents of the Students' Union;
- c. the Undergraduate Board of Governors Representative;
- d. the Councillors of the Students' Union;
- e. the Speaker; and
- f. the General Manager of the Students' Union.

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2. The Speaker and the General Manager of the Students' Union are not entitled to move, second, or vote on motions of Students' Council, nor to serve as voting members of standing committees.

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3. Each Councillor shall represent exactly one faculty.

4. Each faculty shall be allocated a number of Councillors, based on faculty population, according to the allotment brackets below:

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- a. 1-1499 shall receive one (1) seat; and
- b. 1500-2499 shall receive two (2) seats; and
- c. 2500-3499 shall receive three (3) seats; and
- d. 3500-4499 shall receive four (4) seats; and
- e. 4500-5499 shall receive five (5) seats; and
- f. 5500-6499 shall receive six (6) seats; and
- g. 6500-7499 shall receive seven (7) seats; and
- h. 7500-8499 shall receive eight (8) seats; and
- i. 8500-9499 shall receive nine (9) seats; and
- j. with the pattern continuing, as needed.

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5. A faculty shall be allocated Councillors for upcoming Students' Council elections dependent upon that faculty continuing to include undergraduate students in their student body at the time of the election, and in the next academic year.

**Deleted:** equal to the number of Councillors times its faculty population divided by the sum of all faculties' faculty populations, with any remainder being discarded.

**Deleted:** Notwithstanding (4), every faculty shall be allocated at least one Councillor.

**Deleted:** If more than thirty-two Councillors are allocated, they shall be revoked from faculties with more than one Councillor in ascending order of remainder until only thirty-two Councillors are allocated.

6. The Chief Returning Officer of the Students' Union shall determine the allocation of Councillors annually before February 15, and shall forthwith table with Students' Council a report detailing the allocation of Councillors and the statistics used to reach that allocation. The current allotment brackets in (4) shall be included as reference. This finalized report shall become part of the Bylaw 100 Schedule.

**Deleted:** If fewer than thirty-two Councillors are allocated, additional Councillors shall be allocated to faculties entitled to at least one Councillor under (4) in descending order of remainder until thirty-two Councillors are allocated.

**Deleted:** In the event that two faculties have equal remainders and that this equality prevents the processes set out in (6) and (7) from allocating exactly thirty-two Councillors, the number of Councillors shall be temporarily increased by the minimum amount necessary.

7. Students' Council shall review the seat allotment brackets in (4), at a minimum once every three (3) years, to ensure the seat distribution continues to be equitable and representative.

**Deleted:** The Chief Returning Officer shall review the allocation of Councillors before each election and determine if the allocation remains valid. If the allocation is no longer valid the Chief Returning Officer shall re-determine the allocation of Councillors and shall report the re-determined allocation to Students' Council as set out in (6)

8. A valid Students' Council election cannot occur until the steps outlined in (6) and (7) are completed.

## **Bill #8 - Students' Council Attendance Regulations - *Second Reading***

**CHRISTENSEN/BANISTER MOVE** to approve the second reading of Bill #8, on the recommendation of Bylaw Committee, and amend Bylaw 100 and 2300 based on the following first principles:

First Principles (Approved August 9, 2016)

1. Councillors are expected to attend, send a Proxy or Councillor-Designate, to meetings of Students' Council.
2. A Councillor shall have an attendance record of at least 50% of meetings each trimester, where attendance is defined as attending for at least one (1) roll call of attendance.
3. Formal attendance shall be calculated at the end of every trimester by the Speaker.
4. Where a Councillor has less than 50% attendance at the end of the trimester, they shall be automatically removed as a member of Students' Council.
  - a. Leaves of absence for elections shall not be accounted into the attendance percentage.
5. The contravening Councillor shall be able to appeal their removal to D.I.E. Board, based on extenuating circumstances including but not limited to those listed below, within three (3) business days of their removal:
  - a. Medical, emotional, mental, or family emergencies; and
  - b. Other circumstances deemed reasonable, at the discretion of D.I.E. Board.
6. Unreliable proxies or Councillor-Designates shall not be considered a reasonable excuse for appeal, unless D.I.E. Board deems there were extenuating circumstances.
7. The Speaker shall attend the D.I.E. Board hearing to provide the official attendance record and field any questions of the Board.
8. Should the D.I.E. Board approve an appeal to the contravening Councillor, that Councillor shall be re-appointed immediately.
9. The Speaker shall present at Council and email these regulations to all Councillors at the start of each trimester.
10. These regulations shall also be included in the Nomination Package of each Council election.
11. Bylaw 100 and 2300 shall be amended to implement this process.
12. This process shall not take effect until the 2017/2018 term of Students' Council.

## **Bylaw 100**

## 4 Resignation

1. Students' Council does not have the authority to remove any Councillor, except those Councillors in contravention to the Attendance Regulation set out in Section 21.
2. Any member of Students' Council wishing to resign must do so in writing to the Speaker.
3. The Speaker shall table in Council any letters of resignation they receive.
4. Resignations take effect on the date specified in the letter of resignation or, if no such date is specified, at the time that the letter is tabled in Students' Council.
5. Any person who ceases to be a member of Students' Council shall be removed from any Students' Union office that is the result of their position on Students' Council or of which their position on Students' Council is the result.
6. The Students' Union shall immediately recommend that any Councillor who ceases to be a member of Students' Council be removed from any office in an external organization that results from their position on Students' Council, or from any position from which they are removed as a consequence of (1) or (5).

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## 21 Attendance Regulations

1. Attendance is defined as attending for at least one (1) roll call of attendance.
2. Councillors are expected to attend, send a Proxy or Councillor-Designate, to meetings of Students' Council as minimum expectation of holding office.
3. A Councillor shall have an attendance record of at least 50% of meetings each trimester.
4. Formal attendance percentages shall be calculated for each Councillor at the end of every trimester by the Speaker, and be provided as an information item to Students' Council.
  - a. A leave of absence for elections shall not be accounted into the attendance percentage.
5. Where a Councillor has less than 50% attendance at the end of the trimester, they shall be declared in contravention to this Bylaw and be automatically removed as a member of Students' Council.
  - a. This regulation shall only apply at the end of the Spring/Summer and Fall trimesters.
6. The contravening Councillor shall be able to appeal their removal to D.I.E. Board within three (3) business days of their removal, based on extenuating circumstances at the Board's discretion, including those listed below:
  - a. Personal circumstances including medical, emotional, mental, or family emergencies; or
  - b. Academic program requirements, where evidence of mandatory evening or overnight commitments is provided confirming conflict with meeting these attendance requirements; or
  - c. Other circumstances deemed reasonable, at the discretion of D.I.E. Board.
7. Unreliable proxies or Councillor-Designates shall not be considered a reasonable excuse for appeal, unless D.I.E. Board deems there were extenuating circumstances.
8. During the appeal proceedings, the Speaker shall attend the hearing to provide the official attendance record and field any questions of the Board.
9. Should the D.I.E. Board approve the appeal of the contravening Councillor, that Councillor shall be re-appointed immediately.
10. The contravening councillor's seat shall not be replenished until the three (3) day appeal period has passed or the subsequent appeals process has been exhausted.
11. The Speaker shall present and e-mail these regulations at the first meeting of Students' Council each trimester.

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12. Bylaw 100, Section 21 shall take effect starting May 1, 2017 and this clause shall expire thereafter.

## 22. No Force or Effect

1. Any decision of Students' Council that is in conflict with federal or provincial statute or with the Common Law is of no force or effect.

## Bylaw 2300

### 6 Candidate Nomination Packages

1. The C.R.O. shall make available to every member nomination packages not fewer than twenty (20) days before the nomination deadline as set out in Section 5.
2. The C.R.O shall produce nomination packages which shall contain, at minimum
  - a. complete and current copies of Bylaw 2300 and the Judiciary of the Students' Union Bylaw, Bylaw 1500;
  - b. nomination papers soliciting the name, contact information, and student identification number of the proposed nominee, the position the nominee wishes to contest, and nominations papers soliciting the names, faculties, years, signatures, and student identification numbers of at least ten (10) and at most twenty (20) members registered in the same faculty as the nominee as nominators;
  - c. contact information for the C.R.O. and D.R.O.s;
  - d. the time, date, and location for the candidates meeting;
  - e. the building code limits on banner size. In the absence of an upper limit, the C.R.O. will specify a size deemed appropriate; and
  - f. the attendance regulations outlined in Bylaw 100(21).
3. Valid nomination packages shall contain
  - a. a signed acceptance of the nomination by each of the proposed nominees;
  - b. a signed letter for each nominee from their faculty confirming that they are in good academic standing under University regulations;
  - c. a statement, signed by the proposed nominees, identifying the name under which they wish to appear on the ballot, and papers soliciting the names, faculties, years, signatures, and student identification numbers of at least ten (10) members registered in the same faculty as the nominee as nominators;
  - d. a confirmation of whether the nomination package is for a single member candidate or a two member candidate
  - e. additional material should the candidate be a two member candidate, with the material consisting of:

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- i. A letter giving the reason the two members qualify as eligible to constitute a two member candidate
  - ii. A statement identifying which member will initially hold the position title being contested and the date(s) the position title will be passed between members
4. Candidates who are registered in Open Studies are exempt from Section 6(3)(c).

SC 16-08.06

*Office of the* **PRESIDENT**

August 18<sup>th</sup>, 2016

**To:** Students' Council 2016 – 17

**From:** Fahim Rahman, Students' Union President 2016 – 17

**Re:** Students' Union Council Report #8

Hi Council,

This is our last meeting before September begins, and I hope you've all had a chance to rest up and prepare for Week of Welcome. The pace has definitely been picking up in SUB 2-900.

Here is an update on my duties:

### **1. SU Exec**

The executive had our **second retreat of the year**, where we checked in with progress on our goals, discussed some of the unexpected issues that have come up this year and checked in with our workload.

We also attended the **Students' Union Development Summit** in Vancouver, which was enlightening for myself. I learned a lot about the issues that other SUs are facing across Canada, and also am now more grateful that Student Unions and Associations are entrenched in provincial legislation.

Lastly, we attended a **going away dinner for** our previous Executive Coordinator, **Robyn Fenske**. She will be teaching by Grand Prairie in September, and we wished her the best in her endeavors. Her **successor, Kristen Stoik** has been settling into the office now.

### **2. Gov Week**

I'm starting to prepare for **my session at Gov Week**, titled The Ugly Truth about Existential Issues Facing the SU. It will be one of about 70 sessions, which VP Banister is arranging into a schedule. Try to attend as many sessions as you can, as they'll be very insightful into the work students in governance do on campus!

### **3. Myer Horowitz Theatre Renovations**

VP Paches has been working hard on a campaign launch for the Myer Horowitz **Theatre renovations** with the Fundraising Planning committee. We have the Board Chair and Chancellor confirmed to attend with Minister Sigurdson.

#### **4. Residences & Student Rights**

The **Dean of Students met with the full SU executive**, and we discussed our goals for the upcoming year. He was interested in developing a Charter of Student Rights, but has concerns over how long a project like this will take.

VP Ghossein and I also met with the **Residence Life Task Force**, which is figuring out how to review residence from the perspectives of students and staff with a third-party.

It won't quite be a completely independent investigation as last year's SU Executive called for, but so long as the parameters for review are appropriately broad we should gain clarity on how some of the **systemic issues in residence have arisen** the past few years.

#### **5. CAUS & CASA**

**CAUS had a teleconference meeting** where we finalized our priorities document for the year. Mental health advocacy was also discussed at this meeting.

VP Sandare has been setting up **lobby meetings with MLAs**, and I tuned into the most recent one with Dr. Bob Turner. He was quite empathetic to our points, so we're hoping for success come our CAUS Advocacy week in November.

**CASA had our first Policy committee** meeting since Policy and Strategy, and I'm very happy with how members have already reviewed the policies that will soon be outdated. We'll have a few revisions to our policies and three new ones introduced this year I'm expecting.

#### **6. Internal Projects**

The executive attended a **Core Managers meeting** where we discussed how evaluations went this year. We also participated in a video shoot for Orientation that will be shown to all first year students.

At SUDS, we also connected with SU Alumni and VP Academic 2012 – 14 **Dustin Chelen**, who was a significant mentor for myself before I even began student governance.



*Office of the* **PRESIDENT**

## **6. Presence & Relevancy**

I had an interview with UBC's Ubyyssey, their student newspaper on **student association executive salaries**. I'll share the article once it is published with Council.

The full executive also attended two dinners, one with the **Engineering Students' Society** and one with **the Chancellor and his husband**.

That's all from me, and I look forward to the next report.



Fahim Rahman

President

[University of Alberta Students' Union](#)

2-900 SUB | (780) 492-4643 | [@UASUpresident](#)

SC 16-08.07

OFFICE OF THE  
VICE PRESIDENT (OPERATIONS & FINANCE)

August 18th, 2016  
To: Students' Council  
Re: Report to Students' Council

Whhyyyyyy hello there council,

Fancy seeing you here again ;) I've got a little more material than usual to cover in my report, so I'll keep my ramblings to a minimal, even though I know you all love them so much. The mild luxury that is a bit of time to plan for the year during the summer is quickly winding down. I can see the madness that is September on the horizon. It's exciting, but scary at the same time. Kinda like jumping into the next episode of Stranger Things, of which I'm dangerously addicted. Anyways, here we go!

#### *Training Improvements*

Acting on one of my campaign promises of increasing staff support at our businesses, I've have multiple meetings with our business management team. I'm excited to announce that, in addition to a revamped, more through training package for employees, are hosting full fledged training sessions for all new staff. I'll be actively participating in these and ensuring that the staff is aware that they are a part of the SU family as a whole. I passionately believe that each server at Dewey's plays as large a part in serving students and any other employee, and they need to know that.

#### *Goodbye to Robyn*

I am now officially the only Robyn at the SU! Our executive coordinator, Robyn Fenske, left last week to pursue a career in her field. She secured a teaching position in northern Alberta, and we're all very proud of her, but sad to see her go. On the same note, we all welcome our new executive coordinator, Kristen Stoik. Kristen has a ton of student governance experience from her time at MacEwan, and will kick butt in her role.

#### *Orientation Preparation*

We're officially two weeks away from orientation and week of welcome! Wth right?! UASU Events is in full swing to make sure that orientation is as great as always, and that we have tons of events to welcome students of all stages back to campus. We've got Mother Mother performing in Dinwoodie on Wednesday the 7<sup>th</sup> (!!!!), a comedy show, headphone disco and the SUB Block Party is back for another round on Friday the 9<sup>th</sup>. Us exec were even roped into the planning this last week. The orientation team had us film an introduction to the university video; we're excited to see how it turns out! We're also hard at work getting our

President's Address speeches finalized, which I am super excited for. I still remember Saadiq's speech with his cat in the hat outfit from my first year!

*Myer Horowitz Renovations*

This week in MHT news we have conversations on the scope of the project, as well as lots of work on the fundraising end. On the topic of scope, we had another steering committee meeting that was heavy on the technical end. To be honest, I wasn't able to follow a lot of the technical theatre talk; I mean I don't have a theatre background at all! But our programming and venues manager, Brennan, was right in there making sure all was covered and I trust his judgment above all. On fundraising, we have started two internal committees. The first is a weekly fundraising meeting that our Director of Student Life, Sirina Hamilton, and I sit on and invite relevant staff to each week. Sirina and I will be spearheading the fundraising and have had a few preliminary meetings. The second committee is a larger fundraising planning committee. This committee has a larger number of staff and serves to keep all departments in the know. Lastly, I'm very excited for tomorrow's media release! We'll be accepting a generous grant from the Government of Alberta, and announcing our next step in the renovations! I hope to see lots of you there.

Stay golden,



Robyn Paches

SC 16-08.08

August 23, 2016

Dear Council,

It has been a busy few weeks! Between going to Vancouver for a conference to planning GovWeek, it is never a dull moment in SUB 2-900! Below is a report of my work to date.

### GovWeek

I am pleased to announce that 63 out of the 70 GovWeek applications were accepted by the GovWeek Advisory Group, and have now been asked to confirm their session/event with our executive coordinator. After the preliminary scheduling, it looks like there will be approximately 10-14 events a day for the 5 day celebration. Our office has been busy scheduling and coordinating all of the submissions! Also, please mark in your calendars our keynote speaker, Don Iveson, who will speak on Friday September 23rd at 1:00PM!



### SUDS

Last weekend, the executive and I joined approximately 100 other students' union executive members at the University of British Columbia for the annual Students' Union Development Summit. It was an amazing professional development opportunity and my highlight was speaking with other executives about the similar and different challenges they encounter. I did however have to cut my trip short to attend a family wedding, but the time spent there was excellent in establishing relationships with my counterparts across Canada.



### Faculty Association Dinners

It is a tradition for the SU Executive to go for dinner with each of the Faculty Association Executive at the beginning of the new school year. On Wednesday August 17th, we kicked off that tradition with dinner with the Engineering Students Association. It was neat to



hear more about what they had planned for the year, and how we could work together. I would highly encourage all Councillors to reach out to their Faculty Association in September to meet! In fact, many FA's chose to register their General Meeting's in GovWeek! That is an awesome opportunity to go show support for your Faculty.

#### Dinner with Chancellor Stollery

Another tradition is for the SU Executive to go for dinner with the Chancellor each year. Chancellor Stollery graciously offered to host this in his home. It was wonderful to hear more about the work of the Senate and share what the Students' Union is working on with the Chancellor.

#### Prepping for September

Last week, the executive and I spent lots of time helping prepare for orientation and Week of Welcome. We met to discuss the annual President's Address, which this year the Vice-Presidents will be co-hosting. As well, we participated in filming a video for Orientation.



#### Executive Retreat & Announcement

Now that our term is almost 1/3 over (!!) the Executive and I spent Friday August 19th going over our work to date and what we want to accomplish in the last 2/3rds of our term. It was a good opportunity to touch base and refocus before the busy September session starts. On Friday we also had a press conference to accept a cheque in support of the Myer Horowitz renovations! Thank you to all the Councillors who came out to support that initiative.

Thank you for reading this report and I would be happy to answer any questions you may have.

*Marina Banister*

Marina Banister

August 19<sup>th</sup>, 2016

**To:** University of Alberta Students' Council 2016/17

**Re:** Vice President Student Life Council Report

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Hi Council!

I had a great time at the **Students' Union Development Summit** in Vancouver last week. It was my first time in Vancouver and I was blown away by the scale and the beauty of the UBC campus and more specifically, their Students' Union Building, "the Nest".

We learned a lot and got to meet and share our visions and best practices with student leaders from all over the country! I am looking forward to seeing some of them in November, when they'll be visiting us here at the U of A.

All the exec had dinner with Chancellor Stollery this week, where we shared our goals and aspirations and got some words of wisdom and advice back.

We also went to dinner with the Engineering Students Society and will be spending some time with all the different faculty and campus associations as well to foster and build relationships between the Students' Union and the different representative associations.

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## *ADVOCACY*

### *Residence Advocacy*

#### Residence Life Task Force

President Rahman and I had a third Task Force meeting. We are now in the process of selecting a consulting firm to act as a third party researcher to look into the topics that we have identified as being high-priority. I am currently drafting a Request for Proposals from the different firms and the successful applicant will be selected by the Task Force.

#### Lister Representatives

The Office of Discover Governance and myself have been working very closely to develop training for the new lister representatives. They are going to be joining the rest of the residence association execs in their training with Residence Services, attending training session with different service providers such as the Sexual Assault Centre and others.

I am very excited to start working with these inspiring and dynamic individuals!

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*HEALTH AND SERVICES*

Councillors Kwan and Farooq joined me in attending the Healthy Campus Strategy draft review meeting. The next step is a round of community consultation before the draft is finalized and submitted for further approval.

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*COMMITTEES AND BOARDS*

The Landing

In our last meeting, the landing board talked about attendance policies, board membership, committee membership and scheduling for the rest of the year. I sit on both the finance and policy committees, which is something that I am really looking forward to!

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Thank you for taking the time to read my report and thank you for demonstrating an excellent level of dedication and engagement so far. I look forward to our next meeting!

Cheers,

Francesca Ghossein  
(Submitted electronically)

SC 16-08.10

OFFICE OF THE  
VICE PRESIDENT (EXTERNAL)

June 23rd, 2016

To: Students' Council

Re: Report to Students' Council

## **Council Report #8: Meeting, Meeting, Meeting**

Hello Council,

Welcome to the 8th edition of the VP External Council report. Here we will go over major developments happening here at UASU, especially those related to our student advocacy! So sit back, relax and tune into today's episode!

### Provincial

#### **Provincial Advocacy Efforts**

UASU is proud to announce that on the 17th of August we've hit **10** provincial advocacy meetings (including transition meetings with former VP Dylan Hanwell)! So far we have had 5 meetings this month and are looking forward to two more later this month.

Notable developments have been: UASU has been dealing with issues regarding student residence and have consistently been bringing it up in our meetings, it seems there are many MLA's who are interested in the exclusion of Dormitories in the RTA; UASU brought up the building of Muskwa House to Minister Feehan, who noted we should speak to the Minister of Infrastructure regarding issues with buildings, Min. Feehan also let us know his big project is garnering interest in an energy plan for Reserves in order for them to become more self-sustainable; UASU has a meeting with Minister Sigurdson later this month.

### UASU

#### **SUDS**

Last week the myself, along with the rest of the Executive, travelled to Vancouver to take part in the Students' Union Development Symposium (SUDS). There I had the opportunity to meet with student execs from across the country and discuss the issues we face at our own institutions. In addition, I was able to attend some interesting sessions such as a Media Relations session, a Q&A session with the BC Minister of Advanced Education. as well as a session focused on entrepreneurship to name a few. I found it to be a very valuable experience to bond with my fellow peers, as well as to create a network of VP Externals who have different perspectives on the issues we face here at the UASU.

**Mike Sandare**, Vice President (External)

2-900 SUB • 780 492 4236 • [mike.sandare@su.ualberta.ca](mailto:mike.sandare@su.ualberta.ca)



### **Art Committee**

Applications for the UASU Art Committee went live on Monday! An email was sent to all students on Students' Council, along with an number of SU departments to garner interest! I would like to request that councillors help market this opportunity among students in their friend group who might be interested! As councillor Angus said, this opportunity will help make SUB more lit!

Here is the information once again! Please apply (or tell your friends to apply) by **August 26th/2016**:

**VOLUNTEER Opportunity:** UASU Art Committee

**Description:** The Students' Union is looking for three undergraduate students at large to sit on the University of Alberta Students' Union (UASU) Art Committee. The UASU has built up a collection of wonderful and unique art pieces throughout its years and is looking to expand. Successful applicants of the Art Committee will make decisions that will help the Student's Union acquire art and art installations to improve our Students' Union Building (SUB) Space.

**Eligibility:** Undergraduate student.

**Commitment:** Minimum 3 meetings per semester,

**Deadline to Apply:** August 26th/2015

**Want to know more?:** If you are looking for more information, please email [mike.sandare@su.ualberta.ca](mailto:mike.sandare@su.ualberta.ca).

**Click Here To Apply ->:** <https://goo.gl/forms/rU1OnBLzOfREcoP42>

### **Meeting with ESS**

The Exec had the incredible opportunity to sitdown for dinner with the ESS Exec. I enjoyed hearing where the ESS plans on focusing their efforts this year, as well as discussing ways that we could support them. I would like to thank the ESS for taking the time to have dinner with us. We hope to continue building stronger relationships with them (along with all other FAs) in the future!

### **Student + Politician Mixer (GovWeek)**


For the past couple of months the VP External, alongside the UofA Political Science Undergraduate Association (PSUA) have been planning a student/politician mixer to be a part of GovWeek. We plan for this to be a casual way for students to meet with politicians, and for politicians to meet with students over local live music, food and drinks (alcoholic and non-alcoholic). The event is taking place **September 22nd from 6pm to 11pm** at the **SUB patio/atirum**. We invite all students to our event, especially those (such as you councillors) who are politically inclined and would like to get to know your local representatives!



*OFFICE OF THE  
VICE PRESIDENT (EXTERNAL)*

Well folks, thats all for now! I hope you enjoyed this week's edition of Council Report (brought to you by Mike Sandare UASU VP External) . If you have any questions for me please feel free to shoot me an email and we can set up a meeting, or drop by my office Fridays from 11-noon.

Ta-ta for now,  
Mike Sandare

	<b>Students' Union Elections Office</b> Phone: (780) 492-7102 Email: <a href="mailto:cro@su.ualberta.ca">cro@su.ualberta.ca</a>
<b>To:</b>	<ul style="list-style-type: none"><li>➤ Mr. Saadiq Sumar Speaker of Students' Council</li><li>➤ Ms. Marina Banister Vice President (Academic), Students' Union</li><li>➤ Ms. Rebecca Taylor University Governance</li></ul>
<b>From:</b>	➤ Donald Ademaj Chief Returning Officer
<b>Subject:</b>	2016/2017 SU Election Dates
<b>Date:</b>	August 18, 2016

In accordance with Students' Union Election Bylaws, I am pleased to announce the dates of this year's Students' Union By-Elections. Any questions or concerns with the dates below should be directed to me at [cro@su.ualberta.ca](mailto:cro@su.ualberta.ca).

### Students' Council and General Faculties Council By-Election

September 26, 2016  
September 27, 2016  
October 5 & 6, 2012

Nomination Deadline  
Campaign Period Begins  
Voting Days

**Date:** August 18, 2016

**To:** Students' Council, c/o Benjamin Angus, Deputy Speaker on behalf of Saadiq Sumar, Speaker

**From:** Brandon Christensen, Chair

Dear Learned Colleagues,

In accordance with Bylaw 100, Section 16 the following written report has been submitted, on-time, to the University of Alberta Students' Union, Students' Council. This report has been completed to permit decisions of Bylaw Committee to be approved as outlined in Bylaw 100, Section 16(3).

### 1) Decisions of Bylaw Committee

Bylaw Committee has decided and approved the second reading for five (5) pieces of legislation at the committee's ninth (9th) meeting, which occurred on August 11, 2016. These Bills were approved in first reading at the August 9, 2016 meeting of Students' Council. The proceedings of Bylaw Committee are available to all members on Google Drive.

### 2) Recommendations of Bylaw Committee

Bylaw Committee has no formal recommendations to make to Students' Council except to recommend that these five (5) Bills be read a second time and do pass.

### 3) Bylaw Committee Standing Orders

There have been no changes to Bylaw Committee's standing orders since May 5, 2016. Interestingly, Bylaw Committee's Standing Orders will be the first to move to the wiki system.

### 4) Summary of Motions

Please see the summary of motions approved by Bylaw Committee since the last meeting of Students' Council. Please note that the office of Discover Governance tracks all motions and provides them within the Order Paper. These are provided here for your convenience.

MOTION	VOTES
LARSEN/HOWIE MOVE to approve the agenda.	5/0/0 – CARRIED
HOWIE/BROPHY MOVE to approve the minutes from August 4, 2016.	3/0/2 – CARRIED (LARSEN and SCOTT abstained)
HOWIE/CHRISTENSEN MOVE to approve the second	5/0/0 – CARRIED

reading of Bill #4, on the recommendation of Bylaw Committee, and amend Bylaw 100 and 2300 to abolish two member candidates and implement Councillor-Designates according to these first principles (See specific changes on Google Drive).	
<b>CHRISTENSEN/LARSEN MOVE</b> to approve the second reading of Bill #5, on the recommendation of Bylaw Committee, according to these first principles (See specific changes on Google Drive).	5/0/0 – CARRIED
<b>LARSEN/CHRISTENSEN MOVE</b> to approve the second reading of Bill #6, on the recommendation of Bylaw Committee, to clarify and outline C.R.O. Responsibilities according to the these first principles (See specific changes on Google Drive).	5/0/0 – CARRIED
<b>CHRISTENSEN/HOWIE MOVE</b> to approve the second reading of Bill #7, on the recommendation of Bylaw Committee, and amend Bylaw 100 and Bylaw 100 Schedule based on the following first principles (See specific changes on Google Drive).	5/0/0 – CARRIED
<b>CHRISTENSEN/HOWIE MOVE</b> to approve the second reading of Bill #8, on the recommendation of Bylaw Committee, and amend Bylaw 100 and 2300 based on the following first principles (See specific changes on Google Drive).	5/0/0 – CARRIED
<b>BROPHY/SCOTT MOVE</b> to adjourn at 9:55 PM.	5/0/0 – CARRIED

Thank you for your care and attention. Please feel free to make any inquiries you deem appropriate. A response will be provided within twenty-four (24) hours.

All the best,

*Brandon Christensen*

Brandon Christensen  
Chair, Bylaw Committee  
University of Alberta Students' Union

(Submitted electronically)



<b>Mtg Code</b>	<b>Date</b>	<b>Result</b>	<b>Motion</b>	<b>Council Agenda Reported In</b>	<b>Notes</b>

Item	Motion	Result	Meeting	Date
SC 2016-011c	MOTION to approve Council Standing Orders Motion to amend Council Standing Orders as follows: 17. VOTING 1. Division A roll call vote will be taken if requested by a voting member of Students' Council. 2. Precedence A roll call vote shall take precedence over any other method of voting except for voting by secret ballot. A vote by secret ballot will only take precedence over a roll call vote if dealing with matters of personnel or other potentially sensitive motions at the discretion of the Speaker. 3. Speaker May refuse A Division The Speaker May refuse a dilatory request for a division except on items of business disposing of main motions.	CARRIED	2016- 01	5/3/2016
SC 2016-018a	PACHES/SANDARE MOVES TO appoint one member of Students' Council to The Landing Board of Directors	CARRIED	2016- 01	5/3/2016
SC 2016-018b	PACHES/FAROOQ MOVES TO appoint one member of Students' Council to the Gateway Student Journalism Society Board of Directors.	CARRIED	2016- 01	5/3/2016
SC 2016-018c	PACHES/FAROOQ MOVES TO appoint one member of Students' Council to the Student Legal Services Board of Directors.	CARRIED	2016- 01	5/3/2016
SC 2016-018d	PACHES/CHAMPAGNE MOVES TO appoint one member of Students' Council to the Alberta Public Interest Research Group Board of Directors.	CARRIED	2016- 01	5/3/2016
SC 2016-018e	PACHES/CHRISTENSEN MOVES TO appoint two members of Students' Council to the First Alberta Campus Radio Association Board of Directors.	CARRIED	2016- 01	5/3/2016
SC 2016-018f	FLAMAN/WANG MOVES upon the recommendation of the SU Election Hiring Committee to notify the appointment of Donald Adema for Chief Returning Officer starting May 2, 2016 and ending April 30, 2017.	CARRIED	2016- 01	5/3/2016
SC 2016-018g	RAHMAN/FAROOQ moves to grant Councilor Flaman an exception to SU Operating Policy 5.3 to allow for simultaneous employment as a term employee while sitting on UASU Students' Council.	CARRIED	2016- 01	5/3/2016
SC 2016-028a	GHOSSEIN/RAHMAN MOVE to approve that the compensation costs for the Lister representative positions for the 2016-2017 academic year, adding up to \$50,150 be charged to the Students' Union Unrestricted Reserve.	CARRIED	2016-02	5/17/2016
SC 2016-028b	RAHMAN/BANISTER MOVE to suspend standing order to allow the following motion.	CARRIED	2016-02	5/17/2016
SC 2016-028b	RAHMAN MOVE to approve the 2016 - 2018 Collective agreement between the Students' Union and the Canadian Union of Public Employees Local 1368.	CARRIED	2016-02	5/17/2016
SC 2016-037a	CHRISTENSEN/PROCHNAU MOVE to approve the first principles of Bill #1, on the recommendation of Bylaw Committee, and implement Vacancy Petitions as mechanism to fill vacant Students' Council seats.	CARRIED	2016-03	6/14/2016
SC 2016-047a	LARSEN /CHAMPAGNE MOVE to refer the amendment of Bylaw 8100 back to Bylaw Committee.	CARRIED	2016-04	6/28/2016
SC 2016-047b	CHRISTENSEN /PROCHNAU MOVE to approve the second reading of Bill #1, on the recommendation of Bylaw Committee, and implement Vacancy Petitions as a mechanism to fill vacant Students' Council seats.	CARRIED	2016-04	6/28/2016
SC 2016-057a	CHRISTENSEN/PROCHNAU MOVE to approve Bill #2, on the recommendation of Bylaw Committee, and amend Bylaw 8100 to allow faculty associations to deviate from political policy.	CARRIED	2016-05	7/12/2016
SC 2016-057b	LARSON /HOWIE MOVE to approve Bill #3 and amend Bylaw 2200 and 2300, on the recommendation of Bylaw Committee, to implement Universal Resources and Labors.	CARRIED	2016-05	7/12/2016
SC 2016-057c	PACHES/HAMMOND MOVE, upon recommendation of the Finance Committee, to allow the release of \$3495.58 from the WUSC reserve to the WUSC Board of Directors.	CARRIED	2016-05	7/12/2016
SC 2016-067a	CHRISTENSEN/PROCHNAU MOVE to approve the second reading of Bill #2 and amend Bylaw 8100, on the recommendation of Bylaw Committee, to allow faculty associations to deviate from political policy based on first principles.	CARRIED	2016-06	7/26/2016
SC 2016-067b	LARSEN/BROPHY MOVE to approve Bill #3 and amend Bylaw 2200 and 2300, on the recommendation of Bylaw Committee, to implement Universal Resources and Labors as amended.	CARRIED	2016-06	7/26/2016
SC 2016-067c	PACHES/FLAMAN MOVE to appoint Councilor Larsen of Students' Council to the Finance Committee.	CARRIED	2016-06	7/26/2016
SC 2016-067d	PACHES/KWAN MOVE to appoint Councilor Flaman and Councilor Hammond of Students' Council to the Myer Horowitz Design Committee.	CARRIED	2016-06	7/26/2016





Date	COMMITTEE	ITEM	MOTION	RESULT	MEETING
4/21/2016	Finance Committee	2016-00/3a	PACHES is selected as Chair of the Finance Committee	CARRIED	2016-00
4/21/2016	Finance Committee	2016-00/3b	NAHIDGHOSSEIN moved to adopt the Finance Committee's Standing Orders	CARRIED	2016-00
4/25/2016	Policy Committee	2016-00/3a	DEJONG is selected as the Chair.	CARRIED	2016-00
4/25/2016	Policy Committee	2016-00/3b	SANDAREGHOSSEIN moved to adopt the Policy Committee's Standing Orders as amended.	CARRIED	2016-00
4/25/2016	Nominating Committee	2016-00/3a	BANISTER is chosen as the Chair of the Nominating Committee	CARRIED	2016-00
4/25/2016	Nominating Committee	2016-00/3b	PERSADMAHAL moved to adopt the Nominating Committee's Standing Orders as amended.	CARRIED	2016-00
4/25/2016	Bylaw Committee	2016-00/3a	CHRISTENSEN is selected as Chair of the Finance Committee.	CARRIED	2016-00
4/25/2016	Bylaw Committee	2016-00/3b	FAROOQBANISTER moved to amend the standing order as amended.	CARRIED	2016-00
4/28/2016	Audit Committee	2016-00/1d	HAMMOND is selected as Chair of the Audit Committee.	CARRIED	2016-00
4/28/2016	Audit Committee	2016-00/3b	FAROOQHAMMOND moved to adopt the Audit Committee's Standing Orders as amended.	CARRIED	2016-00
4/29/2016	CAC	2016-00/3a	CHRISTENSEN is selected as Chair of the Bylaw Committee.	CARRIED	2016-00
4/29/2016	CAC	2016-00/3b	FAROOQBANISTER moved to amend the standing order as amended.	CARRIED	2016-00
5/9/2016	Bylaw Committee	2016-01/3a	CHRISTENSEN / PROCHNAU move to approve Bylaw 100 as amended	CARRIED	2016-01
5/11/2016	Policy Committee	2016-01/3a	ANGUSBROPHY moved to strike "who is also a member of the Executive Committee" from Section 7) 1) a) of the Policy Committee Standing Orders	CARRIED	2016-01
5/11/2016	Policy Committee	2016-01/3a	BROPHYVKTOROV moved to change "the assigned member of the Executive Committee" to "the assigned member of the Policy Committee" in Section 7) 1) b) of the Policy Committee Standing Orders.	CARRIED	2016-01
5/17/2016	Nominating Committee	2016-01/3a	BANISTER/SANDARE moved that Nominating Committee appoints Abby Reitz to the Health and Dental Plan Committee for 2016/2017	CARRIED	2016-01
5/17/2016	Nominating Committee	2016-01/3a	BANISTER/MAHAL moved that Nominating Committee appoints Michelle Kim to the Health and Dental Plan Committee for 2016/2017	CARRIED	2016-01
5/17/2016	Nominating Committee	2016-01/3a	BANISTER/SCOTT moved that Nominating Committee appoints Cole Goshyak to the Health and Dental Plan Committee for 2016/2017	CARRIED	2016-01
5/30/2016	Nominating Committee	2016-02/3a	MAHAL/SCOTT move to approve the Standing Orders as amended.	CARRIED	2016-02
06/02/2016	Bylaw Committee	2016-03/3a	LARSEN/PROCHNAU move to approve the first principles of Bill #1 and implement Vacancy Petitions as a mechanism to fill vacant Students' Council seats	CARRIED	2016-03
06/16/2016	Bylaw Committee	2016-04/3a	CHRISTENSEN/LARSEN MOVE to amend Bylaw #100 to allow faculty associations additional autonomy as guided by these principles.	CARRIED	2016-04
6/16/2016	Bylaw Committee	2016-04/3b	CHRISTENSEN/PROCHNAU MOVE to approve the second reading of Bill #1, on the recommendation of Bylaw Committee, and implement Vacancy Petitions as a mechanism to fill vacant Students' Council seats as outlined on Google Drive.	CARRIED	2016-04
06/21/2016	Finance Committee	2016-03/3a	PACHESGHOSSEIN MOVE to pass and approve the SU Awards Budget	CARRIED	2016-03
06/21/2016	Finance Committee	2016-03/3b	PACHES / HAMMOND MOVE to approve the restructuring of student group granting process	CARRIED	2016-03
06/30/2016	Bylaw Committee	2016-05/3a	CHRISTENSEN/PROCHNAU MOVE to approve Bill #2, on the recommendation of Bylaw Committee, and amend Bylaw #100 to allow faculty associations to deviate from political policy according to these principles.	CARRIED	2016-05
06/30/2016	Bylaw Committee	2016-05/3b	LARSEN/HOWIE MOVE to approve Bill #3 and amend Bylaw 2200 and 2300, on the recommendation of Bylaw Committee, to implement Universal Resources and Labors.	CARRIED	2016-05
7/5/2016	CAC	2016-04/4a	CHRISTENSEN/VKTOROV move to appoint CHRISTENSEN and ANGUS to investigate Bylaw 600.	CARRIED	2016-04
07/05/2016	Finance Committee	2016-04/3a	PACHESAL HAMMOURI moved that Finance Committee recommends to Students' Council that the Student Union releases the required funds from the WUSC reserve.	CARRIED	2016-04
07/05/2016	Finance Committee	2016-04/3c	NAHIDANGUS moved to ratify Student Group Services' recommendations to the Students' Union Awards Adjudication Committee.	CARRIED	2016-04
07/14/2016	Bylaw Committee	2016-06/3a	CHRISTENSEN/BROPHY MOVE to approve the second reading of Bill #2 and amend Bylaw #100, on the recommendation of Bylaw Committee, to allow faculty associations to deviate from political policy within the following guidelines (Specific wording to be reviewed on Google Drive).	CARRIED	2016-06
07/14/2016	Bylaw Committee	2016-06/3b	LARSEN/HOWIE MOVE to approve the second reading of Bill #3, on the recommendation of Bylaw Committee, and amend Bylaw 2200 and 2300 to implement Universal Resources and Labors (Specific wording to be reviewed on Google Drive).	CARRIED	2016-06
7/20/2016	Policy Committee	2016-03/3a	DEJONGGHOSSEIN moved to submit the first principles of the Sexual Violence Policy to Council on the recommendation of the Policy Committee.	CARRIED	2016-03
07/28/2016	Bylaw Committee	2016-07/3a	HOWIE/CHRISTENSEN MOVE to approve the first reading of Bill #4, and amend Bylaw 100 and 2300, to abolish two member candidates and implement Councilor-Designates according to these principles.	CARRIED	2017-07
07/28/2016	Bylaw Committee	2016-07/3b	BANISTER/CHRISTENSEN MOVE to approve the first reading of Bill #5, and amend Bylaw #100, to define department associations based on the following first principles.	CARRIED	2016-07
07/28/2016	Bylaw Committee	2016-07/3c	LARSEN/CHRISTENSEN MOVE to approve the first reading of Bill #6 and amend Bylaw to clarify and outline C.R.O. Responsibilities based on the following first principles.	CARRIED	2016-07
08/02/2016	Finance Committee	2016-05/3a	PACHES NAHID moves to appoint WCE PRESIDENT GHOSSEIN to the SU Awards Adjudication Committee.	CARRIED	2016-05
08/02/2016	Finance Committee	2016-05/3b	GHOSSEIN/NAHID move to appoint Councilor LARSEN to the SU Awards Adjudication Committee.	CARRIED	2016-05
08/02/2016	Finance Committee	2016-05/3c	PACHES HAMMOURI move to ratify Councilor DEJONG NAHID/LARSON to the SU Awards Adjudication Committee.	CARRIED	2016-05
08/04/2016	Bylaw Committee	2016-08/3a	CHRISTENSEN/PROCHNAU MOVE to approve the first reading of Bill #7 and amend Bylaw 100 and Bylaw 100 Schedule based on the following first principles.	CARRIED	2016-08
08/04/2016	Bylaw Committee	2016-08/3b	CHRISTENSEN/BANISTER MOVE to approve the first reading of Bill #8 and amend Bylaw 100 and 2300 based on the following first principles.	CARRIED	2016-08

# SC 16-08.17

Councillor Attendance Records																		
2016-2017																		
Council Seats (40 total)	Name	16-07 August 9	Vote 8c	Vote 7e	Vote 7d	Vote 7c	Vote 7b	Vote 7a	16-06 July 26	Vote 7a	Vote 7b	Vote 8a	16-05 July 12	16-04 June 28	16-03 June 14	16-02 May 17	16-01 May 3	16-00 April 6
<b>Ex-Officio Members (6 voting seats)</b>																		
President	Fahim Rahman	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
VP Academic	Marina Banister	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y	0.5
VP External	Mike Sandare	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VP Operations & Finance	Robyn Paches	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y	Y
VP Student Life	Francesca El Ghossein	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	0.5	Y	Y	Y
Undergraduate Board of Governors Rep	Colin Champagne	Y	Y	Y	N	Y	A	Y	0.5	Y	-	-	Y	Y	Y	Y	Y	Y
<b>Faculty Representation (32 voting seats)</b>																		
ALES	Eilish McKinlay	Y	Y	N	Y	A	A	N	Y	Y	A	Y	N	Y	Y	Y	Y	Y
Arts	Ben Angus	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Bismallah Kiani	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y(P)	Y	Y(P)	Y	Y	Y
Arts	Frederique Ndairwa	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Kyle Monda	Y	Y	Y	Y	Y	Y	Y	Y	A	Y	Y	Y(P)	Y	Y	Y	Y	Y
Arts	Reed Larsen	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Arts	Victoria deJong	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y(P)	0.5	Y	Y	Y	Y
Augustana (Faculty)	<b>VACANT</b>																	
Business	Nicole Hammond	Y	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Business	Saba Al Hammouri	0.5			N	Y	Y	Y	N	-	-	-	Y	0.5	Y	Y	Y	Y
Education	Neesha Persad	Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	n	0.5	Y	Y
Education	<b>VACANT</b>																	
Education	<b>VACANT</b>																	
Engineering	Brandon Prochnau	Y	Y	N	Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y	0.5	Y	Y
Engineering	Dorsa Nahid	N	-	-	-	-	-	-	Y	Y	A	Y	Y	N	0.5	Y	Y	Y
Engineering	Jason Wang	N	-	-	-	-	-	-	Y	Y	Y	Y	Y(P)	N	Y(P)	Y	Y	Y
Engineering	Nick Dejong	0.5			N	Y	Y	Y	Y	Y	Y	Y	N	N	Y	Y	Y	Y
Law	Alexander (Sandy) Brophy	Y	Y	N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Medicine & Dentistry	Brandon Christensen	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Native Studies	<b>VACANT</b>																	
Nursing	Ryan Scott	Y	Y	N	Y	Y	A	Y	0.5	A	Y	Y	Y	0.5	Y	Y	Y	Y
Open Studies	Levi Flaman	Y	Y	Y	N	Y	Y	Y	Y	A	Y	Y	Y	Y	Y	Y	Y	Y
Pharmacy	<b>VACANT</b>																	
Phys Ed & Rec	<b>VACANT</b>																	
Saint-Jean (Faculty)	Delane Howie	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Science	Abhishek Warriar	0.5			N	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N
Science	Alex Kwan	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	0.5	Y	Y	Y
Science	Andrew Newman	N	-	-	-	-	-	-	Y	Y	Y	Y	Y(P)	0.5	Y(P)	Y(P)	Y	Y
Science	Anthony Nguyen	0.5			N	Y	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
Science	Habba Mahal	Y	Y	Y	N	Y	A	Y	Y	Y	A	Y	Y	0.5	Y	Y	Y	Y
Science	Kevin Wang														N	N	Y	Y
Science	Umer Farooq	Y	Y	N	A	Y	Y	Y	Y	-	Y	-	Y	0.5	Y	Y(P)	Y	Y
Science	<b>VACANT</b>																	
<b>Ex-Officio Members (2 non-voting seats)</b>																		
Speaker	Saadq Sumar	Y							Y	-	-	-	Y	Y	Y	Y	Y	Y
General Manager	Marc Dumouchel	N							N	-	-	-	N	0.5	N	Y	N	N

**Tuesday, August 9, 2016  
Council Chambers, University Hall**

**VOTES AND PROCEEDINGS (VP 2016-07)**

Meeting called to order at 6:00 pm.

**2016-07/1      SPEAKER'S BUSINESS**

Announcements – The next meeting of the Students' Council will take place on Tuesday August 23, 2016 at 6.00pm in the Council Chambers.

**2016-07/2      PRESENTATIONS**

**2016-07/3      EXECUTIVE COMMITTEE REPORT**

Marina Banister, Vice President (Academic) - Report.  
Robyn Paches, Vice President (Operations and Finance) - Report.  
Mike Sandare, Vice President (External) – Report  
Francesca El Ghossein (Student Life) - Report

**2016-07/4      BOARD AND COMMITTEE REPORT**

Council Administration Committee - Report.  
Finance Committee - Report.  
Bylaw Committee - Report.  
Board of Governors - Report.

**2016-07/5      OPEN FORUM**

**2016-07/6      QUESTION PERIOD**

**2016-07/6a      Councilor Brophy to Vice-president Banister:**

Asked what she was excited to show Council before.

**Vice-president Banister 's Response to Councillor Brophy:**

Said that she was passionate about the bylaws being discussed, and that she was excited to see the debate.

**2016-07/6b Proxy Bondarchuk to Vice President El Ghossein:**

Asked whether the roll-out of fees collected by the registrar's office be fast enough, and whether the fees will be disbursed fast enough to residence associations for them to plan and implement their programs.

**Vice President El Ghossein's Response to Proxy Bondarchuk:**

Explained that the ideal scenario is when the fees would be assessed by September 1, 2016, and that the motion would support her in getting support from the Dean of Students Office and the Provost Office.

**2016-07/6c Board of Governors Representative Champagne to Vice President Sandare:**

Asked whether Vice-president Sandare believes in the never say never philosophy of Justin Bieber and others.

**Vice President Sandare's Response to Board of Governors Representative Champagne:**

Said that they were good musicians, and that he believed in it.

**2016-07/6d Councillor Larsen to President Rahman:**

Asked him to elaborate more on the white paper regarding student employment.

**President Rahman's Response to Councillor Larsen:**

Explained that the University policies are different from the Students' Union policies, and said that the objective was to take everything within the different policies regarding student employment, and condense it to one white paper which is about 20 pages long. He further says that there may be more white papers on issues that the Students' Union prioritizes.

**2016-07/6e**

**Councillor Warriar to Vice President El Ghossein:**

Asked whether the University collects fees to be disbursed to Residence Associations.

**Vice President El Ghossein's Response to Councillor Warriar:**

Said that the Registrar's Office collects all the fees for the Students' Union, and that it would be the same process for the Residence Associations.

**2016-07/6f**

**Councillor Hammond to Councillor Angus:**

Asked whether there would be a different method of voting for the next meeting.

**Councillor Angus's Response to Councillor Hammond:**

**2016-07/6g** Said that a method will be decided at the next Council Administration Committee (CAC) meeting.

**Councillor Larsen to Vice President El Ghossein:**

Asks why resident services haven't collected fees yet.

**Vice President El Ghossein's Response to Councillor Larsen:**

**2016-07/6h** Said that there wasn't a response yet. However, she said that she was expecting a response soon.

**Councillor Christensen to Councillor Angus:**

Asked whether councillors will be able to call for a division if the voting method was changed.

**Councillor Angus's Response to Councillor Christensen:**

**2016-07/6i** Said that it will be possible.

**Vice-president Banister to Councillor Angus:**

Asked whether there was a discussion at CAC on whether the call for division swayed votes to one side.

**Councillor Angus's Response to Vice-president Banister:**

**2016-07/6j** Explained the summary of discussions at CAC regarding the issue, and that he believed the current voting method isn't the most effective.

**Councillor Farooq Vice President El Ghossein and President Rahman:**

Asked what would happen if the Registrar's Office said no regarding the collection of fees.

**Vice President El Ghossein's Response to Councillor Farooq:**

Said that the Registrar's Office needed a directive from the provost Office, and that there may be some logistical obstacles. She further said that the collection may be delayed.

2016-07/6k

**President Rahman's Response to Councillor Farooq:**

Said that there was never an instance where a motion from the Board of Governors was disobeyed.

**Councillor Larsen to Councillor Angus:**

Asked whether there was anyone in CAC who was against the voting method.

**President Angus's Response to Councillor Larsen:**

2016-07/6l

Said that there was nobody, but mentioned that he received negative comments about it.

**Councillor Farooq to Councillor Angus:**

Asked whether there are any suggestions for an alternate voting system.

**President Angus's Response to Councillor Farooq:**

Said that Council would move on to an assigned seat system with electronic voting.

2016-07/7

**BOARD AND COMMITTEE BUSINESS**

2016-07/7a

**Bill #4- Two-member candidates and Councillor-Designates - *First Principles***

HOWIE/CHRISTENSEN MOVED to approve the first reading of Bill #4, on the recommendation of Bylaw Committee, and amend Bylaw 100 and 2300 to abolish two member candidates and implement Councillor Designates according to these first principles.

**First Principles**

1. The process for two member candidates shall be removed from SU Bylaws, given the questionable viability and usability in 1 year terms.
2. The definition of shortterm and longterm proxies shall be amended into two new categories: "Proxy" (short term) and "Councillor-Designate" (long term).
3. The process for Councillor-Designate appointment shall be amended to: a. Simplify appointment requirements; and b. Set regulations and guidelines on the appointment process.
4. Bylaws 100 and 2300 shall be amended to implement these changes.

Councillor Howie introduced the motion. The Council then debated. Councillor Hammond said that it is important to keep governance accessible to professional students. Councillor asks the definition of long-term vs short-term. Councillor Scott asked whether a similar system such as the 2 person candidate system will be created. Councillor Angus asked for how long a long term proxy can represent a councillor. Councillor Howie answered the questions.

Roll call vote on Bill #4:

President Rahman - Y  
Vice President Banister - Y  
Vice President Sandare - Y  
Vice President Paches - Y  
Vice President Ghossein - Y  
Governor Champagne - Y  
Councillor McKinlay - N  
Councillor Angus - Y  
Councillor Kiani (Proxy) - Y  
Councillor Ndatirwa - Y  
Councillor Monda (Proxy) - Y  
Councillor Larsen - Y  
Councillor Victoria Dejong - Y  
Councillor Hammond - Y  
Councillor Al Hammouri - Y  
Councillor Persad - Y  
Councillor Prochnau - Y  
Councillor Nick Dejong - Y  
Councillor Brophy - Y  
Councillor Christensen - Y  
Councillor Scott - Y  
Councillor Flaman - Y  
Councillor Howie - Y  
Councillor Warriar - Y  
Councillor Kwan - Y  
Councillor Nguyen - Y  
Councillor Mahal (Proxy) - Y  
Councillor Farooq - Y

**27/1/0**

**MOTION CARRIES.**

**2016-07/7b**

**Bill #5- Department Association Regulations - *First Principles***

BANISTER/CHRISTENSEN MOVED to approve the first reading of Bill #5, on the recommendation of Bylaw Committee, according to these first principles:



### First Principles

1. Department Associations shall be delegated authority by the Students' Union through their Faculty Associations to be official representatives for students in their departments, as well as provide advocacy and community building roles.
2. Departmental Associations already exist in the Students' Union hierarchy.
3. Bylaw 8100 shall be amended to provide clearer definitions for Departmental Associations. This will clarify their roles, give them legitimacy under the Students' Union, and allow the Students' Union and Faculty Associations to better connect with and support them.
4. Bylaw 8100 shall describe the minimum requirements for being a recognized Departmental Association.
5. Bylaw 8100 Schedule shall contain a list of all currently recognized Departmental Associations.

Vice-president Banister introduced the motion. Councillor Farooq spoke in favour of the motion. He asked about the requirements to be a department. Board of Governors Representative Champaign expressed doubts about the need for the bylaw. Councillor Ndatirwa asked for clarification regarding the second point. Vice-president Banister answered the questions, and said that departments would be different depending on the faculty. She further said that departments are loosely defined. Councillor Persad asked whether some of the current associations will be omitted. Board of Governors Representative Champaign asked whether it will be difficult to assign the different Department Associations due to the variety. He further stated that adding such Department Associations would create a further layer of bureaucracy. Councillor Christensen said that there should be some deregulation and more of a grass roots approach. Councillor Hammond said that Faculty Associations will be strengthened with Department Associations, and that she was happy with the change. Councillor Farooq said that this change would be dispersing authority.

Roll call vote on Bill #5:

President Rahman - Y  
Vice President Banister - Y  
Vice President Sandare - Y  
Vice President Paches - Y  
Vice President El Ghossein - Y  
Governor Champagne - Abstain  
Councillor McKinlay - Abstain  
Councillor Angus - Y  
Councillor Kiani (Proxy) - Y  
Councillor Ndatirwa - Y  
Councillor Monda (Proxy) - Y  
Councillor Larsen - Y  
Councillor Victoria Dejong - Y

Councillor Hammond – Y  
Councillor Al Hammouri - Y  
Councillor Persad - Y  
Councillor Prochnau - Abstain  
Councillor Nick Dejong - Y  
Councillor Brophy - Y  
Councillor Christensen - Y  
Councillor Scott - Abstain  
Councillor Flaman - Y  
Councillor Howie – Y  
Councillor Warriar - Y  
Councillor Kwan - Y  
Councillor Nguyen - Y  
Councillor Mahal (Proxy) – Abstain  
Councillor Farooq - Y

**23/0/5**

**MOTION CARRIES.**

**2016-07/7c**

**Bill #6– CRO Responsibilities - *First Principles***

LARSEN/CHRISTENSEN MOVED to approve the first reading of Bill #6, on the recommendation of Bylaw Committee, to clarify and outline C.R.O. Responsibilities according to these first principles.

**First Principles**

1. The Chief Returning Officer (C.R.O.) responsibilities shall be updated to reflect the growing scale of elections and value of office. As such the following amendments shall be made to bylaw to ensure a stronger role throughout the academic year and during SU elections.
2. Advertisement responsibilities of the C.R.O. shall be amended to ensure the position has larger and long term responsibilities to properly advertise elections.
3. Timelines for reporting the activities of the C.R.O.'s office, both during elections and throughout academic year, shall be amended or introduced.
4. Timelines for nomination packages shall be amended to ensure timely release.
5. The C.R.O.'s responsibilities regarding proper classroom talk procedure shall be outlined.
6. The C.R.O.'s office shall ensure timely release of rulings as well as fair and due process for candidates during elections.
7. The C.R.O.'s responsibilities regarding the review of campaign materials content shall be amended to focus on ensuring campaigns do not go over budget.
8. The elections bylaws, specifically but not limited to 2100(8) Duties of Elections Staff, shall be amended to fully include responsibilities of the elections staff to ensure clear understanding of office.

Councillor Larsen introduced the motion. Councillor spoke in support of the motion. Councillor Farooq asked whether the budget of the Chief returning Officer (C. R. O.) will be amended going forward. Vice-president Sandare asked whether a rigidly defined role might hamper the C. R. O. office. Councillor Christensen stated that some change is needed due to issues in the past. President Rahman agreed with Councillor Christensen, but expressed doubts whether bylaw is the best place for change. He said that CAC should be the entity keeping the C. R. O. accountable. Councillor Brophy said that there was a lack of clarity right now. Councillor Warriar said that the initiative was good, and asked whether previous C. R. O. s were consulted. Councillor Christensen said that due to the plethora of rules, the C. R. O. may not follow all the rules. Councillor Larsen answered the questions. President Rahman asked for clarification on point 6. Councillor Larsen explained.

Roll call vote on Bill #6:

President Rahman - Y  
Vice President Banister - Y  
Vice President Sandare - Y  
Vice President Paches - Y  
Vice President El Ghossein - Y  
Governor Champagne - Y  
Councillor McKinlay - Abstain  
Councillor Angus - Y  
Councillor Kiani (Proxy) - Y  
Councillor Ndatirwa - Y  
Councillor Monda (Proxy) - Y  
Councillor Larsen - Y  
Councillor Victoria Dejong - Y  
Councillor Hammond - Y  
Councillor Al Hammouri - Y  
Councillor Persad - Y  
Councillor Prochnau - Y  
Councillor Nick Dejong - Y  
Councillor Brophy - Y  
Councillor Christensen - Y  
Councillor Scott - Y  
Councillor Flaman - Y  
Councillor Howie - Y  
Councillor Warriar - Y  
Councillor Kwan - Y  
Councillor Nguyen - Y  
Councillor Mahal (Proxy) - Y  
Councillor Farooq - Y

## **MOTION CARRIES.**

### **Bill #7- Students' Council Seat Distribution - *First Principles***

CHRISTENSEN/PROCHNAU MOVED to approve the first reading of Bill #7 and amend Bylaw 100 and Bylaw 100 Schedule based on the following first principles:

#### First Principles

1. The evaluation of Students' Council seat allocation review currently occurs irregularly and often on an ad hoc basis.
2. The current seat structure and number has been constant since 2004/2005, when it was last reduced from forty-two (42) to thirty-two (32) seats.
3. Seats are currently distributed according to the "representation by population" rule.
4. Bylaw 100 shall be amended to implement a regular timeline for Students' Council seat review.
5. Bylaw 100 shall be further amended to adjust the number of seats according to the most recent enrolment data.
6. Every Faculty shall have a minimum of one (1) seat.
7. Where the allocation of seats shall be based on student enrolment below:
  - a. 11499 shall receive one (1) seat; and
  - b. 15002499 shall receive two (2) seats; and
  - c. 25003499 shall receive three (3) seats; and
  - d. 35004499 shall receive four (4) seats; and
  - e. 45005499 shall receive five (5) seats; and
  - f. 55006499 shall receive six (6) seats; and
  - g. 65007499 shall receive seven (7) seats; and
  - h. 75008499 shall receive eight (8) seats; and
  - i. 85009499 shall receive nine (9) seats;
  - j. And so on...
8. Bylaw 100 schedule shall be amended to include a chart with the information provided in (7).
9. Seat allocation shall remain constant until the next general election cycle.

Councillor Christensen introduced the motion. Councillor Prochnau mentioned that there were some irregularities in the seat assignment since 2014/2015, and said that the C. R. O. failed to carry out his/her duties properly. He further stated that the current Council does not properly represent the University of Alberta undergraduate student body. Councillor Al Hammouri stated that while she was opposed to the bill when she first read it because she thought larger faculties would get even more seats, she now believed that there wouldn't be a major change. She said she was concerned about fluctuations in enrollment, and the adverse effects on small faculties. Councillor Brophy said that the new method would enable easier identification of errors. Councillor Prochnau spoke about the seat allocation algorithm and its limitations. Board

of Governors Representative Champagne stated that the mistake was due to the C. R. O., and not the algorithm. He further said that there should be a cap on councillors, and that the old algorithm seemed better than the new bracket method. Councillor Christensen answered the questions. Councillor Larsen agreed with Board of Governors Representative Champagne, and said that he favours a smaller Council. Proxy Bondarchuk said that he was in favour of the bylaw change because of the simplicity of the new algorithm. He further stated that Council would change the brackets if enrollment increased significantly. Vice-president Sandare spoke in favour of the change. Councillor Hammond agreed with Board of Governors Representative Champagne, and stated that a proportional system is more appropriate. She also questioned what will happen if the student population dips significantly. Vice-president Banister stated that she was in favour of not having a minimum or maximum number of seats, and that the most recent data on enrollment should be used. Councillor Flaman stated that the formula for selecting seats doesn't necessarily have to be simple, and that something not broken need not be fixed. Councillor Howie said the change would be no less representative, and that it would change the arbitrary nature of Council size in the current system. Councillor Brophy spoke in favour of the change. President Rahman stated his opinions about the different points. Councillor Al Hammouri agreed with Councillor Hammond and Councillor Larsen. She said she believes there should be a cap on the number of people, and that there should be checks and balances on the duties of the C. R. O. Board of Governors Representative Champagne stated that there are 2 issues in question; whether the current system is appropriate, and whether the proposed method is suitable. He further asked why the brackets were different for each level. Councillor Christensen answered the different questions. Councillor Farooq stated he was more in favour of the motion. Councillor Hammond stated that the new system would be unfair to Nursing, and other faculties close to the bracket boundary.

BROPHY/FAROOQ MOVED to strike point number 2 from the first principles of Bill #7.

**The amendment is carried as friendly.**

Roll call vote on Bill#7:

President Rahman - Y  
Vice President Banister - Y  
Vice President Sandare - Y  
Vice President Paches - Y  
Vice President El Ghossein - Y  
Governor Champagne - N  
Councillor McKinlay - Y  
Councillor Angus - Y  
Councillor Kiani (Proxy) - Y

Councillor Ndatirwa - Y  
Councillor Monda (Proxy) - Y  
Councillor Larsen - N  
Councillor Victoria Dejong - Y  
Councillor Hammond – N  
Councillor Al Hammouri - N  
Councillor Persad - Y  
Councillor Prochnau - Y  
Councillor Nick Dejong - N  
Councillor Brophy - Y  
Councillor Christensen - Y  
Councillor Scott - Y  
Councillor Flaman - N  
Councillor Howie – Y  
Councillor Warriar - N  
Councillor Kwan - Y  
Councillor Nguyen - N  
Councillor Mahal (Proxy) – N  
Councillor Farooq - Abstain

2016-07/7e

18/9/1

**MOTION CARRIES.**

**Bill #8- Students' Council Attendance Regulations - *First Principles***

BANISTER/ANGUS MOVED to approve the first reading of Bill #8 and amend Bylaw 100 and 2300 based on the following first principles:

First Principles

1. Councillors are expected to attend, send a proxy or Councillor-Designate, to meetings of Students' Council.
2. A Councillor shall have an attendance record of at least 50% of meetings each trimester, where attendance is defined as attending for at least one (1) roll call of attendance.
3. Formal attendance shall be calculated at the end of every trimester by the Speaker.
4. Where a Councillor has less than 50% attendance at the end of the trimester, they shall be automatically removed as a member of Students' Council.
  - a. Leaves of absence for elections shall not be accounted into the attendance percentage.
5. The contravening Councillor shall be able to appeal their removal to D.I.E. Board, based on extenuating circumstances including but not limited to those listed below, within three (3) business days of their removal:
  - a. Medical, emotional, mental, or family emergencies; and
  - b. Other circumstances deemed reasonable, at the discretion of D.I.E. Board.

6. Unreliable proxies or Councillor-Designates shall not be considered a reasonable excuse for appeal, unless D.I.E. Board deems there were extenuating circumstances.
7. The Speaker shall attend the D.I.E. Board hearing to provide the official attendance record and field any questions of the Board.
8. Should the D.I.E. Board approve an appeal to the contravening Councillor, that Councillor shall be re-appointed immediately.
9. The Speaker shall present at Council and email these regulations to all Councillors at the start of each trimester.
10. These regulations shall also be included in the Nomination Package of each Council election.
11. Bylaw 100 and 2300 shall be amended to implement this process.
12. This process shall not take effect until the 2017/2018 term of Students' Council.

Vice-president Banister introduced the motion. Councillor Scott opposed the implementation of the bill. However, he said that he doesn't oppose the intent. He also said that the bill doesn't take account work placements and requirements of certain faculties. Councillor Brophy stated that he would like to see a councillor suspended until review by the D. I. E. board as opposed to being removed automatically. Board of Governors Representative Champagne said he will be voting in favour of the bill. Councillor Farooq said he was generally in agreement with the bylaw except point 4. He stated that there should be a warning/reminder to councillors who miss around 30% of the meetings. Councillor Prochnau agreed with the previous speakers, and stated that his biggest problem with the bill is the removal of a representative without the input of the constituents. Vice-president Paches stated that showing up to Council is one of the implicit requirements of being a councillor, and that he was in favour of even a harsher stance. He further stated that the Council Mentorship program would provide a great opportunity to find proxies. Councillor Victoria Dejong expressed support for the bill. She said she was in favour of automatic removal in order to prevent the councillor's popularity affecting the removal process. Councillor Flaman mentioned that he was in favour of the bill, and agreed with Vice-president Paches in that the bill could be sterner. Councillor Angus stated that an automatic removal would be much cleaner, and that there should be a mechanism so that faculty Associations are notified about their councillors not attending. He also said that 50% is a very fair number.

CHAMPAGNE/HAMMOND called to question.

**MOTION FAILS.**

President Rahman stated that such a motion would make Council less accessible. He also said that suspending a councillor before he/she is proven guilty is not acceptable. Councillor Larsen stated he was heavily in favour of the bill. He further suggested having a written notice about absence from a

councillor. Councillor Christensen said that the bill is very reasonable, and that having warnings is a good practice. Vice-president El Ghossein expressed support for the bill. She also brought up a point about attendance while the decision was under review from D. I. E. board, if automatic removal was not enforced. Councillor Persad stated that leaving for placements should not be a big issue because everyone knew what they were getting into at the offset. Proxy Bondarchuk spoke in favour of the motion. Speaker Sumar stated that councillors re-running in the by-election should be considered. Vice-president Banister expressed support for the bill. She further said that in reality, councillors not meeting 50% would most likely prefer an automatic removal instead of being removed through a vote by other councillors.

FAROOQ/HAMMOND MOVED to amend the first principles by adding point 3 as follows:

*The Speaker of Students' Council must contact the councillor in question about their lack of attendance after 3 missed meetings regarding the consequences of their attendance considering that CAC is currently responsible for contacting the Faculty Association regarding the councillor in question.*

Councillor Farooq introduced the amendment.

**MOTION FAILS.**

Councillor Scott stated there may be difficulties in finding proxies for councillors in certain faculties as they have similar schedules. He also said that this bill will unfairly punish certain faculties such as nursing, and that poor attendance is better than no attendance.

ANGUS/CHAMPAGNE called to question.

**MOTION CARRIES.**

Roll call vote on Bill #8:

President Rahman - N

Vice President Banister - Y

Vice President Sandare - Y

Vice President Paches - Y

Vice President El Ghossein - Y

Governor Champagne - Y

Councillor McKinlay - N

Councillor Angus - Y

Councillor Kiani (Proxy) - Y

Councillor Ndatirwa - Y

Councillor Monda (Proxy) - Y

Councillor Larsen - Y

Councillor Victoria Dejong - Y

Councillor Hammond - Y



Councillor Persad - Abstain  
Councillor Prochnau - N  
Councillor Brophy - N  
Councillor Christensen - Y  
Councillor Scott - N  
Councillor Flaman - Y  
Councillor Howie - Y  
Councillor Kwan - Y  
Councillor Mahal (Proxy) - Y  
Councillor Farooq - N

**17/6/1**

**MOTION CARRIES.**

**2016-07/8            GENERAL ORDERS**

**2016-07/8c**        GHOSSEIN/RAHMAN MOVE that Students' Council approve the following Residence Association fees as student representative association fees in compliance with Bylaw 8200.

The HUB Community Association Membership Fee shall be assessed at a rate of \$22.50/term for Full-Time and Part-time students living in HUB Mall Residence.

The International House Association Membership Fee shall be assessed at \$25.00/term for Full-time and Part-time students living in International House.

L'Association de la Résidence de la Faculté Saint-Jean Membership Fee shall be assessed at \$33.50/term for Full-Time and Part-time students living at Résidence Saint-Jean.

The East Campus Student Association Membership Fee shall be assessed at \$18.00/term for Fulltime and Part-time students living in any of the East Campus Village residences.

Vice-president El Ghossein Introduced the motion. Councillors Farooq and Flaman asked questions and clarifications. Vice-president El Ghossein and President Rahman answered.

President Rahman - Y  
Vice President Banister - Y  
Vice President Sandare - Y  
Vice President Paches - Y  
Vice President El Ghossein - Y  
Governor Champagne - Y

Councillor McKinlay - Y  
Councillor Angus - Y  
Councillor Kiani (Proxy) - Y  
Councillor Ndatirwa - Y  
Councillor Monda (Proxy) - Y  
Councillor Larsen - Y  
Councillor Victoria Dejong - Y  
Councillor Hammond - Y  
Councillor Persad - Y  
Councillor Prochnau - Y  
Councillor Brophy - Y  
Councillor Christensen - Y  
Councillor Scott - Y  
Councillor Flaman - Y  
Councillor Howie - Y  
Councillor Kwan - Y  
Councillor Mahal (Proxy) - Y  
Councillor Farooq - Y

**24/0/0**

**MOTION CARRIES.**

- |                   |   |
|-------------------|---|
| <b>2016-07/9</b>  | <b>INFORMATION ITEMS</b>  |
| <b>2016-07/9a</b> | Report from the President.<br><br>Please see SC 16-07.02                            |
| <b>2016-07/9b</b> | Report from the Vice President Operations and Finance<br><br>Please see SC 16-07.03 |
| <b>2016-07/9c</b> | Report from the Vice President Academic.<br><br>Please see SC 16-07.04              |
| <b>2016-07/9d</b> | Report from the Vice President Student Life.<br><br>Please see SC 1607.05           |
| <b>2016-07/9e</b> | Report from the Vice President External.<br><br>Please see SC 1607.06               |
| <b>2016-07/9f</b> | Executive Committee Motion Tracking   |

Please see SC 16-07.07

**2016-07/9g** Students' Council Motion Tracking

Please see SC 16-07.08

**2016-07/9h** Committee Motion Tracking - By Committee

Please see SC 1607.09

**2016-07/9i** Committee Motion Tracking - By Date

Please see SC 1607.10

**2016-07/9j** Students' Council Attendance

Please see SC 1607.11

**2016-07/9k** Written report for First Alberta Campus Radio Association

Please see SC 1607.13

Meeting Adjourned at 9.33 pm.